



Minutes of the Ordinary Meeting of Council Held in the Council Chamber, Glenelg Town Hall on Tuesday 26 November 2024 at 7.00pm

MEMBERS PRESENT

Mayor A Wilson
Deputy Mayor S Lonie
Councillor A Bradshaw
Councillor J Fleming
Councillor A Kane
Councillor C Lindop
Councillor W Miller
Councillor M O'Donohue
Councillor R Patton
Councillor J Smedley
Councillor R Snewin
Councillor A Venning

STAFF IN ATTENDANCE

Acting Chief Executive Officer – P Jackson
General Manager, Assets and Delivery – B Blyth
General Manager, Community and Business – M Lock
General Manager, Strategy and Corporate – S Wachtel
General Manager, Alwyndor – B Davidson-Park

1. OPENING

Her Worship the Mayor declared the meeting open at 7.00pm.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Mayor stated:

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Her Worship the Mayor requested all present to pray and read the following Prayer:

Heavenly Father, we pray for your presence and guidance at our Council Meeting.

Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received – Councillor Abley

5.2 Absent – Nil

6. ITEMS PRESENTED TO COUNCIL - Nil

7. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

C261124/7941

That the minutes of the Ordinary Meeting of Council held on 12 November 2024 be taken as read and confirmed.

Moved Councillor Miller, Seconded Councillor Kane

Carried unanimously

9. PUBLIC PRESENTATIONS

9.1 Petitions

9.1.1 Nil

9.2 Presentation

9.2.1 Nil

9.3 Deputations

9.3.1 Nil

10. QUESTIONS BY MEMBERS

10.1 Without Notice

10.1.1 Pavement on Jimmy Melrose Park pathway

Councillor Miller asked a question in relation to the new pavement used on the Jimmy Melrose Park pathway.

The General Manager, Assets and Delivery took the question on notice.

10.1.2 Street sweeping in Penzance Street

Councillor Miller asked a question in relation to street sweeping on Penzance Street, Glenelg.

The General Manager, Assets and Delivery provided a response.

10.1.3 Upgrade works in Robert Street

Councillor Miller asked a question in relation to upgrade works on Robert Street, Glenelg South.

The General Manager, Assets and Delivery took the question on notice.

10.1.4 Art Deco Heritage Review

Councillor Miller asked a question in relation to the Art Deco Heritage Review.

The General Manager, Strategy and Corporate provided a response.

10.1.5 **Parking restrictions during the Pageant**

Councillor O'Donohue asked a question in relation to parking restrictions on Maxwell Terrace during the Pageant.

The General Manager, Community and Business provided a response.

10.1.6 **Future planning for Christmas Pageant**

Councillor O'Donohue asked a question in relation to reviewing parking restrictions associated with the delivery of future Christmas Pageants.

10.1.7 **Burnham Road wayfinding signage**

Councillor Lindop asked a question in relation to the wayfinding signage at Burnham Road

10.1.8 **Wheatland Street / Kauri Parade pocket park**

Councillor Lindop asked a question in relation to the progress of the pocket park at the intersection of Wheatland Street and Kauri Parade.

The General Manager, Assets and Delivery provided a response.

10.1.9 **Brighton Train Station**

Councillor Snewin asked a question in relation to the cleanliness of the railway corridor and Brighton Station.

The General Manager, Assets and Delivery took the question on notice.

10.1.10 **Street sweeping in Rutland Avenue**

Councillor Snewin asked a question in relation to street sweeping in Rutland Avenue.

The General Manager, Assets and Delivery took the question on notice.

10.1.11 **Changes to Aged Care Services**

Councillor Bradshaw asked a question in relation to imminent changes regarding the Aged Care industry.

The General Manager, Alwyndor provided a response.

10.2 **On Notice**

10.2.1 **Nil**

11. MEMBER'S ACTIVITY REPORTS

11.1 **Nil**

12. MOTIONS ON NOTICE

12.1 **Nil**

13. ADJOURNED MATTERS

13.1 Adjourned Report - Appointment of Deputy Mayor (Report No: 374/24)

A report to appoint the Deputy Mayor for the period 1 December 2024 to 30 November 2025 was presented to Council on 12 November 2024 (Agenda item 15.5).

Council resolved that the report be adjourned to the next meeting on 26 November 2024 at which time the result of the Black by-election should be known. The report was adjourned under regulation 19 of the *Local Government (Proceedings at Meetings) Regulations 2013*.

The adjourned motion needed to be considered before any new motion can be considered, with the debate to commence at the point of interruption.

The original motion has not been moved and seconded.

Motion

C261124/7942

From Council Meeting 12 November 2024: That Councillor Fleming be appointed as Deputy Mayor for a period of one year, from 1 December 2024 to 30 November 2025.

Conflict of Interest

Councillor Fleming declared a material conflict of interest for Item 13.1 (Report No: 374/24). The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that she will be paid an allowance for the appointment.

Councillor Fleming dealt with the material conflict of interest by leaving the meeting at 7.17pm.

Moved Councillor Lonie, Seconded Councillor Miller

Carried Unanimously

Councillor Fleming re-joined the meeting at 7.18pm.

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES

14.1 Minutes - Jetty Road Mainstreet Committee (Report No: 384/24)

The Minutes of the Jetty Road Mainstreet Committee meeting held on 6 November 2024 were attached and presented for Council's information.

Jetty Road Mainstreet Committee Agenda, Report and Minutes are available on council's website and the meetings are open to the public.

Motion

C261124/7943

That Council notes the minutes of the Jetty Road Mainstreet Committee of 6 November 2024

Moved Councillor Kane, Seconded Councillor Lonie

Carried Unanimously

14.2 Public Minutes – Executive Committee – 18 November, 21 November and 22 November 2024 (Report No: 392/24)

The public minutes of the meeting of the Executive Committee held on 18 November 2024, adjourned special meeting of 21 November and reconvened special meeting held on 22 November were presented to Council for information.

Motion

C261124/7944

That Council notes the public minutes of the meetings of the Executive Committee of 18 November, 21 November and 22 November 2024.

Moved Councillor Patton, Seconded Councillor Lindop

Carried Unanimously

15. REPORTS BY OFFICERS

15.1 Items in Brief (Report No: 385/24)

These items were presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Motion

C261124/7945

That the following items be noted and items of interest discussed:

1. **Illumination Request - 16 Days of Activism against Domestic and Family Violence**
2. **Local Government Association – Nominations to the Environment Protection Authority Board**
3. **2024 Tree Planting Overview**
4. **Letter of Recognition from The Hon Zoe Bettison MP, Minister for Tourism**

Moved Councillor Lonie, Seconded Councillor Lindop

Carried

15.2 **Monthly Financial Report – as at 31 October 2024** (Report No: 391/24)

The financial report for municipal activities to the 31 October 2024 confirms that Council is on target to meet its estimated surplus of \$916,558 in 2024-25. Favourable minor variances indicate a positive financial position for the remainder of the year.

Motion

C261124/7946

That Council receives the financial report for municipal activities for the four months to 31 October 2024.

Moved Councillor Smedley, Seconded Councillor Snewin

Carried Unanimously

15.3 **Elected Members Appointments to the Council Assessment Panel**
(Report No: 390/24)

The tenure of the Elected Members appointed to the City of Holdfast Bay Council Assessment Panel expires on 30 November 2024. This report recommended that Council appoint one incumbent Elected Member to serve on the Council Assessment Panel for a maximum period of one year, and one deputy Elected Member to serve on the Council Assessment Panel for a maximum period of one year as the need arises when the incumbent is either unable or unavailable to participate.

Motion

C261124/7947

1. **appoints Councillor Fleming to serve as the incumbent Elected Member on the City of Holdfast Bay Council Assessment Panel for the period commencing 1 December 2024 and ending 30 November 2025; and**
2. **appoints Councillor Snewin to serve as the deputy Elected Member on the City of Holdfast Bay Council Assessment Panel during the incumbent Elected Member's absence for the period commencing 1 December 2024 and ending 30 November 2025.**

Conflict of Interest

Councillor Fleming declared a material conflict of interest for Item 15.3 (Report No: 390/24). The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that she will be paid an allowance for the appointment.

Councillor Snewin declared a material conflict of interest for Item 15.3 (Report No: 390/24). The nature of the material conflict of interest (pursuant to Section 73 and 74 of the *Local Government Act 1999*) was that he will be paid an allowance for the appointment.

Councillors Fleming and Snewin dealt with the material conflict by leaving the meeting at 7.27pm.

Moved Councillor Miller, Seconded Councillor Lonie **Carried Unanimously**

Councillors Fleming and Snewin re-joined the meeting at 7.28pm.

15.4 **Brighton and Seacliff Yacht Club** (Report No: 389/24)

The Brighton and Seacliff Yacht Club (the Club) holds a lease over the land located at 248 Esplanade, Kingston Park for a period of 20-years expiring on 29 May 2025. Following the installation of an elevator to the premises in 2023, the Club is seeking Council's permission to install a non-illuminated sign showing the Club name and logo on the northern face of the elevator shaft.

This report recommended that Council, as landowner, approves the proposed signage, and that the Club seek Development Approval prior to installing the signage.

Motion

C261124/7948

- 1. That Council approves the proposal from the Brighton and Seacliff Yacht Club to install non-illuminated signage comprising the Club name and logo to the northern face of the elevator shaft as depicted in Attachment 1 to this report.**
- 2. That the Brighton and Seacliff Yacht Club obtain Development Approval pursuant to the *Planning, Development and Infrastructure Act 2016* prior to installation of the non-illuminated signage comprising the Club name and logo to the northern face of the elevator shaft as depicted in Attachment 1 to this report.**

Moved Councillor Lindop, Seconded Councillor Lonie **Carried Unanimously**

15.5 **Asset Management Plans** (Report No: 386/24)

The *Local Government Act (1999)* requires Council to review its Asset Management Plans (AMPs) by November 2024.

The Asset Management Plans have been reviewed and updated to include the latest asset condition and inventory data. The Asset Management Strategy was developed for consultation as it is a new organisational document. The Asset Management Policy has been reviewed and updated in line with the Asset Management Strategy and Plans.

Public consultation was undertaken from 29 August to 19 September 2024 in line with legislative requirements.

This report discussed the public consultation findings and document updates for Council endorsement.

Motion

C261124/7949

That Council:

- 1. notes the community consultation report and updates to the asset management documentation; and**
- 2. adopts the Asset Management Plans, Asset Management Strategy, and Asset Management Policy.**

Moved Councillor Smedley, Seconded Councillor Lonie

Carried

15.6 Fairy Lights Jetty Road Brighton (Report No: 387/24)

At the Ordinary Meeting of Council on 12 November 2024, Council endorsed a motion tabled by Councillor Fleming seeking a report from Administration, by the end of November 2024, outlining an investigation of the cost and feasibility of installing fairy lights in the trees along Jetty Road Brighton for the 2024-25 Christmas season. This report outlines a proposal to install fairy lights in the trees along Jetty Road, from Elm Street and Gurrs Road, to the Esplanade. The initiative aims to enhance the visual appeal of the street during the Christmas season, creating a festive and welcoming atmosphere for residents, visitors, and local businesses.

Motion

C261124/7950

That Council:

- 1. approves an operational budget of \$26,500 from the 2024-25 Budget to hire festive lighting for the trees along Jetty Road, Brighton, to be installed in December 2024;**

2. approves a capital budget of \$12,000 from the 2024-25 Budget for the permanent installation of lighting on the palm trees near the Arch of Remembrance, to be installed in December 2024; and
3. recommends the permanent installation of lighting in the trees along Jetty Road, Brighton from Elm Street/Gurrs Road to the Esplanade, installing below ground power infrastructure, costed at \$102,500, be considered as a new initiative as part of the 2025-26 Annual Business Plan and Budget process.

Moved Councillor Fleming, Seconded Councillor Venning **Carried Unanimously**

15.7 **Paringa Primary School – Active Journey Options** (Report No: 381/24)

Active travel options surrounding Paringa Park Primary School have been investigated to encourage students to walk or ride to school. This report detailed recommended treatments to improve access for pedestrians and cyclists to support this aim. These treatments have been detailed on the attached plan, with total implementation costs estimated to be \$96,000.

Motion

C261124/7951

That Council approves \$50,000 to undertake selected improvements (Stage 1) in this report. The remaining recommendations (Stage 2) will be delivered in a later stage, prioritised through the Annual Business Plan.

Moved Councillor Venning, Seconded Councillor Fleming **Carried Unanimously**

Councillor Venning sought leave of the meeting to speak for an additional minute.

Leave of the meeting was granted.

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS - Nil

17. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING – Nil.

18. ITEMS IN CONFIDENCE

18.1 **Confidential Minutes Executive Committee – 18 November and 22 November 2024** (Report No: 392/24)

Motion - Exclusion of the Public – Section 90(3)(a) Order

C261124/7952

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager Strategy and Corporate and Staff minute taker in attendance at the meeting in**

order to consider Report No: 393/24 Confidential Minutes – Executive Committee – 18 November and 22 November 2024 in confidence.

2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 393/24 Confidential Minutes – Executive Committee – 18 November and 22 November 2024 on the following grounds:
 - a. pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to Report No: 393/24 Confidential Minutes – Executive Committee – 18 November and 22 November 2024 is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being applicants for the position of Chief Executive Officer because their personal details would be disclosed.
3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Miller, Seconded Councillor Kane

Carried Unanimously

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order

C261124/7953

That having considered Agenda Item 8.1 393/24 Confidential Minutes – Executive Committee – 18 November and 22 November 2024 in confidence under section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachment and minutes be retained in confidence until the successful candidate no longer works at council and that this order be reviewed every 12 months.

Moved Councillor Lonie, Seconded Councillor Fleming

Carried Unanimously

CLOSURE

The Meeting closed at 8.19pm.

CONFIRMED **10 December 2024**

MAYOR