

CITY OF HOLDFAST BAY

Minutes of the Ordinary Meeting of Council of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton, on Tuesday 10 April 2007 at 7:00pm.

PRESENT

His Worship the Mayor
Deputy Mayor
Councillors

A K Rollond
R A Clancy
R D Beh
R M Bouchée
P N Crutchett
J L Deakin
L R Fisk
J D Huckstepp
S C Lonie
T D Looker
A C Norton
R T Donaldson
C A Sheffield
C E Umapathysivam
R A Thomas
I S Walker

Chief Executive Officer
General Manager Environment and Engineering
General Manager Social and Organisation
General Manager Strategy and Development
Executive Manager Finance and Corporate

1. OPENING

His Worship the Mayor, declared the meeting open with prayer and an acknowledgement of Kaurna Traditional Owners at 7:00pm.

2. APOLOGIES

- 2.1 **For Absence** Councillor L van Camp
2.2 **Leave of Absence** Councillor P D H Heysen

3. PRESENTATION Nil

4. CONFIRMATION OF MINUTES

Councillor Clancy moved and Councillor Beh seconded that the minutes of the Ordinary Meeting of Council held on 27 March 2007 be taken as read and confirmed.

CARRIED

5. QUESTIONS BY MEMBERS

- 5.1 **Without Notice** Nil

5.2 With Notice

5.2.1 Costs of Elected Member Training

In accordance with his notice Councillor Looker asked the following question:

Could the Administration provide the individual cost for consultants to attend each of the following Council information/training sessions?

- Conflict of Interest
- Development Plan
- Glenelg Access strategy
- Finance

Manager Strategy and Policy response.

The cost for the training session by QED for the Glenelg Access Strategy Workshop was \$1,462.50 (excluding GST) for preparation and presentation of the workshop.

General Manager Social and Organisation response.

The cost for the Workshop on 5 December 2006 on Roles and Responsibilities of Elected Members and Conflict of Interest by Michael Kelledy from Wallmans Lawyers was \$1,000.

Executive Manager Finance and Corporate response.

Ann Shaw Rungie has advised her fees are \$3,600 including preparation, providing advice and attendance at the "Finance (and Strategic Priorities)" Workshop.

General Manager Strategy and Development response.

The cost for two planning related training sessions held - DAP Member training and Council Member training was \$1,595, to Griffin Hilditch Lawyers. The invoice does not separate the two sessions, however, the majority of this cost would be for the DAP training as this was a more substantial session and also included preparation of handout documents.

5.2.2 Pricing Structure of Recycled Water

In accordance with his notice Councillor Looker asked the following question:

Could the Administration provide details of the pricing structure of recycled water from the SA Water Glenelg Treatment works? In particular the details should show the recent and proposed price increases that have been or will be applied to Council's water purchases.

General Manager Environment and Engineering response.

SA Water charges for "Class A effluent" water have been set as follows:-

- 25 c/kl for the financial year commencing on 01/07/05.
- 34 c/kl for the financial year commencing on 01/07/06.
- 41 c/kl for the financial year commencing on 01/07/07.

At this stage it is expected that the charge for each financial year thereafter will be based on the rate for the previous financial year, adjusted for CPI movements in the previous 12 months. There is a supply limit of 820 kl per day.

For comparison, Council currently pays \$1.09 c/kl for mains water.

The supply agreement expires on 1 September 2015, or can be terminated by either party by written notice 12 months in advance. The filtration plant can only produce enough Class A water to supply Council and Adelaide Shores with their current needs. The plant is a modular system which means that another filtration plant could be "bolted on" to the existing plant, however the cost of such plant is in excess of \$1m and SA Water would expect to be able to recoup this cost before agreeing to install further filtration plants.

Extension of use of Class A water use to reserves east of the Patawalonga, had been anticipated, but these plans were curtailed due to the lack of capacity of the system.

6. REPORTS BY DELEGATES OR REPRESENTATIVES

6.1.1 Report on LGA training session Audit Committees

Councillor Looker attended the half day LGA Training session on Audit Committees, as per Council resolution C270307/102 on Friday 30 March 2007.

Content of the session included:

- Overview of the legislation
- Responsibilities of elected members
- Powers, functions and terms of reference of audit committees
- A suggested work programme
- Internal audit functions
- Economy and efficiency audits
- External audit oversight
- Reporting to Council

The main point of the session was to focus on improving financial governance and the role of the audit committee in overseeing long term financial sustainability.

Points I found interesting included

- The need for truth in financial reporting in particular the proper description of asset depreciation. It was pointed out that in the past councils used cash accounting methods and failed to properly depreciate assets then used debt in an inefficient manner to provide replacement infrastructure.
- The benefits of having an internal audit function.
- The need to change external auditors every 5 years.
- Debt management methods, eg. holding cash while at the same time carrying debt was seen as an inefficient use of funds.
- The need to having financial recording that can be understood by more than the experts.

In hindsight, the most beneficial parts of the morning related to the 'Financial Sustainability' parts of the presentation. The audit session seemed to be a cut down version of that and I suggest that any Councillor wishing to look at this topic would benefit more by attending the full day "Financial Sustainability" session.

7. PETITIONS AND DEPUTATIONS

Nil

8. NOTICES OF MOTION**8.1.1 Alwyndor Aged Care – 5 year Strategic Plan**

In accordance with his notice:

C100407/104 Councillor Crutchett moved and Councillor Bouchée seconded:

- 1. That Administration ask the Alwyndor Board to produce a 5 year strategic plan for the management and delivery of aged care services currently provided by Alwyndor with the key identification of opportunities to enhance Council owned and operated aged care facilities in the City of Holdfast Bay.**
- 2. That the Alwyndor Board brief Council; prior to taking any action to reduce the current nature direction or mix of aged care services delivered by Alwyndor without prior approval of Council.**

CARRIED

Background

Alwyndor is one of the best Aged Care facilities in South Australia if not Australia. The City of Holdfast Bay is fortunate to also have some other leading independently operated Aged Care facilities.

I understand that previous Councils may have considered disposing of either services or the Aged Care facility totally as it may be considered a non core business of council.

You can see from the statistics below that we need to start planning now for enhanced Aged Care facilities in the City of Holdfast Bay

Age Group Years	2005			2006		
	Number	%	Adelaide Statistical Division	Number	%	Adelaide Statistical Division
0-4	1,242	3.8	5.9	1,247	4	6.5
5-11	2,003	6.2	9	1,947	6.3	9.2
12-17	2,100	6.5	8.1	1,897	6.1	8.1
18-24	2,929	9.1	9.7	2,973	9.6	10.5
25-34	3,975	12.3	14	3,993	12.9	15.2
35-49	6,942	21.5	22.3	6,579	21.3	22.5
50-59	4,156	12.9	12.2	3,020	9.8	10
60-69	2,690	8.3	7.8	2,980	9.6	8
70-84	4,947	15.3	9.2	5,139	16.6	8.6
85 and over	1,354	4.2	1.8	1,130	3.7	1.4
Total	32,338	100	100	30,905	100	100

8.1.2 40 km per hour Speed Limit in Glenelg

In accordance with his notice:

Councillor Beh moved and Councillor Fisk seconded that Administration prepare a report outlining the budget and process required to introduce a 40km speed limit in Glenelg, in the area west of Brighton Road, south of Anzac Highway, north of Jetty Road and to the sea.

Following debate, Councillor Beh, with the leave of the meeting, varied his motion, as follows:

- C100407/105 Councillor Beh moved and Councillor Fisk seconded that a reduction in speed limit in the Glenelg area be included in any future review of the Glenelg Access Strategy.**

CARRIED

8.1.3 Gym/stretching Equipment along Foreshore

In accordance with his notice:

- C100407/106 Councillor Beh moved and Councillor Huckstepp seconded that Administration report to Council on introducing stretching/gym equipment along walking tracks on the foreshore.**

CARRIED

8.1.4 Notification of works being undertaken within the area

In accordance with his notice:

- C100407/107 Councillor Beh moved and Councillor Norton seconded that Council seeks to increase its control over works being undertaken in the area by utilities authorities and their contractors, in order to prevent damage or service level reduction to Council's infrastructure assets and to ensure reinstatement within timeframes acceptable to Council.**

CARRIED

8.1.5 Request for information from the Adelaide Airport

In accordance with his notice:

- C100407/108 Councillor Beh moved and Councillor Fisk seconded that the City of Holdfast Bay write to the Adelaide Airport and ask they provide any information on changes to the number of flights, flying hours, number of airlines and related impacts that may have occurred over the past two years.**

CARRIED

8.1.6 Flood mapping information and public communication options

In accordance with his notice:

Councillor Beh moved that the City of Holdfast Bay report to Council on the various options available for dealing with the flood mapping information and public communication.

Councillor Deakin moved and Councillor Crutchett seconded that the meeting proceed to the next business.

CARRIED
THE SUBSTANTIVE MOTION LAPSED FOR WANT OF A SECONDER

**9. ADJOURNMENT (TO ENABLE PERMANENT COMMITTEES TO MEET)
(8:00PM)**

Councillor Deakin moved and Councillor Huckstepp seconded that Council stand adjourned to enable the permanent Social and Organisation and Strategy and Development Committees to meet.

CARRIED

10. RESUMPTION

Councillor Clancy moved and Councillor Bouchée seconded that Council resume at 9:05pm.

CARRIED

11. COMMITTEE RECOMMENDATIONS FOR CONSIDERATION**11.1 Social and Organisation Committee**

The Chairperson, Councillor Clancy reported that the Social and Organisation Committee had met this evening and had processed the business contained in the agenda documents.

Councillor Clancy moved and Councillor Beh seconded that the report of the Social and Organisation Committee be received, and the agenda documents and approved recommendations be received and tabled, together with the additional recommendations from the meeting, and the recommendations be adopted.

CARRIED

11.2 Strategy and Development Committee

The Chairperson, Councillor Crutchett reported that the Strategy and Development Committee had met this evening and had processed the business contained in the agenda documents.

Councillor Crutchett moved and Councillor Beh seconded that the report of the Strategy and Development Committee be received, and the agenda documents and approved recommendations be received and tabled, together with the additional recommendations from the meeting, and the recommendations be adopted.

CARRIED

12. DEVELOPMENT ASSESSMENT PANEL

- C100407/109 Councillor Clancy moved and Councillor Huckstepp seconded that the minutes of the Development Assessment Panel held on 28 March 2007 be received.**
CARRIED

13. REPORTS OF ADVISORY COMMITTEES AND/OR SUB-COMMITTEES Nil**14. REPORTS OF REGIONAL SUBSIDIARIES Nil****15. REPORTS BY OFFICERS****15.1 Items in Brief (Report No: 148/07)**

Report No: 148/07 was presented detailing items which were presented for the information of Members and did not require a separate resolution.

Councillor Crutchett withdrew Item No 15.1.1 for further discussion in confidence.

- C100407/110 Councillor Bouchée moved and Councillor Crutchett seconded that the report be noted and items of interest be discussed.**
CARRIED

15.2 Long Term Financial Plan (Report No: 157/07)

The 2006/07 Long Term Financial Plan has been revised and presented in summary form to provide the framework to develop the 2007/08 Annual Business Plan and Budget with specific reference to the principles of financial sustainability recently endorsed by Council. This report is provided as a basis for an Elected Member workshop to be held on 17 April 2007.

- C100407/111 Councillor Crutchett moved and Councillor Bouchée seconded that Report No: 157/07 be received and discussed at the Elected Member workshop on 17 April 2007.**

CARRIED**15.3 Review of Community and Corporate Reporting Framework (Report No: 160/07)**

Council reports on its activities, primarily under the Local Government Act 1999, and in addition, in the context of its local governance role, Council reports similarly to the community and other stakeholders.

A review of the reporting matrix framework that underpins Council's community and corporate reporting has been undertaken, to ensure its continuing appropriateness and relevance.

It is appropriate that an enhanced reporting framework be adopted, based on the continuity afforded by the robust fundamental principles and parameters of the matrix approach.

- C100407/112 Councillor Crutchett moved and Councillor Fisk seconded that Council adopts the revised Community and Corporate Reporting Framework set out in Attachment 2 to Report Number 160/07 as the basis of the fulfilment of its legislative and governance responsibilities with respect to reporting on Council's activities.**

CARRIED

15.4 Grant of Easement – Alwyndor Aged Care Facility (Report No: 161/07)

This report seeks Council's endorsement for the signing and sealing of a Grant of Easement between the City of Holdfast Bay and ETSA Utilities for the relocation and upgrade of the electricity supply infrastructure at the Alwyndor Aged Care Facility, Hove.

C100407/113 Councillor Bouchée moved and Councillor Huckstepp seconded that the Mayor and Chief Executive Officer be authorised to sign and seal the Grant of Easement between the City of Holdfast Bay and ETSA Utilities for the relocation and upgrade of the electricity supply infrastructure at the Alwyndor Aged Care Facility, Hove.

CARRIED

16. URGENT BUSINESS

Councillor Looker advised that he will be an apology for the Workshop on the Long Term Financial Plan to be held on 17 April 2007.

17. ITEMS IN CONFIDENCE**17.1 Brighton Civic Precinct Committee Minutes (Report No: 149/07)**

Council Officers remaining: Mr Donaldson, Mrs Umaphysivam, Mr Sheffield, Mr Walker, Ms Thomas and Mr Millar.

C100407/114 Councillor Clancy moved and Councillor Huckstepp seconded that, pursuant to Section 90(2) and 90(3)(g) of the Local Government Act 1999 the Council order that the public with the exception of Council officers and any other visitors permitted to remain, be excluded from attendance at the meeting, after taking into account the relevant considerations under Section 90(3), on the basis that it will receive, discuss or consider the following:

- information or matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

CARRIED

Councillor Bouchée left the meeting at 9:23pm.

Councillor Bouchée rejoined the meeting at 9:24pm.

Councillor Lonie left the meeting at 9:24pm.

Councillor Beh left the meeting at 9:24pm.

Councillor Lonie rejoined the meeting at 9:25pm.

Brighton Civic Precinct Committee Minutes (Report No: 149/07)

ORDER TO RETAIN DOCUMENTS IN CONFIDENCE

C100407/116 Councillor Clancy moved and Councillor Huckstepp seconded that pursuant to Section 90(2), 90(3)(g) and 91(7) of the Local Government Act 1999:

1. The Council orders that the documents and minutes relating to Report No: 149/07 with the exception of Resolution No: C100407/115 for going into confidence and those documents subject to resolution on 10 April 2007 for release from confidence, be kept confidential and not available for public inspection on the basis that they deal with information or matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty under Section 90(2) and 90(3)(g) of the Act.
 2. This resolution will be reviewed on or before 30 June 2008 by the Council.
- CARRIED**

17.2 Brighton Civic Precinct Committee – Land Transactions
(Report No: 159/07)

Council Officers remaining: Mr Donaldson, Mrs Umapathysivam, Mr Sheffield, Mr Walker, Ms Thomas and Mr Millar.

C100407/117 Councillor Huckstepp moved and Councillor Deakin seconded that, pursuant to Section 90(2) and 90(3)(b) of the Local Government Act 1999 the Council order that the public be excluded from attendance at the meeting, with the exception of Council officers and any other visitors permitted to remain, after taking into account the relevant considerations under Section 90(3)(b), on the basis that it will receive, discuss or consider the following:

- information or matter the disclosure of which –
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest.

CARRIED

Councillor Beh rejoined the meeting at 9:27pm.

Councillor Huckstepp declared an interest in the matter, as he is a member of the Brighton RSL club, and left the meeting at 9:27pm.

Councillor Clancy left the meeting at 9:48pm.

Brighton Civic Precinct Committee – Land Transactions (Report No: 159/07)

ORDER TO RETAIN DOCUMENTS IN CONFIDENCE

C100407/120 Councillor Crutchett moved and Councillor Norton seconded that pursuant to Section 90(2), 90(3)(b) and 91(7) of the Local Government Act 1999:

1. The Council orders that the documents and minutes relating to Report No: 159/07 with the exception of Resolution No: C100407/117 for going into confidence be kept confidential and not available for public inspection on the basis that they deal with information the disclosure of which:
 - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - (ii) would, on balance, be contrary to the public interest under Section 90(2) and 90(3)(b) of the Act
 2. This resolution will be reviewed on or before 30 June 2008 by the Council.
- CARRIED**

Councillor Clancy rejoined the meeting at 9:50pm.

Councillor Huckstepp rejoined the meeting at 9:50pm.

**17.3 10 Durham Street Car Park – Lease Agreement
(Item 15.1.1 Items in Brief)**

Council Officers remaining: Mr Donaldson, Mrs Umaphysivam, Mr Sheffield, Mr Walker, Ms Thomas and Mr Millar.

C100407/121 Councillor Crutchett moved and Councillor Fisk seconded that, pursuant to Section 90(2) and 90(3)(g) of the Local Government Act 1999 the Council order that the public with the exception of Council officers and any other visitors permitted to remain, be excluded from attendance at the meeting, after taking into account the relevant considerations under Section 90(3), on the basis that it will receive, discuss or consider the following:

- information or matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty.

CARRIED

10 Durham Street Car Park – Lease Agreement (Item 15.1.1 Items in Brief)

Councillor Lonie left the meeting at 9:49pm.

Councillor Lonie rejoined the meeting at 9:50pm.

ORDER TO RETAIN DOCUMENTS IN CONFIDENCE

C100407/123 Councillor Clancy moved and Councillor Beh seconded that pursuant to Section 90(2), 90(3)(g) and 91(7) of the Local Government Act 1999:

1. **The Council orders that the documents and minutes relating to 10 Durham Street Car park – Lease Agreement with the exception of Resolution No: 100407/121 for going into confidence be kept confidential and not available for public inspection on the basis that they deal with information or matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty under Section 90(2) and 90(3)(g) of the Act.**

2. **This resolution will be reviewed on or before 30 June 2008 by the Council.**
CARRIED

18. RESUMPTION

Councillor Clancy moved and Councillor Beh seconded that Council resume as an open meeting of Council at 9:56pm.

CARRIED

19. CLOSURE

The Meeting closed at 10:00pm.

CONFIRMED

Tuesday 24 April 2007

MAYOR