

RELEASED 12/12/2023

ITEM NO: 19.1
REPORT NO: 515/07**CONFIDENTIAL**

REPORT TO: COUNCIL

DATE: 13 NOVEMBER 2007

SUBJECT: MINUTES OF THE SOUTHERN REGION WASTE RESOURCE AUTHORITY MEETING

STRATEGIC PLAN/
CORPORATE PLAN
OBJECTIVE/S: STRATEGIC PLAN: OBJECTIVE 2.3 - SUSTAINABLE ENVIRONMENT
STRATEGIC PLAN: OBJECTIVE 3.1 - FINANCIAL ACCOUNTABILITY

WRITTEN BY: IAN WALKER
EXECUTIVE MANAGER
FINANCE AND CORPORATE

EXECUTIVE SUMMARY

Attached are the Minutes of the Southern Region Waste Resource Authority meeting held Monday 29 October 2007.

Refer Attachment 1

RECOMMENDATION

That the minutes of this regional subsidiary be received.

REPORT DETAILS**Background**

The Southern Region Waste Resource Authority ('SRWRA') is a regional subsidiary established by the cities of Onkaparinga, Marion and Holdfast Bay pursuant to Section 43 of the Local Government Act. The City of Holdfast Bay has a 15% ownership interest. SRWRA is responsible for providing and operating waste management services on behalf of its constituent councils, including the landfill operation at McLaren Vale.

Key Issues Discussion

The SRWRA Board is comprised of appointments made by each of the constituent councils and meets on a monthly basis.

Clause 2.5.17 of the SRWRA charter provides that meetings of the Board will not be conducted in a place open to the public for commercial reasons.

Financial Sustainability Impact

Budget

This report does not have any direct budget implications.

Full life cycle costs

This report does not have any direct full life cycle cost implications.

Conclusion

The minutes of the SRWRA Board meeting held 29 October 2007 are presented to Council.



**IAN WALKER
EXECUTIVE MANAGER
FINANCE AND CORPORATE**

ITEM NO: 19.1 REPORT NO:

Attachment: 1,

55/07

SCANNED

DATE 2/10/07

DOC. NO. 07/46338

BUSINESS CONTAINER NO. 8291

City of Holdfast Bay

MINUTES

SOUTHERN REGION WASTE RESOURCE AUTHORITY

BOARD MEETING

Held on

Monday 29th October 2007

At

Southern Region Waste Resource Authority

282 Main South Road, Morphett Vale

Board Room

The Meeting commenced at 5.11pm

This meeting of the Board was not conducted in a place open to the public (ref: Charter 2.5.17).

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board has otherwise resolved (ref: Charter 2.5.21).

1. PRESENT:

Mark Booth	-	Chairman
Terry Sutcliffe	-	Member
Carol Bouwens	-	Member
Jeff Rittberger	-	Member
Mikki Bouchee	-	Member
Ian Walker	-	Member

IN ATTENDANCE:

Doreen Erwin	-	Deputy Member
Frank Verrall	-	Deputy Member
Jim Huckstepp	-	Deputy Member
Nick Brown	-	Executive Officer
Colin McArdle	-	Landfill Manager
Ruth Caudle	-	Senior Admin/Finance Officer

2. APOLOGIES:

Richard Peat

3. MINUTES OF MEETING

Moved: Mikki Bouchee

Seconded: Terry Sutcliffe

That the minutes of the Ordinary Meeting held on Monday 3rd September 2007 be confirmed as a true and accurate record.

CARRIED

Note: Terry Sutcliffe advised Members that the City of Onkaparinga intend to appoint a replacement for Debra Just (Board Member) within the next week.

4. ITEMS OF BUSINESS

4.1 Action Reports

4.1.1 Policies Review

Report No. 77/07 advised Members that a number of policies were due for review.

Moved: Mikki Bouchee

Seconded: Jeff Rittberger

1. That the following SRWRA Policies be adopted for a further 12 months:-

- Equal Opportunity
- Injury Management
- OHS&W
- Risk Management
- Smoke Free
- Zero Harm Commitment

2. That the minutes, reports and attachments relating to Report No. 77/07 will be the subject of an Information Report to Constituent Councils and available to the public.

CARRIED

4.1.2 Landfill Compaction Equipment Selection

Report No. 78/07 advised Members that the existing Landfill Compactor's economical service life had been exceeded and that during the 2007/08 budget preparation an amount of \$750,000 had been allocated as the replacement cost for a new unit.

The report also advised that as Landfill compactors are not usually a stock item the build/delivery time was approximately nine months from placement of order.

Members discussed further options including:

- Leasing
- Purchase/buyback
- Smaller unit
- Availability of second hand compactors
- Sale of existing compactor – equipment hire

and requested a more detailed report identifying options discussed (including risks) and "unbinding tenders" to be tabled at the December 3rd Board Meeting.

Moved: Terry Sutcliffe

Seconded: Mikki Bouchee

1. That the Landfill Compaction Equipment Selection report be received.
2. That based on the advice of the Landfill Manager that waste tonnages through the site are likely to remain above 100,000 tonnes per annum beyond 30 June 2010 the current size compactor machine (30-40 tonne capacity) will be required and the SRWRA therefore will continue to utilise the size range of Landfill Compaction equipment currently in service at the McLaren Vale site.
3. Noting that the current landfill compactor is at risk of imminent failure, and the lack of suitable second-hand compactors available in the market, that non-binding tenders be called for the purchase of a replacement compactor in the 30-40 tonne range to replace the existing Komatsu WF550T compactor. The tenders shall be called on the basis of:
 - Purchase vs Lease options
 - Cost and availability of suitable second hand units
 - Other purchase options such as guaranteed buy backA further report be brought to the December Board Meeting for decision on the various options in relation to the Tender Outcomes.
4. That the minutes, reports and attachments relating to Report No. 78/07 will remain confidential.

CARRIED

4.1.3 Business Options – Long Term Finance Projects and Valuation

Report No. 79/07 provided Members with the additional information on plant replacement and risks involved requested from Dean Newbery & Partners at the August 2007 Board Meeting.

Moved: Mikki Bouchee

Seconded: Ian Walker

1. That SRWRA considers the keys findings of the Dean Newbery & Partners Business Options report.
2. That the minutes, reports and attachments relating to Report No. 79/07 will remain confidential.

CARRIED

Members discussed the key findings of the Dean Newbery & Partners Business Options report and agreed that a further review of the major assumptions particularly volume and price needed to be tested beyond 2010.

Assumptions based on possible, probable, unlikely ranges could be set up and reviewed annually.

A request for a spreadsheet from Tonkin Consulting on why/how the tonnages drop off in model.

Questions on the NPV methodology were raised.

Moved: Mikki Bouchee

Seconded: Ian Walker

1. That a review of major assumptions, particularly Volume and Price, be conducted to inform the Board if further modelling will be required.
2. That a review of the methodology of the Net Present Value (NPV) be conducted.
3. That the minutes, reports and attachments relating to Report No. 79/07 will remain confidential.

CARRIED

4.1.4 Review Transfer Station Feasibility

Report No.80/07 provided Members with the revised Tonkin Engineering Transfer Station Feasibility Report and advised that Water + Waste Innovations P/L (Chris Brideson) had carried out a review on the report which indicated that the conclusions and recommendations contained therein were a valid and logical outcome of the analysis undertaken.

Moved: Ian Walker

Seconded: Terry Sutcliffe

1. That the Tonkin Engineering revised Transfer Station Feasibility Report and the Water + Waste Innovations P/L review of the Transfer Station Feasibility Report be deferred to the December 3rd Board Meeting.
2. That the minutes, reports and attachments relating to Report No. 80/07 will remain confidential.

CARRIED

4.1.5 Business Plan Review

Report No.81/07 provided Members with results to date against the strategies and KPI's listed in the Business Plan 2006-2009.

Moved: Terry Sutcliffe

Seconded: Jeff Rittberger

1. That the Business Plan 2006-2009 be reviewed with potential changes to be submitted to the February 2008 meeting for approval.
2. That the minutes, reports and attachments relating to Report No. 81/07 will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.2 Administration Report

4.2.1 Budget review 1 – July to September 2007

Report No. 82/07 provided Members with a summary of the budget outcome for the 2006/2007 financial year and recommended variations to the 2007/2008 budget for the period July to September 2007.

Moved: Mikki Bouchee

Seconded: Jeff Rittberger

1. That the Administration Budget Review 1 - July to September 2007 report including explanatory notes and attachments be received.
2. That the Administration Budget Review 1 - July to September 2007 report incorporating the recommended variations be adopted.
3. That SRWRA has not complied with Local Government (Financial Management) Regulations 1999 - Regulation 7 (3), however this will be addressed in the second quarter and that Administration instruct Dean Newbery & Partners to prepare the revised Income Statement, Balance Sheet, Statement of Equity and Statement of Cash Flow in the required statutory report format taking into consideration Depreciation and Amortisation at the time of the second budget review.
4. That the minutes, reports and attachments (noting that summaries only will be provided) relating to Report No. 82/07 will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.2.2 Investment Performance 2006/2007

Report No. 83/07 provided Members with a detailed investment analysis for the financial year 2006/07.

Moved: Carol Bouwens

Seconded: Ian Walker

1. That the Investment Performance Report 2006/2007 be received noting the amended change to the 2005/2006 Annual Rate of Return and Benchmark Variation.
2. That the Investment Policy be reviewed and tabled at the December 3rd Board Meeting
3. That the minutes and reports relating to Report No.83/07 (noting that the Conclusion summary only) will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.3 Landfill Operation Report

4.3.1 Landfill Manager's Report

Report No. 84/07 provided Members with an overview of site operations including Cell 2 relocation, plant report, OHS&W and Collective Agreement.

Moved: Terry Sutcliffe

Seconded: Carol Bouwens

1. That the Landfill Managers report including Business Overview, Cell 2 Relocation, OHS&W, Plant Report and Collective Agreement update be received.

2. That the minutes, reports and attachments relating to Report No. 84/07 (excluding information on Sita Environmental Services in the Business Overview) will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.3.2 Budget Review 1 – July to September 07

Report No. 85/07 provided Members with a summary of the budget outcome for the 2006/2007 financial year and recommended variations to the 2007/2008 budget for the period July to September 2007.

Moved: Jeff Rittberger

Seconded: Terry Sutcliffe

1. That the Landfill Operation Budget Review 1 - July to September 2007 report including explanatory notes and attachments be received.
2. That the Landfill Budget Review 1 – July to September 2007 report incorporating the recommended variations be adopted.
3. That SRWRA has not complied with Local Government (Financial Management) Regulations 1999 – Regulation 7 (3), however this will be addressed in the second quarter and that Administration instruct Dean Newbery & Partners to prepare the revised Income Statement, Balance Sheet, Statement of Equity and Statement of Cash Flow in the required statutory report format taking into consideration Depreciation/Amortisation at the time of the second budget review.
4. That the minutes, reports and attachments (noting that summaries only will be provided) relating to Report No. 85/07 will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.4 Information Report

4.4.1 Adjoining Landowners (Residents)

Report No. 86/07 informed members that Administration had received a letter of complaint from the adjoining landowners of the landfill site, regarding the Cell 2 relocation process.

The Executive Officer advised that a meeting with the landowners had been held on 23 October to address the concerns raised. Several other issues apart from Cell 2 were also discussed.

Another meeting will be arranged the second week of December to follow up on issues discussed and to set up a communication strategy to keep the landowners informed on SRWRA matters.

An invitation was extended to all Board Members to attend the meeting.

Moved: Terry Sutcliffe

Seconded: Carol Bouwens

1. That the Adjoining Landowners Report be received, noting actions the Executive Officer has taken in addressing the issues.
2. That the minutes, reports and attachments relating to Report No. 86/07 will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.4.2 Coffs Harbour Waste Conference 2007

Report 87/07 informed Members that the Executive Officer, Landfill Manager and several Board/Proxy members attended the conference held in Coffs Harbour.

Some of the key messages to come from the conference were Climate Change, Alternative Waste Technologies and Organics Processing Developments.

Moved: Mikki Bouchee

Seconded: Jeff Rittberger

1. That the Executive Officer's report be received.
2. That the minutes and reports relating to Report No. 87/07 will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

4.4.3 Cell 3 (Stage 1 & 2) Remaining Airspace

Report No. 88/07 informed Members that Tonkin Engineering had estimated the remaining airspace capacity of Cell 3 (Stage 1 & 2) to be 415,010m³ as at July 2007 and estimate this capacity will be reached by the end of February 2009.

Moved: Mikki Bouchee

Seconded: Carol Bouwens

1. That the Tonkin Engineering Cell 3, Stages 1 & 2 Summary of Remaining Airspace Volume Estimates report be received.
2. That the minutes and reports relating to Report No. 88/07 will remain confidential.

CARRIED

4.4.4 General Information

Report No. 89/07 provided members with the following:

- Waste Care SA – Minutes of Meeting held 23/8/07
- Waste Care SA – Annual Report 2007
- Waste Care SA – Agenda for meeting 25/10/07
- Zero Waste SA – final report for Recycling Activity in SA 2005/06

Moved: Carol Bouwens

Seconded: Terry Sutcliffe

1. That the General Information Report be received.
2. That the minutes, reports and attachments relating to Report No. 89/07 will be the subject of an Information Report to Constituent councils and available to the public.

CARRIED

5. OTHER BUSINESS

Land Management Corporation (LMC) – Terry Sutcliffe (City of Onkaparinga) advised Members that LMC will be contacting the Authority re access to the Landfill site and traffic flow in a residential area when the Seaford Heights Plan for the new subdivision abutting the landfill site on Wheaton Road, is released.

6. NEXT MEETING

Monday 3rd December 2007

7. CLOSURE

Meeting Closed 7.47pm

<p>.....</p> <p>Chairperson</p>
<p>Date: / /</p>