

RELEASED 12/12/2023

COUNCIL ITEM NO: 18.2

CONFIDENTIAL REPORT NO: 347/07

Tuesday 24 July 2007

Pursuant to Section 83 (5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- **commercial information of a confidential nature (not being a trade secret) the disclosure of which:**
 - (i) **could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party, and**
 - (ii) **would, on balance, be contrary to the public interest.**

Confidentiality of this document will remain until the resolution is reviewed on or before 30 June 2008 by the Council.

Confidential Reports may be handed back to Administration at the close of the Council meeting for confidential disposal.

If Members choose not to return them, it is their responsibility to ensure the items are secured or disposed of in a confidential manner.

ITEM NO: **18.2**
REPORT NO: 347/07

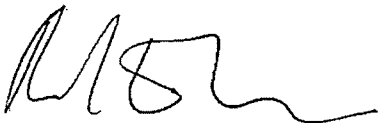
REPORT TO: **COUNCIL**
DATE: **24 JULY 2007**
SUBJECT: **MINUTES OF THE SOUTHERN REGION WASTE RESOURCE AUTHORITY
MEETING**

EXECUTIVE SUMMARY

Attached are the Minutes of the Southern Region Waste Resource Authority Meeting held 2 July 2007.

RECOMMENDATION

That the minutes of this Council subsidiary be received.



**R T DONALDSON
GENERAL MANAGER
SOCIAL AND ORGANISATION**

Administration Trim Reference: B1657

MINUTES

SOUTHERN REGION WASTE RESOURCE AUTHORITY

BOARD MEETING

Held on

Monday 2nd July 2007

At

Southern Region Waste Resource Authority

282 Main South Road, Morphett Vale

Board Room

The Meeting commenced at 5.13 pm

This meeting of the Board was not conducted in a place open to the public (ref: Charter 2.5.17).

All documents presented to, received at or derived from the meeting will remain confidential and not available for public inspection unless the Board has otherwise resolved (ref: Charter 2.5.21).

1. PRESENT:

Mark Booth	-	Chairman
Terry Sutcliffe	-	Member
Debra Just	-	Member
Carol Bouwens	-	Member
Ian Walker	-	Member
Mikki Bouchee	-	Member
Frank Verrall	-	Deputy Member (<i>in place of Jeff Rittberger under Clause 2.2.3 of the Charter</i>)

IN ATTENDANCE:

Doreen Erwin	-	Deputy Member
Les Perry	-	Executive Officer (<i>until 6.15pm</i>)
Colin McArdle	-	Landfill Manager
Ruth Caudle	-	Senior Admin/Finance Officer (<i>until 5.55pm</i>)

2. APOLOGIES:

Jeff Rittberger	-	Member
Lissa van Camp	-	Deputy Member (<i>Lissa passes on her reluctant resignation as C of HB Proxy to the Board</i>)

3. MINUTES OF MEETING**Moved:** Mikki Bouchee**Seconded:** Debra Just

That the minutes of the Ordinary Meeting held on Monday 4th June 2007 be confirmed as a true and accurate record.

CARRIED**4. BUSINESS ARISING/PROGRESS REPORT**

Report No. 58/07 detailed the current/status/actions taken on various matters.

Moved: Debra Just**Seconded:** Ian Walker

- 1. That the Business Arising/Progress Report be received.**
- 2. That the minutes and report relating to Item 4 (Business Arising/Progress Report) will be the subject of an information report to Constituent Councils and available to the public.**

CARRIED**5. ITEMS OF BUSINESS****5.1 Action Report****5.1.1 Bank Signatories**

Report No. 59/07 advised Members that as a result of the November 2006 Council elections, the resignation of the Executive Officer and the imminent appointment of a new Executive Officer necessitated a review of current authorised signatories.

Moved: Debra Just**Seconded:** Mikki Bouchee

- 1. That the following Board Members and staff be authorised as SRWRA cheque signatories:**

Mark Booth	–	Chairman
Terry Sutcliffe	–	Deputy Chair
Carol Bouwens	–	Member
Ian Walker	–	Member
Upon Appointment	–	Executive Officer
Colin McArdle	–	Landfill Manager
- 2. That the SRWRA Credit Card, issued to Les Perry (Executive Officer) be cancelled.**
- 3. That the new SRWRA Executive Officer, upon appointment, be issued with a SRWRA Credit Card with a monthly value/limit of \$10,000, to be operated and used in accordance with established procedures.**
- 4. That the Landfill Manager be authorised to co-sign cheques with an authorised Board Member.**
- 5. That the minutes and reports relating to Item 5.1.1 (Bank Signatories) will be the subject of an information report to Constituent Councils and available to the public.**

CARRIED

5.2 Finance**5.2.1 Monthly Financial Report - Administration**

Report No. 60/07 provided Members with a detailed Monthly Finance Report for the Administration operation covering the month of May 2007.

Moved: Terry Sutcliffe

Seconded: Debra Just

1. That the Monthly Administration Financial Report and attachments be received.
2. That the minutes, reports and attachments relating to Item 5.2.1 (Monthly Financial Report – Administration) will be the subject of an information report to Constituent Councils and available to the public, noting that summaries only will be provided.

CARRIED

5.3.1 Landfill Manager Report

Report No. 61/07 provided Members with an overview of site operations including Business Overview, Site Works, Cell 2 Relocation, OHS&W and Plant Report.

Moved: Debra Just

Seconded: Ian Walker

1. That the Landfill Managers Report including the Business Overview, Site Works, Cell 2 Relocation, OHS&W and Plant Report be received.
2. That the minutes, reports (excluding information on Resource Co. discount and information on Wanless Wastecorp and Remondis) and attachments (excluding attachment A) relating to Item 5.3.1 (Landfill Manager Report) will be the subject of an Information Report to Constituent Councils and available to the public.

CARRIED

5.3.2 Monthly Financial Report – Landfill Operation

Report No.62/07 provided Members with a detailed Monthly Finance Report for the Landfill Operation covering the month of May 07.

Moved: Ian Walker

Seconded: Mikki Bouchee

1. That the Monthly Landfill Operation Financial Report, explanatory notes and attachments be received.
2. That the minutes, reports and attachments relating to Item 5.3.2 (Monthly Financial Report – Landfill Operation) will be the subject of an information report to the Constituent Councils and available to the public, noting that summaries only will be provided.

CARRIED

5.4 Information Report**5.4.1 Credit Card Use**

Report 63/07 provided Members with a detailed six month usage report on the three credit cards held by the Authority.

Moved: Terry Sutcliffe

Seconded: Carol Bouwens

1. That Report No.63/07 (Credit Card Use) be received.
2. That the minutes, reports and attachments relating to Item 5.4.1 (Credit Card Use) will remain confidential.

CARRIED

5.4.2 Public Access – Landfill Operation

Report No. 64/07 advised Members that the signs and barriers to define the separation between areas of Public Access and areas of Restricted Access at the Landfill Operation had been installed as recommended and approved.

Moved: Debra Just

Seconded: Carol Bouwens

1. That Report No 64/07 be received and the Board note that the installation of the signs and barriers was carried out by the due date of July 1st.
2. That the Minutes and Report No. 49/07 and Report No. 64/07 (Public Access – Landfill Operation) be the subject of an information report to Constituent Councils and available to the public.

CARRIED

5.4.3 General Information Report

Report No. 65/07 provided Members with information of the following:

- Audit Committees and Regional Subsidiaries
- EPA Solid Waste Levy

Moved: Mikki Bouchee

Seconded: Carol Bouwens

1. That the General Information Report No. 65/07 be received.
2. That it be noted as per clause 4.2.5 of the Charter "*The Authority is not required to establish an Audit Committee*".
3. That it be noted the EPA will only receive a budget of \$5m for 2007/08.
4. That the minutes, reports and attachments relating to Item No. 5.4.3 (General Information Report) be the subject of an Information Report to Constituent Councils and available to the public.

CARRIED

6. OTHER BUSINESS

6.1 Chairperson Allowance (Review)

The Chairman declared a conflict of interest and retired from the meeting at 5.42pm.

The Deputy Chairman assumed the chair.

Moved: Mikki Bouchee

Seconded: Carol Bouwens

1. That, having regard to the Authority's Chairperson Allowance Policy, in particular:
 - the allowance paid to the Chairperson in the preceding financial year
 - the most recent Annual CPI for Adelaide
 - the likely level of services required from the Chairperson in the forthcoming financial year
 - the likely level of expertise required from the Chairperson in the forthcoming financial year; and
 - the market rate for similar positions
 and in recognition of Mark Booth's performance in the role of Chairperson, the allowance for the Chairperson for 2007/2008 be increased to \$27,000 plus superannuation (9%).
2. That the Board recognised and passed on its appreciation for the service that Mark Booth has provided to the Authority in his role as Chairperson, and the expertise he brings to the role.

CARRIED UNANIMOUSLY

Meeting adjourned 5.55pm to enable the Recruitment Selection Panel to meet before presenting a report to the Board on the recruitment of the Executive Officer.

Ruth Caudle and Colin McArdle retired from the meeting.

Meeting reconvened at 6.15pm. Mark Booth resumed the Chair. Les Perry retired from the meeting.

6.2 Executive Officer – Recruitment

Minutes to be provided under separate cover.

6.3 Landfill Manager Review

Minutes to be provided under separate cover.

6.4 Other Business

Ian Walker advised of his unavailability for the August 2007 Board Meeting.

7. NEXT MEETING

Monday 6th August 2007

8. CLOSURE

Meeting Closed 6.56pm

<p>.....</p> <p>Chairperson</p> <p>Date: / /</p>
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