

ITEM NUMBER: 15.4**CONFIDENTIAL REPORT****MINUTES – EXECUTIVE COMMITTEE –
17 MAY 2022**

Pursuant to Section 83(5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- e. **matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.**

Recommendation – Exclusion of the Public – Section 90(3)(e) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager, Strategy and Corporate and the staff minute taker in attendance at the meeting in order to consider Report No: 169/22 - Minutes Executive Committee – 17 May 2022 in confidence.
 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 169/22 - Minutes Executive Committee – 17 May 2022 on the following grounds:
 - e. pursuant to section 90(3)(e) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is related to matters affecting the security of an employee of the Council, as details of the Chief Executive's remuneration will be discussed, which are sensitive and are details only known to those who have participated in the discussion.
 3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.
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Item No: 15.4
Subject: **MINUTES – EXECUTIVE COMMITTEE – 17 MAY 2022**
Date: 14 June 2022
Written By: Personal Assistant, Strategy and Corporate
General Manager: Strategy and Corporate, Ms P Jackson

SUMMARY

At its meeting on 17 May 2022, the Executive Committee considered the recommendation by Administration of Ms Christine Molitor as the independent member of the Executive Committee for the period until the Chief Executive Officer's 2021/22 Performance Review process has concluded.

RECOMMENDATION

That Council:

1. notes the confidential minutes of the Executive Committee of 17 May 2022; and
2. appoints Ms Christine Molitor to the Executive Committee for the period until the Chief Executive Officer's 2021/22 Performance Review process has concluded.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Agenda Item 15.4 Minutes – Executive Committee – 17 May 2022, Report No 169/22 in confidence under section 90(2) and (3)(e) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.
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STRATEGIC PLAN

Statutory requirement

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

BACKGROUND

At its meeting 26 April 2022, the Executive Committee recommended the appointment of an independent member to satisfy recent changes to the *Local Government Act 1999*.

REPORT

Confidential minutes of the meeting of the Executive Committee held on 17 May 2022 are attached for Members' information.

Refer Attachment 1

Administration undertook a search for potential members taking into consideration appropriate qualifications and experience in the fields of executive human resource management and organisational psychology and presented a recommendation to the Executive Committee.

The Executive Committee has considered the recommendation by Administration of Ms Christine Molitor and recommends her appointment to Council. Ms Molitor has significant experience in executive human resource management having held the position of Chief Executive Officer and currently holds positions on a number of Boards. She has indicated an interest in taking up the appointment of independent member.

Ms Molitor's qualifications and experience are listed in the attached biography.

Refer Attachment 2

BUDGET

A proposal has been received from Christine Molitor with an estimated cost of \$4,000 (ex GST).

LIFE CYCLE COSTS

This report does not have any life cycle cost implications.

Attachment 1



Confidential Minutes of the Executive Committee of Council of the City of Holdfast Bay held in the Kingston Room, Brighton Civic Centre, 24 Jetty Road, Brighton, on Tuesday 17 May 2022 at 5.00pm.

PRESENT

Members

Mayor – Amanda Wilson
Councillor S Lonie
Councillor R Snewin
Councillor W Miller
Councillor R Abley

Staff

General Manager Strategy and Corporate – P Jackson

1. OPENING

The Mayor declared the meeting open at 5.05pm.

2. APOLOGIES

2.1 Apologies Received – Nil

2.2 Absent – Deputy Mayor Smedley (Leave of Absence)

3. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

4. CONFIRMATION OF MINUTES

Motion

That the minutes of the Executive Committee held on 26 April 2022 be taken as read and confirmed.

Moved by Cr Abley, Seconded by Cr Miller

Carried Unanimously

5. CONFIDENTIAL REPORTS BY OFFICERS**5.1 Appointment of an Independent Member (Report No: 142/22)****Motion – Exclusion of the Public – Section 90(3)(e) Order**

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager, Strategy and Corporate and the staff minute taker in attendance at the meeting in order to consider Report No: 142/22, Appointment of an Independent Member in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 142/22, Appointment of an Independent Member on the following grounds:
 - e. pursuant to Section 90(3)(e) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is related to matters affecting the security of an employee of the Council. As details of the Chief Executive's remuneration will be discussed, which are sensitive and are details only known to those who have participated in the discussion.
3. The Council is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Snewin, Seconded by Cr Lonie

Carried Unanimously

Motion

1. The Executive Committee recommends to Council the appointment of Ms Christine Molitor to the Executive Committee for the period until the Chief Executive Officer's 2021/22 Performance Review process has concluded.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Agenda Item 5.1 Report No: 142/22, Appointment of an Independent Member in confidence under Section 90(2) and (3)(e) of the *Local Government Act 1999*, the Council, pursuant to Section 91(7) of that Act orders that the report, attachment and minutes be retained in confidence for a period of 24 months and this order be reviewed every 12 months.

Moved by Cr Snewin, Seconded by Cr Lonie

Carried Unanimously

6. **URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING - Nil**

7. **CLOSURE**

The Meeting closed at 5.15pm.

CONFIDENTIAL

CONFIRMED Day and date

MAYOR

Attachment 2



Biography

Christine Molitor: Be Sustained Pty Ltd



Christine Molitor is the CEO of Be Sustained Pty Ltd. She works with Boards and Executives on strategy development, strategy execution and leadership performance through providing consulting expertise, and 1:1 and Team Coaching.

Christine has been a CEO, Chair and Board Director. She has experience in improving business performance and organisational and leadership capability. Previously she was CEO of a global company employing 300 people, delivering international capacity development programs in Asia and the Pacific. Prior to that she operated consultancy businesses focused on Executive Development and Performance.

Christine has a degree in Psychology from Flinders University and an MBA from the University of Adelaide. In 2017, she was awarded an Industry Leaders Fund (ILF) Grant to attend the Strategic Leadership Program at Oxford University.

Christine's Non-Executive Director (NED) and Advisory Board experience includes;

- Current NED of the Women's and Children's Hospital Foundation
- Current Advisory Board Member of SA Leaders
- Current Customer Advisory Board Member of Corporate Traveller (SA)
- Current Associate: Corporate Citizenship (Global company involved in Environmental, Sustainability and Governance (ESG) consulting and reporting)
- Previous NED and Chair of CanDo4Kids (Townsend House)
- Previous NED of Sight for All

Current consulting work includes clients in Adelaide and Sydney in the following areas and sectors:

- **Executive and Leadership Coaching and Performance:**
 - Healthcare, Professional Services, Global Software (SaaS), Wine, Education, Marketing, Government
- **Business/New Market Planning:**
 - Industry Body/Association, Education, Professional Services
- **Strategic Reviews with Boards and Executives:**
 - Finance, Sporting, Legal, Education Services
- **Strategic Plan development:**
 - Defence, Government, Education, Professional Services
- **Board Governance Reviews:**
 - Sports, Pharmaceutical, Financial Services, Government
- **Strategic Advice and Consulting:**
 - Software (SaaS), Finance, Wine, Not-for-Profit

