



Confidential Minutes of the Executive Committee Meeting of the City of Holdfast Bay held in the Kingston Room, Brighton Civic Centre, 24 Jetty Road, Brighton on Tuesday, 10 September 2024.

8. CONFIDENTIAL ITEMS

8.1 Appointment of a Qualified Independent Person for the Recruitment of the CEO
(Report No: 300/24)

Motion – Exclusion of the Public Section 90(3)(c)

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager Strategy and Corporate and Staff minute taker in attendance at the meeting in order to consider Report No: 300/24 Appointment of a Qualified Independent Person for the Recruitment of the CEO in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 300/24 Appointment of a Qualified Independent Person for the Recruitment of the CEO on the following grounds:
 - c. pursuant to section 90(3)(c) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would reveal a trade secret.
3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Lonie, Seconded Smedley

Carried

At its meeting on 23 July 2024, Council appointed the Executive Committee of Council as the Chief Executive Officer Selection Panel pursuant to section 98 (4) of the *Local Government Act 1999* for the Chief Executive Officer (CEO) Recruitment process and provided the Executive Committee with additional scope to its Terms of Reference for the period of the CEO recruitment process.

Section 98 (4a) requires that a council must obtain and consider the advice of a Qualified Independent Person before making an appointment to the position of CEO.

A handwritten signature in black ink, appearing to be "W".



Motion

That the Executive Committee:

1. appoints Ms Christine Molitor as the Qualified Independent Person as an advisor to the Chief Executive Officer Selection Panel to meet the Council's legislative requirements as part of its CEO recruitment process; and
2. notes receipt of the proposal from Ms Molitor.

RETAIN IN CONFIDENCE - Section 91(7) Order


3. That having considered Agenda Item 8.1 300/24 Appointment of a Qualified Independent Person for the Recruitment of the CEO in confidence under section 90(2) and (3)(c) of the *Local Government Act 1999*, the Executive Committee, pursuant to section 91(7) of that Act orders that the report, attachment and minutes be retained in confidence for a period of six months and/or the Chief Executive Officer is authorised to release the documents when the recruitment process is finalised.

Moved Councillor Lonie, Seconded Councillor Patton

Carried

CONFIRMED

8 October 2024


MAYOR