

Confidential Minutes of the Audit Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton, on Wednesday 16 December 2020.

9. ITEMS IN CONFIDENCE

9.1 Internal Audit – Cyber Security Review (Report No: 420/20)

Motion – Exclusion of the Public – Section 90(3)(e) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Audit Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 9.1 Internal Audit – Cyber Security Review in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Audit Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 9.1 Internal Audit – Cyber Security Review on the following grounds:
 - e. pursuant to Section 90(3)(e) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is related to matters affecting the security of the Council.
3. The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Mr Tu, Seconded Ms Davies

Carried

In September 2020, Council's internal audit service provider, Galpins, conducted a review of cyber security for Council and Alwyndor. This has now been reviewed by Administration and finalised including agreed actions. The report was tabled for the Committee's consideration.

Motion

That the Audit Committee:

1. advise Council it has received and considered an internal audit report from Galpins on cyber security and found a number of serious issues that need to be addressed with priority and noted that the most immediate threats have already been addressed;
2. advise Council that a remediation plan has been developed and progress will be monitored at each Audit Committee meeting via the Standing Items Report;



3. recommends Administration schedule a follow up Cyber Security Internal Audit to be undertaken in 12 months; and

RETAIN IN CONFIDENCE - Section 91(7) Order

4. having considered Agenda Item 9.1 Internal Audit – Cyber Security Review in confidence under Section 90(2) and (3)(e) of the *Local Government Act 1999*, the Audit Committee, pursuant to Section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for a period of 24 months and that the Chief Executive Officer is authorised to release the documents prior to that time if and when all parties to the contract have provided their consent.

Moved Ms Davies, Seconded Mr Spadavecchia

Carried

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