

Confidential Minutes of the meeting of the Audit Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 1 June 2022 at 6:00pm.

9. CONFIDENTIAL ITEMS

9.2 Alwyndor Requirement for a Loan Facility (Report No: 178/22)

Motion - Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Audit Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the staff in attendance at the meeting in order to consider Report No: 178/22 Alwyndor: Requirement for a Loan Facility in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 178/22 Alwyndor: Requirement for a Loan Facility Confidential on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.
- 3. The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved S Tu, Seconded P Davies

Carried

At its meeting held on 28 April 2022 the Alwyndor Management Committee (AMC) considered a proposal to establish a loan facility with the Local Government Finance Authority (LGFA) to enable Alwyndor to meet the requirements of its Refundable Deposits Liquidity Management Strategy and Policy whilst maximising its investments consistent with its Investment Strategy.

AMC resolved that it: recommends in principle the loan facility application with the Local Government Financing Authority subject to the addition of an approval

process to the Refundable Deposits Prudential Standards, Liquidity Management Strategy and Policy, Audit Committee review and Council approval.

At its meeting held on 26 May 2022 AMC will consider an amendment to the Policy to enable such a loan application. Audit Committee will be updated at its meeting regarding the outcomes of this meeting.

This report seeks Audit Committee consideration of this matter and recommendation of its approval to Council.

Motion

That the Audit Committee:

- 1. recommends to Council that it supports Alwyndor's proposal to establish a loan facility (Convertible Cash Advance Debenture (CCAD)) with the Local Government Finance Authority of South Australia consistent with its amended *Refundable Deposits Prudential Standards, Liquidity Management Strategy and Policy*; and**
- 2. advises Council it has considered and supports an amendment to Alwyndor's *Refundable Deposits Prudential Standards, Liquidity Management Strategy and Policy* to include the provision to access a loan fund (Convertible Cash Advance Debenture (CCAD)) with the Local Government Finance Authority of South Australia.**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 3. That having considered Agenda Item 9.2 (Report No: 178/22 Alwyndor: Requirement for a Loan Facility) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Audit Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.**

Moved S Tu, Seconded P Davies

Carried

9.3 Alwyndor Service Delivery Business Case (Report No: 164/22)

Motion – Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Council hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 164/22 Alwyndor Service Delivery Business Case in confidence.**

2. **That in accordance with Section 90(3) of the *Local Government Act 1999* Council is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 164/22 Alwyndor Service Delivery Business Case on the following grounds:**

- d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. **The Audit Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential**

Moved S Tu, Seconded P Davies

Carried

On Monday 21 March 2022 a Business Case to insource Catering Services for Alwyndor was considered and supported at a special meeting of the Alwyndor Management Committee (AMC). Subsequently Council considered this matter at its meeting held on 12 April 2022 and approved the recommendation.

Alwyndor is committed to providing excellence in its residential services and recognises the importance of food, nutrition and the dining experience as an integral part this commitment. A review of Alwyndor catering services has identified issues of concern in relation to quality, presentation and nutrition, as well as inefficiencies with the current service model. A business case has been prepared to move catering services in-house with the aim of increased control over the service model and increased food satisfaction and quality. This aligns with two of Alwyndor's strategic actions:

- Customer Experience: Implement enhanced dining experiences
- Customer Experience: Develop hospitality training for carers.

This report offers a summary of the work undertaken, informs Audit of AMC and Council recommendations regarding the new catering model and the approval granted by Council to bring forward associated capital funding for the project. The Business Case can be provided in its entirety if required.

Subsequent to the AMC consideration of the Business Case Vision Food Services (Vision) notified Alwyndor on of its intention not to seek renewal of its contract from 30 June 2022.

Motion

1. **That the Audit Committee notes this report.**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Agenda Item 9.3 Alwyndor Service Delivery Business Case (Report No: 164/22) in confidence under section 90(2) and (3)(d) of the Local Government Act 1999, the Audit Committee, pursuant to section 91(7) of that Act orders that the Report be retained in confidence for a period of 12 months and that this order be reviewed every 12 months.**

Moved P Davies, Seconded S Tu

Carried

CONFIRMED 24 August 2022

PRESIDING MEMBER

CONFIDENTIAL