

**20.1 Jetty Road Mainstreet Management Committee Appointments
(Report No: 08/09)**

Council officers remaining: Mr Donaldson, Mr Walker, Mr Hodge and Ms Thomas

C200109/034 Councillor Beh moved and Councillor Heysen seconded that, pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999 the Council order that the public be excluded from attendance at the meeting, with the exception of Council officers and any other visitors permitted to remain, after taking into account the relevant considerations under Section 90(3), on the basis that it will receive, discuss or consider the following:

- information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person or persons (living or dead).

CARRIED

**Jetty Road Mainstreet Management Committee Appointments
(Report No: 08/09)**

Two vacancies exist for landlords and/or traders to be appointed as Community Members of the Jetty Road Mainstreet Management Committee (JRMMC). Clause

Roll

7.3 of the JRMMC Terms of Reference states that in the event of a vacancy in the office of a Member of the JRMMC, the Council shall, if it deems fit, appoint another person as a Member of the JRMMC on the same basis and in the same manner as the original appointment. The nominations have been assessed by the Council Members of the JRMMC and as a result, two nominations are recommended for Council's consideration.

Councillor Crutchett left the meeting at 11:06pm.

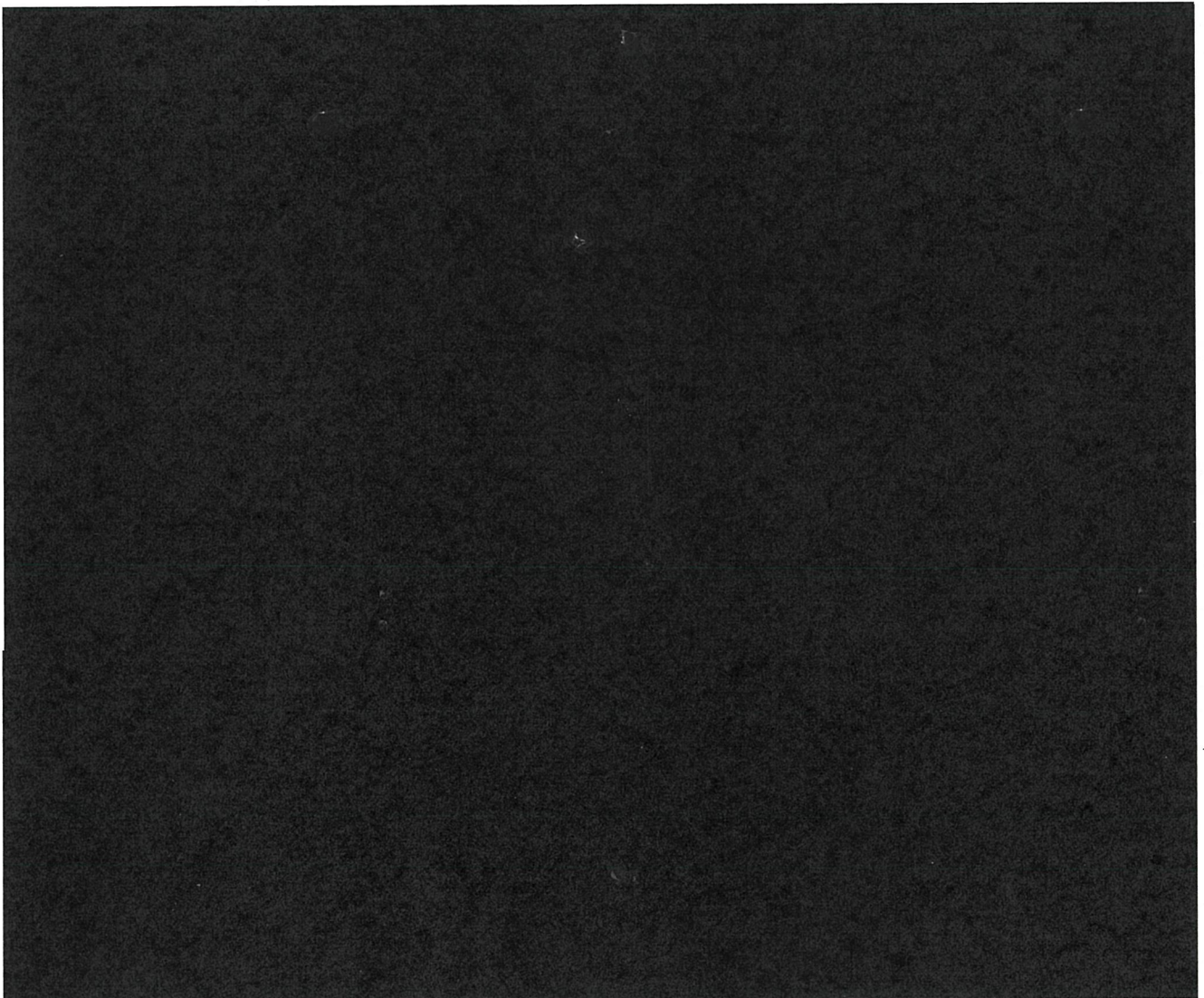
C200109/035 Councillor Bouchée moved and Councillor Clancy seconded that Council resolves that Mr Jerry Casburn and Mr Greg Payne be appointed as Community Members of the Jetty Road Mainstreet Management Committee effective immediately.

CARRIED

ORDER TO RETAIN DOCUMENTS IN CONFIDENCE

C200109/036 Councillor Clancy moved and Councillor Beh seconded that the Council orders that the documents and minutes relating to Report No: 08/09 be released from confidence following the appointment of the members to the committee.

CARRIED



RLC

ITEM NUMBER: 20.1

CONFIDENTIAL REPORT NO: 08/09

20 January 2009

Pursuant to Section 83 (5) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- **information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of a person or persons (living or dead).**

Confidential Reports may be handed back to Administration at the close of the Council meeting for confidential disposal.

If Members choose not to return them, it is their responsibility to ensure the items are secured or disposed of in a confidential manner.

CONFIDENTIAL

REPORT TO: COUNCIL

DATE: 20 JANUARY 2009

SUBJECT: JETTY ROAD MAINSTREET MANAGEMENT COMMITTEE
APPOINTMENTS

STRATEGIC PLAN/
CORPORATE PLAN
OBJECTIVE/S: STRATEGIC PLAN: OBJECTIVE 3.2 – SHOPPING & ACTIVITY
PRECINCTS

WRITTEN BY: ROD BASTO
JETTY ROAD MAINSTREET MANAGER

EXECUTIVE SUMMARY

Two vacancies exist for landlords and/or traders to be appointed as Community Members of the Jetty Road Mainstreet Management Committee (JRMMC). Clause 7.3 of the JRMMC Terms of Reference states that in the event of a vacancy in the office of a Member of the JRMMC, the Council shall, if it deems fit, appoint another person as a Member of the JRMMC on the same basis and in the same manner as the original appointment. The nominations have been assessed by the Council Members of the JRMMC and as a result, two nominations are recommended for Council's consideration.

RECOMMENDATION

That Council resolves that Mr Jerry Casburn and Mr Greg Payne be appointed as Community Members of the Jetty Road Mainstreet Management Committee effective immediately.

REPORT DETAILS**Introduction**

The Jetty Road Glenelg Precinct is recognised throughout South Australia and beyond, as one of the best examples of a thriving traditional retail, hospitality and business district. It is seen as an industry leader through the establishment of the Jetty Road Mainstreet Board, (known formally as the Jetty Road Mainstreet Management Committee (JRMMC)), enabling the Precinct to flourish and expand, and strengthen partnerships between businesses, the Council and local community. The skills and experience of the JRMMC Members contribute to this success.

The JRMMC is a special purpose committee of the City of Holdfast Bay, constituted in accordance with Section 41 of the Local Government Act 1999 and responsible for overseeing the economic development of the Jetty Road Glenelg Precinct. It provides a vehicle for the traders and property owners in the Precinct, to contribute to the way in which the revenue generated by the separate rate that applies to this geographical area is expended. It also provides a formal communication conduit between traders, residents, property owners and Council.

CONFIDENTIAL

The JRMMC is properly governed by a Terms of Reference determined and endorsed by Council. The Terms of Reference includes details about the membership, composition and method of appointment of JRMMC Members, defines the objectives of the JRMMC and is to be read in conjunction with the Instrument of Delegation.

Background

Previous Reports and Decisions

At its meeting held 10 December 2008, the JRMMC resolved to initiate the process to appoint two new Members to fill the vacant positions on the Committee.

Every landlord and trader received a nomination form in the week commencing Monday 15 December 2008 and nominations closed on Wednesday 31 December 2008.

A copy of the nomination forms received is included as Attachment 1. This information is presented on a confidential basis, to enable Council's Strategy and Development Committee to consider the extent to which the nominees satisfy the selection criteria, before proceeding to consider the recommendation of the Council Members of the JRMMC.

Refer Attachment 1

In keeping with a previous Council resolution, the JRMMC is in the process of considering possible improvements to the membership selection process, as set out within the Committee's Terms of Reference, in order to ensure optimum representation of all Jetty Road precinct stakeholders on the Committee. The JRMMC Council Members (Mayor Rolland and Councillor Heysen) were nominated by the Committee to make recommendations on changes to the selection process and these are expected to be received at the next JRMMC meeting, after which Council may be asked to consider possible changes to the criteria by which nominees are assessed.

Council has not previously considered the recommendation in this report previously; however, the following reports and resultant decisions relate to the current structure and membership of the JRMMC:-

- 498/08 Jetty Road Mainstreet Management Committee – Community Member Appointment (14 October 2008);
- 459/07 Jetty Road Mainstreet Management Committee Vacancies (9 October 2007);
- 362/07 Resignation from Jetty Road Mainstreet Management Committee (14 August 2007);
- 197/07 Jetty Road Mainstreet Board (8 May 2007); and
- 567/06 Jetty Road Mainstreet Board Appointments (12 December 2006).

Key Issues Discussion

Assessment of Nominations

The two Council Members of the JRMMC, assessed the nominations received in keeping with the Method of Appointment of Community Members contained within the JRMMC Terms of Reference, based on the following criteria:-

- Retail business experience;
- Marketing and/or advertising experience;
- Retail property management experience;
- Experience as a member of a Board of Management or similar governing body; and
- Availability to attend meetings.

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The Council Members of the JRMMC are of the opinion that the persons recommended for positions on the Committee are suitable for appointment based on the assessment.

Financial Sustainability Impact

No financial implications apply to Council, or the separate rate levied on commercial properties within the Precinct, as a result of these recommendations.

Budget

No budget implications apply to Council, or the separate rate levied on commercial properties within the Precinct, as a result of these recommendations.

Full Life Cycle Costs

No full life cycle costs are envisaged as a result of these recommendations.

Conclusion

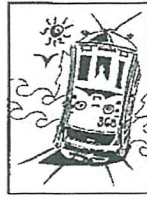
The process undertaken to determine the most appropriate candidates from the nominations received for recommendation to Council, has followed the correct procedure in keeping with the requirements of the JRMMC Terms of Reference, as established by Council.

The Council Members of the JRMMC are of the opinion that the persons recommended for positions on the Committee are suitable for appointment based on the assessment.



**R A THOMAS
GENERAL MANAGER
CITY SERVICES**

Administration Trim Reference: B1049

**Jetty Road Mainstreet Board**

Glenelg Town Hall
Moseley Square, Glenelg
PO Box 734, Glenelg SA, 5045

Phone: (08) 8179 9505
Fax: (08) 8294 0901
Email: mainstreet@holdfast.sa.gov.au

BOARD NOMINATION FORM

Business owners, managers and owners of commercial property within the boundaries of the Jetty Road Glenelg Precinct, who contribute to the separate rate, are invited to nominate for a position on the Jetty Road Mainstreet Management Committee (Jetty Road Mainstreet Board). There are two positions available and the term of office, subject to Section 45(1) of the *Local Government Act 1999*, coincides with the term of the City of Holdfast Bay Council.

Members of the Board are the Mayor of the City of Holdfast Bay, one Councillor from either the Glenelg or Somerton Ward (the Council Members), as well as a resident of either the Glenelg or Somerton Ward and up to seven other persons who are either Landlords or Traders in the Precinct and contributing to the separate rate applicable to land in the Precinct.

Jetty Road Mainstreet Management Committee (Jetty Road Mainstreet Board) is a Committee of Council and as such, the names of those people nominating for a Board position will become known to the public.

Being a Member of the Board is a voluntary role and presents an opportunity to become involved in the activities the Board undertakes to ensure that the Jetty Road Glenelg Precinct remains a vibrant shopping, leisure and recreational area, with year round appeal to residents and visitors alike.

The Jetty Road Mainstreet Board meets at least once every two months, on the second Wednesday of the month and currently has two key sub-committees meeting regularly.

I would like to NOMINATE myself for a position on the Jetty Road Mainstreet Management Committee (Jetty Road Mainstreet Board):

NAME: JERRY CASBURN

BUSINESS: FOODWORKS JETTY ROAD

ADDRESS: 70-72 JETTY ROAD

..... GLENELG, SA, 5045

PHONE: 08 8376 5445 FAX: 08 8376 5440 MOBILE: 0407 646 396

EMAIL ADDRESS: casari@ntorode.on.net

The Council Members of the Board will make an assessment of nominations against the following criteria and then submit full details of all nominees to Council, including a recommendation as to the two most suitable candidates for consideration by Council.

RETAIL BUSINESS EXPERIENCE:

..... 3 YEARS FOODWORKS JETTY ROAD

..... 4 YEARS NEWSAGENCY IN ENGLAND

.....

Please turn over

Attachment:

1
2

MARKETING AND/OR ADVERTISING EXPERIENCE:

2 YEARS VICE PRESIDENT MERCHANT PROCESSING
FOR AMERICAN EXPRESS

RETAIL PROPERTY MANAGEMENT EXPERIENCE:

Nil

EXPERIENCE AS A MEMBER OF A BOARD OF MANAGEMENT OR SIMILAR GOVERNING BODY:

CEO CARDLINK SERVICES - SYDNEY - 5 YEARS

VICE PRESIDENT CRM OPERATIONS - AMERICAN EXPRESS

1 YEAR COO EOS MORTGAGE CENTRE LOCKLEY

GRADUATE MEMBER - AUSTR. INST. OF COMPANY DIRECTORS

AVAILABILITY TO ATTEND MEETINGS:

3 YEARS

3 YEARS - ADV & PLANS SUB COMMITTEE

AVAILABLE FOR ALL MEETINGS

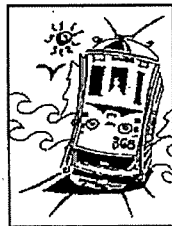
SIGNED:

DATE:

31 Dec 2008

Fax to Jetty Road Mainstreet Board on 8294 0901 or,
Deliver to Jetty Road Mainstreet Board, Glenelg Town Hall, Moseley Square, Glenelg

**NOMINATIONS TO BE RECEIVED NO LATER THAN CLOSE OF BUSINESS
WEDNESDAY 31 DECEMBER, 2008.**





Jetty Road Mainstreet Board

Glenelg Town Hall
Moseley Square, Glenelg
PO Box 734, Glenelg SA, 5045

Phone: (08) 8179 9505
Fax: (08) 8294 0901
Email: mainstreet@holdfast.sa.gov.au

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I would like to NOMINATE myself for a position on the Jetty Road Mainstreet Management Committee (Jetty Road Mainstreet Board):

NAME: GREG PAYNE

BUSINESS: EXTREME BOARD RIDERS, REPUBLIC 61

ADDRESS: 118 JETTY RD GLENELG

PHONE: 82951219 FAX: 8294 9305 MOBILE: 04073 97487

EMAIL ADDRESS: extre1@bigpond.com

The Council Members of the Board will make an assessment of nominations against the following criteria and then submit full details of all nominees to Council, including a recommendation as to the two most suitable candidates for consideration by Council.

RETAIL BUSINESS EXPERIENCE:

20 YEARS RETAIL

13 YEARS AS A BUSINESS OWNER ON

JETTY RD.

Please turn over

Attachment: 14

MARKETING AND/OR ADVERTISING EXPERIENCE:

..... AS ABOVE

RETAIL PROPERTY MANAGEMENT EXPERIENCE:

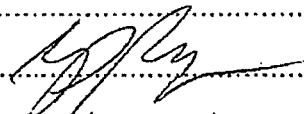
..... /

EXPERIENCE AS A MEMBER OF A BOARD OF MANAGEMENT OR SIMILAR GOVERNING BODY:

..... /

AVAILABILITY TO ATTEND MEETINGS:

..... REGULAR

SIGNED:  DATE: 16/12/08

Fax to Jetty Road Mainstreet Board on 8294 0901 or,
Deliver to Jetty Road Mainstreet Board, Glenelg Town Hall, Moseley Square, Glenelg

**NOMINATIONS TO BE RECEIVED NO LATER THAN CLOSE OF BUSINESS
WEDNESDAY 31 DECEMBER, 2008.**

