

Agenda

Council

NOTICE OF MEETING

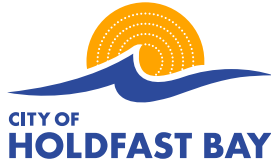
Notice is hereby given that a meeting of the Council will be held in the

**Kingston Room – Brighton Civic Centre
Jetty Road Brighton**

22 October 2024 at 7:00pm



Pamela Jackson
Acting Chief Executive Officer



1. Opening

The Acting Mayor will declare the meeting open at 7:00pm.

2. Kaurna Acknowledgement

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. Service to Country Acknowledgement

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. Prayer

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. Apologies

5.1 Apologies received

5.2 Absent – Councillor Abley (Approved Leave of Absence), Amanda Wilson (Leave of Absence)

6. Items Presented to Council

7. Declaration Of Interest

If a Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. Confirmation Of Minutes

That the minutes of the Ordinary Meeting of Council held on 8 October 2024 be taken as read and confirmed.

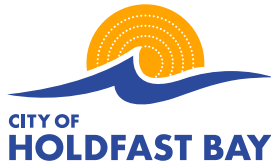
9. Public Presentations

9.1 Petitions - Nil

9.2 Presentations - Nil



- 9.3 **Deputations - Nil**
- 10. Questions by Members**
- 10.1 **Without Notice - Nil**
- 10.2 **On Notice - Nil**
- 11. Member's Activity Reports**
- 11.1 Nil
- 12. Motions on Notice**
- 12.1 Hooded Plovers – Councillor Lindop (Report No: 359/24)
- 12.2 Accessibility Parking for Brighton and Somerton Surf Life Saving Clubs – Councillor Fleming (Report No: 358/24)
- 13. Adjourned Matters**
- 13.1 Nil
- 14. Reports of Management Committees and Subsidiaries**
- 14.1 Minutes - Audit and Risk Committee – 16 October 2024 (Report No: 352/24)
- 14.2 Minutes - Transforming Jetty Road Committee – 3 October 2024 (Report No: 349/24)
- 14.3 Minutes – Alwyndor Management Committee – 26 September 2024 (Report No: 361/24)
- 14.4 Public Minutes – Executive Committee – 8 October 2024 (Report No: 350/24)
- 14.5 Information Report – Southern Region Waste Resource Authority – 23 September 2024 (Report No: 346/24)
- 15. Reports by Officers**
- 15.1 Items in Brief (Report No: 353/24)
- 15.2 2023-24 General Purpose Financial Statements (Report No: 343/24)
- 15.3 2023-24 Annual Report (Report No: 364/24)
- 15.4 Greater Adelaide Regional Plan Consultation (Report No: 344/24)
- 15.5 Time and Place of Ordinary Meetings (Report No: 348/24)
- 15.6 Events Season 2023-24 Summary (Report No: 342/24)
- 15.7 Australian Local Government Association – National General Assembly 2024 – Delegates' Report (Report No: 347/24)
- 15.8 Appointment of Deputy Chair to the Alwyndor Management Committee (Report No: 360/24)
- 15.9 Internal Review of a Council Decision (Section 270) Report (Report No: 362/24)
- 15.10 Leave of Absence – Amanda Wilson (Report No: 354/24)



- 15.11 Voting Delegate – Local Government Association SA and Local Government Finance Authority Annual General Meetings (Report No: 355/24)

16. Resolutions Subject to Formal Motions

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. Urgent Business – Subject to the Leave of the Meeting

18. Items in Confidence

- 18.1 Executive Committee – Confidential Minutes – 8 October 2024 (Report No: 351/24)

Pursuant to Section 83(5) of the *Local Government Act 1999* the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- d. **commercial information of a confidential nature (not being a trade secret) the disclosure of which –**
 - i. **could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.**

19. Closure


Pamela Jackson
 Acting Chief Executive Officer

Item No: 12.1

Subject: MOTION ON NOTICE – HOODED PLOVERS – COUNCILLOR LINDOP

Proposed Motion

Councillor Lindop proposed the following motion:

That Administration review the enforcement of City of Holdfast By-laws in relation to Hooded Plover breeding areas, including the current inspection patrols for general compliance of the by-laws, and provide a report to Council. The report should include recommendations to improve responsible dog ownership; increase general awareness and education of the Hooded Plovers; and suggested changes to Council By-laws.

Background

Since 2019 Council has endorsed additional Inspector Patrols on the foreshore from September to February.

The additional patrols were introduced along the coast to educate and enforce local laws to protect native wildlife (Hooded Plovers), improve responsible dog ownership and maintain general compliance.

The additional patrols were overwhelmingly supported by the local community – leading to a hooded plover fledging and improved compliance with local laws.

However, with the past few seasons showing that the Hooded Plovers have had some sad losses, residents and community are asking what Council can do to support the endangered species. Last year there was a witness who saw a visitor try to capture a chick to take a photo with it, resulting in a silver gull taking the chick, and Hooded Plover parents trying to relocate their other chick unsuccessfully.

This year there were reports of dogs off lead chasing the Hooded Plover parents and chicks, resulting in the loss of the birds.

There are many amazing volunteers that our council supports from Bird Life Australia and Natural Resources Australia and Mt Lofty Ranges, that also stand at the beaches where the Hooded Plovers nest, and help by asking and explaining to people the importance of keeping dogs on lead, and giving the Hooded plovers space.

Unfortunately, I have had reports from volunteers of people walking past and not respecting the signs, or the requests for compliance.

It would be beneficial for Administration to review the current systems in place, and to consider and recommend any other “best practice” standards to assist City of Holdfast Bay’s littlest residents.

Item No: 12.2

Subject: **MOTION ON NOTICE – ACCESSIBILITY PARKING FOR BRIGHTON AND SOMERTON SURF LIFE SAVING CLUBS – COUNCILLOR FLEMING**

Proposed Motion

Councillor Fleming proposed the following motion:

That Administration:

- 1. investigates the feasibility of installing accessible parking spaces adjacent to both the Brighton and Somerton Surf Lifesaving Clubs. This investigation should consider the proximity to club entrances and the current usage of existing parking facilities; and**
 - 2. provides a report to Council outlining potential locations, costs, and any associated infrastructure changes required for the installation of accessible parking.**
-

Background

Currently, there is no designated accessible parking directly servicing the Somerton Surf Lifesaving Club.

The closest accessible parking to the Brighton Surf Lifesaving Club is approximately 140 metres north of the club's entrance, primarily serving access to the Brighton Jetty. The provision of accessible parking adjacent to these clubs will greatly enhance access for individuals with mobility challenges and align with the council's commitment to inclusive public spaces.

Item No: 14.1

Subject: MINUTES – AUDIT AND RISK COMMITTEE – 16 OCTOBER 2024

Summary

The public and confidential minutes of the meeting of the Audit and Risk Committee held 16 October 2024 are presented to Council for information.

Recommendation

That Council notes the public and confidential minutes of the meeting of the Audit and Risk Committee of 16 October 2024, namely that the Audit and Risk Committee:

1. advises Council it has received and considered a Standing Items Report addressing:
 - Monthly Financial Statements
 - Risk Management and Internal Control
 - External Audit
 - Public Interest Disclosures
 - Economy and Efficiency Audits
 - Audit and Risk Committee Meeting Schedule 2024 and 2025
2. has received an annual reflection from external auditors, Dean Newbery, in confidence as required under the *Local Government (Financial Management) Regulations 2011*;
3. informs Council it has reviewed the General Purpose Financial Statements for the year ending 30 June 2024, as required under section 126(4)(a) of the *Local Government Act 1999*, and found them to present fairly the state of affairs of the council as required under the *Local Government (Financial Management) Regulations 2011*;
4. recommends that Council adopts the 2023-24 Annual Report, subject to design and minor alterations and the inclusion of the audited financial statements of Council along with those of Council's regional subsidiary, the Southern Region Waste Resource Authority;
5. advises Council it has noted the progress of the review of the Strategic Plan, *Our Holdfast 2050+* and has provided input to the Review Report;
6. notes the community consultation report and updates to the asset management documentation and recommends the Asset Management Plans and Asset Management Strategy for endorsement by Council; and
7. endorses the Public Interest Disclosure Policy, for presentation and adoption by Council.

RETAIN IN CONFIDENCE - Section 91(7) Order

8. That having considered Agenda Item 14.1 352/24 – Minutes – Audit and Risk Committee – 16 October 2024 in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that Attachment 2 to this report be retained in confidence for a period of 12 months and/or the Chief Executive Officer is authorised to release the documents when a new energy contract is signed and that this order be reviewed every 12 months.

Background

The Audit and Risk Committee is established under Section 41 of the *Local Government Act 1999*, and Section 126 of the *Local Government Act 1999* defines the functions of the Audit and Risk Committee to include:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of the council;
- proposing, and providing information relevant to, a review of the council’s strategic management plans or annual business plan;
- proposing, and reviewing, the exercise of powers under section 130A;
- if the council has exempted a subsidiary from the requirement to have an audit committee, the functions that would, apart from the exemption, have been performed by the subsidiary’s audit committee;
- liaising with the council’s auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.

Report

The public and confidential minutes of the meeting of the Audit and Risk Committee held on 16 October 2024 are attached for Members’ information.

Refer Attachments 1 and 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, Sections 41 and 126

Written By: Executive Assistant to the General Manager, Strategy and Corporate

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1

Minutes of the meeting of the Audit and Risk Committee of the City of Holdfast Bay held in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton on Wednesday 16 October 2024 at 6:00pm.

PRESENT

Members

Councillor R Snewin
Ms P Davies
Ms C Garrett
Mr D Powell

Staff

A/Chief Executive Officer – Ms P Jackson
General Manager Strategy and Corporate – Ms S Wachtel
Manager Finance – Mr C Blunt
Manager Finance Alwyndor – Mr R Mirzaev
Manager Engineering – Mr J Mitchell
Climate and Utilities Data Officer – Mr C Ling

Guests

Ms Samantha Creten, Director - Dean Newbery
Ms Whitney Sandow, Senior Auditor – Dean Newbery

1. OPENING

The Acting Chief Executive Officer declared the meeting open at 6.00pm.

2. APPOINTMENT OF PRESIDING MEMBER

The Audit and Risk Committee's Terms of Reference provide that it may nominate any member of the Committee to be its presiding member (other than the Mayor).

Motion

That the Audit and Risk Committee appoints Councillor Snewin as Presiding Member for this meeting.

Moved by P Davies, Seconded by D Powell

Carried

3. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

4. APOLOGIES

- 4.1 Apologies Received - Councillor J Smedley
- 4.2 Absent

5. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

6. CONFIRMATION OF MINUTES**Motion**

That the minutes of the Audit and Risk Committee held on 14 August 2024 be taken as read and confirmed.

Moved by D Powell, Seconded by C Garrett

Carried

7. ACTION ITEMS

The Action Items were tabled and discussed.

8. IN CAMERA SESSION**8.1 External Auditors Annual Reflection**

External Auditors Dean Newbery provided an annual reflection to the Audit and Risk Committee members.

Motion – Exclusion of the Public (Section 90(3)(g) Order

1. **That pursuant to Section 90(2) of the *Local Government Act 1999* the Audit and Risk Committee hereby orders that the public and council staff be excluded from attendance at this meeting in order to consider Item 8.1 – External Auditors Annual Reflection discussion in confidence.**
2. **That in accordance with Section 90(3) of the *Local Government Act 1999* the Audit and Risk Committee is satisfied that it is necessary that the public and council staff be excluded to consider the information discussed in confidence on the following grounds:**
 - g. **pursuant to section 90(3)(g) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is information concerning matters that must be considered in confidence in order to ensure that the Council does not breach any other legal obligation or duty in that clause 17B(a) of the *Local Government (Financial Management) Regulations 2011* requires that the Audit and Risk Committee must liaise with the council's auditor on at least one occasion each year on a confidential basis.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Audit and Risk Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved P Davies, Seconded D Powell

Carried

Leave of the Meeting

The Presiding Member sought leave of the meeting to move Item 11.1 **Electricity Procurement by Power Purchase Agreement** in the Agenda to be considered after Item 8.1.

Leave of the meeting was granted.

11. CONFIDENTIAL ITEMS

11.1 Electricity Procurement by Power Purchase Agreement (Report No: 339/24)

Motion – Exclusion of the Public (Section 90(3)(d (i)) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999* the Audit and Risk Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 339/24 Electricity Procurement by Power Purchase Agreement in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* the Audit and Risk Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 339/24 Electricity Procurement by Power Purchase Agreement on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party by supplying financial and energy market details disclosed in the feasibility study.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public

interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Audit and Risk Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved C Garrett, Seconded D Powell

Carried

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 11.1 Report No: 339/24 Electricity Procurement by Power Purchase Agreement in confidence under section 90(2) and (3)(d(i)) of the *Local Government Act 1999*, the Audit and Risk Committee, pursuant to section 91(7) of that Act orders that the report and attachments be retained in confidence for a period of 12 months and/or the Chief Executive Officer is authorised to release the documents when a new energy contract is signed and that this order be reviewed every 12 months.

Moved D Powell, Seconded C Garrett

Carried

9. REPORTS BY OFFICERS

9.1 Standing Items (Report No: 328/24)

The Audit and Risk Committee is provided with a report on standing items at each ordinary meeting.

Motion

That the Audit and Risk Committee advises Council it has received and considered a Standing Items Report addressing:

- **Monthly Financial Statements**
- **External Audit**
- **Public Interest Disclosures**
- **Economy and Efficiency Audits**
- **Council Recommendations**
- **Audit and Risk Committee meeting schedule**

Moved C Garrett, Seconded D Powell

Carried

9.2 Internal Audit (Report No: 329/24)

The risk-based audits scheduled for the Internal Audit Program 2023-24 have commenced, with the program attached to this report for further information.

In addition, the 'Audit Recommendations Outstanding Actions Update' is attached in three parts, highlighting those actions that are either completed, in progress or not yet implemented.

Motion

That the Audit and Risk Committee notes this report.

Moved C Garrett, Seconded P Davies

Carried

9.3 **2023-24 General Purpose Financial Statements** (Report No: 330/24)

The financial statements for the year ended 30 June 2024 have been completed and audited by council's audit firm, Dean Newbery, who have indicated that an unqualified audit opinion will be provided and that there are no material issues arising from the audit. They are presented to the Audit and Risk Committee for review.

Motion

That the Audit and Risk Committee informs Council it has reviewed the General Purpose Financial Reports for the year ending 30 June 2024, as required under section 126(4)(a) of the *Local Government Act 1999*, and found them to present fairly the state of affairs of the council as required under the *Local Government (Financial Management) Regulations 2011*.

Moved P Davies, Seconded C Garrett

Carried

9.4 **2023-24 Draft Annual Report** (Report No: 332/24)

Council's Annual Report is a legislative requirement under section 131 of the *Local Government Act 1999*. The information contained within the publication provides legislators and the community with assurance that the City of Holdfast Bay is meeting its strategic and governance requirements. The publication also provides a detailed overview of the council's services and achievements during the year.

The 2023-24 Annual Report has been prepared to meet all statutory requirements. The Report shows that council has continued to deliver quality and improved services and facilities to its community.

Motion

That the Audit and Risk Committee recommends that Council adopts the 2023-24 Annual Report, which appears as Attachment 1 to this report, subject to design and minor alterations and the inclusion of the audited financial statements of Council along with those of Council's regional subsidiary, the Southern Region Waste Resource Authority.

Moved C Garrett, Seconded D Powell

Carried

9.5 **End of Financial Year Debtors** (Report No: 331/24)

This report is to provide Audit and Risk Committee with an annual update in relation to outstanding balances in Rates Debtors and Sundry Debtors in line with end of year financial statements.

Motion

That the Audit and Risk Committee notes this report.

Moved P Davies, Seconded D Powell

Carried

9.6 **Strategic Plan Review** (Report No: 336/24)

Section 122(4)(b) of the *Local Government Act 1999* (the Act) requires that Council “undertake a comprehensive review of its strategic management plans within two years after each general election of the council”.

A review of *Our Holdfast 2050+* has commenced, however, pursuant to section 126 (4) (b) of the Act, the “functions of a council audit and risk committee include...proposing, and providing information relevant to, a review of the council's strategic management plans.”

As the last general election was in November 2022, a review must be completed before the end of November 2024. The Audit and Risk Committee was invited to provide any comments or input to the review, before a report is finalised and presented to Council in November.

Motion

That the Audit and Risk Committee advises Council it has:

1. **noted the progress of the review of the Strategic Plan, *Our Holdfast 2050+*; and**
2. **has provided input to the Review Report.**

Moved C Garrett, Seconded D Powell

Carried

9.7 **Asset Management Plans** (Report No: 338/24)

The *Local Government Act (1999)* requires Council to review its Asset Management Plans (AMPs) prior to November 2024.

The Asset Management Plans have been reviewed and updated to include the latest asset condition and inventory data. The Asset Management Strategy was developed for consultation as it is a new organisational document.

Public consultation was undertaken from 29 August to 19 September 2024 in line with legislated requirements.

This report discusses the public consultation findings and document updates for Council endorsement.

Motion**That the Audit and Risk Committee:**

- 1. notes the community consultation report and updates to the asset management documentation; and**
- 2. recommends the Asset Management Plans and Asset Management Strategy for endorsement by Council.**

Moved P Davies, Seconded D Powell

Carried**9.8 Treasury Management Policy (Report No: 337/24)**

Council's current Treasury Management Policy is due for review. This policy supports the financial principle of managing debt and cash in a holistic manner to minimise financial risk. No changes have been made to the content of the existing policy, however, with Council's level of debt budgeted to increase significantly it is timely that this document be reviewed by the Audit and Risk Committee.

Motion**That the Audit and Risk Committee notes this report.**

Moved C Garrett, Seconded D Powell

Carried**9.9 Council Public Interest Disclosure Policy (Report No: 335/24)**

The current Council Public Interest Disclosure Policy is out of date (endorsed previously by Council on 9 July 2019 - C090719/1547) and is required to be reviewed due to significant legislative amendments.

Motion**That the Audit and Risk Committee endorses the Public Interest Disclosure Policy, for presentation and adoption by Council.**

Moved D Powell, Seconded P Davies

Carried**9.10 Annual Work Health and Safety Program Review (Report No: 333/24)**

This report has been developed to provide the Audit and Risk Committee with an overview of the Work Health and Safety (WHS) management system's performance in respect to legislative obligations under the WHS Act (SA) 2012 and ReturntoWorkSA Performance Standards for Self-Insured (PSSI) Employers.

Planned activities have been completed to schedule to address identified non-conformances and other improvements identified as part of audits undertaken by the Local Government Association Workers Compensation Scheme (LGAWCS). Planning for the next period will commence in October to implement additional system improvements as part of continuous improvement.

Motion

That the Audit and Risk Committee notes this report.

Moved P Davies, Seconded D Powell

Carried

9.11 **Terms of Reference** (Report No: 334/24)

Under the *Local Government Act 1999*, Council is required to establish an Audit and Risk Committee to perform the functions outlined in section 126. In accordance with section 41 of the Act, Council initially formed an Audit Committee in 2007, which was re-designated as the Audit and Risk Committee in 2022.

The Strategy and Governance team recently completed an annual review of the Terms of Reference, confirming that minimal amendments were necessary, and the document remains unchanged apart from the inclusion of a mechanism for review of independent members after serving two terms.

Motion

That the item be deferred to the next Audit and Risk Committee meeting to consider recommended changes.

Moved D Powell, Seconded C Garrett

Carried

10. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING

10.1 Nil

12. DATE AND TIME OF NEXT MEETING

The next meeting of the Audit and Risk Committee will be held on Wednesday 12 February 2025 in the Kingston Room, Civic Centre, 24 Jetty Road, Brighton.

13. CLOSURE

The Meeting closed at 7.57pm.

CONFIRMED 12 February 2025

PRESIDING MEMBER

Item No: 14.2

Subject: **MINUTES – TRANSFORMING JETTY ROAD COMMITTEE –
3 OCTOBER 2024**

Summary

The minutes of the meeting of the Transforming Jetty Road Committee held 3 October 2024 are presented to Council for information.

Recommendation

1. That Council notes the minutes of the meeting of the Transforming Jetty Road Committee of 3 October 2024.

RETAIN IN CONFIDENCE - Section 91(7) Order

2. That having considered Agenda Item 14.2, 349/24 – Minutes – Transforming Jetty Road Committee – 3 October 2024 in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, Council, pursuant to section 91(7) of that Act orders that Attachment 2 be retained in confidence and the Chief Executive Officer is authorised to release the report, attachments and minutes when the construction contract is awarded for the City Zone .
-

Background

The Transforming Jetty Road Committee was established by Council, pursuant to section 41 of the *Local Government Act 1999*.

The Committee has been charged with providing strategic oversight and high level advice and recommendations to Council regarding the Transforming Jetty Road Project within the context of concept design outcomes, timing of activities, community consultation, budget and project governance matters.

Report

The minutes of the meeting of the Transforming Jetty Road Committee held on 3 October 2024 are attached for Members' information.

Refer Attachments 1 and 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 41

Written By: Executive Assistant to the Chief Executive Officer

A/Chief Executive Officer: Ms P Jackson

Attachment 1

Minutes of the meeting of the Transforming Jetty Road Committee of the City of Holdfast Bay held in the Kingston Room, Brighton Civic Centre, 24 Jetty Road, Brighton on Thursday 3 October 2024 at 6:00pm.

PRESENT

Members

Mayor A Wilson (Chair)
Deputy Mayor S Lonie
Councillor J Smedley
Councillor A Kane
Ms G Martin
Mr C Morley
Mr C Maios

Staff

Acting Chief Executive Officer – P Jackson
Project Manager – C Armfield

1. OPENING

The Mayor declared the meeting open at 6.07pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

- 3.1 Apologies Received – Mr R Troup
- 3.2 Absent

4. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Transforming Jetty Road Committee held on 11 September 2024 be taken as read and confirmed.

Moved by Councillor Smedley, Seconded by G Martin

Carried

6. ACTION ITEMS

6.1 Nil

7. PRESENTATIONS

7.1 Project Update – Timelines

The Acting Chief Executive Officer provided an update on the timelines for the project.

8. REPORTS BY OFFICERS

8.1 Nil

9. URGENT BUSINESS – SUBJECT TO LEAVE OF THE MEETING

9.1 Nil

10. CONFIDENTIAL ITEMS

10.1 **City Zone – Design Approval** (Report No: 321/24)

Motion – Exclusion of the Public Section 90(3)(d)

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Transforming Jetty Road Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer and Staff in attendance at the meeting in order to consider Report No: 321/24 City Zone – Design Approval in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Transforming Jetty Road Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 321/24 City Zone – Design Approval on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, and to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large

resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- 3. The Transforming Jetty Road Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.**

Moved Councillor Lonie, Seconded Councillor Kane

Carried

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Report No: 321/24 City Zone – Design Approval in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Transforming Jetty Road Committee, pursuant to section 91(7) of that Act orders that the report be retained in confidence and the Chief Executive Officer is authorised to release the documents when the construction contract is awarded for the City Zone; and that the attachments be retained in confidence and the Chief Executive Officer is authorised to release the documents when Council approves the plans for release to the community.

Moved C Morley, Seconded C Maios

Carried

11. CLOSURE

The Meeting closed at 7.50 pm.

CONFIRMED 11 November 2024

MAYOR

Item No: 14.3

Subject: **MINUTES – ALWYNDOR MANAGEMENT COMMITTEE-
26 SEPTEMBER 2024**

Summary

The minutes of the Alwyndor Management Committee meeting held on 26 September 2024 are provided for information.

Recommendation

1. **That the minutes of the Alwyndor Management Committee meeting held on 26 September 2024 be noted.**

RETAIN IN CONFIDENCE - Section 91(7) Order

2. **That having considered Attachment 2 to Report No: 361/24 Minutes - Alwyndor Management Committee –26 September 2024 in confidence under section 90(2) and (3) (b) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of the Act orders that Attachment 2 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
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Background

This report is presented following the Alwyndor Management Committee Meetings.

The Alwyndor Management Committee was established to manage the affairs of Alwyndor. The Council has endorsed the Committee's Terms of Reference and given the Committee delegated authority to manage the business of Alwyndor.

Report

The minutes of the meeting are attached for Members' information.

Refer Attachments 1 and 2

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

Attachment 1

CITY OF HOLDFAST BAY

Minutes of the meeting of the Alwyndor Management Committee of the City of Holdfast Bay held in the Boardroom Alwyndor 52 Dunrobin Road Hove or via Audio-visual telecommunications on Thursday 26 September 2024 at 6.30pm.

PRESENT

Elected Members

Councillor Susan Lonie
Councillor Robert Snewin

Independent Members

Mr Kim Cheater- Chair
Ms Joanne Cottle
Mr John O'Connor
Prof Judy Searle
Prof Lorraine Sheppard (Teams)
Ms Trudy Sutton (Teams)

Staff

Acting General Manager Alwyndor – Ms Natasha Stone
Manager, Community Connections – Ms Molly Salt
Acting Manager, Residential Services – Mr Bhuwan Sapkota
Chief Financial Officer– Mr Rafa Mirzaev
Manager, People and Culture, Ms Lisa Hall
Executive Assistant – Ms Bronwyn Taylor

Guest

Ms Samantha Cretin, Director Dean Newbery
Ms Whitney Sandow, Senior Auditor Dean Newbery

1. OPENING

The Chairperson declared the meeting opened at 6.30pm.
The Chair officially welcomed John O'Connor to his first meeting of the AMC as Committee member.

2. KAURNA ACKNOWLEDGEMENT

With the opening of the meeting the Chair stated:

We acknowledge the Kaurna people as the traditional owners and custodians of this land. We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

- 3.1 For Absence
Nil
- 3.2 Leave of Absence
Nil

4. DECLARATION OF INTEREST

Committee members were reminded to declare any interest before each item.
Attachment 1 Register of Interests

5. CONFIRMATION OF MINUTES**Motion**

That the Public and Confidential minutes of the Alwyndor Management Committee held on 25 July 2024 be taken as read and confirmed.

Moved by Cr Susan Lonie, Seconded by Ms Joanne Cottle

Carried

6. REVIEW OF ACTION ITEMS

- 6.1 **Action Items**
Noted
- 6.2 **Annual Work Plan**
Noted

The chair sought the leave of the members to move item 8.2 finance confidential report to first item of business which was granted.

8.2 Finance Report – Confidential (Report No:19/24)**Exclusion of the Public – Section 90(3)(d) Order**

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 19/24 in confidence.
- 1. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 19/24 on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item

is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor's financial position is reported as part of Council's regular budget updates.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Cr Robert Snewin

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.2 Financial Report (Report No 19/24) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Report, Attachments and Minutes be retained in confidence for a period of 18 months and that this order be reviewed every 12 months.

Moved by Cr Robert Snewin, Seconded by Ms Joanne Cottle

Carried

7. GENERAL MANAGER REPORT

7.1 General Manager Report (Report No: 17/24)

7.1.1 Election of Deputy Chair AMC

The Chair had previously received one expression of interest from Professor Lorraine Sheppard. The Chair sought any other nominations and there were none. The Nominee (on line) was removed from the meeting. Her nomination was accepted in a unanimous decision. The Nominee rejoined the meeting and was advised of her successful appointment.

7.1.2 Staff Survey

The Acting General Manager provided brief update that we had so far reached 53% participation rate – higher than the overall rate of the last survey.

7.1.3 Aged Care Reform Update

In response to queries, The Acting Manager Residential Services advised that the admission criteria is unlikely to change as we still need to retain a mix of levels. There was discussion around the potential financial impacts of the changes to AN-ACC. It was proposed that the full financial impact of this specific change be modelled as soon as practicable as well as the normal scheduled reforecasting due February 2025.

Motion:

That the Alwyndor Management Committee:

- 1. Recommends to Council that it approve the appointment of Professor Lorraine Sheppard to the position of AMC Deputy Chair for a period commensurate with her current term as a Committee member expiring 30 June 2025**

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle.

Carried

Motion:

That the Alwyndor Management Committee:

- 2. Note the staff survey update**
- 3. Note the Aged Care Reform Update**

Moved by Prof Judy Searle, Seconded by Cr Susan Lonie.

Carried

8. CONFIDENTIAL REPORTS

8.1 General Manager Report – Confidential (Report No: 18/24)

Exclusion of the Public – Section 90(3)(d) Order

- 1. That pursuant to Section 90(2) of the *Local Government Act 1999* Alwyndor Management Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager and Staff in attendance at the meeting in order to consider Reports and Attachments to Report No: 18/24 in confidence.**
- 2. That in accordance with Section 90(3) of the *Local Government Act 1999* Alwyndor Management Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 18/24 on the following grounds:**
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to confer a commercial advantage on a third party of Alwyndor, in addition Alwyndor’s financial position is reported as part of Council’s regular budget updates.**

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

3. The Alwyndor Management Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle.

Carried

RETAIN IN CONFIDENCE - Section 91(7) Order

1. That having considered Agenda Item 8.1 General Manager's Report (Report No: 18/24) in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Alwyndor Management Committee, pursuant to section 91(7) of that Act orders that the Attachments and Minutes be retained in confidence for a period of 3 years and that this order be reviewed every 12 months.

Moved by Cr Susan Lonie, Seconded by Prof Judy Searle

Carried

9. OTHER BUSINESS – Subject to the leave of the meeting

A query was raised regarding the performance of AlayaCare now that it has been in place for approximately one year. Management noted that it is working well and they are overall happy with the system, including finding new efficiencies as it evolves.

Action: Chair proposed that a post implementation review be done and reported back to AMC.

Ms Trudy Sutton left meeting at 7.52pm

Council is due to adopt the consolidated financial statements on Tuesday 22 October, therefore AMC would need to adopt Alwyndor's statements and sign before this date.

Action: Arrange suitable time for the Chair to sign before 22 October once the statements are finalised.

10. DATE AND TIME OF NEXT MEETING

The next meeting of the Alwyndor Management Committee will be held on **Thursday 31 October 2024** in the Boardroom Alwyndor, 52 Dunrobin Road, Hove or via Audio-visual telecommunications (to be advised).

11. CLOSURE

The meeting closed at 7.56pm.

CONFIRMED 31 October 2024

CHAIRPERSON

Item No: 14.4

Subject: PUBLIC MINUTES – EXECUTIVE COMMITTEE – 8 OCTOBER 2024

Summary

The public minutes of the meeting of the Executive Committee held 8 October 2024 are presented to Council for information.

Recommendation

That Council notes the public minutes of the meeting of the Executive Committee of 8 October 2024.

Background

Council established an Executive Committee pursuant to section 41 of the *Local Government Act 1999* with responsibility for undertaking the annual performance appraisal of the Chief Executive Officer to:

- recommend to Council the form and process of the Chief Executive Officer's annual performance appraisal;
- undertake the annual performance appraisal; and
- provide a report and to make recommendations to Council on any matters arising from the annual performance appraisal.

At its meeting on 23 July 2024, Council appointed the Executive Committee of Council as the Chief Executive Officer Selection Panel pursuant to section 98 (4) of the *Local Government Act 1999* for the CEO Recruitment process and provided the Executive Committee with additional scope to its Terms of Reference for the period of the CEO recruitment process.

Report

The public minutes of the meeting of the Executive Committee held 8 October 2024 are attached for Members' information.

Refer Attachment 1

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 41

Written By: Executive Assistant to General Manager, Strategy and Corporate

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1

Minutes of the meeting of the Executive Committee of the City of Holdfast Bay held in the Kingston Room, Brighton Civic Centre, 24 Jetty Road, Brighton on Tuesday 8 October 2024 at 7:45pm.

PRESENT

Members

Chair – Mayor A Wilson
Deputy Mayor – S Lonie
Councillor J Smedley
Councillor J Fleming
Councillor B Patton

Independent Advisor

Ms C Molitor

Staff

General Manager, Strategy and Corporate – S Wachtel

1. OPENING

The Mayor declared the meeting open at 7.40pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. APOLOGIES

- 3.1 Apologies Received - Councillor C Lindop
- 3.2 Absent - Nil

4. DECLARATION OF INTEREST

Members were reminded to declare their interest before each item.

5. CONFIRMATION OF MINUTES

Motion

That the minutes of the Executive Committee held on 10 September 2024 be taken as read and confirmed.

Moved by Councillor Lonie, Seconded by Councillor Smedley

Carried

6. REPORTS BY OFFICERS

6.1 Nil

7. URGENT BUSINESS – SUBJECT TO LEAVE OF THE MEETING

7.1 Nil

8. CONFIDENTIAL ITEMS

8.1 **Chief Executive Officer Recruitment (Report No: 326/24)**

Motion – Exclusion of the Public Section 90(3)(d)

1. That pursuant to Section 90(2) of the *Local Government Act 1999* Executive Committee hereby orders that the public be excluded from attendance at this meeting with the exception of the General Manager Strategy and Corporate and Staff minute taker in attendance at the meeting in order to consider Report No: 326/24 Chief Executive Officer Recruitment in confidence.
2. That in accordance with Section 90(3) of the *Local Government Act 1999* Executive Committee is satisfied that it is necessary that the public be excluded to consider the information contained in Report No: 326/24 Chief Executive Officer Recruitment on the following grounds:
 - d. pursuant to section 90(3)(d) of the Act, the information to be received, discussed or considered in relation to this Agenda Item is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.
3. The Executive Committee is satisfied, the principle that the meeting be conducted in a place open to the public, has been outweighed by the need to keep the information or discussion confidential.

Moved Councillor Fleming, Seconded Councillor Patton

Carried

Motion - RETAIN IN CONFIDENCE - Section 91(7) Order

That having considered Agenda Item 8.1 326/24 Chief Executive Officer Recruitment in confidence under section 90(2) and (3)(d) of the *Local Government Act 1999*, the Executive Committee, pursuant to section 91(7) of that Act orders that the report, attachments and minutes be retained in confidence for a period of six months and the Chief Executive Officer is authorised to release the documents when the CEO Recruitment is completed and that this order be reviewed every 12 months.

Moved Councillor Smedley, Seconded Councillor Patton

Carried

9. CLOSURE

The Meeting closed at 8.15 pm.

CONFIRMED

MAYOR

Item No: 14.5

Subject: **INFORMATION REPORT – SOUTHERN REGION WASTE RESOURCE AUTHORITY BOARD MEETING – 23 SEPTEMBER 2024**

Summary

The Information Report of the Southern Region Waste Resource Authority Board meeting held 23 September 2024 is provided for information.

Recommendation

That Council notes the Information Report of the Southern Region Waste Resource Authority Board meeting held 23 September 2024.

Background

Southern Region Waste Resource Authority (SRWRA) is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay (the "Constituent Councils"), pursuant to section 43 of the *Local Government Act 1999*. The functions of SRWRA include providing and operating waste management services on behalf of the Constituent Councils.

In accordance with Section 4.5.2 of the SRWRA Charter - 2024, there shall be at least six ordinary meetings of the Board held in each financial year.

Furthermore, Section 4.5.11 states that prior to the conclusion of each meeting of the Board, the Board must identify which agenda items considered by the Board at that meeting will be the subject of an information report to the Constituent Councils.

Report

In accordance with the above, the Information Report from the Board Meeting held on 23 September 2024 is provided for Members' information.

Refer Attachment 1

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

A city, economy and community that is resilient and sustainable.

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: Manager Finance

A/Chief Executive Officer: Ms P Jackson

Attachment 1

Constituent Council Information Report – Public

Board Meeting: 23 September 2024

Report By: Chief Executive Officer

In accordance with Section 4.5.11 of the Southern Region Waste Resource Authority Regional Subsidiary Charter - 2024, the SRWRA Board identified the following Agenda Items to be the subject of a Public Information Report to the Constituent Councils (Cities of Onkaparinga, Marion and Holdfast Bay).

Report Name	Report Summary
Adoption of Financial Statements 2024 Financial Year	<p>The SRWRA Board reviewed and adopted the 2024 SRWRA Audited Financial Statements, Southern Recycling Centre (SRC) Audited Financial Statements and Southern Materials Recovery Facility (SMRF) Audited Financial Statements. SRWRA reported a surplus of \$2.566 million for FY24, providing funds to support our landfill capping and post closure liabilities.</p> <p>The SRWRA Statements will be included in our 2024 Annual Report for distribution to Constituent Councils by 30 September 2024.</p>
SRWRA Annual Report 2024	<p>The SRWRA Annual Report 2024 was reviewed by the Board; this report summarises key activities undertaken by the Authority throughout the year, our financial results, key Governance and WHS measure and performance and our annual business plan. The Annual Report will be distributed to Constituent Councils by 30 September 2024.</p>
SRWRA Payment Authorisation Procedure	<p>The SRWRA Board adopted the Payment Authorisation Procedure, aimed at improving and enhancing the governance and reporting processes of the Authority.</p>
Energy Security – SRWRA Solar Farm	<p>SRWRA is exploring power options to enhance energy security for all site stakeholders. This includes investigating the feasibility of both rooftop and ground-mounted solar to reduce reliance on external power sources and contribute to a more sustainable future.</p>

Constituent Council Information Report – Public

Les Perry Memorial Grant	<p>The Les Perry Memorial Grant was established in 2010 to recognise the substantial contribution made to SRWRA by the late Mr Les Perry. The purpose of the grant is to support projects and activities that contribute to the education of primary school students in the areas of waste minimisation and recycling. SRWRA received 4 grant application requests totalling \$3000 for the 2024 school year, with all grant applications approved.</p> <p>The Board was disappointed with the uptake of grant applicants this year and will look to review the grant in 2025.</p>
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Item No: 15.1

Subject: ITEMS IN BRIEF

Summary

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

Recommendation

That the following items be noted and items of interest discussed:

- 1.1 Letter of Thanks from Glenelg Football Club**
- 1.2 Outstanding Council Actions**
- 1.3 South Australian Premier's Business and Export Awards**

RETAIN IN CONFIDENCE - Section 91(7) Order

- 2. That having considered Agenda Item 15.1 Items in Brief in confidence under section 90(2) and (3)(d, g & k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that Attachment 3 be retained in confidence for a period of 24 months and that this order be reviewed every 12 months.**
-

Report

1. Letter of Thanks from Glenelg Football Club

An urgent motion put forward by Councillor Abley at the Council meeting of 24 September 2024, asked Administration to write to the Glenelg Football Club congratulating the Club on the 2024 SANFL Premiership.

Additionally, Council resolved to forgive 50% of the debt owed to Council by the Glenelg Football Club.

On 8 October 2024, the Acting Chief Executive Officer received correspondence from the Club thanking Council for its message of congratulations and also for the support shown by Council to resolve the outstanding debt.

Refer Attachment 1

2. Outstanding Council Actions

A list of outstanding Council Meeting Actions (including Confidential actions), along with a brief explanation of their status is provided. For brevity, completed actions have not been included.

Refer Attachments 2 and 3

3. South Australian Premier's Business and Export Awards

Holdfast Bay resident, orthopaedic surgeon (and ex-Adelaide Crows player) Dr Matthew Liptak has won the 2024 South Australian Premier's Business and Export Award for best Emerging Exporter of the Year, at a Gala Awards Dinner held on 11 October 2024. These Awards recognise and celebrate our local businesses' outstanding contribution to our community's social, environmental and economic wellbeing.

The Award was for MaxM Skate, a rehabilitation device which is designed to maximise movement, strength and function. The invention is based on Dr Liptak's observation in 2011 of a patient in a regional town using a skateboard to complete their post-operative exercises, accelerating their recovery.

His company has recently commenced shipping their MaxM Skate to distribution partners across the globe and is set to revolutionise recovery from knee surgery worldwide.

A letter of congratulations will be sent to Dr Liptak on behalf of the City of Holdfast Bay.

Written By: Executive Assistant to the Chief Executive Officer

A/Chief Executive Officer: Ms P Jackson

Attachment 1



Glenelg Football Club Inc.

PO Box 72, Glenelg SA 5045

Ph: (08) 8294 5333

www.glenelgfc.com.au

8th October 2024

Ms Pamela Jackson
Acting CEO,
City of Holdfast Bay
24 Jetty Road
Brighton SA 5048

Dear Pamela,

On behalf of our Board of Directors, thank you for your letter of congratulations on our recent SANFL Men's League Premiership win.

It is an exciting period for us as this is now our most successful premiership era in the Club's history. The ongoing support of Council has been critical to this success.

I would also like to thank Council for working with us to resolve our outstanding debt. The recent public announcement appears to have been well-received by the community and we have received significant positive feedback.

Council and the Glenelg Football Club has a strong history of working together for the benefit of the local community and we are committed to continuing to role model the very values that make our community so great.

Thank you once again for your support and we look forward to continuing the strong working relationship into the future.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'David Whelan', written in a cursive style.

David Whelan
President (on behalf of the Board)

Attachment 2

Outstanding Council Actions – As of 16 October 2024

Meeting Date	Report No:	Report Title	Resolution No.	Resolution	Department	Progress Comments
09-Jul-24	224/24	Motion on Notice - Path in Bowker Oval - Councillor Fleming	C090724/7807	That Administration design and cost a compliant path within the Bowker Oval facility that allows access from the northern and southern carparks to the BBQ area that provides access to the Community Garden and playspace. That a report be brought back to Council with the design options and associated costings.	Assets and Delivery	
23-Jul-2024	246/24	Internal Review of a Council Decision (Section 270) Report	C230724/7826	That Council, having considered the Kellely Jones Lawyers report into Council's decision to install a new public toilet at Patawalonga Lake, Glenelg North has reaffirmed its decision.	Assets and Delivery	
24-Sep-2024	N/A	Security at Margaret Messenger Reserve	N/A	Councillor O'Donohue asked a question in relation to whether security cameras are present at Margaret Messenger Reserve. The A/Chief Executive Officer took the question on notice.	Assets and Delivery	
24-Sep-2024	314/24	Motion on Notice - Heritage Marker - Jetty Road Glenelg - Councillor Miller	C240924/7878	That Administration makes preparations for the installation of an appropriate heritage marker denoting the former Ozone/Wallis Cinema in line with the development of the Transforming Jetty Road Glenelg project.	Assets and Delivery	
24-Sep-2024	320/24	Patawalonga Banks Toilet	C240924/7886	That Council approves the installation of a self-cleaning toilet on the banks of the Patawalonga Lake, along the Patawalonga Frontage, alongside the existing barbeque amenities located between the roundabouts of Richardson Avenue and Stanley Street.	Assets and Delivery	
26-Jul-2022	248/22	Motion on Notice - Portable Solar Speed Monitoring Signs – Councillor Fleming	C260722/2676	<ol style="list-style-type: none"> 1. That Council Administration investigate and bring back a Council report on the feasibility of purchasing or hiring temporary, portable or permanent smart solar speed monitoring signs for school zones; and 2. That the Council report include, the most appropriate locations for the signs around our city, how many may be required and the cost of purchase and maintenance of them. 	Assets and Delivery	

22-Aug-2023	272/23	Circular Hub Concept and Action Plan	C220823/7531	That Council endorses the development of a Circular Hub Concept and Action Plan.	Assets and Delivery	
27-Feb-2024	55/24	Wayfinding for Brighton Beachfront Holiday Park	C270224/7687	The Council approves: <ol style="list-style-type: none"> 1. The unofficial naming of the access road to Brighton Beachfront Holiday Park, with Administration to bring back to Council options for names; 2. Consideration of a new initiative of \$8,000 for a precinct sign for the Kingston Park Precinct in the 2024-25 budget process; and 3. Administration monitors the safety the Kingston Park car park for a period of 12 months, and provide a report back to Council prior to the 2025/26 budget process, to determine if further car park signage is a future requirement. 	Assets and Delivery	
09-Apr-2024	101/24	Annual Business Plan – Elected Member Budget Initiatives	C090424/7723	That Council <ol style="list-style-type: none"> 1. endorses the following initiatives put forward by Elected Members for inclusion in the draft 2024-25 Annual Business Plan: <ol style="list-style-type: none"> a. Transforming Jetty Road Glenelg b. Sharing the Collection c. Wayfinding at Kingston Park d. Glenelg Cricket Club Chairlift e. Wheatland Street Pocket Park 2. endorses Administration to undertake an investigation into improving the maintenance and beautification of Council’s cemeteries, and a report be tabled, including the options and associated costs, for Council to consider for funding in the 2024-25 financial year. 	Assets and Delivery	
09-Apr-2024	104/24	Holdfast Tennis Club Court Replacement	C090424/7724	That Council approves a capital budget allocation of \$500,000 to undertake the rebuild of the eight tennis courts at Holdfast Tennis Club.	Assets and Delivery	
12-Mar-2024	63/24	Adjourned Report – Sturt River Linear Park Pathway	C120324/7699	That Council: <ol style="list-style-type: none"> 1. approves Administration to proceed with finalising design documentation as per Option 2 outlined in this report, to retain the endorsed path as documented but removing the on-street diversion for cyclists; and 	Assets and Delivery	

				<p>2. notes Administration will continue to liaise with funding partners to pursue Option 4 outlined in this report to investigate cantilever design for approximately 50m of path to increase distance between the proposed pathway and residential properties.</p>		
25-Jun-2024	214/24	Motion on Notice – Active Journey Options for Paringa Primary School – Councillor Venning	C250624/7789	That Administration investigates options to facilitate a student's safe active journey to, and arrival at, Paringa Park Primary School, North Brighton. The investigation to include collaboration with school council representatives and include examining different options as well as indicative costs and available funding sources. That a report be tabled within four months for Council's consideration.	Assets and Delivery	
27-Aug-2024	287/24	Draft Asset Management Plans	C270824/7858	That Council: <ol style="list-style-type: none"> 1. approves the draft Asset Management Plans and draft Asset Management Strategy for community consultation from 29 August to 19 September 2024; and 2. notes a further report be provided to the Audit and Risk Committee and Council once community consultation has occurred and prior to Council's adoption of the Asset Management Plans. 	Assets and Delivery	
13-Aug-2024	258/24	Call for Nominations - SA Flood Warning Consultative Committee	C130824/7841	That Council nominates Councillor Lonie for consideration by the Local Government Association to be nominated for the SA Flood Warning Consultative Committee.	Chief Executive	
23-May-2023	161/23	Developing a Poultry Policy	C230523/7448	That Council: <ol style="list-style-type: none"> 1. endorses the 'Guideline For Keeping Poultry' with the amended wording to reflect 'The keeping of roosters or peacocks in residential areas is prohibited' and; 2. develops a draft By-law for consideration to cover poultry, including prohibiting the keeping of roosters as part of the By-law review process in 2025. 	Community and Business	
25-Jul-2023	243/23	Motion on Notice – Review of Moseley Square Dining Precinct - Councillor Smedley	C250723/7495	That: Administration undertake a review of outdoor dining activities and policies as they relate to Moseley Square Glenelg, and to bring back recommendations to improve the dining amenity, aesthetic, cleanliness and best fee mechanism for this, our City's most well-known and frequented Square.	Community and Business	

14-Nov-2023	377/23	Motion on Notice - Aesthetics of Hoardings - Councillor Abley	C141123/7599	That Administration draft provisions, within Council's Hoarding, Scaffolding or Other Equipment and Damage Policy, to better manage and control the aesthetics of hoardings installed within the City. That the draft provisions be tabled with Council within a six-month period.	Community and Business	
28-Nov-2023	10.1.1	Question Without Notice - Traffic Safety at Partridge Street and Broadway	N/A	Councillor Patton asked a question in relation to traffic safety concerns at Partridge Street and Broadway. General Manager, Community and Business took the question on notice.	Community and Business	
12-Dec-2023	418/23	Motion on Notice – Feasibility into Expanding Community Safety Services - Councillor Abley	C121223/7628	That Administration bring a report back to Council on the feasibility of expanding community safety services to include: <ul style="list-style-type: none"> the establishment of a Community Safety Committee, with representation from various State Government Departments, local Service Providers, and key stakeholders that oversee the community safety efforts in the City of Holdfast Bay; and expand the current community safety service to include the monitoring of the City's CCTV network to identify community safety issues in real-time and coordinate responses by relevant bodies. The report should include the costs, benefits, risks and consultation required. Consultation should occur with the City of Onkaparinga on the model used for community safety.	Community and Business	
23-Jan-2024	03/24	Motion on Notice - The Local Music Festival - Councillor Miller	C230124/7654	That Council: <ol style="list-style-type: none"> Includes The Local Music Festival as a part of its annual events calendar; Continues to leverage opportunities for private and public sponsorship to tie in with The Local; and Continues to host The Local Music Festival as a free event showcasing local and emerging musical talent. 	Community and Business	
12-Mar-2024	68/24	Motion on Notice – Creation of Foundation for Glenelg Town Hall - Councillor Snewin	C120324/7698	That Administration <ol style="list-style-type: none"> investigate the feasibility and seek all relevant financial and legal advice for establishing a charitable foundation with a mission to support the redevelopment of the Glenelg Town Hall. 	Community and Business	

				2. submits a report to council for consideration outlining the investigation findings.		
11-Jun-2024	167/24	Motion on Notice – Night Time Economic Development Policy - Councillor Miller	C110624/7779	That Council, in consultation with Jetty Road Mainstreet Committee, develop a Night Time Economic Development Policy.	Community and Business	
13-Aug-2024	272/24	Planets Sculpture	C130824/7838	That Council: 1. notes the Donor’s offer to repair the Planets Sculpture as a donation; and 2. approves the Planets Sculpture to be retained as a permanent public art installation in the City of Holdfast Bay.	Community and Business	
24-Jan-2023	07/23	Motion on Notice – Saltram Road Traffic Management - Councillor Miller	C240123/7319	That Council staff work with the developer and builder of 21-25 South Esplanade, Glenelg development site to manage traffic during the demolition and construction phase including: 1. Minimising large or heavy vehicles on the local road network including Saltram Road; and 2. If necessary, Council consider vehicle load / length limits and parking restrictions during the construction period. Following construction, Council review traffic flow in the area and if a significant increase undertake a traffic study which will include community consultation to determine if changes are required.	Strategy and Corporate	The Development Application remains unresolved as it is the subject of an ongoing appeal in the Environment, Resources and Development Court. Should the Development Application receive approval, Council staff will apply conditions to the Traffic Management Plan that address the requirements of the Council resolution.
28-Mar-2023	103/23	Motion on Notice - Reclaiming Footpath Encroachments - Councillor Smedley	C280323/7392	That section 2.7 of Council’s Encroachments Policy is amended to require that any existing encroachment over public land that forms part of a new development application, is assessed for its suitability for return to public open space in consultation with the affected landowner, for the purpose of enhancing public safety, accessibility, and walkability, improving the interface between public and private spaces, whilst having regard to any construction costs required to implement the reclamation, and consideration of any logistical practicalities arising with Council assuming care and control of the land.	Strategy and Corporate	The audit of footpaths is nearing completion, which will be followed by a recommendation to Council for an amendment to the Encroachment Policy to enable reclamation of footpaths that have been identified as having been encroached upon by private development.

13-Feb-2024	26/24	Glenelg Dry Area Extension	C130224/7670	That Council approves Administration to proceed to make an application to Consumer Business Services to include the New Year's Eve temporary dry area to form part of the permanent Glenelg Dry Area.	Strategy and Corporate	The current dry zone extension proposal remains with the Minister for approval, which is imminent. Upon gazettal, the Dry Zone will be implemented. All stakeholders, including Elected Members, will be advised prior to the Dry Zone being implemented.
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Item No: 15.2

Subject: 2023-24 GENERAL PURPOSE FINANCIAL STATEMENTS

Summary

The completed financial statements for the year ended 30 June 2024 have been reviewed by the Audit and Risk Committee and audited by Council's external audit firm, Dean Newbery, who have indicated that an unqualified audit opinion will be provided. They are presented to Council to be received, noted, and authorised.

Recommendation

1. **That the financial statements for the City of Holdfast Bay for the year ended 30 June 2024 as contained in Attachment 1 to Report No: 343/24 2023-24 General Purpose Financial Statements be received and noted.**
2. **That the Mayor and the Acting Chief Executive Officer be authorised to sign the following certification of the financial statements;**

In our Opinion:

- (a) **the accompanying (2023-24) financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards;**
 - (b) **the financial statements present a true and fair view of the Council's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year;**
 - (c) **internal controls implemented by Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year; and**
 - (d) **the financial statements accurately reflect the Council's accounting and other records.**
-

Background

The financial statements for the year ended 30 June 2024 have been prepared in accordance with Australian Accounting Standards, the *Local Government Act 1999*, the *Local Government (Financial Management) Regulations 2011* and Council policies. They have also been reviewed by the Audit and Risk Committee which resolved it is satisfied they present fairly the state of affairs of Council.

Report No: 285/24 presented to Council at its meeting on 27 August 2024 included preliminary unaudited financial statements as at 30 June 2024. Subsequently, the financial statements have been completed and audited.

Report

Compliance with the *Local Government Act 1999* (“the Act”) and *Local Government (Financial Management) Regulations 2011* (“the Regulations”) necessarily results in a detailed and lengthy report. It has been divided into three parts and discusses the financial performance of Council’s municipal activities and Alwyndor:

- Statutory requirements and audit.
- The final operating result including changes since the unaudited interim statements were presented to Council on 27 August 2024.
- Comparison of actual results with the 2023-24 original budget and revised forecast.

Statutory Requirements and Audit

The Act and Regulations provide for a number of requirements in relation to the preparation, presentation, audit and adoption of Council’s financial statements.

Council’s financial statements have been prepared in accordance with legislative requirements and Council policies and are attached.

Refer Attachment 1

Consolidation

The consolidated financial statements include Alwyndor Aged Care Facility (Alwyndor) and Council’s 15% equity interests in the Southern Region Waste Resource Authority (SRWRA).

Alwyndor is not a separate entity to Council but is operated with reasonable autonomy with oversight by the Alwyndor Management Committee, a committee of Council established under section 41 of the *Local Government Act 1999*, comprising Elected Members and independent members with industry expertise.

Alwyndor has prepared separate financial statements, and these are attached.

Refer Attachment 2

Council’s auditor has indicated that an unqualified report will be given for the Alwyndor Statements. The Alwyndor Management Committee reviewed the Alwyndor Financial Statements on 26 September 2024. Subsequent to this meeting, the statements will be signed by the Chair of the Alwyndor Management Committee, Council’s Chief Executive Officer and the General Manager – Alwyndor.

Review by Audit and Risk Committee

Section 126(4) of the Act requires Council’s Audit and Risk Committee to review the annual financial statements to ensure that they present fairly the state of affairs of Council.

At its meeting on 16 October 2024, the Audit and Risk Committee received an unqualified audit completion report from Council's external audit firm, Dean Newbery, and the minutes of this meeting will be provided to Council for information and endorsement at the 22 October 2024 meeting.

Independence of Council's Auditor

Regulation 22 of the *Local Government (Financial Management) Regulations 2011* details the legislative requirements for the independence of the council auditor. Regulation 22(1) states that a Council must not engage its auditor to provide services to the Council outside the scope of the auditor's function under the Act. Furthermore, the Presiding Member of the Audit and Risk Committee and Chief Executive Officer are required to provide a statement that provides certification as to compliance with the auditor's independence. A copy of that statement is attached.

Refer Attachment 3

Certification by Chief Executive Officer and Mayor

The format of certification of the Annual Financial Statements is governed by regulation 14 which requires that the financial statements must be in accordance with the requirements set out in the Model Financial Statements as published by the Local Government Association and approved by the Minister. The certification statement is placed at the beginning of the statements and requires the Mayor and the Chief Executive Officer to express an opinion as to the statement's legislative compliance, current financial position, effectiveness of associated internal controls and accuracy of accounting records.

The Audit and Risk Committee has reviewed the statements and met with the external auditor who has indicated that an unqualified audit report will be given. It is proposed that the certification statement be authorised for signature as part of the final recommendation contained within this report.

Audit

The financial statements for the year ended 30 June 2024 have been audited by Council's audit firm, Dean Newbery. The auditor has indicated that an unqualified audit report will be given after the final statements are signed by the Mayor and the Chief Executive Officer.

Refer Attachment 4

As part of the audit, the Chief Executive Officer and council's Manager Finance have signed a letter to the Auditor which provides certain representations in relation to the financial statements pursuant to Australian Auditing Standard ASA580, a copy of which is attached.

Refer Attachment 5

Operating Result

The consolidated (rounded) operating result before capital revenues is \$614,000 (surplus) comprising \$940,000 surplus from Council's municipal operations and a \$333,000 deficit from Alwyndor operations. Contained in Council's municipal operations result is a \$385,000 surplus from council's equity interest in SRWRA.

The operating results vary from the preliminary result reported to Council on 27 August 2024 (Report 285/24) as indicated in the following table.

Preliminary Council Report 285/24 operating result before net gain/loss on asset disposals/revaluations – (rounded)	Financial Statements Operating Result (rounded)	Difference (to Council Report 285/24)
<i>Municipal Operations</i>		
\$1,150,000 Surplus	\$940,000 Surplus	\$210,000 decrease in surplus
<i>Alwyndor Operations</i>		
(\$303,000) Deficit	(\$333,000) Deficit	\$30,000 increase in deficit

There were a few final year-end adjustments made from council's previously stated operating result leading to a \$210,000 decrease to the reported surplus:

- \$100,000 – increase in Council's equity share in SRWRA;
- \$178,000 – late accruals for revenue and pre-payments;
- (\$374,000) – expenditure previously held as Work In Progress but related to projects identified as no longer active;
- (\$103,000) – expenditure originally accounted for as capital transferred to operational expenses;
- (\$11,000) – final depreciation on newly created assets.

Alwyndor's deficit increased by \$30,000 following a few minor year-end adjustments.

Additional comments comparing the results for 2023-24 to the previous year and referenced to the notes in the financial statements are provided at the end of Attachment 5.

Refer Attachment 5

Comparison of Actual Result to Budget Forecasts

During 2023-24, three budget updates detailing budget variances were approved by Council (Report Nos: 361/23, 33/24 and 140/24). A report covering the preliminary results and budget variations was also received by Council (Report No: 285/24).

Regulation 10 of the *Local Government (Financial Management) Regulations 2011* requires a final report to be prepared on the aggregated audited financial results relative to the estimated results set out in the original and revised budgets. The report must include the four principal financial statements (excluding notes) presented in the same format as the Model Financial Statements. Separate funding statements with explanatory notes and the four comparative consolidated statements are attached.

Refer Attachment 6

The following table summarises the major contributing variances between the revised budget forecast of \$625,000 (surplus) and the final result of \$940,000 (surplus) for Municipal operations.

Major Municipal Operational Variances	Amount
Higher car parking income	\$464,000
Yet to be finalised operational projects	\$388,000
Higher grant income from LRCI & R2R grants	\$255,000
Higher equity share in SRWRA	\$179,000
Lower interest on borrowings expense	\$123,000
Higher cemeteries and memorial income	\$88,000
Higher materials, contract and other expenditure	(\$10,000)
Higher employee leave provisions	(\$523,000)
Timing of Financial Assistance Grants	(\$649,000)
Total variance to forecast (favourable)	\$315,000

The following table summarises the major contributing variances between the revised budget forecast of \$415,000 (deficit) and the final result of \$313,000 (deficit) for Alwyndor operations.

Major Alwyndor Operational Variances	Amount
A favourable forecast variance for user charges due to higher occupancy in Residential and increased outputs under CHSP services	\$293,000
Home Care Package/Client growth that has exceeded the forecasted targets	\$176,000
An unfavorable forecast variance for Investment Income	(\$22,000)
Employee costs increased due to additional staff in response to higher acuity residents and growth in HCP and CHSP services	(\$141,000)
Materials, contracts, and other expenses increased due to higher costs for materials and contract services, including catering, cleaning, and laundry services.	(\$224,000)
Total variance to forecast	\$82,000

Ratio Analysis

Financial indicators have been determined and are detailed in Note 15 of the financial statements.

The following table provides the key financial ratios for consolidated activities including comparisons to budget.

Ratio Consolidated Funds	Target – from Long Term Financial Plan	Original Budget	Revised Budget Forecast	Actual Results
Operating Result	≥ 0	\$895,062 Surplus	\$209,921 Surplus	\$614,000 Surplus
Operating Ratio	≥ 0%	1.0%	0.2%	0.6%
Net Financial Liabilities Ratio	≤ 100%	59%	58%	41%
Asset Sustainability Ratio	90% -110%	111%	170%	101%

Ratios - Municipal Funds

The following table provides the key financial ratios for municipal activities including comparisons to budget.

Ratio – Municipal Funds	Target – from Long Term Financial Plan	Original Budget	Revised Budget Forecast	Actual Results (rounded)
Operating Result	≥ 0	\$385,945 Surplus	\$624,920 Surplus	\$940,000 Surplus
Operating Ratio	≥ 0%	0.7%	1.1%	1.7%
Net Financial Liabilities Ratio	≤ 100%	74%	71%	46%
Interest Cover Ratio	≤ 5%	1.7%	1.4%	0.8%
Asset Sustainability Ratio	90% -110%	100%	188%	116%

The major contributing factors for the reduced *net financial liabilities ratio* are as follows:

- The 2023-24 original ratio assumed completion of the 2022-23 capital works program. However not all 2022-23 capital projects were completed, and the net capital expenditure budget was increased by \$12.1m (net) during 2023-24.
- The 2023-24 capital expenditure program was not finalised by 30 June 2024 and \$14.1m (net) has been approved by Council (Report 285/24) to be carried forward into 2024-25 to be funded by new borrowings.

The above factors combined with capital grant funds received in advance contributed to a positive cash flow through 2023-24. This resulted in no requirement for new long-term borrowings.

Ratios – Alwyndor Funds

Ratio – Alwyndor Funds	Target – from Long Term Financial Plan	Original Budget	Revised Budget Forecast	Actual Results Rounded
Operating Result	≥ 0	(\$509,000) Surplus	(\$415,000) Deficit	(\$333,000) Deficit

Additional Alwyndor Performance Indicators	Target	Actual to 30 June 2024
Cash to total revenue	4.4%	13.7%
Cash Liquidity Level – ability to refund bonds/refundable accommodation deposits (RAD's)	Minimum of \$2.5m	\$4.9m
Bed occupancy rate – year-to-date average	98.0%	95.8%
Average direct care funding per resident per day to 30 June 2024	\$255.00	\$255.87
No. of Home Support Packages	594	585
Home Support funding utilisation – the portion of revenue generated from Home Support Package funds.	78.0%	77.8%

Southern Region Waste Resource Authority (SRWRA)

SRWRA is an established regional subsidiary under section 43 of the Local Government Act to provide and operate services for the management of waste facilities under its control on behalf of its constituent councils. The councils include City of Holdfast Bay, City of Onkaparinga, and City of Marion. Each council has equal voting rights; however, the percentage of interest and ownership differs being City of Holdfast Bay 15%, City of Onkaparinga 55% and City of Marion 30%. The SRWRA overall financial result for 2023-24 was \$2,566,000 net surplus. The 2023-24 SRWRA financial statements are attached.

Refer Attachment 7

Budget

This report has no direct budget implications.

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Written By: Manager Finance

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1

City of Holdfast Bay

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2024



General Purpose Financial Statements

for the year ended 30 June 2024

Contents	Page
Council certificate	2
Principal Financial Statements	
Statement of Comprehensive Income	3
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Notes to and forming part of the Financial Statements	7
Independent Auditor's Report – Financial Statements	46
Independent Auditor's Report – Internal Controls	47
Certificates of Audit Independence	
Council Certificate of Audit Independence	48
Audit Certificate of Audit Independence	49

General Purpose Financial Statements

for the year ended 30 June 2024

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

P. Jackson
Acting Chief Executive Officer

01 October 2024

A. Wilson
Mayor

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Statement of Comprehensive Income

for the year ended 30 June 2024

\$ '000	Notes	2024	2023
Income			
Rates	2a	43,546	40,535
Statutory charges	2b	3,781	3,245
User charges	2c	12,122	10,577
Grants, subsidies and contributions - capital	2g	917	500
Grants, subsidies and contributions - operating	2g	19,923	17,115
Investment income	2d	1,208	888
Reimbursements	2e	8,300	5,806
Other income	2f	10,982	8,198
Net gain - equity accounted council businesses	19(a)	385	323
Total income		101,164	87,187
Expenses			
Employee costs	3a	51,028	41,708
Materials, contracts and other expenses	3b	33,860	29,862
Depreciation, amortisation and impairment	3c	12,837	11,715
Finance costs	3d	2,825	2,223
Total expenses		100,550	85,508
Operating surplus / (deficit)		614	1,679
Asset disposal and fair value adjustments	4	(729)	446
Amounts received specifically for new or upgraded assets	2g	2,001	582
Net surplus / (deficit)		1,886	2,707
Other comprehensive income			
Amounts which will not be reclassified subsequently to operating result			
Changes in revaluation surplus - I,PP&E	9a	27,135	3,855
Total other comprehensive income		27,135	3,855
Total comprehensive income		29,021	6,562

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2024

\$ '000	Notes	2024	2023
ASSETS			
Current assets			
Cash and cash equivalent assets	5a	6,448	2,715
Trade and other receivables	5b	8,816	6,674
Total current assets		<u>15,264</u>	<u>9,389</u>
Non-current assets			
Trade and other receivables	6a	13,841	12,984
Equity accounted investments in council businesses	6b	4,636	4,251
Other non-current assets	6c	4,080	3,390
Infrastructure, property, plant and equipment	7	929,206	899,441
Total non-current assets		<u>951,763</u>	<u>920,066</u>
TOTAL ASSETS		<u>967,027</u>	<u>929,455</u>
LIABILITIES			
Current liabilities			
Trade and other payables	8a	46,761	41,461
Borrowings	8b	4,577	1,362
Provisions	8c	6,878	5,801
Total current liabilities		<u>58,216</u>	<u>48,624</u>
Non-current liabilities			
Borrowings	8b	11,200	12,276
Provisions	8c	692	657
Total non-current liabilities		<u>11,892</u>	<u>12,933</u>
TOTAL LIABILITIES		<u>70,108</u>	<u>61,557</u>
Net assets		<u>896,919</u>	<u>867,898</u>
EQUITY			
Accumulated surplus		189,782	187,896
Asset revaluation reserves	9a	700,722	673,587
Other reserves	9b	6,415	6,415
Total council equity		<u>896,919</u>	<u>867,898</u>
Total equity		<u>896,919</u>	<u>867,898</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2024

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2024					
Balance at the end of previous reporting period		187,896	673,587	6,415	867,898
Net surplus / (deficit) for year		1,886	–	–	1,886
Other comprehensive income					
- Gain (Loss) on Revaluation of I,PP&E Equity Accounted Council Business - asset revaluation adjustment	7a	–	27,135	–	27,135
		–	–	–	–
Other comprehensive income		–	27,135	–	27,135
Total comprehensive income		1,886	27,135	–	29,021
Balance at the end of period		189,782	700,722	6,415	896,919
2023					
Balance at the end of previous reporting period		185,189	669,732	6,415	861,336
Net surplus / (deficit) for year		2,707	–	–	2,707
Other comprehensive income					
- Gain (Loss) on Revaluation of I,PP&E Equity Accounted Council Business - asset revaluation adjustment	7a	–	3,855	–	3,855
		–	–	–	–
Other comprehensive income		–	3,855	–	3,855
Total comprehensive income		2,707	3,855	–	6,562
Balance at the end of period		187,896	673,587	6,415	867,898

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2024

\$ '000	Notes	2024	2023
Cash flows from operating activities			
<u>Receipts</u>			
Rates		43,378	40,460
Investment receipts		1,208	888
Other receipts		11,143	8,640
Statutory charges		3,820	3,295
Reimbursements		8,309	5,814
User charges		12,478	10,913
Grants, subsidies and contributions (operating purpose)		19,619	17,483
<u>Payments</u>			
Finance payments		(721)	(682)
Payments to employees		(49,659)	(40,781)
Payments for materials, contracts and other expenses		(37,665)	(33,654)
Net cash provided by (or used in) operating activities	11b	<u>11,910</u>	<u>12,376</u>
Cash flows from investing activities			
<u>Receipts</u>			
Grants utilised for capital purposes		917	500
Net disposal of investment securities		2,972	–
Repayments of loans by community groups		165	270
Amounts received specifically for new/upgraded assets		2,001	582
Sale of surplus assets		–	722
Sale of replaced assets		461	528
<u>Payments</u>			
Net purchase of investment securities		(3,727)	(468)
Expenditure on renewal/replacement of assets		(9,192)	(9,243)
Expenditure on new/upgraded assets		(8,755)	(6,416)
Net cash provided (or used in) investing activities		<u>(15,158)</u>	<u>(13,525)</u>
Cash flows from financing activities			
<u>Receipts</u>			
Proceeds from aged care facility deposits		15,264	9,841
Proceeds from borrowings		3,500	249
<u>Payments</u>			
Repayment of bonds and deposits		–	(7)
Repayment of lease liabilities		(12)	(11)
Repayments of borrowings		(1,100)	(1,322)
Repayment of aged care facility deposits		(10,422)	(10,214)
Net cash provided by (or used in) financing activities		<u>7,230</u>	<u>(1,464)</u>
Net increase (decrease) in cash held		3,982	(2,613)
plus: cash & cash equivalents at beginning of period		2,466	5,079
Cash and cash equivalents held at end of period	11a	<u>6,448</u>	<u>2,466</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Contents of the Notes accompanying the General Purpose Financial Statements

Note	Details	Page
1	Summary of Material Accounting Policies	8
2	Income	15
3	Expenses	18
4	Asset disposal and fair value adjustments	19
5	Current assets	20
6	Non-current assets	21
7	Infrastructure, property, plant & equipment and investment property	22
8	Liabilities	25
9	Reserves	26
10	Assets subject to restrictions	26
11	Reconciliation to Statement of Cash Flows	27
12(a)	Functions	28
12(b)	Components of functions	29
13	Financial instruments	30
14	Capital expenditure and investment property commitments	34
15	Financial indicators	35
16	Uniform presentation of finances	36
17	Leases	37
18	Superannuation	39
19	Interests in other entities	40
20	Non-current assets held for sale and discontinued operations	40
21	Contingencies and assets/liabilities not recognised in the balance sheet	41
22	Events after the balance sheet date	41
23	Related party transactions	42
	Additional Council disclosures (unaudited)	
24	Comparative Financial Reporting – Excluding Alwyndor Aged Care Facility	43

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*

1.2 Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

1.4 Aged Care Facility

The City of Holdfast Bay (the Council) is the Trustee of an Aged Care Facility called Alwyndor which was established pursuant to the Dorothy Cheater Trust. Alwyndor is a registered charitable trust.

These consolidated financial statements have been prepared to satisfy the reporting obligations of the Council and Alwyndor. A committee of Council established under Section 41 of the Local Government Act comprising Elected Members and independent members oversees the governance of Alwyndor.

Given Alwyndor is a charitable trust, no profits are distributed to beneficiaries and are retained in Equity on the Statement of Financial Position. Additional disclosure has been made in Note 24.

(2) The local government reporting entity

City of Holdfast Bay (Consolidated) is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 24 Jetty Road, Brighton. These consolidated financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

(3) Income recognition

The Council recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2019/20	\$1,234,622	\$1,173,216	+\$61,406
2020/21	\$1,126,691	\$1,180,780	-\$54,089
2021/22	\$1,909,790	\$1,409,816	+\$499,974
2022/23	\$1,868,862	\$1,483,827	+\$385,035
2023/24	\$252,541	\$1,604,715	-\$1,352,174

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

(4) Cash, cash equivalents and other financial instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful. The provision for doubtful debts has reduced significantly this year because Council now reviews infringements receivables balances on a monthly basis.

Financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13. Alwyndor investment financial assets are measured at fair value through profit and loss. Measurement is determined by Ord Minnett at market value as at 30 June 2024.

(5) Infrastructure, property, plant and equipment**5.1 Initial Recognition**

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Fittings	\$2,000
Equipment	\$2,000
Buildings	\$5,000
Roads	\$5,000
Other Infrastructure	\$5,000

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment

Office Furniture & Equipment	3 to 10 years
Vehicles and Road-making Equip	6 to 15 years
Other Plant & Equipment	3 to 25 years
Intangible Assets	6 to 10 years

Building & Other Structures

Buildings – masonry	50 to 170 years
Buildings – other construction	20 to 60 years
Park Structures – masonry	40 to 100 years
Park Structures – other construction	20 to 50 years

Infrastructure

Sealed Roads – Surface	15 to 40 years
Sealed Roads – Structure	120 to 150 years
Sealed Roads – Sub-base	300 years
Sealed Roads – Kerbing	100 years
Bridges	100 years

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

Traffic control	15 to 80 years
Paving & Footpaths	10 to 60 years
Drains / Culverts	50 to 150 years
Playground Equipment	5 to 20 years
Benches, seats, etc	7 to 25 years

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

(6) Payables**6.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(7) Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(8) Employee benefits**8.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

8.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(9) Leases

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

Council and Alwyndor Aged Care assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Council and Alwyndor Aged Care have elected not to recognise a right-of-use asset and corresponding lease liability for short-term leases with terms of 12 months or less and leases of low-value assets. Lease payments on these assets are expensed to profit or loss as incurred.

Resident loans are treated using the principles of lease accounting because Alwyndor Aged Care has assessed that residents enter a lease to occupy a room within residential aged care facilities. Refer to note 1 (9.1.ii.).

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

i) Aged Care Refundable Accommodation Deposits/ Contributions

Refundable Accommodation Deposits/Contributions are recognised upon receipt as per the amount received. Amounts received are repaid upon the resident vacating their accommodation and are settled in accordance with legislative requirements. The accounting treatment for resident loans is described in 1 (9.1.ii.) below. Un-refunded resident's loans (under the Aged Care Act) incur interest.

ii) Aged Care Resident Loans

Resident loans are recorded as aged care facility deposits. Resident loans comprise of Refundable Accommodation Deposits/Contributions and Accommodation Bonds, which are subject to the Aged Care Act 1997.

Resident loans - Aged Care Act 1997

Lump sum amounts received from residents in payment of their accommodation expense (prior to 01/07/2014: Accommodation Bonds, from 01/07/2014: Refundable Accommodation Deposits (RAD)).

From December 2005 repayment to the resident is guaranteed by the Australian Government.

RADs and Bonds fall within the scope of AASB 16: Leases, in that there is a contract conveying to the resident the right to use an asset for a period of time, in exchange for consideration.

Alwyndor Aged Care estimated the fair value of the consideration by reference to the Daily Accommodation Payment (DAP) that the resident would have paid if they had not chosen to provide a RAD. This results in the recognition of a rental income amount, and corresponding interest expense.

(10) Equity accounted Council businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(11) GST implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(12) New accounting standards and UIG interpretations

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2024

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-Current and associated standards (amended by AASB 2021-6 and AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants)
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(13) Comparative figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(14) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 2. Income

\$ '000	2024	2023
(a) Rates		
General rates		
General rates	41,958	39,080
Less: mandatory rebates	(572)	(501)
Less: discretionary rebates, remissions and write-offs	(194)	(201)
Total general rates	41,192	38,378
Other rates (including service charges)		
Landscape levy	1,469	1,351
Separate and special rates	743	695
Total other rates (including service charges)	2,212	2,046
Other charges		
Penalties for late payment	103	77
Legal and other costs recovered	39	34
Total other charges	142	111
Total rates	43,546	40,535
(b) Statutory charges		
Development fees	460	548
Animal registration fees and fines	244	201
Parking fines / expiation fees	2,232	1,662
Other licences, fees and fines	845	834
Total statutory charges	3,781	3,245
(c) User charges		
Cemetery/crematoria fees	391	295
Parking fees	1,379	1,260
Sundry	42	38
Commercial Leases/Caravan Park	2,266	2,231
Aged Care Residential Fees and Rentals	7,956	6,585
Major Community Event	-	164
Other	88	4
Total user charges	12,122	10,577

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 2. Income (continued)

\$ '000	2024	2023
(d) Investment income		
Interest on investments		
- Local Government Finance Authority	310	214
- Interest on securities	111	91
- Banks and other	42	18
Investment Income		
- Dividend income and imputation credits (Alwyndor)	745	565
<u>Total investment income</u>	<u>1,208</u>	<u>888</u>
(e) Reimbursements		
Private works	158	150
Aged Care Facility - Home Care	7,828	5,382
Other	314	274
<u>Total reimbursements</u>	<u>8,300</u>	<u>5,806</u>
(f) Other income		
Rebates received	397	447
Sundry	416	457
Aged Care Facility - Home Care Management Fees	6,052	4,058
Aged Care Facility - COVID-19 Grant Income	145	338
Aged Care Facility - Accommodation and Care Fees	3,069	2,392
Aged Care Facility - Home Care	523	352
Other	380	154
<u>Total other income</u>	<u>10,982</u>	<u>8,198</u>

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 2. Income (continued)

\$ '000	2024	2023
(g) Grants, subsidies and contributions		
Capital grants, subsidies and contributions		
Amounts received specifically for new or upgraded assets	2,001	582
Total amounts received for new or upgraded assets	2,001	582
Other grants, subsidies and contributions - capital		
Untied - Local roads and community	917	500
Total Other grants, subsidies and contributions - capital	917	500
Operating grants, subsidies and contributions		
Other grants, subsidies and contributions	188	384
Aged Care Facility - Grants, Subsidies and Contributions	18,990	14,609
Untied - Financial Assistance Grant	253	1,484
Roads to Recovery	492	253
Individually significant item - additional Grants Commission payment	-	385
Total other grants, subsidies and contributions - operating	19,923	17,115
The functions to which operating grants relate are shown in Note 12.		
Total grants, subsidies and contributions	22,841	18,197
(i) Sources of grants		
Commonwealth Government	17,191	13,474
State Government	5,575	4,603
Other	75	120
Total	22,841	18,197

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 3. Expenses

\$ '000	Notes	2024	2023
(a) Employee costs			
Salaries and wages		42,554	34,582
Employee leave expense		3,025	2,993
Superannuation - defined contribution plan contributions	18	4,703	3,507
Superannuation - defined benefit plan contributions	18	148	169
Workers' compensation insurance		1,646	1,440
Less: capitalised and distributed costs		(1,048)	(983)
<u>Total operating employee costs</u>		<u>51,028</u>	<u>41,708</u>
City of Holdfast Bay		179	174
Aged Care Facility		319	272
Total number of employees (full time equivalent at end of reporting period)		498	446
(b) Materials, contracts and other expenses			
(i) Prescribed expenses			
Auditor's remuneration			
- Auditing the financial reports		31	31
Elected members' expenses		435	409
Election expenses		14	229
Lease expense - low value assets / short term leases		53	15
<u>Subtotal - prescribed expenses</u>		<u>533</u>	<u>684</u>
(ii) Other materials, contracts and expenses			
Contractors		7,387	7,251
Energy		741	516
Maintenance		3,123	2,522
Legal expenses		320	227
Levies paid to Government - Regional Landscape Levy		1,443	1,322
Professional services		3,290	3,071
Water		659	538
Materials		6,465	5,172
Insurances		737	639
Waste Management		4,527	4,259
Library Lending Materials		92	90
Other		4,543	3,571
<u>Subtotal - Other material, contracts and expenses</u>		<u>33,327</u>	<u>29,178</u>
<u>Total materials, contracts and other expenses</u>		<u>33,860</u>	<u>29,862</u>

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 3. Expenses (continued)

\$ '000	2024	2023
(c) Depreciation, amortisation and impairment		
(i) Depreciation and amortisation		
Buildings and other structures	3,269	3,248
Infrastructure		
- Stormwater drainage	671	663
- Roads	1,964	1,496
- Footpaths	1,116	1,121
- Kerb & Guttering	799	702
- Other Transport	572	581
- Open Space & Coastal	2,401	2,055
Right-of-use assets	11	12
Plant and equipment	1,174	1,101
Furniture & Fittings, Office Equipment	860	736
Subtotal	12,837	11,715
Total depreciation, amortisation and impairment	12,837	11,715

(d) Finance costs

Interest on loans	620	581
Interest on leases	1	1
Aged Care Facility - Interest on Deposits	2,204	1,641
Total finance costs	2,825	2,223

Note 4. Asset disposal and fair value adjustments

\$ '000	2024	2023
Infrastructure, property, plant and equipment		
(i) Assets renewed or directly replaced		
Proceeds from disposal	461	528
Less: carrying amount of assets sold	(1,790)	(1,151)
Gain (loss) on disposal	(1,329)	(623)
(ii) Assets surplus to requirements		
Proceeds from disposal	-	722
Gain (loss) on disposal	-	722
Fair Value movements on Alwyndor Investment Portfolio		
Net gain/(loss) on fair value movements	680	418
Net gain/(loss) on disposal of investments	(80)	(71)
Gain (loss) on disposal	600	347
Net gain (loss) on disposal or revaluation of assets	(729)	446

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 5. Current assets

\$ '000	2024	2023
(a) Cash and cash equivalent assets		
Cash on hand and at bank	1,410	197
Deposits at call	4,918	2,300
Other	120	218
Total cash and cash equivalent assets	6,448	2,715

(b) Trade and other receivables

Rates - general and other	886	709
Council rates postponement scheme	39	48
Accrued revenues	1,905	1,796
Debtors - general	2,974	2,084
GST recoupment	274	558
Prepayments	884	754
Loans to community organisations	1,067	216
Aged care facility deposits	940	300
Investment Income and Imputation Credits	384	228
Subtotal	9,353	6,693
Less: provision for expected credit losses	(19)	(19)
Provision for Impairment on Loans to Community Organisations *	(518)	-
Total trade and other receivables	8,816	6,674

*In April 2024, a loan settlement agreement was reached between City of Holdfast Bay and Glenelg Football Club with 50% of the debt to be repaid by the Club and the remaining 50% forgiven by Council. This agreement was realised in September 2024. Non-current Asset amounts of \$1,029,922 for loans to community organisations and a related \$517,780 provision for impairment have been transferred to Current Assets to account for this transaction.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 6. Non-current assets

\$ '000	Notes	2024	2023
(a) Trade and other receivables			
Receivables			
Loans to community organisations		129	1,145
Provision for Impairment on Loans to Community Organisations *		–	(518)
Subtotal		<u>129</u>	<u>627</u>
Total receivables		<u>129</u>	<u>627</u>
Other financial assets (investments)			
Interest Rate Securities - Alwyndor Investments		10,205	9,607
Equity Securities - Alwyndor Investments		3,507	2,750
Total other financial assets (investments)	1(15)	<u>13,712</u>	<u>12,357</u>
Total financial assets		<u>13,841</u>	<u>12,984</u>
(b) Equity accounted investments in council businesses			
Southern Region Waste Resource Authority	19	4,636	4,251
Total equity accounted investments in Council businesses		<u>4,636</u>	<u>4,251</u>
(c) Other non-current assets			
Other			
Capital work in progress		4,080	3,390
Total other		<u>4,080</u>	<u>3,390</u>
Total other non-current assets		<u>4,080</u>	<u>3,390</u>

*Please refer to Note 5 for details.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property

Infrastructure, property, plant and equipment

\$ '000	Fair Value Level	as at 30/06/23				Asset movements during the reporting period						as at 30/06/24			
		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Adjustments & Transfers	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
Land	2	120,971	–	–	120,971	–	–	–	–	–	–	120,971	–	–	120,971
Land	3	383,251	230	–	383,481	–	–	–	–	–	–	383,251	230	–	383,481
Buildings and other structures	2	4,766	14	(3,958)	822	–	40	–	(96)	–	–	4,766	54	(4,054)	766
Buildings and other structures	3	172,314	876	(64,130)	109,060	4,085	1,522	(153)	(3,173)	–	–	171,491	6,569	(66,719)	111,341
Infrastructure															
- Stormwater drainage	3	68,299	554	(27,436)	41,417	655	–	–	(671)	–	–	68,292	1,216	(28,107)	41,401
- Roads	3	119,134	9,303	(45,917)	82,520	–	2,220	(563)	(1,964)	524	23,443	171,957	2,220	(67,997)	106,180
- Footpaths	3	50,252	1,919	(23,971)	28,200	29	694	(424)	(1,116)	(468)	–	47,391	3,992	(24,468)	26,915
- Kerb & Guttering	3	63,828	7,555	(21,648)	49,735	–	1,111	(95)	(799)	656	3,692	78,656	1,111	(25,467)	54,300
- Other Transport	3	34,980	341	(9,600)	25,721	133	78	(79)	(572)	(717)	–	33,802	507	(9,745)	24,564
- Open Space & Coastal	3	76,508	–	(29,440)	47,068	2,868	953	(306)	(2,401)	5	–	75,954	3,821	(31,588)	48,187
Right-of-use assets		–	35	(12)	23	–	–	–	(11)	–	–	–	35	(23)	12
Plant and equipment		–	12,524	(6,011)	6,513	300	1,482	(170)	(1,174)	–	–	–	13,480	(6,529)	6,951
Furniture & Fittings, Office Equipment		–	8,190	(4,280)	3,910	598	489	–	(860)	–	–	–	9,277	(5,140)	4,137
Total infrastructure, property, plant and equipment		1,094,303	41,541	(236,403)	899,441	8,668	8,589	(1,790)	(12,837)	–	27,135	1,156,531	42,512	(269,837)	929,206
Comparatives		1,059,800	54,084	(220,075)	893,809	5,403	9,240	1,151	(11,715)	–	3,855	1,094,303	41,541	(236,403)	899,441

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property (continued)

Valuation of infrastructure, property, plant & equipment and investment property

Valuation of assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7(a) for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on valuations

Fair value hierarchy level 2 valuations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land - Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets - There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.

Other information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to *AASB 1.D5* to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with *AASB 13 Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Highest and best use - For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property (continued)

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. .

Land and Land improvements, including bulk earthworks with an assessed unlimited useful life, were valued at 30 June 2022 by Public Private Property.

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2022
- Valuer: Public Private Property

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2022 by Public Private Property

- Basis of valuation: Fair Value / Market Value / Written down current replacement cost
- Date of valuation: 30 June 2022
- Valuer: Public Private Property

Infrastructure

Infrastructure assets have been valued as follows:

Roads, Kerb and Gutter

- Basis of valuation: Written down current replacement cost
- Date of valuation: 01 July 2023
- Valuer: Public Private Property

Footpaths

- Basis of valuation: Written down current replacement cost
- Date of valuation: 31 December 2019
- Valuer: Public Private Property
- An updated valuation will be undertaken in 2024/25

Stormwater Drainage

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2022
- Valuer: City of Holdfast Bay - reviewed by Public Private Property

Other Transport - Bridges, Car Parks, Traffic Control Devices

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2021
- Valuer: Asset Engineering

Open Space, Coastal

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2023

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property (continued)

- Valuer: Public Private Property

Plant & Equipment

These assets are recognised at cost.

Furniture & Fittings, Office Equipment

These assets are recognised at cost.

Note 8. Liabilities

\$ '000	2024 Current	2024 Non Current	2023 Current	2023 Non Current
(a) Trade and other payables				
Goods and services	5,457	–	4,977	–
Payments received in advance	4,188	–	4,201	–
- Grants, subsidies, contributions - operating	39	–	354	–
Accrued expenses - employee entitlements	1,056	–	622	–
Accrued expenses - other	506	–	513	–
Aged care facility deposits	33,983	–	29,141	–
Deposits, retentions and bonds	1	–	1	–
Other	1,531	–	1,652	–
Total trade and other payables	46,761	–	41,461	–

\$ '000	Notes	2024 Current	2024 Non Current	2023 Current	2023 Non Current
(b) Borrowings					
Short term draw down facility		–	–	249	–
Loans		4,565	11,200	1,101	12,264
Lease liabilities	17b	12	–	12	12
Total Borrowings		4,577	11,200	1,362	12,276

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Employee entitlements (including oncosts)	6,878	692	5,801	657
Total provisions	6,878	692	5,801	657

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 9. Reserves

\$ '000	as at 30/06/23				as at 30/06/24	
	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance	
(a) Asset revaluation reserve						
Land - other	455,227	–	–	–	455,227	
Buildings and other structures	54,076	–	–	–	54,076	
Infrastructure						
- Stormwater drainage	21,213	–	–	–	21,213	
- Roads	67,266	23,443	–	–	90,709	
- Footpaths	13,389	–	–	–	13,389	
- Kerb & Guttering	41,589	3,692	–	–	45,281	
- Other Transport	8,307	–	–	–	8,307	
- Open Space & Coastal	12,164	–	–	–	12,164	
Equity Accounted Council Business - asset revaluation reserve	356	–	–	–	356	
Total asset revaluation reserve	673,587	27,135	–	–	700,722	
Comparatives	669,732	3,855	–	–	673,587	

\$ '000	as at 30/06/23				as at 30/06/24	
	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance	
(b) Other reserves						
Alwyndor General Reserve	6,415	–	–	–	6,415	
Total other reserves	6,415	–	–	–	6,415	
Comparatives	6,415	–	–	–	6,415	

(c) Purpose of Reserves**Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

Alwyndor reserve is unspent funds which are carried forward to cover part of the unfunded accommodation deposit liability.

Note 10. Assets subject to restrictions

\$ '000	2024	2023
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.		
Cash and Financial Assets		
Aged Care Facility Deposits	940	300
Total assets subject to externally imposed restrictions	940	300

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2024	2023
(a) Reconciliation of cash			
Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Total cash and equivalent assets	5	6,448	2,715
Less: short-term borrowings	8	–	(249)
Balances per Statement of Cash Flows		6,448	2,466

(b) Reconciliation of change in net assets to cash from operating activities

Net surplus/(deficit)		1,886	2,707
Non-cash items in income statements			
Depreciation, amortisation and impairment		12,837	11,715
Equity movements in equity accounted investments (increase)/decrease		(385)	(323)
Grants for capital acquisitions treated as investing activity		(2,918)	(1,082)
Net (gain)/loss on disposals		729	(446)
		12,149	12,571
Add (less): changes in net current assets			
Net (increase)/decrease in receivables		(1,809)	(1,296)
Change in allowances for under-recovery of receivables		–	138
Net (increase)/decrease in other assets		–	(276)
Net increase/(decrease) in trade and other payables		458	469
Net increase/(decrease) in unpaid employee benefits		1,112	770
Net cash provided by (or used in) operations		11,910	12,376

(c) Financing arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate credit cards	100	100
LGFA cash advance debenture facility	10,858	19,479

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.
Details of these Functions/Activities are provided in Note 12(b).

\$ '000	OPERATING INCOME		OPERATING EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN OPERATING INCOME		TOTAL ASSETS HELD (CURRENT AND NON-CURRENT)	
	2024	2023	2024	2023	2024	2023	2024	2023	2024	2023
Functions/Activities										
Business Undertakings	3,555	3,398	1,140	732	2,415	2,666	–	–	46,716	44,359
Community Services	46,387	35,652	52,124	41,328	(5,737)	(5,676)	19,049	14,634	192,037	185,593
Culture	265	274	4,555	4,583	(4,290)	(4,309)	188	188	27,339	27,201
Economic Development	916	910	2,902	2,666	(1,986)	(1,756)	10	20	1,554	1,227
Environment	780	424	9,120	8,911	(8,340)	(8,487)	93	151	44,892	44,813
Recreation	147	292	7,002	5,999	(6,855)	(5,707)	–	–	426,368	424,981
Regulatory Services	3,244	2,687	7,055	6,283	(3,811)	(3,596)	–	–	433	526
Transport & Communication	28	32	11,279	11,072	(11,251)	(11,040)	–	–	206,001	180,047
Unclassified Activities	–	–	–	–	–	–	–	–	2,977	2,806
Council Administration	45,842	43,518	5,373	3,934	40,469	39,584	583	2,122	18,710	17,902
Total Functions/Activities	101,164	87,187	100,550	85,508	614	1,679	19,923	17,115	967,027	929,455

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12(b). Components of functions

The activities relating to Council functions are as follows:

Business undertakings

Caravan Parks, Off-street Car Parks, Private Works, Commercial Property, Commercial Activities.

Community services

Public Order and Safety, Crime Prevention, Health Services, Nursing Homes, Elderly Citizens Facilities, Home Assistance Scheme, Aged and Disabled Services, Youth Services, Community Bus, Community Amenities including Cemeteries and Public Conveniences.

Culture

Library Services, Heritage and Museum Facilities and Services.

Economic development

Tourism and Local Businesses Support.

Environment

Domestic Waste & Green Waste, Recycling, Coastal Protection, Stormwater and other Drainage, Street Cleaning, Street Lighting.

Recreation

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities.

Regulatory services

Dog and Cat Control, Building Control, Town Planning, Health Inspection, Litter and Parking Control.

Transport

Construction and Maintenance of Roads, Footpaths, Traffic Control, Streetscape, Kerb and Water Table, Bridges.

Council administration

Administration n.e.c., Elected Members, Organisational, Support Services, Rate Revenue.

Governance

Audit & Assurance, Planning and Performance, Legal Services and Major Projects.

Equity accounted Council businesses

Net Gain equity accounting Council businesses

Net Loss equity accounting Council businesses

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 13. Financial instruments

Recognised financial instruments**Bank, deposits at call, short term deposits****Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 4.3% and 4.55% (2023: 1.05% and 4.30%). No short term deposits were placed during 2023-2024

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - rates and associated charges**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.75% per month (2023: 0.48%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - fees and other charges**Accounting policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount:

Approximates fair value (after deduction of any allowance).

Receivables - other levels of government**Accounting policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying amount:

Approximates fair value.

Receivables - Aged Care Facility Contributions**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Liabilities - creditors and accruals**Accounting policy:**

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms and conditions:

Liabilities are normally settled on 30 day terms.

Carrying amount:

Approximates fair value.

Liabilities - Aged Care Facility Contributions**Accounting policy:**

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms and conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Liabilities - interest bearing borrowings**Accounting Policy:**

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable six monthly; interest is charged at fixed rates between 3.0% and 5.3% (2023: 1.30% and 5.63%).

Short term borrowings are payable on an interest only basis charged at variable rates between 5.05% and 6.15% (2023:1.55% and 5.36%).

Carrying Amount:

Approximates fair value.

Liabilities - leases**Accounting Policy:**

Accounted for in accordance with AASB 16 as stated in Note 1.

Aged Care Facility Investments**Accounting Policy:**

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Financial assets are initially measured at fair value through profit or loss unless measured at amortised cost, Transactions costs are included as part of the initial measurement except where the instrument is classified at fair value through profit or loss. Such assets are subsequently measured at either amortised cost or fair value depending on their classification. Classification is determined based on both the business model within which such assets are held and the contractual cash flow characteristics of the financial asset.

Financial assets not measured at amortised cost such as equity securities and interest rate securities are classified as financials assets to fair value through profit or loss. Financial assets at fair value through profit or loss are classified as non-current assets when they are not expected to be sold within 12 months after the end of the reporting period.

Financial assets are derecognised when the rights to receive cash flows have expired or have been transferred and the entity has transferred substantially all the risks and reqrds of ownership. When there is no reasonable expectation of recovering part or all of a financial asset, its carrying value is written off.

Impairment

The entity will recognise a loss allowance for expected credit losses on financial assets which are measured at amortised cost. The measurement of the loss allowance depends upon the entity's assessment at the end of each reporting period as to whether the financial instrument's credit risk has increased significantly since initial recognition, based on reasonable and supportable information which is available, without undue cost or effort to obtain.

\$ '000	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial assets and liabilities					
2024					
Financial assets					
Cash and cash equivalents	6,448	–	–	6,448	6,448
Receivables	4,430	–	–	4,430	9,169
Other financial assets	9,430	6,240	2,918	18,588	13,712
Total financial assets	20,308	6,240	2,918	29,466	29,329
Financial liabilities					
Payables	46,460	–	–	46,460	46,148
Current borrowings	5,048	–	–	5,048	4,565
Non-current borrowings	–	5,529	8,624	14,153	11,200
Lease liabilities	12	–	–	12	12
Total financial liabilities	51,520	5,529	8,624	65,673	61,925
Total financial assets and liabilities	71,828	11,769	11,542	95,139	91,254
2023					
Financial assets					
Cash and cash equivalents	2,716	–	–	2,716	2,715
Receivables	6,421	596	812	7,829	6,714
Other financial assets	3,859	5,915	2,745	12,519	12,357
Total financial assets	12,996	6,511	3,557	23,064	21,786
Financial liabilities					
Payables	40,820	–	–	40,820	40,594
Current borrowings	1,893	–	–	1,893	1,350
Non-current borrowings	–	5,860	9,840	15,700	12,264
Lease liabilities	12	12	–	24	24

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 13. Financial instruments (continued)

Total financial liabilities	42,725	5,872	9,840	58,437	54,232
<u>Total financial assets and liabilities</u>	<u>55,721</u>	<u>12,383</u>	<u>13,397</u>	<u>81,501</u>	<u>76,018</u>

The following interest rates were applicable to Council's borrowings at balance date:

\$ '000	2024		2023	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed interest rates	4.50%	15,777	4.01%	13,638
		<u>15,777</u>		<u>13,638</u>

Net fair value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 and 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. Alwyndor is exposed to Market risk investments in equity investments, managed funds and income securities. Such risk is managed through diversification of investments across industries and geographic locations. Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Expected credit losses (ECL)

Council uses an allowance matrix to measure expected credit losses for receivables from individual customers, which comprise a large number of small balances. As rates and annual charges are secured over subject land no allowance for such receivables is made. The following table provides information about Council's ECLs from receivables (excluding secured rates and charges, GST and other amounts held in trust). Impairment analysis is performed each reporting date. ECLS are based on credit history adjusted for forward looking estimates and economic conditions.

Set out below is the movement in the allowance for expected credit losses:

\$ '000	2024	2023
As at 1 July	(24)	(157)
Provisions for Doubtful Debt	–	133
As at 30 June	(24)	(24)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 14. Capital expenditure and investment property commitments

\$ '000	2024	2023
Capital commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Buildings	703	1,428
Infrastructure	4,021	2,030
Reserves	2,323	710
Plant and equipment	524	587
	7,571	4,755
These expenditures are payable:		
Not later than one year	7,571	4,755
	7,571	4,755

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 15. Financial indicators

	Indicator 2024	Indicators 2023	Indicators 2022
<p>Financial Indicators overview <i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i></p>			
1. Operating Surplus Ratio			
Operating surplus	0.6%	1.9%	2.1%
Total operating income			
<p><i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i></p>			
2. Net Financial Liabilities Ratio			
Net financial liabilities	41%	45%	51%
Total operating income			
<p><i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i></p>			
Adjustments to Ratios			
<p><i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i></p>			
Adjusted Operating Surplus Ratio			
Operating surplus	1.0%	1.5%	1.4%
Total operating income			
Adjusted Net Financial Liabilities Ratio			
Net financial liabilities	40%	45%	52%
Total operating income			
3. Asset Renewal Funding Ratio			
Asset renewals	101%	104%	93%
Infrastructure and Asset Management Plan required expenditure			
<p><i>Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.</i></p>			

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 16. Uniform presentation of finances

\$ '000	2024	2023
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
<u>Income</u>		
Rates	43,546	40,535
Statutory charges	3,781	3,245
User charges	12,122	10,577
Grants, subsidies and contributions - capital	917	500
Grants, subsidies and contributions - operating	19,923	17,115
Investment income	1,208	888
Reimbursements	8,300	5,806
Other income	10,982	8,198
Net gain - equity accounted council businesses	385	323
Total Income	101,164	87,187
<u>Expenses</u>		
Employee costs	51,028	41,708
Materials, contracts and other expenses	33,860	29,862
Depreciation, amortisation and impairment	12,837	11,715
Finance costs	2,825	2,223
Total Expenses	100,550	85,508
Operating surplus / (deficit)	614	1,679
Less: grants, subsidies and contributions - capital	(917)	(500)
Adjusted Operating surplus / (deficit)	(303)	1,179
<u>Net outlays on existing assets</u>		
Capital expenditure on renewal and replacement of existing assets	(9,192)	(9,243)
Add back depreciation, amortisation and impairment	12,837	11,715
Add back proceeds from sale of replaced assets	461	528
	4,106	3,000
<u>Net outlays on new and upgraded assets</u>		
Capital expenditure on new and upgraded assets (including investment property and real estate developments)	(8,755)	(6,416)
Add back grants, subsidies and contributions - capital new/upgraded	917	500
Add back amounts received specifically for new and upgraded assets	2,001	582
Add back proceeds from sale of surplus assets (including investment property, real estate developments and non-current assets held for resale)	-	722
	(5,837)	(4,612)
Annual net impact to financing activities (surplus/(deficit))	(2,034)	(433)

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 17. Leases

(i) Council as a lessee

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

(a) Right of use assets

\$ '000	Ready to use	Total
2024		
Opening balance	23	23
Additions to right-of-use assets	–	–
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–
Depreciation charge	(11)	(11)
Impairment of right-of-use assets	–	–
Other	–	–
Balance at 30 June	12	12
2023		
Opening balance	–	–
Additions to right-of-use assets	35	35
Adjustments to right-of-use assets due to re-measurement of lease liability	–	–
Depreciation charge	(12)	(12)
Impairment of right-of-use assets	–	–
Other	–	–
Balance at 30 June	23	23

(b) Lease liabilities

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

\$ '000	2024	2023
Balance at 1 July	24	–
Additions	–	35
Accretion of interest	–	1
Payments	(12)	(12)
Balance at 30 June	12	24
Classified as:		
Current	12	12
Non-current	–	12

The maturity analysis of lease liabilities is included in Note 13.

The Group had total cash outflows for leases of \$12,243

The following are the amounts recognised in profit or loss:

Depreciation expense of right-of-use assets	12	11
Interest expense on lease liabilities	–	1

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 17. Leases (continued)

Total amount recognised in profit or loss	12	12
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Council as a lessor

Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed in Note 2c.

\$ '000	2024	2023
Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:		
Not later than one year	619	570
Later than one year and not later than 5 years	1,707	1,865
Later than 5 years	295	614
	2,621	3,049

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Hostplus Super Fund (formerly Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (11.00% in 2023/24; 10.50% in 2022/23). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2022/23) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2023. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other superannuation schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 19. Interests in other entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

\$ '000	Council's Share of Net Income		Council's Share of Net Assets	
	2024	2023	2024	2023
Council's share of net income				
Joint ventures	385	323	4,636	4,251
Total Council's share of net income	385	323	4,636	4,251

((a)i) Joint ventures, associates and joint operations**(a) Carrying amounts**

\$ '000	Principal Activity	2024	2023
Southern Region Waste Resource Authority	Management of waste and waste facilities	4,636	4,251
Total carrying amounts - joint ventures and associates		4,636	4,251

Southern Region Waste Resource Authority

Established under Section 43 of the Local Government Act, 1999 to provide operate services for the management of waste and the management of waste facilities under its control on behalf of the constituent Council, being the City of Holdfast Bay, City of Marion, and City of Onkaparinga. The Authority has made provisions of \$13.7m in the accounts for landfill restoration. The measurement of the provisions requires significant estimates and assumptions. The next scheduled review of restoration costs is expected to occur in FY25. As a result, the value of the provisions may change materially in the FY25 financial statements.

(b) Relevant interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2024	2023	2024	2023	2024	2023
Southern Region Waste Resource Authority	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%

(c) Movement in investment in joint venture or associate

\$ '000	Southern Region Waste Resource Authority	
	2024	2023
Opening Balance	4,251	3,928
Share in Operating Result	385	323
Council's equity share in the joint venture or associate	4,636	4,251

Note 20. Non-current assets held for sale and discontinued operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 21. Contingencies and assets/liabilities not recognised in the balance sheet

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. Land under roads

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 179 km of road reserves of average width 8.6 metres.

2. Potential insurance losses

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. Legal expenses

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 3 appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

4. Southern Region Waste Resource Authority

Council has a 15% interest in Southern Region Waste Resource Authority. The Authority describes contingent liabilities in Note 13 to their Financial Statements for the year ended 30 June 2024.

Note 22. Events after the balance sheet date

Events that occur after the reporting date of 30 June 2024, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is unaware of any material or significant "non adjusting events" that should be disclosed.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 23. Related party transactions

Key management personnel

Transactions with key management personnel

The Key Management Personnel of the Council include the Mayor, Councillors, Alwyndor Management Committee CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 31 persons were paid the following total compensation:

\$ '000	2024	2023
The compensation paid to key management personnel comprises:		
Short-term employee benefits	1,239	1,175
Post Employment Benefits	23	118
Payments to Mayor and Elected Members	413	370
Development Assessment Panel Independent Members, Alwyndor Management Committee	43	47
Total	1,718	1,710

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

City of Holdfast Bay

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 24. Comparative Financial Reporting

Alwyndor Aged Care – City of Holdfast Bay, is a registered charity (being a Public Benevolent Institution), governed by the Alwyndor Trust Deed.

Council is the Trustee of the Alwyndor Trust and, as such, delegates its day to day management of the Trust to the Alwyndor Management Committee, established under Section 41 of the Local Government Act. Australian Accounting Standard AASB 10 requires Council to prepare a consolidated annual financial report incorporating Alwyndor.

Under the Alwyndor Trust Deed and its status as a Public Benevolent Institution, Council is permitted to receive payments from Alwyndor for commercial services provided, but has no legal entitlement to otherwise financially benefit. Alwyndor operates as a self-sustaining business separate to Council.

Separate comparative financial statements of Council have been prepared to report the financial performance and position of Council excluding Alwyndor.

Statement of Comprehensive Income

for the year ended 30 June 2024

\$ '000	Consolidated		Excluding Alwyndor	
	2024	2023	2024	2023
Income				
Rates	43,546	40,535	43,546	40,535
Statutory Charges	3,781	3,245	3,781	3,245
User Charges	12,122	10,577	4,183	3,992
Grants, Subsidies and Contributions - capital	917	500	917	500
Grants, Subsidies and Contributions - operating	19,923	17,115	1,157	2,688
Investment Income	1,208	888	86	141
Reimbursements	8,300	5,806	780	725
Other income	10,982	8,198	1,287	1,318
Net Gain - Equity Accounted Council Businesses	385	323	385	323
Total Income	101,164	87,187	56,122	53,467
Expenses				
Employee Costs	51,028	41,708	20,347	18,953
Materials, Contracts and Other Expenses	33,860	29,862	22,884	21,039
Depreciation, Amortisation and Impairment	12,837	11,715	11,330	10,349
Finance Costs	2,825	2,223	621	582
Total Expenses	100,550	85,508	55,182	50,923
Operating Surplus/(Deficit)	614	1,679	940	2,544
Asset Disposal and Fair Value Adjustments	(729)	446	(1,375)	99
Amounts Received Specifically for New or Upgraded Assets	2,001	582	2,001	582
Net Surplus/(Deficit)	1,886	2,707	1,566	3,225
Other Comprehensive Income				
Amounts which will not be classified subsequently to operating result				
Changes in Revaluation Surplus - I,PP&E	27,135	3,855	27,135	3,855
Total Other Comprehensive Income	27,135	3,855	27,135	3,855
Total Comprehensive Income	29,021	6,562	28,701	7,080

City of Holdfast Bay

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 24. Comparative Financial Reporting (continued)

\$ '000	Consolidated		Excluding Alwyndor	
	2024	2023	2024	2023
Statement of Financial Position				
as at 30 June 2024				
ASSETS				
Current assets				
Cash and Cash Equivalents	6,448	2,715	159	114
Trade and Other Receivables	8,816	6,674	4,384	3,519
Total current assets	15,264	9,389	4,543	3,633
Non-current Assets				
Trade and Other Receivables	13,841	12,984	129	627
Equity accounted investments - Council Business	4,636	4,251	4,636	4,251
Other Non-Current Assets	4,080	3,390	4,035	3,386
Infrastructure, Property, Plant & Equipment	929,206	899,441	889,189	858,973
Total non-current assets	951,763	920,066	897,989	867,237
TOTAL ASSETS	967,027	929,455	902,532	870,870
LIABILITIES				
Current Liabilities				
Trade and Other Payables	46,761	41,461	9,190	8,813
Borrowings	4,577	1,362	4,577	1,362
Provisions	6,878	5,801	3,945	3,476
Total Current Liabilities	58,216	48,624	17,712	13,651
Non-current liabilities				
Borrowings	11,200	12,276	11,200	12,276
Provisions	692	657	251	275
Total non-current liabilities	11,892	12,933	11,451	12,551
TOTAL LIABILITIES	70,108	61,557	29,163	26,202
Net Assets	896,919	867,898	873,369	844,668
EQUITY				
Accumulated Surplus	189,782	187,896	185,070	183,504
Asset Revaluation Reserve	700,722	673,587	688,299	661,164
Other Reserves	6,415	6,415	-	-
TOTAL EQUITY	896,919	867,898	873,369	844,668

City of Holdfast Bay

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 24. Comparative Financial Reporting (continued)

\$ '000	Consolidated		Excluding Alwyndor	
	2024	2023	2024	2023
Statement of Changes in Equity				
for the year ended 30 June 2024				
Accumulated Surplus				
Balance at beginning of period	187,896	185,189	183,504	180,279
Net Surplus/(Deficit) for Year	1,886	2,707	1,566	3,225
Balance at end of period	189,782	187,896	185,070	183,504
Asset Revaluation Reserve				
Balance at beginning of period	673,587	669,732	661,164	657,309
Gain/(Loss) on revaluation of I,PP&E	27,135	3,855	27,135	3,855
Balance at end of period	700,722	673,587	688,299	661,164
Other Reserves				
Balance at beginning of period - Alwyndor General	6,415	6,415	-	-
Transfer to/(from) Reserve	-	-	-	-
Balance at end of period	6,415	6,415	-	-
TOTAL EQUITY	896,919	867,898	873,369	844,668

	Consolidated		Excluding Alwyndor	
	2024	2023	2024	2023
Financial Indicators				
for the year ended 30 June 2024				
Operating Surplus Ratio	0.6%	1.9%	1.7%	4.8%
Net Financial Liabilities Ratio	41%	45%	46%	41%
Asset Renewal Funding Ratio	101%	104%	116%	111%

General Purpose Financial Statements

for the year ended 30 June 2024

Independent Auditor's Report - Financial Statements

General Purpose Financial Statements
for the year ended 30 June 2024

Independent Auditor's Report - Internal Controls

General Purpose Financial Statements

for the year ended 30 June 2024

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Holdfast Bay (Consolidated) for the year ended 30 June 2024, the Council's Auditor, Dean Newbery has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

P. Jackson

Acting Chief Executive Officer

J. Smedley

Presiding Member, Audit Committee

Date: 01 October 2024

General Purpose Financial Statements

for the year ended 30 June 2024

Statement by Auditor

I confirm that, for the audit of the financial statements of City of Holdfast Bay (Consolidated) for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Auditor's Name

Audit Firm Name

Date: 01 October 2024

Attachment 2

Alwyndor Aged Care

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2024



General Purpose Financial Statements

for the year ended 30 June 2024

Contents	Page
Alwyndor Certificate and Alwyndor Management Committee Declaration	2
Principal Financial Statements	
Statement of Comprehensive Income	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
Notes to and forming part of the Financial Statements	8
Independent Auditor's Report – Financial Statements	32
Certificates of Audit Independence	
Audit Certificate of Audit Independence	33

General Purpose Financial Statements

for the year ended 30 June 2024

Certification of Financial Statements

We have been authorised by Alwyndor to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Trust Deed, Australian Charities and Not-for-profits Commission Act 2012 and Australian Accounting Standards,
- the financial statements present a true and fair view of the Alwyndor's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year,
- internal controls implemented by Alwyndor provide a reasonable assurance that Alwyndor's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect Alwyndor's accounting and other records.

Pamela Jackson
Acting Chief Executive Officer

21 October 2024

Beth Davidson - Park
General Manager - Alwyndor

21 October 2024

Alwyndor Aged Care

General Purpose Financial Statements for the year ended 30 June 2024

Alwyndor Management Committee Declaration

The Alwyndor Management Committee declare that

In our opinion:

The financial statements and notes, as set out in the document are in accordance with the *Australian Charities and Not-for-profits Commission Action 2012 and:*

- a comply with Australian Accounting Standards; and
- b give a true and fair view of the financial position of the registered entity as at 30 June 2024 and of its performance for the year ended on that date.

There are reasonable grounds to believe that the registered entity will be able to pay its debts as and when they become due and payable.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

Kim Cheater
CHAIR

21 October 2024

Statement of Comprehensive Income

for the year ended 30 June 2024

\$	Notes	2024	2023
Income			
User charges	2a	7,958,891	6,586,429
Grants, subsidies and contributions - operating	2e	18,939,924	14,608,501
Investment income	2b	1,121,660	746,504
Reimbursements	2c	7,827,991	5,382,047
Other income	2d	10,150,900	7,178,206
Total income		45,999,366	34,501,687
Expenses			
Employee costs	3a	30,681,013	22,743,777
Materials, contracts and other expenses	3b	11,919,802	9,602,799
Depreciation, amortisation and impairment	3c	1,523,464	1,366,166
Finance costs	3d	2,207,589	1,640,867
Total expenses		46,331,868	35,353,609
Operating surplus / (deficit)		(332,502)	(851,922)
Physical resources received free of charge	2f	46,231	—
Asset disposal and fair value adjustments	4	600,125	347,408
Net surplus / (deficit)		313,854	(504,514)
Total comprehensive income		313,854	(504,514)

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Statement of Financial Position

as at 30 June 2024

\$	Notes	2024	2023
ASSETS			
Current assets			
Cash & Cash Equivalents	5a	6,289,492	2,601,425
Trade and other receivables	5b	4,430,313	3,155,131
Total current assets		10,719,805	5,756,556
Non-current assets			
Financial Assets	6	13,712,644	12,356,951
Infrastructure, property, plant and equipment	7	40,126,361	40,473,123
Total Non-Current Assets		53,839,005	52,830,074
TOTAL ASSETS		64,558,810	58,586,630
LIABILITIES			
Current liabilities			
Trade and other payables	8a	37,570,404	32,647,489
Provisions	8b	2,933,634	2,325,154
Lease Liabilities	8c	14,759	–
Total current liabilities		40,518,797	34,972,643
Non-current liabilities			
Provisions	8b	441,698	382,709
Lease Liabilities	8c	53,183	–
Total non-current liabilities		494,881	382,709
TOTAL LIABILITIES		41,013,678	35,355,352
Net assets		23,545,132	23,231,278
EQUITY			
Accumulated surplus		4,707,489	4,393,635
Asset revaluation reserves	9a	12,423,289	12,423,289
Other reserves	9b	6,414,354	6,414,354
Total Alwyndor Equity		23,545,132	23,231,278

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

for the year ended 30 June 2024

\$	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2024					
Balance at the end of previous reporting period		4,393,635	12,423,289	6,414,354	23,231,278
Net surplus / (deficit) for year		313,854	–	–	313,854
Unrealised gain/(loss) on Fair Value movements of Investment Portfolio		–	–	–	–
Other comprehensive income					
Gain (loss) on revaluation of IPP&E	7a	–	–	–	–
Other comprehensive income		–	–	–	–
Total comprehensive income		313,854	–	–	313,854
Transfers between reserves		–	–	–	–
Balance at the end of period	9	4,707,489	12,423,289	6,414,354	23,545,132
2023					
Balance at the end of previous reporting period		4,898,149	12,423,289	6,414,354	23,735,792
Net surplus / (deficit) for year		(504,514)	–	–	(504,514)
Unrealised gain/(loss) on Fair Value movements of Investment Portfolio		–	–	–	–
Other comprehensive income					
Gain (loss) on revaluation of IPP&E	7a	–	–	–	–
Other comprehensive income		–	–	–	–
Total comprehensive income		(504,514)	–	–	(504,514)
Transfers between reserves		–	–	–	–
Balance at the end of period	9	4,393,635	12,423,289	6,414,354	23,231,278

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

for the year ended 30 June 2024

\$	Notes	2024	2023
Cash flows from operating activities			
<u>Receipts</u>			
User charges		7,958,891	6,586,429
Grants, subsidies and contributions		18,625,617	14,745,862
Investment receipts		1,121,660	746,504
Reimbursements		7,827,991	5,382,047
Other receipts		8,557,949	5,531,424
<u>Payments</u>			
Payments to employees		(29,834,030)	(21,948,486)
Payments for materials, contracts and other expenses		(12,849,701)	(10,482,077)
Finance payments		(103,434)	(99,891)
Net cash provided by (or used in) operating activities	11b	<u>1,304,943</u>	<u>461,812</u>
Cash flows from investing activities			
<u>Receipts</u>			
Net sale of investment securities		2,972,263	1,371,626
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(690,840)	(927,824)
Expenditure on new/upgraded assets		(358,258)	(330,390)
Net purchase of investment securities		(3,727,831)	(1,839,094)
Net cash provided (or used in) investing activities		<u>(1,804,666)</u>	<u>(1,725,682)</u>
Cash flows from financing activities			
<u>Receipts</u>			
Proceeds from aged care facility deposits		14,623,445	9,840,626
<u>Payments</u>			
Repayment of lease liabilities		(13,431)	–
Repayment of aged care facility deposits		(10,422,224)	(10,212,871)
Net cash provided by (or used in) financing activities		<u>4,187,790</u>	<u>(372,245)</u>
Net increase (decrease) in cash held		<u>3,688,067</u>	<u>(1,636,115)</u>
plus: cash & cash equivalents at beginning of period		<u>2,601,425</u>	<u>4,237,540</u>
Cash and cash equivalents held at end of period	11a	<u>6,289,492</u>	<u>2,601,425</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Contents of the Notes accompanying the General Purpose Financial Statements

Note	Details	Page
1	Summary of Material Accounting Policies	9
2	Income	13
3	Expenses	14
4	Asset disposal and fair value adjustments	15
5	Current assets	16
6	Non-current assets	16
7	Infrastructure, property, plant & equipment and investment property	17
8	Liabilities	20
9	Reserves	20
10	Assets subject to restrictions	21
11	Reconciliation to Statement of Cash Flows	21
12	Financial instruments	22
13	Capital expenditure and investment property commitments	25
14	Superannuation	25
15	Interests in other entities	26
16	Non-current assets held for sale and discontinued operations	26
17	Contingencies and assets/liabilities not recognised in the balance sheet	26
18	Events after the balance sheet date	26
19	Related party transactions	27
	Additional Council disclosures (unaudited)	
20	Segment reporting	28

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies

The principal accounting policies adopted by Alwyndor in the preparation of these financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of preparation

1.1 Compliance with Australian Accounting Standards

These general purpose financial statements have been prepared in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* and Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board. The entity is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

1.2 Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Alwyndor's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

1.4 Trustee

The City of Holdfast Bay (the Council) is the Trustee of Alwyndor Aged Care (Alwyndor) which was established pursuant to the Dorothy Cheater Trust. Alwyndor is a registered charitable trust. These financial statements have been prepared to satisfy the reporting obligations of the Council and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC).

1.5 Income Tax

Alwyndor is exempt from income tax in accordance with Section 50-5 of the Income Tax Assessment Act.

(2) The Reporting Entity

Alwyndor reports under the Australian Charities and Not-for-profits Commission Act 2012 and has its principal place of business at 52 Dunrobin Road, Hove, South Australia. These financial statements include Alwyndor's direct operations and all entities through which Alwyndor controls resources to carry on its function.

(3) Income recognition

Alwyndor recognises revenue under *AASB 1058 Income of Not-for-Profit Entities* (AASB 1058) or *AASB 15 Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which Alwyndor expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable Alwyndor to acquire or construct a recognisable non-financial asset that is to be controlled by Alwyndor. In this case, Alwyndor recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(4) Cash, cash equivalents and other financial instruments

Cash Assets include all amounts readily convertible to cash on hand at Alwyndor's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

(5) Infrastructure, property, plant and equipment

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by Alwyndor includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Alwyndor for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings - new construction/extensions	\$10,000

5.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Alwyndor, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Alwyndor were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

(6) Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

6.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Alwyndor assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(7) Employee benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

7.2 Superannuation

Alwyndor makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Alwyndor's involvement with the schemes are reported in Note 13.

(8) Leases

Leases and Right-of-Use Assets

Alwyndor assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

A right-of-use asset is recognised at the commencement date of a lease. The right-of-use asset is measured at cost, which comprises the initial amount of the lease liability, adjusted for, as applicable, any lease payments made at or before the commencement date net of any lease incentives received, any initial direct costs incurred, and, an estimate of costs expected to be incurred for dismantling and removing the underlying asset, and restoring the site or asset.

Right-of-use assets are depreciated on a straight-line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Where the entity expects to obtain ownership of the leased asset at the end of the lease term, the depreciation is over its estimated useful life. Right-of use assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

Alwyndor has elected not to recognise a right-of-use asset and corresponding lease liability for short-term leases with terms of 12 months or less and leases of low-value assets. Lease payments on these assets are expensed to profit or loss as incurred. Resident loans are also treated using the principles of lease accounting because Alwyndor has assessed that residents enter a lease to occupy a room within residential aged care facilities. Refer to note 1 (8.1.ii.).

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

i) Refundable Accommodation Deposits/Contributions

Refundable Accommodation Deposits/Contributions are recognised upon receipt as per the amount received. Amounts received are repaid upon the resident vacating their accommodation and are settled in accordance with legislative requirements. The accounting treatment for resident loans is described in note 1 (8.1.ii.) below. Un-refunded resident's loans (under the Aged Care Act) incur interest.

ii) Resident Loans

Resident loans are recorded as aged care facility deposits. Resident loans comprise of Refundable Accommodation Deposits/Contributions and Accommodation Bonds, which are subject to the Aged Care Act 1997.

Resident loans - Aged Care Act 1997

Lump sum amounts received from residents in payment of their accommodation expense (prior to 01/07/2014: Accommodation Bonds, from 01/07/2014: Refundable Accommodation Deposits (RAD)).

From December 2005 repayment to the resident is guaranteed by the Australian Government.

RADs and Bonds fall within the scope of AASB 16: Leases, in that there is a contract conveying to the resident the right to use an asset for a period of time, in exchange for consideration.

Alwyndor estimated the fair value of the consideration by reference to the Daily Accommodation Payment (DAP) that the resident would have paid if they had not chosen to provide a RAD. This results in the recognition of a rental income amount, and corresponding interest expense.

(9) GST implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(10) New and amended standards and interpretations

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024, these standards have not been adopted by Alwyndor and will be included in the financial statements on their effective date.

The following list identifies the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these statements that could be applicable to Alwyndor.

Effective for NFP annual reporting periods beginning on or after 1 January 2024

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-Current and associated standards (amended by AASB 2021-6 and AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants)
- AASB 2023-1 Amendments to Australian Accounting Standards - Supplier Finance Arrangements
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities.

Alwyndor has assessed the standards which are not yet effective and have determined that there is no expected material impact on the reported financial position.

(11) Comparative figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 1. Summary of Material Accounting Policies (continued)

(12) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

(13) Going Concern

The financial report has been prepared on a going concern basis which assumes that Alwyndor will be able to meet its financial obligations as and when they fall due. As at 30 June 2024, Alwyndor has refundable loans (liability) payable that exceeds current liquid assets given that Alwyndor records Refundable Accommodation Deposits (RAD) as current liabilities due to the inability of Alwyndor to unconditionally defer settlement of any specific RAD for a period greater than twelve months from reporting date. The total RAD liabilities recorded on the Statement of Financial Position represent amounts received from individual residents upon entry to the facility and which is repayable on exit and which is frequently replaced by new RAD payments received from new residents entering the facility. Alwyndor does not expect the balance of RAD liabilities to reduce significantly in the following financial year and expects that there will be sufficient demand to replace vacant positions created by any existing residents who exit.

(14) Distribution of Profit

Given Alwyndor is a charitable trust, no profits are distributed to beneficiaries and are retained in Equity on the Statement of Financial Position.

Note 2. Income

\$	2024	2023
(a) User charges		
Aged Care Fees and Rentals	7,958,891	6,586,429
<u>Total user charges</u>	<u>7,958,891</u>	<u>6,586,429</u>
(b) Investment income		
Interest on investments		
- Local Government Finance Authority	244,097	84,943
- Interest on Securities	110,696	91,124
- Banks and other	21,545	5,791
Investment Income		
- Dividend Income and imputation credits	745,322	564,646
<u>Total investment income</u>	<u>1,121,660</u>	<u>746,504</u>
(c) Reimbursements		
Home Care	7,827,991	5,382,047
<u>Total reimbursements</u>	<u>7,827,991</u>	<u>5,382,047</u>

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 2. Income (continued)

\$	2024	2023
(d) Other income		
Home Care Management Fees	6,052,156	4,058,474
Residential Daily Accommodation Fees	3,068,624	2,392,041
Means Tested Care Fees	522,784	351,859
COVID-19 Grant Income	145,025	338,247
Related Party Charges	176,484	–
LGAMLS Risk Incentive Program	49,183	–
SALHN Security Guard Charges	64,830	–
Other	71,814	37,585
<u>Total other income</u>	<u>10,150,900</u>	<u>7,178,206</u>

(e) Grants, subsidies and contributions

Grants, Subsidies and Contributions	18,939,924	14,608,501
<u>Total grants, subsidies and contributions</u>	<u>18,939,924</u>	<u>14,608,501</u>

(i) Sources of grants

Commonwealth Government	16,662,414	13,185,117
State Government	2,273,695	1,413,820
Other	3,815	9,564
Total	<u>18,939,924</u>	<u>14,608,501</u>

(f) Physical resources received free of charge

Motor Vehicles Transfer	46,231	–
<u>Total physical resources received free of charge</u>	<u>46,231</u>	<u>–</u>

Note 3. Expenses

\$	Notes	2024	2023
(a) Employee costs			
Salaries and wages		26,212,779	19,347,734
Employee leave expense		672,720	627,577
Superannuation - defined contribution plan contributions	14	2,922,577	2,042,900
Superannuation - defined benefit plan contributions	14	29,986	31,391
Workers' compensation insurance		842,951	694,175
<u>Total operating employee costs</u>		<u>30,681,013</u>	<u>22,743,777</u>
Total number of employees (full time equivalent at end of reporting period)		319	272

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 3. Expenses (continued)

\$	2024	2023
(b) Materials, contracts and other expenses		
(i) Prescribed expenses		
Auditor's remuneration		
- Auditing the financial reports	9,200	9,200
Lease expense - low value assets / short term leases	18,324	14,885
Subtotal - prescribed expenses	27,524	24,085
(ii) Other materials, contracts and expenses		
Contractors	2,859,755	2,684,552
Professional services	838,092	554,182
Sundry	2,783,194	2,106,358
Materials	5,411,237	4,233,622
Subtotal - Other material, contracts and expenses	11,892,278	9,578,714
Total materials, contracts and other expenses	11,919,802	9,602,799
(c) Depreciation, amortisation and impairment		
Depreciation and Amortisation		
Buildings and other structures	823,248	823,248
Right-of-use assets	16,275	-
Plant and equipment	335,601	262,146
Furniture and fittings	348,340	280,772
Total depreciation, amortisation and impairment	1,523,464	1,366,166
(d) Finance costs		
Interest on leases	4,069	-
Interest on Aged Care Facility Deposits	2,203,520	1,640,867
Total finance costs	2,207,589	1,640,867

Note 4. Asset disposal and fair value adjustments

\$	2024	2023
Investments		
Net gain/(loss) on fair value movements	679,755	417,979
Net gain/(loss) on disposal of investments	(79,630)	(70,571)
Gain (loss) on disposal and fair value movement	600,125	347,408
Net gain (loss) on disposal and fair value movements of assets and investments	600,125	347,408

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 5. Current assets

\$	2024	2023
(a) Cash & Cash Equivalents		
Cash on hand and at bank	1,251,665	83,247
Deposits at call	4,917,500	2,299,920
Cash on Hand - at Ord Minnett (Investment Manager)	120,327	218,258
<u>Total cash and cash equivalent assets</u>	<u>6,289,492</u>	<u>2,601,425</u>
(b) Trade and other receivables		
Accrued revenues	1,904,769	1,795,974
Debtors - general	624,720	437,484
GST recoupment	174,248	104,508
Prepayments	402,603	288,761
Aged care facility deposits	940,000	300,000
Investment Income and Imputation Credits	383,973	228,404
Subtotal	<u>4,430,313</u>	<u>3,155,131</u>
<u>Total trade and other receivables</u>	<u>4,430,313</u>	<u>3,155,131</u>

Note 6. Non-current assets

\$	2024	2023
Financial Assets		
Other financial assets (investments)		
Interest Rate Securities	10,205,251	9,606,758
Equity Securities	3,507,393	2,750,193
Total other financial assets (investments)	<u>13,712,644</u>	<u>12,356,951</u>
<u>Total financial assets</u>	<u>13,712,644</u>	<u>12,356,951</u>

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property

Infrastructure, property, plant and equipment

\$	Fair Value Level	as at 30/06/23				Asset movements during the reporting period			as at 30/06/24			
		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	Depreciation Expense (Note 3c)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
Capital work in progress		–	4,109	–	4,109	–	40,748	–	–	44,857	–	44,857
Land	2	9,630,000	–	–	9,630,000	–	–	–	9,630,000	–	–	9,630,000
Buildings and other structures	3	39,885,000	–	(12,459,715)	27,425,285	–	–	(823,248)	39,885,000	–	(13,282,963)	26,602,037
Right-of-use assets		–	–	–	–	81,373	–	(16,275)	–	81,373	(16,275)	65,098
Plant and equipment		–	3,976,837	(1,881,871)	2,094,966	344,985	363,663	(335,601)	–	4,685,485	(2,217,471)	2,468,014
Furniture and fittings		–	2,935,520	(1,616,757)	1,318,763	13,273	332,659	(348,340)	–	3,281,453	(1,965,098)	1,316,355
Total infrastructure, property, plant and equipment		49,515,000	6,916,466	(15,958,343)	40,473,123	439,631	737,070	(1,523,464)	49,515,000	8,093,168	(17,481,807)	40,126,361
Comparatives		49,515,000	5,658,252	(14,592,177)	40,581,075	330,390	927,825	(1,366,166)	49,515,000	6,916,466	(15,958,343)	40,473,123

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property (continued)

Valuation of infrastructure, property, plant & equipment and investment property

Valuation of assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7(a) for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on valuations

Valuation techniques used to derive Level 2 and Level 3 fair values recognised in the financial statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land	Direct comparison of market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.

The following table sets out the valuation techniques used to measure the fair value within Level 3, including details of the significant unobservable inputs used and the relationship between unobservable inputs and fair value.

Description	Valuation Approach	Unobservable Inputs	Range of Inputs	Relationship between unobservable inputs and fair value
Buildings & Other Structures	Depreciated replacement cost approach. This is the current replacement cost of an asset less, where applicable accumulated depreciation calculated on a basis to reflect the already consumed or expired service potential.	Replacement Cost	\$8,233 to \$3,881,973	The higher the replacement cost the higher the fair value
Buildings & Other Structures		Remaining Useful Life of Assets	25 years to 150 years	The shorter the remaining life the lower the fair value

Other information

At 1 July 2004 upon the transition to AIFRS, Alwyndor elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 7. Infrastructure, property, plant & equipment and investment property (continued)

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Alwyndor's non financial assets are considered as being utilised for their highest and best use.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Land and Land improvements, with an assessed unlimited useful life, were valued at 30 June 2022.

- Basis of valuation: Fair Value
- Date of valuation: 30 June 2022
- Valuer: Public Private Property

The next revaluation is expected to be undertaken in the 2026-2027 financial year.

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2022

- Basis of valuation: Written down current replacement cost
- Date of valuation: 30 June 2022
- Valuer: Public Private Property

The next revaluation is expected to be undertaken in the 2026-2027 financial year.

Plant & Equipment

These assets are recognised on the cost basis.

Furniture & Fittings

These assets are recognised on the cost basis.

Residential Bed Licences

Alwyndor holds 134 bed licenses. These have not been brought to account as they do not meet the recognition criteria of AASB 138 Intangible Assets.

All other Assets

These assets are recognised at cost.

Notes to and forming part of the Financial Statements for the year ended 30 June 2024

Note 8. Liabilities

\$	2024 Current	2024 Non Current	2023 Current	2023 Non Current
(a) Trade and other payables				
Trade Creditors	826,126	–	599,187	–
Payments Received in Advance				
- Grants, Subsidies, Contributions	39,418	–	353,725	–
Accrued expenses - employee entitlements	897,856	–	621,715	–
Accrued expenses - other	293,676	–	279,913	–
Aged care facility deposits	33,982,559	–	29,141,338	–
Other	1,530,769	–	1,651,611	–
<u>Total trade and other payables</u>	<u>37,570,404</u>	<u>–</u>	<u>32,647,489</u>	<u>–</u>

(b) Provisions

Employee entitlements (including oncosts)	2,933,634	441,698	2,325,154	382,709
<u>Total provisions</u>	<u>2,933,634</u>	<u>441,698</u>	<u>2,325,154</u>	<u>382,709</u>

(c) Other liabilities

Lease liabilities	14,759	53,183	–	–
<u>Total other liabilities</u>	<u>14,759</u>	<u>53,183</u>	<u>–</u>	<u>–</u>

Note 9. Reserves

\$	as at 30/06/23 Opening Balance	Increments (Decrements)	Transfers	Impairments	as at 30/06/24 Closing Balance
(a) Asset revaluation reserve					
Land - other	9,284,428	–	–	–	9,284,428
Buildings and other structures	3,138,861	–	–	–	3,138,861
<u>Total asset revaluation reserve</u>	<u>12,423,289</u>	<u>–</u>	<u>–</u>	<u>–</u>	<u>12,423,289</u>
Comparatives	12,423,289	–	–	–	12,423,289

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 9. Reserves (continued)

\$	as at 30/06/23		Tfrs from Reserve	Other Movements	as at 30/06/24	
	Opening Balance	Tfrs to Reserve			Closing Balance	
(b) Other reserves						
General Reserves	6,414,354	–	–	–	6,414,354	
Total other reserves	6,414,354	–	–	–	6,414,354	
Comparatives	6,414,354	–	–	–	6,414,354	

(c) Purpose of Reserves**Asset Revaluation Reserve**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

General reserves are unspent funds which are carried forward to cover part of the unfunded accommodation deposit liability.

Note 10. Assets subject to restrictions

\$	2024	2023
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Alwyndor, or for which the revenues were originally obtained.		
Cash and financial assets		
Aged Care Facility Deposits	940,000	300,000
Total assets subject to externally imposed restrictions	940,000	300,000

Note 11. Reconciliation to Statement of Cash Flows

\$	Notes	2024	2023
(a) Reconciliation of cash			
Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Total cash and equivalent assets	5	6,289,492	2,601,425
Balances per Statement of Cash Flows		6,289,492	2,601,425

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$	2024	2023
(b) Reconciliation of change in net assets to cash from operating activities		
Net surplus/(deficit)	313,854	(504,514)
Non-cash items in income statements		
Depreciation, amortisation and impairment	1,523,464	1,366,166
Non-cash asset acquisitions	(46,231)	–
Net (Gain) Loss on disposal and fair value movements on investments	(600,125)	(347,408)
	<u>1,190,962</u>	<u>514,244</u>
Add (less): changes in net current assets		
Net (increase)/decrease in receivables	(635,182)	(1,084,357)
Change in allowances for under-recovery of receivables	–	11,361
Net (increase)/decrease in other assets	–	(22,722)
Net increase/(decrease) in trade and other payables	81,694	442,371
Net increase/(decrease) in unpaid employee benefits	667,469	600,915
Net cash provided by (or used in) operations	<u>1,304,943</u>	<u>461,812</u>

Note 12. Financial instruments

Recognised financial instruments**Bank, deposits at call, short term deposits****Accounting Policy:**

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits at call are returning fixed interest rates between 4.30% and 4.55% (2023: 1.05% and 4.30%). Alwyndor did not have short term deposits in 2024 and 2023.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Investments**Accounting Policy:**

Financial assets are initially measured at fair value through profit or loss unless it is measured at amortised cost. Transaction costs are included part of the initial measurement except where the instrument is classified at fair value through profit or loss. Such assets are subsequently measured at either amortised cost or fair value depending on their classification. Classification is determined based on both the business model within which such assets are held and the contractual cash flow characteristics of the financial asset.

Financial assets not measured at amortised cost such as equity securities and interest rate securities are classified as financial assets to fair value through profit or loss. Fair value movements are recognised in profit or loss. Financial assets at fair value through profit or loss are classified as non-current assets when they are not expected to be sold within 12 months after the end of the reporting period.

Financial assets are derecognised when the rights to receive cash flows have expired or have been transferred and the entity has transferred substantially all the risks and rewards of ownership. When there is no reasonable expectation of recovering part or all of a financial asset, its carrying value is written off.

Impairment

The entity will recognise a loss allowance for expected credit losses on financial assets which are measured at amortised cost. The measurement of the loss allowance depends upon the entity's assessment at the end of each reporting period as

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12. Financial instruments (continued)

to whether the financial instrument's credit risk has increased significantly since initial recognition, based on reasonable and supportable information that is available, without undue cost or effort to obtain.

Receivables - fees and other charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Alwyndor is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Alwyndor's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Aged Care Facility Contributions

Accounting policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective legislation.

Carrying amount:

Approximates fair value (after deduction of any allowance).

Liabilities - creditors and accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Alwyndor.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Aged Care Facility Contributions

Accounting policy:

To avoid inconvenience when complying with the separate audit requirements imposed by the relevant legislation, amounts are carried at nominal values.

Terms and conditions:

Pursuant to Commonwealth legislation certain intending residents are required to contribute amounts on an interest free basis. The amounts are subject to certain deductions as prescribed by the legislation, the balance being repaid on termination of tenancy.

Carrying amount:

Approximates fair value for short tenancies; may be non-materially overstated for longer tenancies.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12. Financial instruments (continued)

Liabilities - leases**Accounting Policy:**

Accounted for in accordance with AASB 16 as stated in Note 1.

LIQUIDITY ANALYSIS

\$	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial assets and liabilities					
2024					
Financial assets					
Cash and cash equivalents	6,289,492	–	–	6,289,492	6,289,492
Receivables	4,430,313	–	–	4,430,313	4,256,065
Investments - Interest Rate Securities	1,151,219	6,139,426	2,848,912	10,139,557	10,205,251
Investments - Equity Securities	3,507,393	–	–	3,507,393	3,507,393
Total financial assets	15,378,417	6,139,426	2,848,912	24,366,755	24,258,201
Financial liabilities					
Payables	37,463,044	–	–	37,463,044	37,169,368
Lease liabilities	18,156	58,657	–	76,813	67,942
Total financial liabilities	37,481,200	58,657	–	37,539,857	37,237,310
2023					
Financial assets					
Cash and cash equivalents	2,601,425	–	–	2,601,425	2,601,425
Receivables	3,155,131	–	–	3,155,131	3,050,623
Investments - Interest Rate Securities	1,109,246	5,915,583	2,745,040	9,769,869	9,606,758
Investments - Equity Securities	2,750,193	–	–	2,750,193	2,750,193
Total financial assets	9,615,995	5,915,583	2,745,040	18,276,618	18,008,999
Financial liabilities					
Payables	32,293,764	–	–	32,293,764	32,013,851
Total financial liabilities	32,293,764	–	–	32,293,764	32,013,851

Risk exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of Alwyndor is the carrying amount, net of any impairment. Alwyndor investments are made with the SA Local Government Finance Authority which is guaranteed by the SA Government and via an external investment manager, Ord Minnett. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within Alwyndor's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. Alwyndor is exposed to Market risk investments in equity investments, managed funds and income securities. Such risk is managed through diversification of investments across industries and geographic locations.

Liquidity Risk is the risk that Alwyndor will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Alwyndor also has available a range of bank overdraft and standby borrowing facilities that it can access.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 12. Financial instruments (continued)

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Alwyndor has a balance of both fixed and variable interest rate investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 13. Capital expenditure and investment property commitments

\$	2024	2023
Capital commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Buildings	385,090	–
	<u>385,090</u>	<u>–</u>
These expenditures are payable:		
Not later than one year	385,090	–
	<u>385,090</u>	<u>–</u>

Note 14. Superannuation

Alwyndor makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (11.00% in 2024; 10.50% in 2023). No further liability accrues to Alwyndor as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Alwyndor makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2023) of "superannuation" salary.

In addition, Alwyndor makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Alwyndor does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2023. The Trustee has determined that the current funding arrangements are adequate for the

Alwyndor Aged Care

Notes to and forming part of the Financial Statements

for the year ended 30 June 2024

Note 14. Superannuation (continued)

expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Alwyndor's contribution rates at some future time.

Contributions to other superannuation schemes

Alwyndor also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Alwyndor.

Note 15. Interests in other entities

Alwyndor has no interest in any Equity Accounted Businesses such as Joint Ventures, Associates & Joint Operations.

Note 16. Non-current assets held for sale and discontinued operations

Alwyndor does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 17. Contingencies and assets/liabilities not recognised in the balance sheet

Alwyndor does not have any Contingencies & Asset/Liabilities Not Recognised in the Balance Sheet.

Note 18. Events after the balance sheet date

Alwyndor is unaware of any material or significant "non adjusting events" that should be disclosed.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 19. Related party transactions

Key management personnel

Transactions with key management personnel

The Key Management Personnel of the Alwyndor includes the Alwyndor Management Committee and General Manager - Alwyndor under section 112 of the Local Government Act 1999.

In all, 8 persons were paid the following total compensation:

\$	2024	2023
----	------	------

The compensation paid to key management personnel comprises:

Short-term employee benefits	213,166	184,396
Post-employment benefits	23,448	19,361
Payments to Alwyndor Management Committee	22,718	35,958
Total	259,332	239,715

Transactions with Related Parties

City of Holdfast Bay

	Sales of goods and Services		Amounts Outstanding from Related Parties	
	2024	2023	2024	2023
Services provided to City of Holdfast Bay	198,757	2,079	76,495	-

Description of services provided:

Group class services, staff physiotherapy services for early intervention, CHSP transport and Solo waste costs.

	Sales of goods and Services		Amounts Outstanding from Related Parties	
	2024	2023	2024	2023
Services received from City of Holdfast Bay	1,031,576	845,924	22,534	32,228

Description of services received:

Fee for use of land, brokerage fees to deliver community services, contribution to public liability insurance premium, contribution for consultancy services, ICT and marketing services.

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 20. Segment Reporting

	2024	2023
Alwyndor operates in the aged care industry within South Australia and within 3 primary business segments:		
- provision and management of residential aged care accommodation		
- aged care services to the community,		
- rehabilitation and support services (day therapy)		
Residential Aged Care		
Income Statement		
for the year ended 30 June 2024		
Care Income		
Subsidies & Supplements (Commonwealth)	11,988,978	10,214,530
Resident Fees - Means Tested Care Fees	522,784	351,859
Total Residential Care Income	12,511,761	10,566,389
Accommodation Income		
Subsidies & Supplements (Commonwealth)	1,841,335	1,099,770
Resident Accommodation Payments and Charges	3,068,624	2,392,041
Total Residential Accommodation Income	4,909,960	3,491,811
Other Resident Fee Income		
Basic Daily Fee	3,189,613	2,983,734
Additional Service Fee	23,894	21,508
Total Other Residential Fee Income	3,213,508	3,005,243
Financing Income		
Interest Income	376,338	181,857
Dividend and Imputation Credit income	745,322	564,646
Total Financing Income	1,121,659	746,502
Other Income		
Donations and Fundraising	604	1,555
COVID-19 Grant Income	144,193	338,247
Other Income	145,024	94,611
Total Other Income	289,820	434,412
Total Revenue	22,046,708	18,244,357

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 20. Segment Reporting (continued)

	2024	2023
Residential Aged Care		
Income Statement (continued) for the year ended 30 June 2024		
Care Expenses		
Labour Costs	12,273,254	10,192,866
Other Expenses	387,714	372,402
Total Care Expenses	12,660,968	10,565,268
Accommodation Expenses		
Labour Costs	320,312	326,024
Property Repairs, Maintenance and Replacement	429,287	300,509
Other Accommodation Expenses	441,328	371,655
Total Accommodation Expenses	1,190,927	998,188
Hotel Services Expenses		
Labour Costs	2,170,833	1,469,454
Contracted Services - External Service Organisations	176,312	663,093
Other Hotel Services Expenses	880,405	778,200
Total Hotel Services Expenses	3,227,550	2,910,746
Administration Expenses		
Labour Costs	1,474,732	1,383,047
Management Fees	9,142	16,748
Other Administration Expenses	1,073,314	777,468
Total Administration Expenses	2,557,189	2,177,263
Capital and Financing Expenses		
Depreciation	1,279,586	1,200,337
Interest Expenses	2,203,520	1,548,329
Total Capital and Financing Expenses	3,483,106	2,748,666
Other Expenses		
Investments - Loss on disposal	79,630	66,454
Investments - Fair Value movements on unrealised losses	(679,755)	(393,598)
Total Other Expenses	(600,125)	(327,144)
Total Expenses	22,519,615	19,072,988
Net Profit (Loss)	(472,907)	(828,631)

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 20. Segment Reporting (continued)

	2024	2023
Residential Aged Care		
Statement of Financial Position		
as at 30 June 2024		
ASSETS		
Current Assets		
Cash	3,898,415	340,421
Trade & Other Receivables	4,327,374	2,994,243
Total Current Assets	8,225,789	3,334,665
Non-Current Assets		
Financial Assets	13,712,644	12,356,951
Property, Plant & Equipment	40,126,361	40,473,123
Total Non-Current Assets	53,839,005	52,830,074
TOTAL ASSETS	62,064,794	56,164,739
LIABILITIES		
Current Liabilities		
Trade & Other Payables	2,129,494	1,538,513
Employee Provisions	1,542,220	1,237,247
Accommodation Bonds	33,982,559	29,141,338
Other Current Liabilities	39,418	353,725
Total Current Liabilities	37,693,691	32,270,823
Non-Current Liabilities		
Employee Provisions	237,861	190,824
Total Non-Current Liabilities	237,861	190,824
TOTAL LIABILITIES	37,931,551	32,461,648
Net Assets	24,133,242	23,703,091

Alwyndor Aged Care

Notes to and forming part of the Financial Statements
for the year ended 30 June 2024

Note 20. Segment Reporting (continued)

	Rehabilitation and Support Services	Consumer Directed Care	Other Home Care	Total
2024				
Revenue	2,159,900	17,614,915	4,224,072	23,998,888
Expenses	2,511,052	16,977,883	3,723,189	23,212,124
Surplus/(Deficit)	(351,152)	637,033	500,883	786,764
Assets	-	2,494,016	-	2,494,016
Liabilities	348,795	2,494,016	239,315	3,082,127
Total Equity	(348,795)	-	(239,315)	(588,110)
2023				
Revenue	1,469,361	12,164,989	2,622,978	16,257,328
Expenses	1,838,871	11,446,531	1,638,785	14,924,186
Surplus/(Deficit)	(369,510)	718,459	984,193	1,333,141
Assets	-	2,421,891	-	2,421,891
Liabilities	279,821	2,421,891	191,991	2,893,703
Total Equity	(279,821)	-	(191,991)	(471,812)

Alwyndor Aged Care

General Purpose Financial Statements

for the year ended 30 June 2024

Independent Auditor's Report - Financial Statements

Alwyndor Aged Care

General Purpose Financial Statements

for the year ended 30 June 2024

Statement by Auditor

I confirm that, for the audit of the financial statements of Alwyndor Aged Care for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Auditor's Name

Audit Firm Name

Date: dd MMMM yyyy

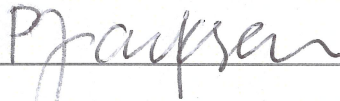
Attachment 3

General Purpose Financial Statements
for the year ended 30 June 2024


Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Holdfast Bay (Consolidated) for the year ended 30 June 2024, the Council's Auditor, Dean Newbery has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



P. Jackson
Acting Chief Executive Officer



J. Smedley
Presiding Member, Audit Committee

Date: 01 October 2024

Attachment 4



Audit Completion Report

Financial Year Ended 30 June 2024

City of Holdfast Bay

DeanNewbery

4 October 2024

Dear Audit & Risk Committee Members

This report has been prepared for the City of Holdfast Bay's (Council) Audit & Risk Committee in relation to the financial year ended 30 June 2024 external audit.

The purpose of this report is to provide members of the Audit & Risk Committee a summary of the significant matters that have arisen from our audit which we believe covers material matters dealt within our work completed.

As at the time of preparing this report, we have completed a sufficient level of work to enable us to provide you with our expected audit opinions subject to finalisation of the outstanding matters outlined within this report. We are pleased to report that we expect to issue an unmodified audit reports subject to the successful completion of the outstanding matters noted.

Should you require any further information, please contact me on 8267 4777.

I would like to take this opportunity to thank the Administration for the assistance provided throughout the audit process.

Your sincerely



Samantha Creten
Director



Contents

	Page
Executive Summary	4
Summary of Misstatements	5
Key Audit Matters Considered	7
Matters for Those Charged with Governance and Management	9
Matters to be Addressed in Future Financial Years	10
Draft Audit Reports	11

Executive Summary

Scope

The audit procedures have been designed and carried out by the audit team in accordance with Australian Auditing Standards and per the audit scope prescribed under the *Local Government Act 1999* and applicable Regulations for the financial year ended 30 June 2024.

Audit Status

All requested audit adjustments have been processed and disclosures within the financial report appropriately modified based on audit testing completed.

All requested information has been provided by the Administration during the course of the audit.

Subject to the finalisation of the matters outlined in this report, our audit opinions for the financial year ended 30 June 2024 will be signed without reference to any qualifications.

Draft copies of the audit reports have been provided within this report which is expected to be issued subject to successful completion of the outstanding matters noted.

Independence

In accordance with our professional ethical requirements, we confirm that, for the audit of the Authority for the financial year ended 30 June 2024, all members of our audit team have maintained their independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Part 4A, published by the Accounting Professional and Ethical Standards Board and in accordance with *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Outstanding Matters

Subject to the following work being satisfactorily completed, we expect unmodified audit opinions to be issued for the financial year:

- Undertake a review of subsequent events since balance date.
- Obtain certified financial statements as required.
- Receipt of the signed Management Representation Letter.

Summary of Misstatements

Below is a summary of misstatements identified during the course of the Balance Date audit and the status of matters identified. Any misstatements, either individually or in aggregate, that are considered to be immaterial, have not been adjusted.

Misstatements which are considered trivial have not been included.

Matter No.	Description	Operating Surplus/ (Deficit) (\$'000)	Net Surplus/ (Deficit) (\$'000)	Assets Dr/(Cr) (\$'000)	Liabilities Dr/(Cr) (\$'000)	Equity Dr/(Cr) (\$'000)	Status of Matter
1	Recognise pre-payment of FY25 expense	29	-	29	-	-	Corrected
2	Work in Progress – reallocation of concept design costs	(78)	-	(78)	-	-	Corrected
Summary Corrected Misstatements		(49)	-	(49)	-	-	
Summary Uncorrected Misstatements		-	-	-	-	-	

Summary of Misstatements (Cont.)

Below is a description of the issues identified with misstatements reported on Page 5:

No.	Matter	Description
1	Recognise pre-payment of FY25 expense	<p>Sample testing of accounts payable transactions identified expenses recorded in FY24 period which related to FY25 and therefore were deemed to be a pre-paid expense as at 30 June 2024.</p> <p>The total value of the prepayments were deemed to be immaterial however the Administration have corrected this matter.</p>
2	Work in Progress – reallocation of concept design costs	<p>Sample testing of transactions recognized as Work in Progress (WIP) on the Statement of Financial Position (Balance Sheet) as at 30 June 2024 identified costs which were deemed not to be capital in nature.</p> <p>The total value of the costs identified were deemed to be immaterial however the Administration have corrected this matter.</p>

Key Audit Matters Considered

As part of our audit planning process we identified key audit and accounting matters that were considered and tested during the course of the audit which represented areas of identified risk where material misstatements could occur. As a result of the work we have recently completed, we have provided further detail below of the key audit matters and the outcomes from our testing completed.

Management Override of Internal Controls

Key Audit Matter Description	Audit Work Undertaken	Outcomes of Testing Completed
The Australian Auditing Standards mandate that the external auditor must assume there is a risk that the Authority's Administration can override internal controls, even those that appear to be functioning effectively, leading to potential manipulation of accounting records.	<ul style="list-style-type: none">• Review and observation of controls in operation to assess whether controls are operating effectively as intended throughout the period.• Perform analytical reviews and recalculation of transactions.• Test the appropriateness of journal entries processed to prepare the financial statements.• Review of accounting estimates and assumptions applied to the preparation of those estimates to evaluate its appropriateness and relevance.	No matters were identified during the course of our audit.

Glenelg Football Club Loan

Key Audit Matter Description	Audit Work Undertaken	Outcomes of Testing Completed
Treatment and disclosure of Glenelg Football Club loan receivable	<ul style="list-style-type: none">• Enquiry with the Administration and gathering substantive evidence of transactions recorded post 30 June 2024.• Review of Council Meeting Agendas and Minutes.	Updated disclosures have been recorded in Note 5 of the Financial Statements to disclose the updated status of the matter. The outstanding loan balance and provision for impairment has moved from non-current receivables (Note 6) to current receivables (Note 5) to recognise that the loan has been settled in FY25.

Key Audit Matters Considered (Cont.)

Consolidation of Financial Statements

Key Audit Matter Description	Audit Work Undertaken	Outcomes of Testing Completed
Consolidation and disclosure of Alwyndor and Southern Region Waste Resource Authority (SRWRA) financial statements	<ul style="list-style-type: none"> Review was performed of the consolidation process and disclosures recorded in Council's draft financial statements. 	<ul style="list-style-type: none"> No matters were identified that required correction and/or adjustment.

Revaluation of Infrastructure, Property, Plant & Equipment (IPPE) Assets

Key Audit Matter Description	Audit Work Undertaken	Outcomes of Testing Completed
Roads and Kerb & Guttering asset revaluation review	<ul style="list-style-type: none"> Reviewed Note 7 movements recorded against the General Ledger and relevant asset registers. Review of independent valuer reports to ensure accurate integration of asset valuation data within Council's databases and financial records. 	<ul style="list-style-type: none"> No matters were identified.

Work in Progress (WIP)

Key Audit Matter Description	Audit Work Undertaken	Outcomes of Testing Completed
Review WIP transactions recorded as at 30 June 2024 to consider appropriateness of classification and recording of transactions as WIP.	<ul style="list-style-type: none"> Work in progress accounts reviewed to ensure all amounts recorded were capital in nature. Reviewed the ageing of WIP transactions to ensure any balances recorded for more than 12-months remain a capital project and should be held as WIP. 	<ul style="list-style-type: none"> An adjustment have been identified and processed relating to incorrect recognition of expenses as capital as noted within this Report. No other issues were noted

Matters for Those Charged with Governance and Management

Internal Controls

Description

As required by Australian Auditing Standard (ASA) 265 *Communicating Deficiencies in Internal Controls to Those Charged with Governance and Management*, the external auditor is required to communicate any significant deficiencies in internal controls identified during the course of the audit.

Outcome

Our work performed did not identify any significant deficiencies.

Fraud

Description

The external audit is not designed to detect fraud however our audit procedures include evaluating the risk of material misstatement due to fraud whilst maintaining professional scepticism and evaluating evidence for signs of fraud. Should any instances arise and we become aware of it, we will report them to you.

Outcome

The Administration have confirmed to us that there were no matters of fraud identified for the financial year and we have not identified any instances of fraud in the work we have completed.

We believe it is important for the Administration and the Audit & Risk Committee to continually evaluate and enhance the effectiveness of the internal control environment to identify and mitigate potential fraud risks.

Legal Compliance

Description

We have made enquiries with the Administration in relation to non-compliance with laws and regulations during the course of the financial year.

Outcome

No instance of non-compliance have been identified as a result of the enquires we have made with the Administration.

Matters to be Addressed in Future Financial Years

As a result of audit work completed, the following audit matters have been identified during the course of our audit which we have summarised below.

Revaluation of Footpaths Asset Class	
Audit Matter Description	Audit Recommendation
As disclosed in Note 7 of the Financial statements, Council will be undertaking a revaluation of Footpaths asset class in FY25.	<p>We recommend that the valuation be undertaken with an effective date of 1 July 2024 to ensure that recorded asset valuation and calculated depreciation expense for the financial year is based on the most reliable and up to date data.</p> <p>Council's Asset Management Plans and Long-Term Financial Plan should be updated to include the latest data received as a result of the valuation and condition assessment undertaken.</p>

Strategic Management Plan Updates	
Audit Matter Description	Audit Recommendation
Strategic documents update as a result of the revaluations performed on the Roads and Kerb & Guttering asset classes.	<p>Given the work undertaken in FY24 to revalue Council's Roads and Kerb & Guttering asset classes, we recommend that Council undertakes a detailed review and update to its key strategic plans to ensure that they reflect updated information now available.</p> <p>In particular, updates to key strategic documents such as Asset Management Plan and the Long Term Financial Plan should be undertaken to reflect updated assumptions, estimates and assessed allocation of resources to meet future demands and compliance obligations</p>

Draft Audit Report

INDEPENDENT AUDITOR'S REPORT

To the members of City of Holdfast Bay Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of the City of Holdfast Bay (the Council), which comprises the statement of financial position as at 30 June 2024, statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the Certification of the Financial Statements.

In our opinion, the financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2024, and its financial performance and its cash flows for the year then ended in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulation 2011 and the Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (Including Independence Standards) (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as Council determines is necessary to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

Draft Audit Report (Cont.)

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY

Samantha Creten
Director

XX Month 2024

Draft Assurance Report on Internal Controls

INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF CITY OF HOLDFAST BAY

Opinion

In our opinion, the Council has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Council relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2023 to 30 June 2024.

Basis for Opinion

We have audited the Internal Controls of the City of Holdfast Bay (the Council) under the requirements of *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2023 to 30 June 2024 have been conducted properly and in accordance with law.

We conducted our engagement in accordance with Standard on Assurance Engagements *ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and *ASAE 3150 Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applying Auditing Standard *ASQC 1 Quality Control for Firms that Perform Audits and Review of Financial Reports and Other Financial Information*, and Other Assurance Engagements in undertaking the assurance engagement.

Assurance Practitioner's Responsibilities

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures have been conducted properly and in accordance with law.

ASAE 3150 requires that we plan and performed our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operating effectively through the period. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

An assurance engagement to report on the designed and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of the controls to achieve the control objectives and the operating effectiveness of the controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness to the controls that we consider necessary to achieve the control objectives identified. An Assurance engagement of this type also includes evaluating the suitability of the control objectives.

Draft Assurance Report on Internal Controls (Cont.)

Limitation on Use

This report has been prepared for the members of the Council in accordance with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate

DEAN NEWBERY

Samantha Creten

Director

XX Month 2024

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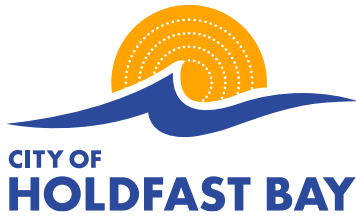
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Attachment 5



24/10/2024

Samantha Creten
Partner
Dean Newbery
PO Box 755
North Adelaide SA 5006

Dear Samantha

Management Representations: External Audit, Financial Year Ended 30 June 2024

This Management Representation letter is provided in connection with your audit examination of the General Purpose Financial Report (**2024 Financial Report**) of City of Holdfast Bay (**'the Council'**) for the financial year ended 30 June 2024.

We hereby confirm, at your formal request, that to the best of our knowledge and belief, the following representations relating to the 2024 Financial Report are correct.

In making these representations, we understand that they are provided to you in connection with your external audit of the Council for the year ended 30 June 2024 as prescribed by the *Local Government Act 1999*, for the express purpose of your expressing an opinion as to whether the 2024 Financial Report is, in all material respects, presented fairly in accordance with all applicable standards and requirements, including statutory. In making these representations, we have read and understood the standard unqualified Audit Opinion that would be normally expressed to the Council by you as is required under Section 129(3) of the *Local Government Act 1999* for the financial year ended 30 June 2024. We therefore understand, without exception, the potential ramifications of making any representations to you that are not correct, to the best of our knowledge and belief as of the date of this letter.

We understand and acknowledge that it is the Council management's responsibility for the fair presentation of the 2024 Financial Report and that management, as appropriate, have approved the Financial Report. Accordingly, management of the Council are of the opinion that the 2024 Financial Report is free of material misstatements, including omissions.

1. Compliance with all Applicable Standards, including Statutory

The Financial Report of the Council has been prepared so as to present a true and fair view of the state of affairs of the Council as at 30 June 2024 and of the results of operations of the Council for the financial year ended on that date, including for all post balance date matters, as applicable.

The accounting and financial management policies, practices and records of the Council were at all times maintained in accordance with the requirements of the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and that the Financial Report was prepared in accordance with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011*, Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board together with all other mandatory professional reporting requirements in Australia.

ASSETS

Cash and Cash Equivalents

- (1) Cash on hand at balance date was represented by cash floats reconciled and on hand as at 30 June 2024.
- (2) Cash at bank at balance date represented the reconciled operating account(s) of the Council.
- (3) Short term deposits represented amounts held with the LGFA by Council and Ord Minnett (Investment Manager) for Alwyndor.

Rates and Other Receivables

- (1) Current rate receivables at balance date represented all outstanding amounts owed by rate payers.
- (2) Current other receivables at balance date represented all outstanding amounts owed by debtors other than rate payers.
- (3) Debts due at balance date that are known to be uncollectible have since been written-off and adequate provision has been made for impairment to cover allowances, discounts and losses that may be sustained by Council in the collection of the debts.

Other Current Assets

- (1) Prepayments at balance date represented payments for goods and services to be received in the 30 June 2025 financial year.
- (2) There are no non-current assets held for sale.

Financial Assets

- (1) There are no grounds to provide for any impairment loss for loans to community groups or other organisations apart from the provision reported in the 2023-24 statements of \$517,780.
- (2) Other financial assets refer to Alwyndor interest rate and equity securities.

Investments Accounted using the Equity Method

- (1) Council has complied with all applicable Australian Accounting Standards with regard to Council's equity in subsidiaries, regional subsidiaries and other interests, as applicable.

Infrastructure, Property, Plant & Equipment and Depreciation

- (1) Infrastructure, property, plant and equipment at the 2024 balance date was represented by the following fair values, cost, accumulated depreciation and carrying amounts for each class of asset, in accordance with all prescribed requirements and standards, as follows:

	At Fair Value \$'000	At Cost \$'000	Accumulated Depreciation \$'000	Carrying Amount \$'000
Land	504,222	230	-	504,452
Buildings & Other Structures	176,257	6,623	(70,773)	112,107
Infrastructure	476,052	12,867	(187,372)	301,547
Right-of-Use Assets		35	(23)	12
Plant & Equipment	-	13,480	(6,529)	6,951
Furniture & Office Equipment	-	9,277	(5,140)	4,137
Total Infrastructure, Property, Plant & Equipment	1,156,531	42,512	(269,837)	929,206

- (2) The additions during the 2024 financial year to Infrastructure, property, plant and equipment general ledger control accounts and asset registers represents the cost of additions and or improvements to existing facilities or replacements thereof. All units of property which have been replaced, sold, dismantled or otherwise disposed of, or which are permanently unusable, have been removed from general ledger and applicable asset register. Adequate provision, determined in a manner consistent with that of the preceding financial year, has been made to write-off depreciable assets over their useful economic working lives.

No circumstances have arisen which render adherence to the existing basis of depreciation misleading or inappropriate and that depreciation expense for the financial year ended 30 June 2024 is reliable.

- (3) All additions to depreciable assets represent actual additions or improvements of a capital nature, based on capitalisation thresholds consistently applied for the 2024 financial year in accordance with Council's Asset Accounting Policy.
- (4) Where the recorded carrying amount of any depreciable assets exceeds its recoverable amount as at 30 June 2024, that asset's recorded carrying amount has been written down to its recoverable amount.
- (5) Contractual commitments for capital expenditure(s) included in the Financial Report payable not later than one year are as described in the notes accompanying the Financial Report.
- (6) There are no deficiencies or encumbrances attaching to the title of the assets of the Council at 30 June 2024 other than those reflected in the financial report and those are not greater than the value of the asset.
- (7) No lease commitments exist that have not been disclosed in the Financial Report. All operational lease expenses have been fully disclosed in the notes to the 2024 Statement of Comprehensive Income. Finance Leasing commitments have been fully disclosed in the notes to the 2024 Balance Sheet.
- (8) The asset revaluation of all Road and Kerb assets owned by Council was undertaken by independent valuers Public Private Property as at 1 July 2023 based on the principle of written down replacement value. Accordingly, total replacement value, total economic working life, residual economic working life were reliably established for each asset and the financial records of Council were restated in

accordance with all applicable Australian Accounting Standards, and the Financial Report reflects all such accounting entries.

- (9) The resultant increment to the asset revaluation reserve during the year represents the difference between the prior written down value of the assets being valued and the valuations as at 1 July 2023.
- (10) Depreciation expense reported in the 2024 Statement of Comprehensive Income is reliable, being based on reliable 'whole of life' asset management information for each class of depreciable non-current asset.

LIABILITIES – Current and Non-Current

- (1) All liabilities which have arisen or which will arise out of the activities of the Council to the end of the 2024 financial year have been included in the 2024 Financial Report.
- (2) All outstanding trade payables at balance date have been taken up as at the 2024 balance date.
- (3) All applicable accrued wages and salaries and accrued employee entitlements at the 2024 balance date have been taken up.
- (4) All accrued interest at the 2024 balance date have been taken up.
- (5) All revenue received in advance as at the 2024 balance date have been taken up.
- (6) Provisions for employee benefits, inclusive of on-costs, all discounted as at the 2024 balance date representing long service leave benefits calculated for all valid employees (as at balance date) have been taken up.
- (7) Accrued employee benefits represent annual leave accrued for all valid employees as at the 2024 balance date.
- (8) Borrowings as at the 2024 balance date represented amounts owed to the Local Government Finance Authority. Loans with the LGFA have varying maturity dates and interest rates with details fully provided in the notes to the 2024 Financial Report.
- (9) There were no contingent liabilities including for:
 - a) guarantees;
 - b) bills and accounts receivable discounted, assigned or sold and which are subject to recourse;
 - c) endorsements;
 - d) pending law suits - noting (as separately advised) that a pre-action notice has been served on 61 SA Councils in relation to fees associated with negotiating public lighting tariffs. The LGA are facilitating the response and coordinated defence with advice that the claim does not have merit;
 - e) unsatisfied judgements or claims;
 - f) repurchase agreements; or
 - g) contractual disputes between the Council and any contractor / service provider that may result in an increased liability as at 30 June 2024; which are not fully disclosed in the notes to the 2024 Financial Report.

EQUITY

- (1) There have been no adjustments to the Accumulated Surplus other than those allowable under the Australian Accounting Standards.

- (2) There have been no adjustments to the Asset Revaluation Reserve other those allowable under the Australian Accounting standards and the balance of the reserve has been reconciled to each class of asset.
- (3) All reserve funds required by legislation to be maintained have been at all times maintained in the accounting records of the Council.
- (4) All transfers to and from reserve funds (including the Accumulated Surplus) have been prior authorised by Council.
- (5) Other than for the Asset Revaluation Reserve, all other reserve accounts are those applied for 2024 Council budget purposes and have the same balances as at 30 June 2024.

2024 STATEMENT OF COMPREHESIVE INCOME

- (1) Please find attached a summary of all material variations for all income and expense amounts disclosed in the 2024 Statement of Comprehensive Income, compared to 2023.
- (2) No 2022-23 amounts have been reclassified in the 2024 Statement of Comprehensive Income.
- (3) All depreciable physical resources received free of charge have been included in the appropriate asset register and depreciated from the date when Council assumed control (of the asset).
- (4) Depreciation expense for 2024 is in accordance with Council's asset registers and has been determined on the same basis as for 2023.
- (5) Salaries and Wages expense disclosed in the 2024 Statement of Comprehensive Income reconciles to the last budgeted salaries and wage amount approved by Council for 2024 annual budget funding purposes.
- (6) Capital grants have been correctly separated from operating grants, in accordance with the requirements of the Model Financial Statements.

KEY FINANCIAL INDICATORS

Council has three major financial targets as follows:

- To achieve an operating ratio of 0-10 per cent over a five year period.
- To achieve a net financial liabilities ratio of less than 100 per cent.
- To improve Council's asset sustainability ratio to be within the range of 90-110 per cent over a five year period.

CHIEF EXECUTIVE OFFICER'S REPORT

There are no exceptions to the standard Chief Executive Officer's Report that may be or will be expressed in the 2024 report to be included in the 2024 Financial Report.

OTHER REQUIRED REPRESENTATIONS

- (1) No events have occurred (or are known to occur) subsequent to the 30 June 2024 that would require any consideration for adjustment to or additional disclosure in the 2024 Financial Report.

- (2) The Council does not have any plans or intentions that may materially affect the carrying value or classification of all assets and liabilities as at 30 June 2024.
- (3) The Council has complied with all aspects of contractual arrangements and agreements that would have a material effect on the 2024 Financial Report in the event of non-compliance.
- (4) There were no material commitments for construction or acquisition of property, plant and equipment or to acquire other non-current assets, other than those disclosed in the 2024 Financial Report.
- (5) There are no violations or possible violations of laws, compulsory standards or regulations whose effects should be considered for disclosure in the 2024 Financial Report or as a basis for recording as an expense or otherwise.
- (6) The methods, the data, and the significant assumptions used in making accounting estimates, and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable in the context of the applicable financial reporting framework.
- (7) The Council has full title to all assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- (8) All details concerning related party transactions and related amounts receivable or payable (including sales, purchases, loans and guarantees) have been correctly recorded in the accounting records. All related parties have been identified and disclosed to you during your audit.
- (9) The Council reviews, at least on an annual basis, the adequacy of insurance cover on all assets and insurable risks. This review has been consistently performed, and where it is considered appropriate, assets and insurable risks of the Council are at all times adequately covered by appropriate insurance.
- (10) The minutes of all meetings of Council and its Committees were made available to you and are complete and authentic records of all such meetings held during the 2024 financial year and to the date of this letter. All other statutory records were properly kept at all times during the year and have been made available to you for audit purposes.
- (11) All audit correspondence has been formally and promptly responded.
- (12) All audit correspondence has been referred to Council and Council's Audit and Risk Committee.
- (13) Salaries and wages records together with records for the Goods and Service Tax were at all times fully maintained in accordance with the requirements of the Australian Taxation Office, as applicable.
- (14) All documentation relating to the capture of Related Party Disclosures and Transactions (AASB 124 Related Party Disclosures) including all authorised forms provided by the deemed Key Management Personnel, evidence of review of total related party transactions processed during the financial year by the Council e.g. transaction reports of payments made by Council to related parties and any working papers of calculation methodologies for the disclosures in the 30 June 2024 financial statements have been made available to the auditors.
- (15) All deemed material transactions relating to Related Party Disclosures and Transactions (AASB 124 Related Party Disclosures) have been included and adequately disclosed in the 30 June 2024 financial statements.

- (16) Council has formally in place and has at all times maintained an appropriate standard of accounting, internal control structure and framework, segregation of duties and risk management structure and framework across the entire organisation, including appropriate controls and mechanisms specifically designed to prevent and detect fraud and error. Further, we advise that there have not been any instances of fraud or error during the financial year ended 30 June 2024 or to the date of this letter. In addition, there are no matters that should be brought to your attention for the purposes of your making an assessment as to Sections 129(5) and 129(6) of the Local Government Act 1999.
- (17) The 2024 Financial Report has been adjusted for all agreed audit adjustments for the year ended 30 June 2024.
- (18) There were no changes in accounting practices and accounting policies made for the financial year ended 30 June 2024 compared to the financial year ended 30 June 2023.
- (19) Council's Audit and Risk Committee has addressed all of its prescribed responsibilities and no member of the Committee has undertaken other professional services for the Council.
- (20) In our opinion, there are no grounds to believe that the Council will not be able to pay its debts as and when they fall due, that assets will be at all time maintained to the service standards currently determined by Council and accordingly, the Council is long term financially sustainable.

Yours sincerely



Pamela Jackson
Acting Chief Executive Officer



Cadel Blunt
Manager Finance

Attachment

Attachment

2023-24 Statement of Comprehensive Income - Summary of material prior year variations.

Note References refer to the General Purpose Financial Statements

Note 2(b) - Statutory Charges \$3,781,000 (2022-23 \$3,245,000)

Increased by \$536,000 due to an increase in parking fines, \$568,000; dog registration related income, \$43,000; offset by a reduction in development assessment fees of \$86,000.

Note 2(c) - User Charges \$12,122,000 (2022-23 \$10,577,000)

Municipal user charges increased by \$191,000 with additional off-street parking ticket machine income, \$119,000; community centre related revenue, \$110,000; an increase in cemetery fee income, \$96,000; and additional fees from the hire of Partridge House, \$25,000. This was offset by a fall in ticket sales for a major community event held in 2023 but not 2024, \$164,000.

Alwyndor user charges increased by \$1,372,462 attributed to the rise in basic daily fees to accommodate the increased cost of living for residential care and adjustment in fees and consumables for Home Care Packages.

Note 2(g) – Grants, Subsidies and Contributions - Capital \$917,000 (2022-23 \$500,000)

Municipal capital grants increased by \$417,000 due to additional Local Roads and Community Infrastructure (LRCI) funding received in 2023-24.

Note 2(g) – Grants, Subsidies and Contributions - Operating \$19,923,000 (2022-23 \$17,115,000)

Municipal operating grants decreased by \$1,530,000 due to a negative variance in the timing of the payment of the Financial Assistance Grants, \$1,614,000; and other grants received, \$155,000. However, this was offset by a positive variance for the Roads to Recovery program, \$239,000.

Alwyndor grants and subsidies increased by \$4,331,000 This is mainly due to an increase in government funding for residential services. Effective 1st October 2023, residents are eligible for higher subsidies under the Aged Care Classification (AN-ACC).

Note 2(d) - Investment Income \$1,208,000 (2022-23 \$888,000)

Municipal reserve fund investment decreased by \$55,000 due to less available cash for investment with the Local Government Finance Authority (LGFA). This was due to a sizeable capital works program in 2023-24.

Alwyndor investment income increased by \$375,000 mainly due to dividend and distribution income from investing surplus funds through investments with external investment manager, Ord Minnett and interest income generated from funds held with LGFA.

Note 2(e) – Reimbursements \$8,300,000 (2022-23 \$5,806,000)

Municipal reimbursements increased by \$55,000 mainly due to additional insurance claim reimbursements.

Alwyndor reimbursements increased by \$2,446,000 due to increased direct services provided to Support at Home clients resulting from their growth in numbers.

Note 2(f) – Other Income \$10,982,000 (2022-23 \$8,198,000)

Municipal other income has decreased by \$31,000 largely due to a reduction in funding received from Dept. Employment and Workplace Relations for the approved apprenticeship program. Alwyndor other income increased by \$2,973,000 due to an increase in Care and Package Management Fees for services provided to Support at Home clients.

Note 19 - Net gain – Equity Accounted Council Businesses \$385,000 (2022-23 \$323,000)

This refers to Council's 15% share (\$385,000 surplus) in the Southern Region Waste Resource Authority (SRWRA). For 2023/24 SRWRA achieved a \$2,566,000 net surplus (\$2,151,000 in 2022/23). Major variances included an increase in User Charges for landfill operations of \$1,191,000 offset by an increase in EPA levies of \$928,000. The financial results, provisions and expanded notes of Council's equity share of SRWRA are included in Note 19 to the Council financial statements.

Note 3(a) - Employee Costs \$51,028,000 (2022-23 \$41,708,000)

Overall municipal employee costs increased by \$1,394,000 from the prior year. This is due to a 5% wages and salaries increase in line with the relevant Enterprise Agreements, an increase in the statutory employer superannuation contribution rate of 0.5%, and additional employee insurance of \$57,000. This is offset by an increase in capitalised employment costs of \$65,000.

Alwyndor employment costs increased by \$7,937,000. This is due to additional costs to support increased Residential client needs, Support at Home, the Commonwealth Home Support Program (CHSP) and Therapy services following growth in these areas.

Note 3(b) - Materials, Contracts and Other Expenses \$33,860,000 (2022-23 \$29,862,000)

Municipal expenses in this grouping increased by \$1,845,000. This comprised numerous items either included in the original budget or varied throughout the year. Major variances include the expensing of projects previously carried as capital works in progress, \$478,000; higher waste dump charges, \$140,000; and inflationary increases in costs, including electricity \$226,000, water \$120,000 and insurance \$100,000.

Alwyndor expenses increased by \$2,317,000. This is due to an increase in third party costs associated with the growth of Home Care Package clients, which is offset by User Charges at Note 2(c), additional expenditure relates to agency and COVID medical costs for the residential services, as well as increased spending on gardening and maintenance for the CHSP program.

Note 3(c) - Depreciation \$12,837,000 (2022-23 \$11,715,000)

Overall municipal depreciation increased by \$981,000 reflecting revalued and new assets including road and kerb assets \$565,000, open space assets \$346,000 and office equipment \$57,000.

Alwyndor depreciation increased by \$141,000 consisting of increases for plant and equipment \$73,000 and furniture and fittings \$68,000.

Note 3(d) - Finance Costs \$2,825,000 (2022-23 \$2,223,000)

Municipal finance charges increased by \$39,000 due to a greater use of Cash Advanced Debentures throughout 2023-24 for temporary cashflow to fund capital works. There were no new long-term borrowings in either 2022/23 or 2023/24.

Alwyndor Finance charges increased by \$567,000 due to recognition of higher rental income amount and corresponding interest expenses compared to the prior year, in accordance with the AASB 16 accounting standards.

Note 4 - Asset Disposal and Fair Value Adjustments \$729,000 loss - (2022-23 \$446,000 gain)

Municipal assets were sold, or disposed of, throughout the year resulting in a \$1,329,000 loss. The assets are itemised as follows:

- \$1,674,000 – Loss - Capital renewal program. Refers to existing infrastructure assets removed or disposed as part of the annual capital program
- \$283,000 – profit on sale of vehicles
- \$62,000 – profit on sale of cabins

Alwyndor's \$600,000 net gain represents mainly the unrealised gain on the capital value of the investment portfolio as at 30 June 2024.

Note 2(g) - Amounts Received for New/Upgraded Assets \$2,001,000 (2022-23 \$582,000)

New grants were accounted for in 2023-24 including the following major projects - Glenelg Oval Masterplan \$1,029,000, Seacliff Plaza \$490,000, and Kingston House Reserve Tennis Courts \$200,000.

Note 9(a) - Change in Revaluation Surplus – \$27,135,000 increase (2022-23 \$3,855,000 increase)

Road and kerb assets were revalued by Public Private Property. The last revaluation on these assets was performed in 2019. Based on current replacement rates this resulted in a valuation increase of \$27,135,000. No other asset class revaluations were undertaken during 2023/24.

Attachment 6



City of Holdfast Bay Municipal Funds Statement as at June 2024

2023 - 2024 Original Budget \$'000	Year to Date				Note
	Adopted Forecast \$'000	Actual \$'000	Variance \$'000		
169	295	383	(88)	Cemeteries	1
535	468	499	(31)	Commercial & Club Leases	
(1,265)	(1,265)	(1,273)	8	Council Administration	
(912)	(935)	(926)	(9)	Development Services	
1,672	2,055	1,661	394	FAG/R2R Grants	2
(2,087)	(2,019)	(1,997)	(22)	Financial Services	
(10,911)	(11,351)	(11,329)	(22)	Financial Services-Depreciation	
(280)	(280)	(803)	523	Financial Services-Employee Leave Provisions	3
(985)	(735)	(611)	(123)	Financial Services-Interest on Borrowings	4
91	206	385	(179)	Financial Services-SRWRA	5
41,372	41,372	41,446	(74)	General Rates	6
(2,992)	(3,117)	(3,073)	(44)	Innovation & Technology	
(717)	(722)	(685)	(37)	People & Culture	
(964)	(964)	(995)	32	Strategy & Governance	
(1,440)	(1,499)	(1,425)	(73)	City Activation	7
1,502	1,502	1,551	(49)	Commercial - Brighton Caravan Park	
35	35	21	14	Commercial - Partridge House	
(583)	(583)	(581)	(3)	Communications and Engagement	
(369)	(369)	(396)	27	Community and Business Administration	
(1,089)	(996)	(934)	(62)	Community Events	8
831	1,569	2,125	(555)	Community Safety	9
(669)	(673)	(627)	(45)	Community Wellbeing	
(570)	(570)	(597)	27	Customer Service	
-	(115)	(27)	(88)	Jetty Road Mainstreet	10
(1,565)	(1,655)	(1,652)	(3)	Library Services	
(335)	(445)	(444)	(1)	Assets & Delivery Administration	
(1,532)	(1,707)	(1,494)	(213)	Engineering & Traffic	11
(659)	(849)	(814)	(35)	Environmental Services	
(8,682)	(8,911)	(9,218)	307	Field Services & Depot	12
(2,388)	(2,388)	(2,363)	(25)	Property Management	
(572)	(572)	(947)	376	Public Realm and Urban Design	13
(726)	(646)	(611)	(35)	Street Lighting	
(4,530)	(4,511)	(4,357)	(154)	Waste Management	14
999	999	1,048	(49)	Less full cost attribution - % admin costs capitalised	
386	625	940	(316)	=Operating Surplus/(Deficit)	
10,911	11,351	11,329	22	Depreciation	
189	74	418	(344)	Other Non Cash Items	
11,100	11,425	11,747	(322)	Plus Non Cash Items in Operating Surplus/(Deficit)	
11,486	12,050	12,687	(637)	=Funds Generated from Operating Activities	
484	5,007	2,001	3,006	Amounts Received for New/Upgraded Assets	15
201	670	461	209	Proceeds from Disposal of Assets	16
685	5,677	2,462	3,214	Plus Funds Sourced from Capital Activities	
(8,170)	(13,308)	(9,159)	(4,150)	Capital Expenditure on Renewal and Replacement	
(7,560)	(21,262)	(8,117)	(13,145)	Capital Expenditure on New and Upgraded Assets	
(15,730)	(34,570)	(17,275)	(17,295)	Less Total Capital Expenditure	17
217	217	18	199	Plus:Repayments of loan principal by sporting groups	
-	-	(127)	127	Plus:Revenue received in advance for new/upgraded assets	
217	217	(109)	326	Plus/(less) funds provided (used) by Investing Activities	
(3,342)	(16,626)	(2,234)	(14,392)	= FUNDING SURPLUS/(REQUIREMENT)	
Funded by					
(4,738)	45	45	-	Increase/(Decrease) in Cash & Cash Equivalents	
-	(18,067)	120	(18,187)	Non Cash Changes in Net Current Assets	
-	-	-	-	Less: Proceeds from new borrowings	
-	-	(3,500)	3,500	Less: Net Movements from Cash Advance Debentures	
1,396	1,396	1,101	294	Plus: Principal repayments of borrowings	
(3,342)	(16,626)	(2,234)	(14,392)	=Funding Application/(Source)	

Note 1 – Cemeteries - \$88,000 (30%) favourable

Cemetery fee (\$62,000) and memorial (\$32,000) related revenue higher than forecast.

Note 2 – Financial Assistance Grants - \$394,000 (19%) unfavourable

Timing issue between financial years for the receipt of the annual Commonwealth Financial Assistance Grant (\$649,000). Council had budgeted to receive 50% of the 2024-25 allocation in advance which is consistent with the timing in prior financial years. This was offset by additional funding received for the Local Roads and Community Infrastructure program (\$135,000) and Roads to Recovery (\$120,000).

Note 3 – Financial Services – Employee Leave Provisions - \$523,000 (187%) unfavourable

Final movements in the provisions made for Annual Leave and Long Service Leave owed to employees. Leave planning will be undertaken to reduce the level of leave owed.

Note 4 - Financial Services-Interest on Borrowings - \$123,000 (17%) favourable

Due to delays in capital project expenditure Council has not had to borrow as forecast, resulting in a saving on budgeted interest costs.

Note 5 - Financial Services-SRWRA - \$179,000 (87%) favourable

Council's equity share in the Southern Region Waste Resource Authority (SRWRA) for 2023-24 was higher than budgeted for.

Note 6– General Rates - \$74,000 (0.2%) favourable

Revenue higher than forecast due to lower than budgeted rate capping applications and objections to valuations.

Note 7 – City Activation - \$73,000 (5%) favourable

Three projects are to be continued in 2024-25: economic development strategy implementation (\$20,000), shopfront character grants (\$20,000) and small business development grants (\$3,000). Additionally, there were higher than forecast lease and user charges (\$11,000).

Note 8 – Community Events- \$62,000 (6%) favourable

Additional revenue raised from the Glenelg Ferris Wheel and various summer markets and events (\$34,000) along with savings on various events including Australia Day (\$8,000), New Year's Eve (\$7,000) and Street Parties (\$6,000).

Note 9– Community Safety - \$555,000 (35%) favourable

Hoarding (\$67,000) and car parking related (\$464,000) revenue higher than forecast.

Note 10 – Jetty Road Mainstreet - \$88,000 (77%) favourable

Savings on marketing (\$49,000) and sponsorship and event management (\$28,000). Due to separate rate funding arrangements unspent budget was carried forward as in previous years.

Note 11 – Engineering & Traffic - \$213,000 (12%) favourable

Three projects are to be continued in 2024-25: Integrated Transport Strategy Priorities (\$157,000), Asset Management Plan (\$50,000) and Trial Parklet Investigation (\$7,000).

Note 12 – Field Services & Depot- \$307,000 (3%) unfavourable

Unfavourable variances include employment costs due to additional staff hired (\$124,000), repairs and maintenance expenditure (\$130,000) and increased electricity charges (\$47,000).

Note 13 – Public Realm and Urban Design - \$376,000 (66%) unfavourable

Expenditure originally accounted for as capital work in progress transferred to operational expenses.

Note 14 - Waste Management - \$154,000 (3%) favourable

Savings on waste disposal costs at Southern Region Waste Resource Authority (SRWRA) (\$117,000) and Solo collections costs (\$37,000).

Note 15 – Amounts Received for New/Upgraded Assets - \$3,006,000 (60%) unfavourable

Grant funding received, but not yet expended for the following projects:

- Stormwater - Capital Contributions: \$1,946,000
- Seacliff Plaza: \$510,000
- Harrow Road GPT: \$200,000
- Buffalo site improvements: \$53,000

Additional budgeted funding will now be received in 2024-25 for Harrow Road GPT (\$200,000).

Note 16 – Proceeds from disposal of assets - \$209,000 (31%) unfavourable

Trade-in of council vehicles has been delayed – budget was carried forward.

Note 17 – Capital Expenditure - \$17,295,000 (50%) favourable

There are positive variances on a number of capital projects. Some projects have been completed with a saving while other projects were not completed as at 30 June 2024. Details of these and the amount requested to be carried forward to 2024-25 were previously itemised in report 285/24.



Alwyndor Aged Care Funds Statement as at 30 June 2024

2023-24 Budget \$'000	Year to Date				Note
	Adopted Q3 Forecast \$'000	Actual YTD \$'000	Variance \$'000		
8,638	7,620	7,959	(339)	User Charges	
15,909	18,986	18,940	46	Operating Grants and Subsidies	
857	1,144	1,122	22	Investment Income	
8,029	7,779	7,828	(49)	Reimbursements	
7,361	7,920	8,047	(127)	Other Income	
40,793	43,449	43,896	(447)	Operating Revenue	1
(28,241)	(30,541)	(30,682)	141	Employee Costs - Salaries & Wages	2
(10,283)	(11,720)	(11,920)	200	Materials, Contracts and Other Expenses	3
(143)	(104)	(104)	-	- Finance Charges	
(1,618)	(1,499)	(1,523)	24	Depreciation	
(40,284)	(43,864)	(44,229)	365	Less Operating Expenditure	
509	(415)	(333)	(82)	=Operating Surplus/(Deficit)	4
-	-	46	(46)	Physical resources received free of charge	
-	-	(80)	80	Net gain/(loss) on disposal of investments	
-	-	680	(680)	Net gain/(loss) on Fair Value movement on investments	
509	(415)	313	(728)	=Net Surplus/(Deficit)	
1,618	1,499	1,523	(24)	Depreciation	
-	-	(46)	46	Physical resources received free of charge	
-	-	80	(80)	Net gain/(loss) on disposal of investments	
-	-	(680)	680	Net gain/(loss) on Fair Value movement on investments	
581	581	585	(4)	Provisions	
2,199	2,080	1,462	618	Plus Non Cash Items in Operating Surplus/(Deficit)	
2,708	1,665	1,775	(110)	=Funds Generated from Operating Activities	
-	-	-	-	- Amounts Received for New/Upgraded Assets	
-	-	-	-	- Proceeds from Disposal of Assets	
-	-	-	-	Plus Funds Sourced from Capital Activities	
-	-	-	-	- Capital Expenditure on Renewal and Replacement	
(1,902)	(1,902)	(1,055)	(847)	Capital Expenditure on New and Upgraded Assets	
(1,902)	(1,902)	(1,055)	(847)	Less Total Capital Expenditure	
-	-	-	-	- Plus:Revenue received in advance for new/upgraded assets	
-	-	-	-	Plus/(less) funds provided (used) by Investing Activities	
806	(237)	720	(957)	= Funding SURPLUS/(REQUIREMENT)	4
Funded by					
806	(237)	720	(957)	Increase/(Decrease) in Cash & Cash Equivalents	
806	(237)	720	(957)	=Funding Application/(Source)	

**Alwyndor - Notes
June 2024**

1 Operating Revenue

Operating revenue is favourable by \$447K and attributed to the following factors:

- A favourable forecast variance for user charges due to higher occupancy in Residential, which increased from 94.44% in March to 96.69% in June.
- Home Care Package/Client growth that has exceeded the forecasted targets.
- A favourable forecast variance due to an increased Brokered Client contribution.
- The positive forecast variance is attributable to an increase in recoverable costs related to COVID-19 outbreaks in Residential, which have been claimed through the COVID-19 Aged Care Support Program grant.

2 Employee Costs – Salaries & Wages

The unfavourable variance in employee costs of \$141K is comprised of:

- Additional staff in response to higher acuity residents and staff COVID-19 payments.
- Additional staff in Corporate Services (P&C, WH&S, Rostering, Finance and Customer Care).

3 Materials, Contracts and other Expenses

The \$200K YTD increase is attributed to:

- The higher cost of materials and contract services, including increased costs for catering, cleaning, and laundry services.
- Additional brokered services in Support at Home which are recovered as part of Operating Revenue.

4 Operating Deficit

The \$333K Operating Deficit, after allowing for depreciation and capital expenditure, has led to a funding surplus of \$720K as at June YTD.

CITY OF HOLDFAST BAY
CONSOLIDATED INCOME STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2024

	<u>2023-24</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2023-24</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2023-24</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
REVENUES			
Rates - General	41,281,000	41,281,000	41,252,000
Rates - Jetty Road Glenelg	660,245	660,245	743,000
Rates - Patawalonga Marina	82,460	82,460	82,000
Rates - Landscape Levy	1,452,167	1,452,167	1,469,000
Statutory Charges	2,641,300	2,874,300	3,781,000
User Charges	12,135,532	11,174,000	12,122,000
Operating Grants & Subsidies	17,955,011	21,599,577	20,840,000
Investment Income	928,797	1,216,000	1,208,000
Reimbursements	8,740,034	8,537,264	8,300,000
Other	8,204,906	9,419,543	10,982,000
Share of profit - joint ventures	90,600	205,600	385,000
TOTAL REVENUES	94,172,052	98,502,156	101,164,000
EXPENSES			
Employee Costs	47,486,266	50,037,100	51,028,000
Materials, contracts and other expenses	32,126,251	34,558,443	33,860,000
Finance Charges	1,135,492	846,692	2,825,000
Depreciation	12,528,981	12,850,000	12,837,000
TOTAL EXPENSES	93,276,990	98,292,235	100,550,000
Operating Surplus/(Deficit) - Before Capital Revenue	895,062	209,921	614,000
Amounts specifically for new or upgraded assets	483,500	5,007,091	2,001,000
Asset Disposals & Fair Value Adjustments	-	-	(729,000)
NET SURPLUS/(DEFICIT)	1,378,562	5,217,012	1,886,000
Changes in Revaluation Surplus - Land, Buildings, Drainage	-	-	27,135,000
TOTAL COMPREHENSIVE INCOME	1,378,562	5,217,012	29,021,000

CITY OF HOLDFAST BAY
CONSOLIDATED BALANCE SHEET
AS AT 30TH JUNE 2024

	<u>2023-24</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2023-24</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2023-24</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
CURRENT ASSETS			
Cash and cash equivalents	4,342,279	2,477,623	6,448,000
Trade and Other Receivables	6,480,128	8,000,756	8,816,000
TOTAL CURRENT ASSETS	10,822,407	10,478,379	15,264,000
NON-CURRENT ASSETS			
Financial Assets	14,701,009	13,016,606	13,841,000
Equity accounted investments-Council businesses	4,119,600	4,341,000	4,636,000
Land, Infrastructure, Property, Plant & Equipment	919,632,221	926,047,688	933,286,000
TOTAL NON-CURRENT ASSETS	938,452,830	943,405,294	951,763,000
TOTAL ASSETS	949,275,237	953,883,673	967,027,000
CURRENT LIABILITIES			
Trade and Other Payables	42,681,381	33,824,841	46,761,000
Borrowings	1,395,762	1,350,493	4,577,000
Short-term Provisions	6,642,507	12,011,906	6,878,000
TOTAL CURRENT LIABILITIES	50,719,650	47,187,240	58,216,000
NON-CURRENT LIABILITIES			
Long-term Borrowings	29,565,924	32,271,893	11,200,000
Long-term Provisions	562,770	924,294	692,000
TOTAL NON-CURRENT LIABILITIES	30,128,694	33,196,187	11,892,000
TOTAL LIABILITIES	80,848,344	80,383,427	70,108,000
NET ASSETS	868,426,893	873,500,246	896,919,000
EQUITY			
Accumulated Surplus	194,534,843	193,499,539	189,782,000
Asset Revaluation Reserve	667,477,696	673,586,352	700,722,000
Other Reserves	6,414,354	6,414,354	6,415,000
TOTAL EQUITY	868,426,893	873,500,245	896,919,000

CITY OF HOLDFAST BAY
CONSOLIDATED STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2024

	<u>2023-24</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2023-24</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2023-24</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
Balance at beginning of period	193,156,281	187,897,527	187,896,000
Net Surplus/(Deficit)	1,378,562	5,217,012	1,886,000
Balance at end of period	194,534,843	193,114,539	189,782,000
ASSET REVALUATION RESERVE	667,477,696	673,586,352	700,722,000
ALWYNDOR RESERVES	6,414,354	6,414,354	6,415,000
TOTAL RESERVES CLOSING BALANCE	673,892,050	680,000,706	707,137,000
TOTAL EQUITY	868,426,893	873,115,245	896,919,000

CITY OF HOLDFAST BAY
CONSOLIDATED BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2024

	<u>2023-24</u> <u>ORIGINAL</u> <u>BUDGET</u> \$ (OUTFLOWS)	<u>2023-24</u> <u>ADOPTED</u> <u>FORECAST</u> \$ (OUTFLOWS)	<u>2023-24</u> <u>ACTUAL</u> <u>ROUNDED</u> \$ (OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts	93,861,946	100,058,821	99,955,000
<u>Payments</u>			
Operating payments to suppliers and employees	(79,007,712)	(87,578,654)	(87,324,000)
Finance Payments	(1,135,492)	(849,083)	(721,000)
NET CASH PROVIDED BY OPERATING ACTIVITIES	13,718,742	11,631,084	11,910,000
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Grants specifically for new or upgraded assets	483,500	1,625,142	2,918,000
Sale of replaced assets	201,000	669,520	461,000
Net purchase of Investment Securities	(1,218,330)	282,532	(755,000)
Repayments of loans (principal) by community groups	217,000	217,000	165,000
<u>Payments</u>			
Expenditure on renewal/replacement of assets	(8,939,579)	(13,632,005)	(9,192,000)
Expenditure on new/upgraded assets	(8,693,151)	(22,840,875)	(8,755,000)
NET CASH (USED IN) INVESTING ACTIVITIES	(17,949,560)	(33,678,686)	(15,158,000)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings/CAD - External	4,737,575	21,403,586	3,500,000
<u>Payments</u>			
Repayments of Borrowings/CAD - External	(1,395,762)	(1,395,762)	(1,100,000)
Repayment of Lease Liabilities	-	-	(12,000)
Aged Care Facility Deposits - Net Movement	889,005	1,802,156	4,842,000
NET CASH PROVIDED BY FINANCING ACTIVITIES	4,230,818	21,809,980	7,230,000
NET INCREASE (DECREASE) IN CASH HELD CASH AND CASH EQUIVALENTS AT BEGINNING OF REPORTING PERIOD	-	(237,622)	3,982,000
CASH AND CASH EQUIVALENTS AT END OF REPORTING PERIOD	4,342,279	2,715,244	2,466,000
	4,342,279	2,477,622	6,448,000
RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS			
FOR THE YEAR ENDED 30TH JUNE 2024			
SURPLUS FROM INCOME STATEMENT	1,378,562	5,217,012	1,886,000
NON-CASH ITEMS IN INCOME STATEMENT			
Depreciation	12,528,981	12,850,000	12,837,000
Other Items - provisions, equity, grants, asset disposals	294,699	(4,810,786)	93,000
TOTAL NON-CASH ITEMS	12,823,680	8,039,214	12,930,000
CASH ITEMS NOT IN INCOME STATEMENT			
Capital Expenditure	(17,632,730)	(36,472,880)	(17,947,000)
Loan Repayments - External	(1,395,762)	(1,395,762)	(1,100,000)
Proceeds from Borrowings - External	4,737,575	21,403,586	3,500,000
Repayments of loans (principal) by community groups	217,000	217,000	165,000
Proceeds from Disposal of Assets	201,000	669,520	461,000
Net Proceeds - Aged Care Facility Deposits	889,005	1,802,156	4,842,000
Net Purchase on Investment Securities	(1,218,330)	282,532	(755,000)
TOTAL CASH ITEMS	(14,202,242)	(13,493,848)	(10,834,000)
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	-	(237,622)	3,982,000

CITY OF HOLDFAST BAY
CONSOLIDATED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2024

	<u>2023-24</u> <u>ORIGINAL</u> <u>BUDGET</u>	<u>2023-24</u> <u>ADOPTED</u> <u>FORECAST</u>	<u>2023-24</u> <u>ACTUAL</u> <u>ROUNDED</u>
	\$	\$	\$
Operating Revenues	94,172,052	98,502,156	101,164,000
less Operating Expenses	(93,276,990)	(98,292,235)	(100,550,000)
Operating Surplus/(Deficit) before Capital Amounts	<u>895,062</u>	<u>209,921</u>	<u>614,000</u>
Less net outlays on Existing Assets			
Capital Expenditure on renewal & replacement of existing assets	8,939,579	13,632,005	9,192,000
Less proceeds from sale of replaced assets	-	-	(461,000)
Less Depreciation	(12,528,981)	(12,850,000)	(12,837,000)
	<u>(3,589,402)</u>	<u>782,005</u>	<u>(4,106,000)</u>
Less outlays on New and Upgraded Assets			
Capital Expenditure on new & upgraded assets	8,693,151	22,840,875	8,755,000
Less amounts received for for new & upgraded assets	(483,500)	(5,007,091)	(2,001,000)
	<u>8,209,651</u>	<u>17,833,784</u>	<u>6,754,000</u>
Net lending/(borrowing) for financial year	<u>(3,725,187)</u>	<u>(18,405,868)</u>	<u>(2,034,000)</u>

CONSOLIDATED FINANCIAL INDICATORS
FOR THE YEAR ENDED 30TH JUNE 2024

OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS

895,062 209,921 614,000

OPERATING SURPLUS RATIO

(Operating surplus/(deficit) before capital amounts as % of total operating revenue)

1.0% 0.2% 0.6%

NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)

55,324,928 56,888,442 41,003,000

NET FINANCIAL LIABILITIES RATIO

(Total liabilities less financial assets as % of total operating revenue)

59% 58% 41%

INTEREST COVER RATIO

(Net interest expense as % of total operating revenue less investment income)

0.2% -0.4% 1.6%

ASSET SUSTAINABILITY RATIO

(Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)

111% 170% 101%

Attachment 7



SRWRA 
Southern Region Waste Resource Authority

**ANNUAL
REPORT**

2023 to 2024

SRWRA is a regional subsidiary established by the Cities of Onkaparinga, Marion and Holdfast Bay, pursuant to Section 43 of the Local Government Act, 1999.

Under our Charter, SRWRA is responsible for providing and operating waste management services on behalf of our Constituent Councils.

Our core business activity is the management of our recycling facilities and landfill. We partner with industry experts and pride ourselves in employing innovative resource recovery approaches to support the circular economy.

We are one of the State's major landfill operations currently receiving over 150,000 tonnes of waste annually with approximately 90,000 tonnes going to landfill.

Our joint venture operation with Integrated Waste Services (IWS) has continued to develop through the jointly owned Southern Recycling Centre (SRC) which is realising a significant reduction of waste to landfill and continues to work towards the targets set out in the Australian Government National Waste Policy Action Plan.

Our joint venture operation with Re.Cycle (Adelaide), a subsidiary of Re.Group, continues to prosper through the jointly owned Southern Materials Recovery Facility (SMRF). The SMRF, which is the largest in South Australia, is a state-of-the-art facility that provides processing of kerbside commingled recycling and produces the highest product purity levels in Australia.

SRWRA CONSTITUENT
COUNCILS



JOINT VENTURE
PARTNERS



CONTENTS

CHAIRPERSON'S MESSAGE	4
CHIEF EXECUTIVE OFFICER'S MESSAGE	6
BOARD OF MANAGEMENT	8
FINANCIAL REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2024	9
AUDIT COMMITTEE AUDITOR INDEPENDENCE	36
AUDITOR INDEPENDENCE DECLARATION	37
INDEPENDENT AUDITOR'S REPORT	38
AUDIT REPORT	40
BOARD CHAIR - AUDITOR INDEPENDENCE	42
COUNCIL CERTIFICATES OF COMPLIANCE	43
CITY OF ONKAPARINGA	43
CITY OF MARION	44
CITY OF HOLDFAST BAY	45
ATTENDANCE AT BOARD MEETINGS	46
ATTENDANCE AT AUDIT & RISK COMMITTEE MEETINGS	47
PERFORMANCE AGAINST BUSINESS PLAN	48
WORK HEALTH AND SAFETY	50
PROCUREMENT	51



CHAIRPERSON'S MESSAGE

On behalf of the Board I am pleased to present the Annual Report for the year ended 30 June 2024.

Waste management in Australia faces several significant challenges, driven by environmental concerns, economic factors, and social issues. At SRWRA we are conscious of these and are playing our part in attempting to address them.

This is occurring through the continued evolution of our integrated waste management precinct which now consistently diverts away from landfill more than 50 per cent of the municipal waste stream we receive, processes more than 40,000 tonnes of household kerbside recyclables at one of Australia's most advanced material recycling facilities, and produces enough green energy from landfill gas and a solar array, constructed on a capped landfill cell, to power more than 3,000 homes.

Our underpinning philosophy is to treat waste as a resource and seek the highest and best use in an environmentally and financially responsible manner.

Our approach is to work with industry experts in their respective fields, through joint ventures or partnering arrangements, to leverage opportunities as they arise. Our success is founded on these relationships and they remain at the very core of what we do.

Our joint venture with IWS saw us divert more than 36,500 tonnes of municipal waste away from landfill to a more productive use. Our joint venture with Re.Group resulted in the recovery of valuable commodities such as steel, aluminium, cardboard, mixed paper, glass, and various plastics, and through our arrangements with LMS Energy green power continues to be exported to the electricity grid.

While the Authority continues to fulfill the objects and purposes for which it was established, providing and operating waste management services on behalf of our constituent councils, we are conscious that more needs to be done.



At SRWRA we are addressing this by increasingly taking responsibility for the waste streams produced by our constituent councils, this includes finalising plans to process green waste and turn it into a valuable commodity. We are also exploring our options to further reduce our environmental impact by increasing the generation and use of renewable energy on site, and we are progressing our commitment to recycling by investing in education. Our investment in education aims to increase the level of community understanding on proper waste disposal and recycling practices in order to increase participation levels in waste reduction initiatives. Contamination, such as incorrect items placed in kerbside recycling bins, reduces the effectiveness of recycling programs and increases the cost of providing the service.

SRWRA has continued to invest in sustainable waste management facilities and to operate in a financially responsible manner. Over the past year we have recorded an Operating Surplus of \$2.566 million while continuing to provide for our future post closure obligations.

In closing I wish to extend my thanks and appreciation to those who have contributed to our success, to our constituent councils for their continued support, to the Board for their vision in ensuring SRWRA continues to provide a comprehensive waste management solution for Southern Adelaide, to the Audit & Risk Committee for their oversight and guidance, and of course to our CEO Chris Adams and his dedicated team.

Mark Booth
CHAIRPERSON



CHIEF EXECUTIVE OFFICER'S MESSAGE

SRWRA operates a world class integrated waste and recycling facility at Seaford Heights that includes South Australia's largest and most technically advanced Materials Recovery Facility.

The Southern Materials Recovery Facility (SMRF) has been recognised with the Society of Chemical Industry's 2023 Plant of the Year Award. The award is only given if an entry of 'sufficient quality' is submitted, resulting in the SMRF's win being the first in several years. This ongoing recognition of the facility is a reflection of the vision and commitment of our Constituent Councils, SRWRA Board and Joint Venture Partner Re.Group.

SRWRA's integrated site provides processing facilities for both the kerbside waste and recycling bins, a landfill, green energy precinct and a recycled water storage dam that supports McLaren Vale. The integration of our site is unique in Australia and ensures we are leaders in delivering innovative and sustainable waste management solutions for the benefit of our southern Adelaide communities.

The Southern Recycling Centre, a Joint Venture with Integrated Waste Services, plays a significant role in the diversion of organic waste from landfill. Organic waste placed in landfill produces methane, a powerful greenhouse gas. SRWRA's strategy for the removal of methane includes diversion of organics before they enter landfill, and the capture and combustion of methane via the onsite 3MW biogas plant, feeding electricity into the grid in the process.

The risk of fire in our facilities is increasing due to the disposal of combustible materials, such as batteries and marine flares, in the kerbside waste and recycling bins. The greatest threat comes from lithium batteries, due to the intense heat and flame they produce when damaged. Combustible materials should not be placed in kerbside bins and should be disposed of correctly at designated collection points. SRWRA is responding to this risk by increasing communications to its customers on appropriate disposal pathways and augmenting fire response strategies and infrastructure.



The Authority has continued to provide a cost-effective waste management solution for southern Adelaide communities and is in a strong financial position, with an Operating Surplus of \$2.566M and Net Assets of \$30.9M. This strong financial performance supports the provision of \$13.718M for future capping and post closure liabilities. The review and update of the future capping and post closure liabilities will be completed in the 2024/2025 financial year.

Over the last 12 months, the Authority focussed its education efforts on a 'digital 'first' approach that included the launch of a new contemporary website that will, over time, host a range of education resources that can be used by our southern Adelaide communities and customers.

The commitment and 'can do' attitude of the SRWRA staff has ensured the site continues to operate for the benefit of our southern Adelaide communities. I congratulate our team on their strong contribution and express my sincere appreciation of their efforts.

The time commitment required of the Board is increasing as SRWRA increases in complexity. I would like to recognise the contribution of the Board, capably led by Mark Booth as the Independent Chairperson, and the Audit & Risk Committee in SRWRA's ongoing success.

I look forward to the next 12 months as we continue to deliver innovative and sustainable waste management solutions for the benefit of our southern Adelaide communities and the environment.

Chris Adams
CHIEF EXECUTIVE OFFICER

BOARD OF MANAGEMENT

AS AT JUNE 30TH 2024



MEMBERS



DEPUTY MEMBERS



FINANCIAL REPORT

FOR THE FINANCIAL YEAR ENDED **30 JUNE 2024**



SOUTHERN REGION WASTE RESOURCE AUTHORITY

General Purpose Financial Report for the financial year ended 30 June 2024

Contents

	Page Number
Certification of Financial Statements	1
Primary Financial Statements	
Statement of Comprehensive Income	2
Statement of Financial Position	3
Statement of Changes in Equity	4
Statement of Cash Flows	5
Notes to the Financial Statements	6
CEO Statement	
Audit Report	
Council Certificates of Audit Independence	
Audit Certificate of Audit Independence	

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Annual Financial Statements for the financial year ended 30 June 2024

Certification of Financial Statements

I have been authorised by Southern Region Waste Resource Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards*.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2024 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



Chris Adams
Chief Executive Officer



Mark Booth
Chairperson

Date: 23 September 2024

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Comprehensive Income for the financial year ended 30 June 2024

	Notes	2024 \$'000	2023 \$'000
Income			
User charges	2	16,474	15,283
Investment income	2	921	891
Other	2	324	399
Net gain - equity accounted Joint Venture	13	1,482	1,717
Total Income		19,201	18,290
Expenses			
Employee costs	3	1,199	1,151
Finance costs		-	-
Materials, contracts & other expenses	3	14,170	13,591
Depreciation, amortisation & impairment	3	1,266	1,397
Total Expenses		16,635	16,139
Operating Surplus		2,566	2,151
Asset disposal & fair value adjustments	3	-	-
Amounts received specifically for new/upgraded assets		-	-
Net Surplus		2,566	2,151
Other Comprehensive Income			
Changes in revaluation surplus - property, plant & equipment		-	-
Total Other Comprehensive Income		-	-
Total Comprehensive Income		2,566	2,151

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Financial Position as at 30 June 2024

Assets	Notes	2024 \$'000	2023 \$'000
Current Assets			
Cash and cash equivalents	4	12,311	7,816
Trade & other receivables	4	2,804	3,759
Inventory		23	-
Loan - Related Party	11,13	-	400
Total Current Assets		<u>15,138</u>	<u>11,975</u>
Non-current Assets			
Equity accounted joint venture	13	9,440	9,508
Property, plant & equipment	5	23,905	24,868
Total Non-current Assets		<u>33,345</u>	<u>34,376</u>
Total Assets		<u>48,483</u>	<u>46,351</u>
Liabilities			
Current Liabilities			
Trade & other payables	6	3,716	4,153
Provisions	6	116	137
Total Current Liabilities		<u>3,832</u>	<u>4,290</u>
Non-Current Liabilities			
Provisions	6	13,749	13,725
Total Non-current Liabilities		<u>13,749</u>	<u>13,725</u>
Total Liabilities		<u>17,581</u>	<u>18,015</u>
Net Assets		<u>30,902</u>	<u>28,336</u>
Equity			
Accumulated surplus		28,527	25,961
Asset revaluation reserve		2,375	2,375
Total Equity		<u>30,902</u>	<u>28,336</u>

This Statement is to be read in conjunction with the attached Notes.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Changes in Equity for the financial year ended 30 June 2024

	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Total Equity \$'000
Balance at start of period - 1 July 2022	23,810	2,375	26,185
Net Surplus/ (Deficit) for Year	2,151	-	2,151
Other Comprehensive Income			
Gain on revaluation of property, plant & equipment	-	-	-
Transfers between reserves	-	-	-
Distributions to Member Councils	-	-	-
Balance at end of period - 30 June 2023	25,961	2,375	28,336
Balance at start of period - 1 July 2023	25,961	2,375	28,336
Net Surplus/ (Deficit) for Year	2,566	-	2,566
Other Comprehensive Income			
Gain on revaluation of property, plant & equipment	-	-	-
Transfers between reserves	-	-	-
Distributions to Member Councils	-	-	-
Balance at end of period - 30 June 2024	28,527	2,375	30,902

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Statement of Cash Flows for the financial year ended 30 June 2024

	Notes	2024 \$'000	2023 \$'000
Cash Flows from Operating Activities			
Operating receipts from customers		17,753	14,424
Investment receipts		921	891
Operating payments to suppliers & employees		(15,826)	(13,772)
Finance payments		-	-
Net Cash provided by (or used in) Operating Activities	7	2,848	1,543
Cash Flows from Investing Activities			
Amounts specifically for new or upgraded assets		-	-
Sale of replaced assets	3	-	-
Distributions from equity accounted Joint Ventures	13	1,550	1,750
Contributions to equity accounted Joint Ventures	13	-	(733)
Expenditure on renewal/replacement of assets	5	(303)	(310)
Expenditure on new/upgraded assets	5	-	(262)
Net Cash provided by (or used in) Investing Activities		1,247	445
Cash Flows from Financing Activities			
Repayment Related Party Loans		400	-
Payment of Related Party Loans		-	-
Net Cash provided by (or used in) Financing Activities		400	-
Net Increase (Decrease) in cash held		4,495	1,988
Cash & cash equivalents at beginning of period	4	7,816	5,828
Cash & cash equivalents at end of period	4	12,311	7,816

This Statement is to be read in conjunction with the attached Notes

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements

for the year ended 30 June 2024

Note 1 – Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian equivalents to International Financial Reporting Standards

This general-purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of City of Onkaparinga, City of Marion and the City of Holdfast Bay.

Each Constituent Council hold the following equitable interest in the Authority:

- City of Onkaparinga	55%
- City of Marion	30%
- City of Holdfast Bay	15%

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Southern Region Waste Resource Authority operates as a regional subsidiary pursuant to Section 43 of the SA Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999, and has its principal place of business at 112 Bakewell Dr, Seaford Heights SA 5169.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition. Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements

for the year ended 30 June 2024

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 8.

5 Infrastructure, Property, Plant & Equipment

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use".

5.1 Initial Recognition

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. No capitalisation threshold is applied to the acquisition of land or interests in land.

Capitalisation threshold applied of \$1,000 for all asset classes. Any purchases greater than this amount are capitalised and depreciated on the Authority's asset register.

5.3 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class are shown below. Depreciation of Landfill Construction and Future Capping, Rehabilitation and Restoration costs are amortised proportionately to the rate of filling based upon the projected remaining airspace of landfill cells as at the beginning of the reporting period. The Authority annually assesses the remaining airspace of landfill cells and accordingly, depreciation and amortisation rates are adjusted to reflect these estimates. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimated.

Plant, Furniture & Equipment	3 - 10 years
Buildings	30 - 50 years
Waste Facility	10 - 15 years
Landfill construction	Amortised proportionately to rate of filling
Future capping costs	Amortised proportionately to rate of filling
Future rehabilitation and restoration costs	Amortised proportionately to rate of filling

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements

for the year ended 30 June 2024

6 Payables

6.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

7.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll-based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

The Authority recognises all presently entitled liabilities as current liabilities regardless of whether it is expected to be paid within the preceding 12 months of reporting date.

7.2 Superannuation

The Authority makes employer superannuation contributions in respect of its employees to Hostplus (formerly Statewide Super). The Scheme has two types of membership, each of which is funded differently.

Accumulation Fund Members

Accumulation fund members receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation 11% in 2023/24 (10.5% in 2022/23).

No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Defined benefit scheme is where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions as determined by the scheme's Trustee based on advice from the Scheme's Actuarial. The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2021.

The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

The Authority also makes contributions to other superannuation schemes selected by employees under the 'choice of fund' legislation.

All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the new assets of the scheme, and no further liability attaches to the Authority.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements

for the year ended 30 June 2024

8 Provisions for Landfill Capping, Rehabilitation and Restoration Costs

The Authority's provision for landfill capping, post closure rehabilitation costs and restoration costs are calculated based on the net present value of the future cash outflows expected to be incurred to remediate the landfill which will include the costs of capping, rehabilitating and restoring the landfill site.

The measurement of the provisions requires significant estimates and assumptions such as discount rate, inflation rate, assessment of the requirements of the Environment Protection Authority (EPA) or other government authorities, the timing, extent and costs of activities required and the area of the landfill to be remediated, which is determined by volumetric aerial surveys.

These uncertainties may result in future actual expenditure differing from the amounts currently provided. Expenditure relating to ongoing rehabilitation and restoration will reduce any provision previously established. The Authority monitors the remaining airspace, the airspace consumption efficiency (compaction) ratio, the discount rate and the inflation rate used to calculate the net present value of the future landfill capping, rehabilitation and restoration costs on an annual basis and makes adjustments to the liability as required to ensure an accurate projected cost of the liability is shown in the balance sheet.

A complete review of all future capping, rehabilitation and restoration costs including a review of all the key assumptions and estimates in relation to the measurement of these costs is performed on a regular basis with the assistance of external consultants to ensure all projected costs have been independently verified and details disclosed below.

The Authority has obtained an independent assessment of the liability estimate for its Closure and Post Closure Remediation Provisions which is based on a number of assumptions (as outlined in Note 14 - Fair Value Measurements) that have not yet been ratified by the Board.

The Authority as of 1 July 2023 has made the decision to retain the existing liability totalling \$13.7 million in the Balance Sheet which is expected to be sufficient to meet its closure and post closure obligations.

The dates of the last review of the key assumptions and estimates in relation to the measurement of the future capping, rehabilitation and restoration costs are shown below:

Costs	Effective Date	Independent Assessor
Capping costs	30 June 2019	Golder Associates
Restoration Costs	30 June 2018	Golder Associates
Post Closure Rehabilitation costs	30 June 2016	Katalyse Pty Ltd

9 Inventory

Inventory held by the Authority reflect materials stored on site which have either been purchased or gifted which will be used for future Cell and Capping construction works to be undertaken in future years.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax". Receivables and Creditors include GST receivable and payable. Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable. Non-current assets and capital expenditures include GST net of any recoupment. Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements

for the year ended 30 June 2024

12 New Accounting Standards

No new accounting standards were applied by the Authority during the financial year. The Authority has not elected to early adopt any new accounting standards, interpretations or amendments which are not yet effective.

13 Valuation of Land and Building Assets

Building assets held by the Authority were valued by Opteon (South Australia) Pty Ltd with an effective valuation date of 30 June 2014 applied for financial reporting purposes. Assets were valued to their market value based on highest and best use. All purchases made post 30 June 2014 have been recorded at cost. Since 1 July 2019, the Authority has undertaken significant building construction works which represent 65% of the recorded "At Cost" balance of assets recorded in Note 5 as at 30 June 2024.

Land assets held by the Authority were valued by AssetVal with an effective valuation date of 30 June 2022 applied for financial reporting purposes. Where there is an active and liquid market as evidenced by sales transactions of similar property types, a Market approach by way of Direct Comparison or Income methods were utilised.

Some parcels of land are subject to restrictions as to use and sale and the value of these land assets has been determined after considering suitable market evidence and making necessary adjustment to account for these restrictions.

14 Valuation of Landfill Assets

Landfill assets comprise the acquisition of landfills, cell development costs, landfill improvements costs and the assets related to future landfill capping, rehabilitation and restoration costs.

Assets related to future landfill capping, rehabilitation and restoration costs are valued based on the net present value of the future cash outflows expected to remediate the landfill which will include the costs of capping, rehabilitating and restoring the landfill asset. The assumptions used to estimate these costs and details of their regular review are described in item 8 – Provision for Landfill Capping, Rehabilitation and Restoration Costs.

All landfill assets are amortised proportionately to the rate of filling as described in Note 1.5.3 Depreciation of Non-Current Assets.

15 Equity Accounted Joint Ventures

The Authority accounts for its interest in Joint Ventures applying the equity method per AASB 128. The value of investments held in Joint Venture entities are held at cost.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

	2024 \$'000	2023 \$'000
Note 2 - Income		
User Charges		
Landfill Operations	16,474	15,283
	<u>16,474</u>	<u>15,283</u>
Investment Income		
Interest on investments	348	148
Rental income	573	743
	<u>921</u>	<u>891</u>
Other Income		
Other income	324	399
	<u>324</u>	<u>399</u>
Note 3 - Expenses		
Employee Costs		
Salaries and Wages	1,012	981
Employee leave expense	3	3
Superannuation	123	120
Workers' Compensation Insurance	61	47
Less: Capitalised and distributed costs	-	-
	<u>1,199</u>	<u>1,151</u>
Materials, Contracts & Other Expenses		
Auditor's Remuneration	12	19
Board Expenses	42	46
Contractors	612	584
Fuels & oils	204	272
Equipment hire	34	130
Maintenance	417	588
Legal	10	21
Levies - EPA	12,300	11,372
Professional services	51	177
Sundry	488	382
	<u>14,170</u>	<u>13,591</u>

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 3 - Expenses (cont)

	2024 \$'000	2023 \$'000
Depreciation, Amortisation & Impairment		
Buildings & Structures	369	357
Plant & Equipment	302	292
Office Equipment	6	15
Super Cell	301	375
Super Cell Capping	259	316
Post Closure Rehabilitation	29	36
Future Restoration Costs	-	6
	<u>1,266</u>	<u>1,397</u>
Asset Disposals		
Proceeds from disposal	-	-
Less: Carrying amount of assets sold	-	-
Gain (Loss) on disposal	<u>-</u>	<u>-</u>
Note 4 - Current Assets		
Cash & Cash Equivalents		
Cash on Hand and at Bank	2,046	2,181
Short-term deposits	10,265	5,635
	<u>12,311</u>	<u>7,816</u>
Trade & Other Receivables		
Debtors - general	2,576	3,575
Accrued Revenues	115	107
Prepayments	66	32
Sundry Debtors	47	45
	<u>2,804</u>	<u>3,759</u>

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements
for the financial year ended 30 June 2024

Note 5 - Property, Plant & Equipment

	2023 \$'000			2024 \$'000		
	At Fair Value	At Cost	Accumulated Depreciation	At Fair Value	At Cost	Accumulated Depreciation
Land	6,335	-	-	6,335	-	-
Buildings & Structures	560	11,875	(1,622)	560	11,875	(1,992)
Plant & Equipment	-	5,138	(3,242)	-	5,273	(3,542)
Office Equipment	-	143	(132)	-	154	(141)
Super Cell	-	8,988	(6,131)	-	8,988	(6,432)
Super Cell Capping	5,426	-	(3,021)	9,654	-	(7,454)
Post Closure Rehabilitation	6,143	-	(5,869)	6,143	-	(5,898)
Future Restoration Costs	4,228	-	(4,173)	-	-	-
Work in Progress	-	222	-	-	382	-
	22,692	26,366	(24,190)	22,692	26,672	(25,459)
						23,905

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the financial year ended 30 June 2024

Note 5 - Property, Plant & Equipment

	2023	Movement in Property, Plant & Equipment during the Financial Year						2024
	\$'000	Renewal / Replacement	Additions New/Upgrade	Disposals	Revaluation	Adjustment / Transfer	Depreciation	Carrying Value
Land	6,335	-	-	-	-	-	-	6,335
Buildings & Structures	10,813	-	-	-	-	(1)	(369)	10,443
Plant & Equipment	1,896	137	-	-	-	-	(302)	1,731
Office Equipment	11	8	-	-	-	-	(6)	13
Super Cell	2,857	-	-	-	-	-	(301)	2,556
Super Cell Capping	2,405	-	-	-	-	54	(259)	2,200
Post Closure Rehabilitation	274	-	-	-	-	-	(29)	245
Future Restoration Costs	55	-	-	-	-	(55)	-	-
Work in Progress	222	160	-	-	-	-	-	382
	24,868	305	-	-	(2)	(1,266)	(1,266)	23,905
	25,693	310	260	-	2	(1,397)	(1,397)	24,868

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 6 - Liabilities

	2024 \$'000		2023 \$'000	
	Current	Non-current	Current	Non-current
Trade & Other Payables				
Goods & services	3,699	-	4,137	-
Payments received in advance	17	-	16	-
	3,716	-	4,153	-

Provisions

Annual Leave	63	-	76	-
Long Service Leave	53	31	61	7
Super Cell Capping	-	9,654	-	7,980
Post Closure Rehabilitation	-	4,064	-	4,064
Future Restoration Costs	-	-	-	1,674
	116	13,749	137	13,725

Reconciliation of Movement in Landfill & Restoration Provisions

	Super Cell Capping	Post Closure Rehabilitation	Future Restoration Costs	Total
Opening Balance	7,980	4,064	1,674	13,718
Additional Amounts Recognised/ (Derecognised)	1,674	-	(1,674)	-
Payments	-	-	-	-
Unwinding of Present Value Discounts	-	-	-	-
Closing Balance	9,654	4,064	-	13,718

Please refer to Note 1 part 8 for details regarding the valuation of landfill capping, post closure rehabilitation cost and restoration cost provisions. This information is important for the interpretation of these financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 7 - Cash Flow Reconciliation

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	2024 \$'000	2023 \$'000
Total cash & equivalent assets	12,311	7,816
Less: Short-term borrowings	-	-
Balances per Cash Flow Statement	<u>12,311</u>	<u>7,816</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	2,566	2,151
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	1,266	1,397
Net (Gain) Loss on equity accounted joint ventures	(1,482)	(1,717)
Provision unwinding - finance costs	-	-
	<u>2,350</u>	<u>1,831</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	955	(1,258)
Net (increase) decrease in inventory	(23)	-
Net increase (decrease) in trade & other payables	(437)	950
Net increase (decrease) in other provisions	3	20
Net Cash provided by (or used in) operations	<u>2,848</u>	<u>1,543</u>

(c) Financing Arrangements

Corporate Credit Cards	20	20
Cash Advance Debenture (CAD) Facility*	500	500

*The CAD facility is held with the Local Government Finance Authority (LGFA) and the Authority has no drawdown of funds from the facility as at reporting date.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 8 - Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Accounting Policy: Carried at lower of cost and net realisable value; Interest is Call, Short Term recognised when earned.

Deposits **Terms & conditions:** Deposits on Call do not have a maturity period and have an average interest rates of 4.3% (2023: 4%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Gate Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An Fees & Associated allowance for doubtful debts is recognised (and re-assessed annually) when collection in Charges full is no longer probable.

Carrying amount: approximates fair value (after deduction of any allowance).

Liabilities - Creditors Accounting Policy: Liabilities are recognised for amounts to be paid in the future for and Accruals goods and services received, whether or not billed to the Authority.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposure

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any provision for doubtful debts. All investments are made with the SA Local Government Finance Authority and Bank SA. There is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. The Authority also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Most of the Authority's financial instruments are at fixed rates. Any such variations in future cash flows will not be material in effect on either the Authority's incomes or expenditures.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 8 - Financial Instruments

Liquidity Analysis

	2024	Maturity			Non-interest bearing	Total
		≤ 1 year	> 1 year ≤ 5 years	> 5 years		
		\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets						
Amortised Cost						
Cash Assets		12,311	-	-	-	12,311
Receivables		-	-	-	2,804	2,804
Total		12,311	-	-	2,804	15,115
Financial Liabilities						
Payables		-	-	-	3,716	3,716
Borrowings		-	-	-	-	-
Total		-	-	-	3,716	3,716
	2023	≤ 1 year	> 1 year ≤ 5 years	> 5 years	Non-interest bearing	Total
		\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets						
Amortised Cost						
Cash Assets		7,816	-	-	-	7,816
Receivables		-	-	-	3,759	3,759
Total		7,816	-	-	3,759	11,575
Financial Liabilities						
Payables		-	-	-	4,153	4,153
Borrowings		-	-	-	-	-
Total		-	-	-	4,153	4,153

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 9 - Commitments for Expenditure

	2024 \$'000	2023 \$'000
Capital Commitments		

The Authority had no committed capital expenditure commitments as at reporting date to disclose.

Note 10 - Events Occurring After Reporting Date

There were no events that occurred after reporting date that requires to be disclosed.

Note 11 - Disclosure of Related Party Transactions

The Key Management Personnel include the Chair of the Board, Chief Executive and other officers prescribed under Section 112 of the *Local Government Act 1999*. In all, 6 persons were paid the following total compensation:

Salaries, allowances & other short term benefits	454	499
Total	<u>454</u>	<u>499</u>

Transactions with Related Parties:

The following transactions occurred with Related Parties:

Related Party Entity	Sale of Goods and Services (\$'000)	Amounts Outstanding from Related Parties (\$'000)	Description of Services Provided to Related Parties
City of Onkaparinga (Member Council)	8,562	281	Provision of waste disposal services
City of Holdfast Bay (Member Council)	1,365	74	Provision of waste disposal services
City of Marion (Member Council)	3,793	284	Provision of waste disposal services
Southern Materials Recycling Facility (Joint Venture)	2,721	282	Provision of waste disposal services
Southern Recycling Centre (Joint venture)	7,833	453	Provision of waste disposal services

Amounts recorded as outstanding from Related Parties are recorded in Trade and other receivables in Note 4. Member Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial and operating decisions of the Authority. No one Member Council individually has control of those policies.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 12 - Uniform Presentation of Finances

	2024 \$'000	2023 \$'000
Income		
<i>User charges</i>	16,474	15,283
<i>Investment income</i>	921	891
<i>Other</i>	324	399
<i>Net gain - equity accounted Joint Venture</i>	1,482	1,717
	<u>19,201</u>	<u>18,290</u>
Expenses		
<i>Employee costs</i>	1,199	1,151
<i>Finance costs</i>	-	-
<i>Materials, contracts & other expenses</i>	14,170	13,591
<i>Depreciation, amortisation & impairment</i>	1,266	1,397
	<u>(16,635)</u>	<u>(16,139)</u>
 Operating Surplus / (Deficit)	 2,566	 2,151
Net Outlays on Existing Assets		
<i>Capital Expenditure on renewal and replacement of Existing Assets</i>	(303)	(310)
<i>Depreciation, Amortisation, Impairment and Movement in Landfill Provisions</i>	1,266	1,397
<i>Proceeds from Sale of Replaced Assets</i>	-	-
	<u>963</u>	<u>1,087</u>
Net Outlays on New and Upgraded Assets		
<i>Capital Expenditure on New and Upgraded Assets</i>	-	(262)
<i>Amounts received specifically for New and Upgraded Assets</i>	-	-
<i>Proceeds from Sale of Surplus Assets</i>	-	-
	<u>-</u>	<u>(262)</u>
 Net Lending / (Borrowing) for Financial Year	 <u>3,529</u>	 <u>2,976</u>

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the Financial Statements for the financial year ended 30 June 2024

Note 13 - Equity Accounting Joint Ventures

Southern Recycling Centre (SRC)

The Authority has entered into a joint venture arrangement with Integrated Waste Services to operate the Southern Recycling Centre located on the Authority's landfill site.

	2024	2023
	\$'000	\$'000
The Authority's respective interests are:		
- interest in operating result:	50.00%	50.00%
- ownership of equity	49.99%	49.99%
- the proportion of voting power	50.00%	50.00%
 <u>Movement in Investment in Joint Operation:</u>		
Opening Balance	1,410	1,620
New Capital Contributions	-	-
Share in Operating Result	1,507	1,540
Equity Adjustment	-	-
Distributions Received	(1,550)	(1,750)
Share in Equity of Joint Operation	1,367	1,410

Expenditure Commitments

There were no expenditure commitments at reporting date that required to be recognised in the financial statements.

Contingent Liabilities

There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

Notes to the financial statements for the financial year ended 30 June 2024

Note 13 (cont.) - Equity Accounting Joint Ventures

Southern Materials Recycling Facility (SMRF)

The Authority has entered into a joint venture arrangement with Re.Cycle (Adelaide) Pty Ltd to operate the Southern Material Recovery Facility located on the Authority's landfill site.

	2024 \$'000	2023 \$'000
The Authority's respective interests are:		
- interest in operating result:	50.00%	50.00%
- ownership of equity	50.00%	50.00%
- the proportion of voting power	50.00%	50.00%
 <u>Movement in Investment in Joint Operation:</u>		
Opening Balance	8,098	7,188
Capital Contributions (cash contribution)	-	733
Capital Contributions (transfer of plant assets)	-	-
Capital Contribution (conversion to loan)	-	-
Share in Operating Result	(25)	177
Share in Equity of Joint Operation	8,073	8,098

The Authority applies AASB 1058 when recognising income from Grants in line with the applicable treatment applied by not-for-profit entities. The Joint Venture recognises grant income on a different basis which has resulted in an inconsistent application of accounting policy between the entities on the timing of recognising income from grant revenues. As a result of this different application in accounting standards and policy on grant revenue recognition, this has resulted in an adjustment to the Share in Operating Result of \$0.154 million (decrease) (FY23: \$0.495 million increase) in the current financial year.

Expenditure Commitments

There are no capital construction commitments as at reporting date to disclose.

Contingent Liabilities

There were no contingent liabilities at reporting date that required to be recognised in the financial statements.

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2024

Note 14 - Fair Value Measurements

The Authority measures and recognises the following assets at fair value on a recurring basis after initial recognition:

- Land assets.

The Authority does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

(a) Fair value hierarchy

AASB 13: *Fair Value Measurement* requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. This hierarchy categorises fair value measurements into one of three possible levels based on the lowest level that a significant input can be categorised into. The levels are outlined below:

Level 1	Level 2	Level 3
Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.	Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.	Measurements based on unobservable inputs for the asset or liability.

The fair value of assets and liabilities that are not traded in an active market is determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Authority selects valuation techniques that are appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the association are consistent with one or more of the following valuation approaches:

- *Market approach*: uses prices and other relevant information generated by market transactions involving identical or similar assets or liabilities.
- *Income approach*: converts estimated future cash flows or income and expenses into a single current (i.e. discounted) value.
- *Cost approach*: reflects the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Authority gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data are not available and therefore are developed using the best information available about such assumptions are considered unobservable.

SOUTHERN REGION WASTE RESOURCE AUTHORITY
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2024

	Note	Level 1 \$	Level 2 \$	Level 3 \$	Total \$
2024					
Recurring fair value measurements					
Property, Plant & Equipment and Landfill Assets					
- Land	5	-	6,335	-	6,335
- Buildings	5	-	560	-	560
- Super Cell Capping	5	-	-	9,654	9,654
- Post Closure Rehabilitation	5	-	-	6,143	6,143
Total financial assets recognised at fair value		-	6,895	15,797	22,692

2023					
Recurring fair value measurements					
Property, Plant & Equipment and Landfill Assets					
- Land	5	-	6,335	-	6,335
- Buildings	5	-	560	-	560
- Super Cell Capping	5	-	-	5,426	5,426
- Post Closure Rehabilitation	5	-	-	6,143	6,143
- Future Restoration Costs	5	-	-	4,228	4,228
Total financial assets recognised at fair value		-	6,895	15,797	22,692

(b) Disclosed fair value measurements

The following tables provide the level of the fair value hierarchy within which the disclosed fair value measurements are categorised in their entirety and a description of the valuation technique(s) and inputs used.

	Fair Value Hierarchy Level	Valuation Technique	Inputs Used
There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements.	2	Market Value	Observable sales of similar properties – both vacant land and land with improvements

SOUTHERN REGION WASTE RESOURCE AUTHORITY

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2024

There has been no change in the valuation technique(s) used to calculate the fair values disclosed in the financial statements.	3	Cost Approach	Landfill assets unobservable inputs. The measure of these costs requires significant estimates and assumptions such as: discount rate, inflation rate, assessment of EPA requirements, the timing, extent and costs of the required activities and the estimated remaining airspace of the landfill.
There has been no change in the valuation technique(s) used to determine the value of parcels of land where there are restrictions as to use and sale of these assets.	3	Market Value	Land assets unobservable inputs. Some parcels of land are subject to restrictions as to use and sale and the value of these land assets has been determined after considering suitable market evidence and making necessary adjustments to account for these restrictions. These adjustments are usually unobservable inputs that are likely to have a significant effect on valuation.



Southern Region Waste Resource Authority

Audit & Risk Committee – Auditor Independence

Presiding Member Certification

I, David Powell, the person occupying the position of Presiding Member of the Southern Region Waste Resource Authority Audit & Risk Committee, for the financial year ending, 30 June 2024, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside the scope of the audit functions under the Local Government Act 1999.

A handwritten signature in blue ink, appearing to read 'David Powell', is written over a horizontal line.

David Powell
Presiding Member
Southern Region Waste Resource Authority
Audit & Risk Committee

7 August 2024
Dated



SOUTHERN REGION WASTE RESOURCE AUTHORITY

GENERAL PURPOSE FINANCIAL STATEMENTS For the year ended 30 June 2024

Statement by Auditor

I confirm that, for the audit of the financial statements of the Southern Region Waste Resource Authority for the year ended 30 June 2024, I have maintained my independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulation 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

A handwritten signature in blue ink, appearing to read 'T. Muhlhausler'.

Tim Muhlhausler CA, Registered Company Auditor

Director

26 September 2024

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INDEPENDENT AUDITOR'S REPORT

To the members of the Southern Region Waste Resource Authority

Report on the Audit of the Financial Report

Opinion

We have audited the accompanying financial report of SRWRA (the Authority), which comprises the statements of financial position as at 30 June 2024, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by the Executive Officer and the Chairman.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Authority as at 30 June 2024, and its financial performance and its cash flow for the year then ended in accordance with the Australia Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Postponed revaluation of landfill capping and post closure liabilities

Without modifying our opinion, we draw attention to Note 1 part 8 of the financial report, which describes the postponed adoption of the revaluation of landfill capping and post closure liabilities. The Authority has made the decision to retain the existing liabilities totalling \$13.7 million in the balance sheet. The Authority expects these liabilities to be sufficient to meet its closure and post closure obligations. These circumstances impact the reliability of the reported provision balances and related amounts in the statement of comprehensive income. Our opinion is not modified in respect of this matter.

Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as Authority determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Authority either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Authority's financial reporting process.



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Auditor's Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA, Registered Company Auditor

Director

26 September 2024



INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE SOUTHERN REGION WASTE RESOURCE AUTHORITY

To the members of the Southern Region Waste Resource Authority

Opinion

We have audited the compliance of SRWRA (the Authority) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Authority to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2023 to 30 June 2024 have been conducted properly and in accordance with the law.

In our opinion, SRWRA has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to internal controls established by the Authority in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Authority have been conducted properly and in accordance with law for the period 1 July 2023 to 30 June 2024.

Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagement ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2023 to 30 June 2024. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Authority's Responsibility for Internal Control

The Authority is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the *Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applied Auditing Standard ASQC 1 *Quality Control for Firms that Performs Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

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Galpins Trading Pty Ltd

ABN 62 151 822 021

Auditor's responsibility

Our responsibility is to express an opinion on the Authority's compliance with Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Authority to ensure that financial transactions relating to receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2023 to 30 June 2024. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitations of Use

This report has been prepared for the members of the Authority in accordance with section 129 of the *Local Government Act 1999* in relation to the internal controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Authority, or for any purpose other than that for which it was prepared.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Tim Muhlhausler CA, Registered Company Auditor

Director

26 September 2024



Southern Region Waste Resource Authority

Board Chairperson – Auditor Independence

I, Mark Booth, the person occupying the position of Chairperson of the Southern Region Waste Resource Authority Board, for the financial year ending, 30 June 2024, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the Southern Region Waste Resource Authority, Galpins, has not been engaged by the Southern Region Waste Resource Authority to provide services to the Southern Region Waste Resource Authority outside the scope of the audit functions under the Local Government Act 1999.

A handwritten signature in blue ink, appearing to be 'Mark Booth', is positioned above a horizontal line.

Mark Booth
Chairperson
Southern Region Waste Resource Authority

Dated 7 August 2024

Chief Executive Officer's Certificate of Compliance**Auditor Independence****Southern Region Waste Resource Authority**

I, Phu Nguyen, the person occupying the position of Chief Executive Officer of the City of Onkaparinga, for the financial year ending, 30 June 2024, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside the scope of the audit functions under the Local Government Act 1999.



Phu Nguyen
Chief Executive Officer
City of Onkaparinga

Dated 20 August 2024

Chief Executive Officer's Certificate of Compliance

Auditor Independence

Southern Region Waste Resource Authority

I, Tony Harrison, the person occupying the position of Chief Executive Officer of the City of Marion, for the financial year ending, 30 June 2024, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside the scope of the audit functions under the Local Government Act 1999.



Tony Harrison
Chief Executive Officer
City of Marion

06/08/2024

Dated

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.



Chief Executive Officer's Certificate of Compliance

Auditor Independence

Southern Region Waste Resource Authority

I, Roberto Bria, the person occupying the position of Chief Executive Officer of the City of Holdfast Bay, for the financial year ending, 30 June 2024, being a Constituent Council of the Southern Region Waste Resource Authority, do hereby certify, for the purposes of Regulation 22 (3) of the Local Government (Financial Management) Regulations 2011, that the auditor of the subsidiary, Galpins, has not been engaged by the subsidiary to provide services to the subsidiary outside the scope of the audit functions under the Local Government Act 1999.



Roberto Bria
Chief Executive Officer
City of Holdfast Bay

7 August 2024
Dated

ATTENDANCE AT BOARD MEETINGS

BOARD MEMBERS	MEETINGS HELD WHILST MEMBER	MEETINGS ATTENDED
CHAIRPERSON Mark Booth	7	7
CITY OF ONKAPARINGA Kirk Richardson	7	7
CITY OF ONKAPARINGA Jordan Pritchard	7	7
CITY OF MARION Angela Allison	7	7
CITY OF MARION Ray Barnwell	7	7
CITY OF HOLDFAST BAY Roberto Bria	7	7
CITY OF HOLDFAST BAY John Smedley	7	5

DEPUTY BOARD MEMBERS

Please Note: Deputy Members are only required to attend a Meeting when the Member is an apology

CITY OF ONKAPARINGA Heidi Greaves	7	0
CITY OF ONKAPARINGA Jessica Tucker	4	2
CITY OF MARION Ian Crossland	7	0
CITY OF HOLDFAST BAY Monique O'Donohue	7	0
CITY OF HOLDFAST BAY Pamela Jackson	7	1

ATTENDANCE AT AUDIT & RISK COMMITTEE MEETINGS

	MEETINGS HELD WHILST MEMBER	MEETINGS ATTENDED
DAVID POWELL Presiding Member <i>Appointed December 2023</i>	3	3
SAM SPADAVECCHIA <i>Term completed February 2024</i>	2	2
JOSH HUBBARD <i>Appointed August 2023</i>	5	5
TIM O'LOUGHLIN <i>Appointed September 2023</i>	4	3
MARK BOOTH	5	5

PERFORMANCE AGAINST BUSINESS PLAN

Each year SRWRA prepares an Annual Business Plan, detailing its actions and measures, that is submitted to the Constituent Councils.

AIMS, OBJECTIVES AND KEY MEASURES

RESOURCE RECOVERY ACTIONS	STATUS
Grow the customer base for SRWRA and its Joint Venturers	Complete
Implement year 1 of the Communication and Education Strategy	In Progress
Progress the development of the Circular Economy Park	In progress
Investigate options to increase diversion from landfill	Complete
Seek opportunities to source landfill cell construction and capping material from customers	Complete
Maximise the use of recovered resources on site	Complete
OPERATIONAL EXCELLENCE ACTIONS	STATUS
Continuously review and improve workplace safety systems	Complete
Maximise remaining landfill airspace	Complete
Maximise the compatible use of buffer land	In Progress
Continuous improvement of litter capture on site	Complete
Conduct organisational review to ensure SRWRA is positioned to meet our strategic objectives and future business needs such as buffer land development/EcoPark	Complete
GOVERNANCE & RISK ACTIONS	STATUS



AIMS, OBJECTIVES AND KEY MEASURES

Maintain a contemporary suite of policies	In Progress
Work in accordance with the Risk Management Policy and Framework	Complete
Implement a Records Management System	In Progress
Review and update the Work Emergency & Evacuation Plan	Complete
Board and Committee meetings are delivered as per the agreed timing and schedule	Complete
The Annual Business Plan and Budget is prepared, reviewed, and reported and adopted in accordance with statutory timelines	Complete

WORK HEALTH AND SAFETY

LOST TIME INJURIES

At SRWRA safety is part of our culture, a value considered with each decision made by management and staff. SRWRA is committed to providing a healthy and safe work environment that minimises the risk of injury or illness arising from work activities.

SRWRA recorded one lost time injury (LTI) in 2023-2024 which is an increase over the previous twelve months when no LTI's were recorded.

Annual lost time injuries:

ANNUAL LOST TIME INJURIES

(Lost time injuries represent one complete shift or more of lost time)

2021 - 2022	2022 - 2023	2023 - 2024
1	0	1

INJURY MANAGEMENT

SRWRA received one worker compensation claim during 2023-2024. This is an increase in claims lodged this year compared to the previous year, which had zero compensation claims lodged.



PROCUREMENT

SRWRA is committed to a fair, transparent and accountable process when acquiring goods and services, consistent with Section 49 of the Local Government Act 1999.

Each year goods and services are procured to support the delivery of the Annual Business Plan and Budget. The SRWRA Board has adopted the Procurement Policy to govern all procurement activities, excluding the purchase and disposal of land and other assets owned by the Authority.

In certain circumstances, the Authority may, after approval from its Board, waive application of this Policy and pursue a method which will bring the best outcome for the SRWRA. The Authority must record its reasons in writing for waiving application of this Policy.

Annual procurement performance:

ANNUAL PROCUREMENT PERFORMANCE

**NUMBER OF PROCUREMENT
EVENTS**

531

**NUMBER OF PROCUREMENT
POLICY WAIVERS**

2

Key reasons for the granting of Procurement Policy waivers in the last 12 months include:

- the best value for money outcome for SRWRA
- the limited size of the market and the number of credible suppliers



SRWRA CONSTITUENT
COUNCILS



SRWRA

112 Bakewell Drive
Seaford Heights SA 5169

T 08 8327 0304

E info@srwra.com.au

W srwra.com.au/contact

Item No: 15.3
Subject: **2023-24 ANNUAL REPORT**

Summary

Council's Annual Report is a legislative requirement under Section 131 of the Local Government Act 1999. The information contained within the publication provides legislators and the community with assurance that the City of Holdfast Bay is meeting its strategic and governance requirements. The publication also provides a detailed overview of the Council's services and achievements during the year.

The 2023-24 Annual Report has been prepared to meet all statutory requirements. The report shows that Council has continued to deliver quality and improved services and facilities to its community.

Recommendation

That Council adopts the 2023-24 Annual Report as recommended by the Audit and Risk Committee at their meeting on the 16 October 2024, subject to design and minor alterations and the inclusion of the audited financial statements of Council along with those of Council's regional subsidiary, the Southern Region Waste Resource Authority.

Background

Section 131 of the *Local Government Act 1999* requires Council to prepare and adopt an Annual Report each year by 30 November. The Report must reflect the progress in reaching its strategic and financial goals in an appropriately governed manner.

A copy of the adopted Annual Report must be submitted by Council to the Presiding Members of both Houses of Parliament, the Parliamentary Library, State Library and National Library as well as the SA Local Government Grants Commission by 31 December.

The Audit and Risk Committee reviewed a draft of the 2023-24 Annual Report at its meeting of 16 October and have recommended its adoption.

Report

The draft 2023-24 Annual Report meets all the requirements of the *Local Government Act 1999* and provides an overview of Council's substantial achievements.

Refer Attachment 1

This annual report is part of a strategic planning and reporting framework that guides Council's direction and measures our performance against the goals set out in the Strategic Plan titled *Our Holdfast 2050+*.

This report records our achievements in line with the ambitious program of work outlined in our Annual Business Plan 2023-24. It reports on our performance compared to last financial year's budget and strategic aims.

Achievements

This year was notable for the number of awards and accolades received by council. These included:

- The Signal Fires event that was held as a part of the 2023 Proclamation Day activities was named the winner of the Excellence in Community Partnerships and Collaboration, which were announced at the Local Government Professionals Australia 23rd Annual Leadership Excellence Awards.

This event included a series of signal fires which were lit on the beach along Holdfast Bay's coastline. The signal fires were part of a joint approach by the Kurna Nation, Firesticks and Council and took many months of planning and collaboration which culminated on 28 December in what was a poignant and significant cultural event that we are proud to have been involved with.

- Members of our Field Services team won a national award for Excellence in Sports Fields and Grounds Management presented by The Australian Sports Turf Managers Association.

The award recognised the work they do to maintain the excellent playing surface at Glenelg Oval, which plays hosts to both winter and summer sports, namely football and cricket, as well as school sports days and other community activities.

- The Holdfast Habitat Heroes, our environmental volunteers, received a special commendation in the Invasive Species Council's 2023 Froggatt Award.

These annual awards are given to those who have made a major contribution to protecting Australia's native plants and animals, ecosystems and people from invasive species and the Holdfast Habitat Heroes have been proactively working over the past 15 years to identify and control invasive species in the dunes.

- In September 2023, at the Institute of Public Works Engineering Australasia South Australia Excellence Awards, the Pine Gully Restoration project won the category of Excellence in Water Project. This was in recognition of the transformation and restoration of this hidden natural space for the community to enjoy through significant stormwater, revegetation, access and amenity improvements.
- The Glenelg Ice Cream Festival was a finalist in the Tourism Industry Council South Australia 2023 South Australian Tourism Awards, in the Festivals and Events category, which recognises festivals and events that enhance the profile, awareness and appeal of the destination they are held in, as well as creating economic impact, increased visitation and community involvement.
- At the recent SA Volunteer Awards, organised by Volunteering SA and NT, our Volunteer Services Coordinator was shortlisted for Volunteer Manager of the Year

award. This award honours a volunteer manager for their outstanding contributions to the profession and we are lucky to have more than 300 volunteers who contribute so much to our community.

Some highlights in support of the Council's Strategic Plan *Our Holdfast 2050+* included:

- Glenelg Oval masterplan works were completed after three years. This was a \$58 million project which attracted funding from SACA, the AFL, Department of Education, the Local Government Infrastructure Partnership Program (LGIPP) through the SA Government and the Local Roads and Community Infrastructure Program (LRCI) through the Federal Government.
- Council has taken on responsibility for managing the Holdfast Bay and Glenelg North Community Centres. These will provide increased opportunities to increase their usage and develop these into multi-purpose hubs.
- The Kingston Park Kiosk was completed after two years of planning and construction. This \$1.4 million project was opened in March 2024 with the NEST kiosk already proving extremely popular with locals and visitors.
- Council entered into an agreement for the Resilient South Regional Climate Action Plan. This was officially launched by Minister Susan Close, Minister for Climate, Environment and Water, and Mayors Amanda Wilson, Moira Were AM, Kris Hanna and Heather Holmes-Ross in March 2024.
- The development and rollout of Council's Request Management System (RMS). The RMS is a centralised system to manage all community and internal requests. The design of RMS reduces reliance on emails and improves service delivery through better tracking and data-driven decision-making.
- The Brighton and Glenelg Libraries had 187,423 visits which is five% up on the previous year. This means that 12,387 members average 15 visits per year. Continuing a trend of increasing interest in digital mediums, there were 428,349 items borrowed, including 326,494 physical items and 101,855 digital items.
- There were 18,571 children and families who took part in early literacy programs exploring new words with Wriggle and Rhyme and Words Grow Minds, discovering science in STEM sessions, fun holiday programs, Play and Stay Saturdays and testing their skill at the gaming zone.

In addition, the teams responsible for maintenance and renewal of our assets delivered the following:

- 5,576 linear metres of roads were resealed
- 4,150 linear metres of kerbs were renewed
- 3,927 linear metres of footpaths were repaired
- 91 kerb ramps were upgraded to meet Disability Discrimination Act (DDA) requirements.

These achievements have been accomplished within tight financial controls with all indicators well within targets.

The Annual Report will be updated to include the audited financial statements of Council along with those of Council's regional subsidiary, the Southern Region Waste Resource Authority. They will be incorporated into the Annual Report 2023-24 once Council has adopted the General Purpose Financial Reports for the year ending 30 June 2024, as required under Section 126(4)(a) of the Local Government Act 1999, and found them to present fairly the state of affairs of the Council as required under the Local Government (Financial Management) Regulations 2011.

As in previous years, this year's Annual Report will be provided in an electronic format on the Council's website with a limited number of printed copies available upon request.

A copy of the adopted Annual Report must be submitted by Council to the Presiding Members of both Houses of Parliament, the Parliamentary Library, State Library and National Library as well as the SA Local Government Grants Commission by 31 December.

Budget

The cost of design, printing and publishing of the Annual Report is incorporated in the 2024-25 Budget.

Life Cycle Costs

Not applicable

Strategic Plan

The Annual Report describes progress toward achieving outcomes in Council's strategic plan Our Holdfast 2050+. It describes activities undertaken against the 2023-24 Annual Business Plan, Our Plan for Our Place.

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 131

Written By: Corporate and Service Planning Lead

General Manager: Strategy and Corporate, Sharon Wachtel

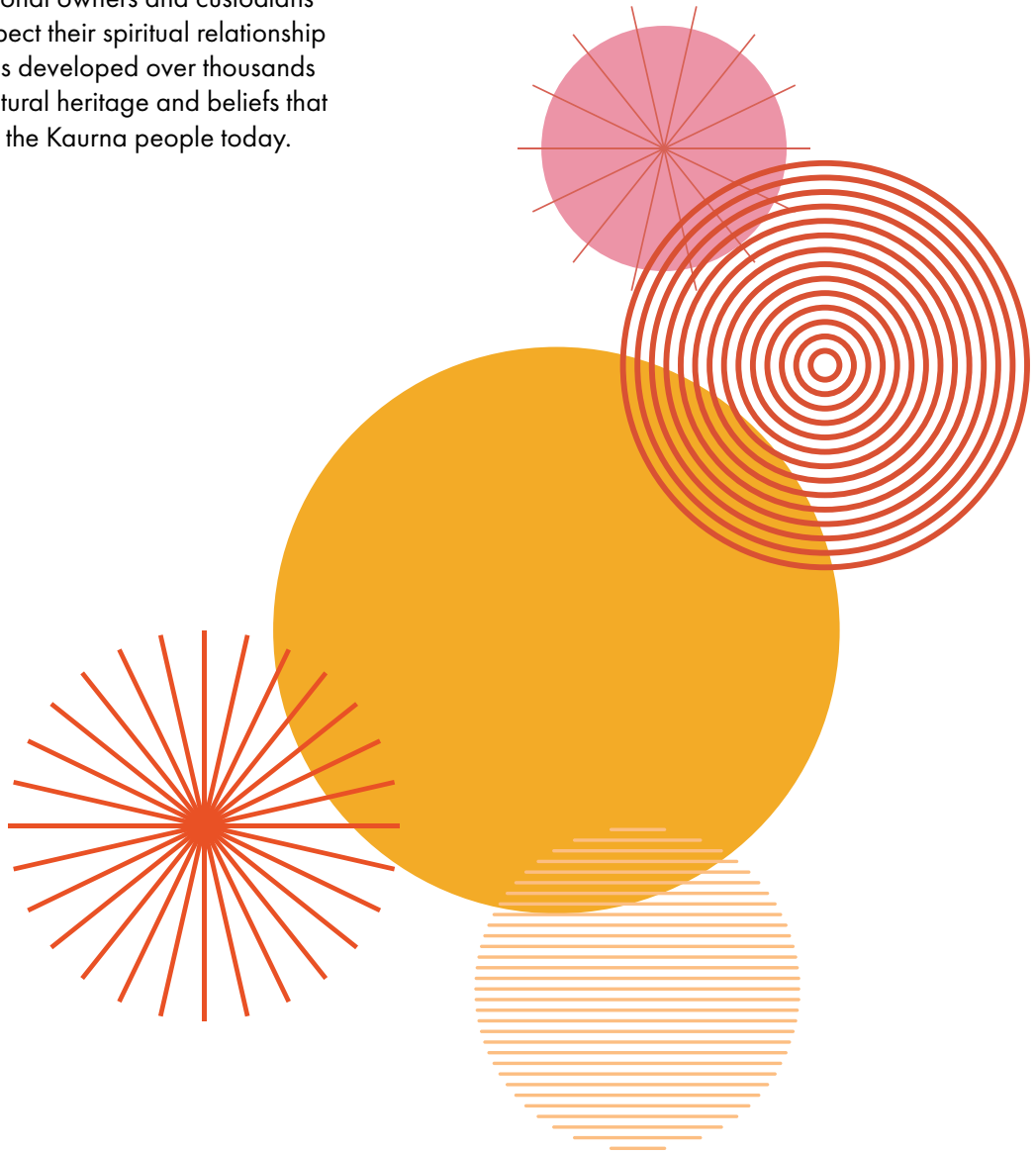
Attachment 1

Our Holdfast Annual Report 2023-24



Acknowledgment to Country

The City of Holdfast Bay acknowledges the Kaurna People as the traditional owners and custodians of the land. We respect their spiritual relationship with country that has developed over thousands of years and the cultural heritage and beliefs that remain important to the Kaurna people today.



Welcome to Our Holdfast

This annual report is part of a strategic planning and reporting framework that guides Council's direction and measures our performance against the goals set out in the City of Holdfast Bay strategic plan—*Our Holdfast 2050+*.

This report records our achievements in line with the ambitious program of work outlined in the *Our Plan for Our Place Annual Business Plan 2023–24*.

Our Vision

In Council's Strategic Plan *Our Holdfast 2050+* the vision is:

Protecting our heritage and beautiful coast, while creating a welcoming and healthy place for all in South Australia's most sustainable city.

Contents

Our Holdfast	6
Our Community	7
Message From The Mayor	8
Message From The CEO	11
2023–24 Highlights	14
A Day In The Life	15
Quality Of Life Survey Results (2023)	16
Our Holdfast 2050+	19
Wellbeing	20

Sustainability	38
Innovation	58
Strategic Management	72
Council of the City of Holdfast Bay	84
Decision Making Structure	90
Corporation of the City of Holdfast Bay	100
Transparency	106
Audited Financial Statements	116
Southern Region Waste Resource Authority Annual Report	168



Our Holdfast

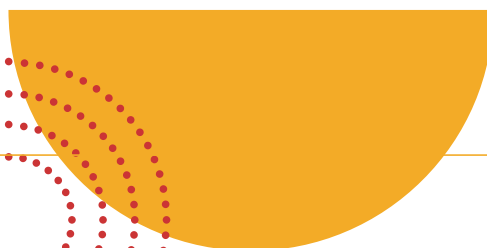
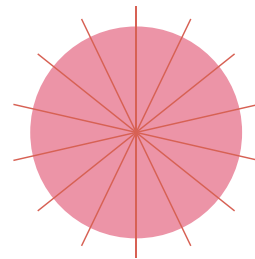
Adelaide's Favourite Coastal Destination

For 65,000 years, Aboriginal people have inhabited the vast lands of Australia. The coastal environment of Holdfast Bay, with its freshwater lagoons and abundant plant and animal resources, was used for millennia as a meeting place for cultural celebrations, ceremony, and trade by the local Kurna people. It continues to be a place of significant Kurna cultural heritage.

In 1836, Colonel William Light arrived on a ship named Rapid to survey the South Australian coast in search of a place for settlement. While the Rapid stood offshore near the mouth of the Patawalonga River, a storm blew in and the anchor held. Colonel Light consequently named the bay 'Holdfast Bay'.

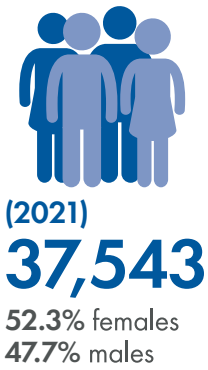
The Province of South Australia was proclaimed at Pathawilyangga in 1836, which became the municipality of Glenelg in 1855. Wituwaringga became the municipality of Brighton in 1858. In 1997, the City of Holdfast Bay was formed through the amalgamation of the Glenelg and Brighton councils.

Located just eleven kilometres from Adelaide's city centre and five minutes from Adelaide Airport, our city is now home to over 37,000 people and one of the most celebrated places to live, work and visit in the Adelaide metropolitan area. It boasts a beautiful natural environment; high-quality recreation and community facilities; superior health and education options; a vibrant tourism sector; thriving retail precincts; and a small light industrial area.



Our Community

TOTAL POPULATION



VEHICLE USAGE

Private car is the most common travel method for journeys to work (80%). Public transport accounts for 8.5% and active travel (walking and cycling) 5%



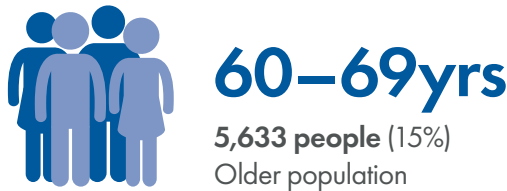
SNAPSHOT



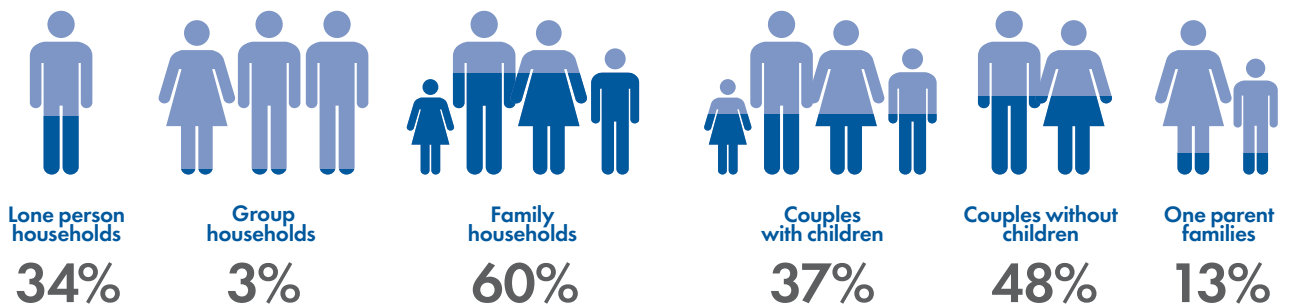
MEDIAN AGE



MOST COMMON AGE GROUP



HOUSEHOLD TYPES



OF THE 60% FAMILY HOUSEHOLDS

Source: ABS 2021

Message from the Mayor

Welcome to the City of Holdfast Bay's Annual Report for 2023–24.

Our achievement's year-on-year are always impressive and only when we look back and reflect on the past 12 months, do we realise just how many great things we have achieved – both as a Council and as a community.

This year, more so than before, we celebrated a number of firsts – including a world-first – across many different areas of Council's business.

For the first time in its history, the 2024 Adelaide Festival was launched outside the city and opened on a warm February night on Glenelg Beach with the Australian and world premiere of Baleen Moondjan.

This major event, by creative visionary Stephen Page, was a celebration of our First Nations' stories and culture and the sacred resilience of Country.

Events of this nature contribute to Council's strategic aspirations to be recognised as the most vibrant arts and culture hub outside of the city centre.

Glenelg Beach was also the site for another Australian debut as part of the Adelaide Festival program of events. This came in the form of a life-size, hyper-real sperm whale which 'beached' on our sandy shores over the March long-weekend.

Called 'Whale', the theatre piece blurred the line between reality and fiction and brought with it a powerful statement about the environment and climate change.

It also attracted more than 100,000 people to the Bay over a weekend and garnered significant media coverage, locally and internationally.

Glenelg also played host to another arts festival during the winter of 2023, thanks to a collaboration with the producers from Gluttony, of Adelaide Fringe fame.

The Glenelg Winter Arts Festival held at Colley Reserve marked a significant shift from the traditional ice-skating model to a vibrant cultural celebration which attracted approximately 25,000 attendees who enjoyed a diverse line-up of 39 shows and workshops.

This two-week event enhanced Glenelg's reputation as a dynamic off-season destination and importantly, integrated local culture and commerce by hosting food stalls by Jetty Road, Glenelg traders, which in turn supported local businesses and enriched the festival experience.

There was a significant injection into the local economy, with an estimated \$24.8 million spent in Glenelg during the festival period, which was a 14% increase compared to the previous year's winter event.

The festival's success in drawing both locals and tourists underscored its potential as a staple in Adelaide's cultural calendar.

When Council developed its vision for the city, contained in *Our Holdfast 2050+*, a priority was to ensure Holdfast Bay remains a welcoming and healthy place for all.

This spirit of inclusion was evident this year across a range of activities, but none more so than the Kaurua signal fires event to mark Proclamation Day and the accessible beach days held over the summer months.



On 28 December 2023, months of planning unfolded with a series of signal fires lit on the beach along Holdfast Bay's coastline, which followed the traditional Proclamation Day commemoration at the Old Gum Tree Reserve at Glenelg North.

Kurna Elders and the Kurna fire team from Firesticks - an Indigenous alliance across Australia reviving cultural burning and landscape management - with support from the City of Holdfast Bay, led this significant cultural event which the wider community was invited to take part in.

The signal fires were part of a joint approach by the Kurna Nation, Firesticks and Council to provide further knowledge, truth-telling and education to our community around the significance of Proclamation Day, which signifies the founding of South Australia.

The revival of this cultural practice by Kurna, which is a practice shared by many Aboriginal groups across Australia, acknowledged acts that took place in 1836, upon the arrival of colonial ships along South Australia's coastline.

The City of Holdfast Bay has built a respectful relationship with Kurna, based on trust and a shared vision – to present the truth of colonial South Australia and the truth from a Kurna perspective, equally.

Inclusion and accessibility were key features of the five accessible beach day events held over the 2023–24 summer months at Glenelg.

The City of Holdfast Bay partnered with Paraquad South Australia and community volunteers to support more than 35 individuals to access the beach. In January 2024, the events were relocated to the newly constructed Disability Discrimination

Act (DDA) compliant ramp close to the Glenelg Jetty, and after an initial two-week trial of leaving the accessible mats out around the clock, they remained available for the rest of the season.

Making our public realm accessible is a critical part of including everyone in our city and it was so lovely to see the joy on the faces of people able to access the beach, who previously couldn't do so.

Accessibility is a key feature of the improvements at Glenelg Oval, which have taken place over many years.

Most recently, stages three and four of the masterplan were completed with new public toilets, including an accessible toilet, along with improved wheelchair access, spectator viewing area with a dedicated wheelchair viewing area and new cricket practice facilities for the Glenelg District Cricket Club.

It was also great to see the Glenelg Football Club win the 2023 SANFL Grand Final, which provided a significant boost to community pride.

Next to the oval, Margaret Messenger Reserve was upgraded with new fitness stations, a 3x3 basketball court and mini soccer goals with improved connectivity to Glenelg Oval.

This year, we began work on a much-improved Seacliff amenities block, which again has a focus on accessibility for all.

The new building includes five unisex toilets, one disability toilet and shower, an outdoor public shower area and handwashing station and improved beach ramp access for pedestrians and surf club vehicles onto our southern beaches.

Message from the Mayor

An important aspect of the project is an upgrade of the area surrounding the new amenities building which will create continuous widened footpaths with more circulation space to improve access to the amenities area and beach for people with disabilities.

Another significant development in the area was the completion of the new kiosk at nearby Kingston Park.

Named Nest, it is located right next to the Brighton Beachfront Holiday Park with absolute beachfront views – and is accessible from the Coast Path or via the car park next to the holiday park.

Completed in April 2024, this beautiful new building includes indoor dining for 40 patrons, 42 seats in a shaded outdoor area, a takeaway servery, and both ambulant and disabled toilets.

Our connection to the coastline and our natural environment means that caring for our patch of the world is a constant area of focus in all that we do.

Council's comprehensive Green Living Rebates program was expanded further when we became the first Council on mainland Australia to offer rebates for e-bikes, which is helping us achieve our strategic goals of reducing community greenhouse gas emissions and increasing active transport.

The rebates came about when two electric cargo bike enthusiasts approached Council to suggest such a rebate and were pleasantly surprised that their idea was able to be instituted the next day.

Residents of the City of Holdfast Bay can now claim rebates of \$200 on e-bikes and regular cargo bikes. Rebates of \$300 are on offer for electric cargo bikes. This is now being promoted through local bike shops and was highlighted in an online feature article by the national organisation Bicycle Network.

Efforts to minimise waste sent to landfill are an important part of minimising climate change, but on the other side of the ledger we must also prepare for its impacts.

I was proud to launch the *Resilient South Regional Climate Action Plan 2024–29* alongside the Minister for Climate, Environment and Water, Susan Close, and the mayors of the cities of Marion, Mitcham and Onkaparinga in March 2024.

This plan provides a strategic roadmap for the next five years and is our collective commitment to continue to create a climate resilient region for southern Adelaide, with healthy and diverse natural environments, low emissions and connected communities.



Amanda Wilson
Mayor
City of Holdfast

Message from the CEO

I am delighted to provide this message for the 2024–25 Annual Report as acting Chief Executive Officer of the City of Holdfast Bay. I took on this role in August 2024 after the retirement of our former CEO Roberto Bria.

I had the pleasure of working with Roberto for eight years, firstly as a colleague when he was a General Manager like myself, and then for the past six years after he was appointed CEO.

Over my many years with City of Holdfast Bay, I have seen the professional, highly skilled and committed staff we are lucky to have in our organisation and who all strive to make Holdfast Bay a wonderful place to live, work, stay and play.

In this past year, it has been a delight to see that many of them have been nominated for, or won, significant accolades or awards for projects, collaborations and initiatives – all of which are well deserving of further recognition.

This year’s awards and recognition were many and varied.

As mentioned in the Mayor’s Message, the 2023 Proclamation Day events included a series of signal fires which were lit on the beach along Holdfast Bay’s coastline.

The signal fires were part of a joint approach by the Kurna Nation, Firesticks and Council and took many months of planning and collaboration which culminated on 28 December in what was a poignant and significant cultural event that we are proud to have been involved with.

This event was named the winner of the Excellence in Community Partnerships and Collaboration, which were announced at the Local Government Professionals Australia 23rd Annual Leadership Excellence Awards.

Notably at these awards, the City of Holdfast Bay had three finalists in different categories, which is the equal second highest number of finalists in South Australia.

Members of Council’s Assets team were finalists in the Excellence in Infrastructure Delivery award for the Pine Gully Restoration project.

And our Council-wide implementation of weekly green-lid FOGO (food organics garden organics) collections was among finalists for the Excellence in Environmental Leadership and Sustainability category.

On the national stage, members of our Field Services team won a national award for Excellence in Sports Fields and Grounds Management presented by The Australian Sports Turf Managers Association.

The award recognised the work they do to maintain the excellent playing surface at Glenelg Oval, which plays hosts to both winter and summer sports, namely football and cricket, as well as school sports days and other community activities.

At the recent SA Volunteer Awards, organised by Volunteering SA and NT, our Volunteer Services Coordinator was shortlisted for Volunteer Manager of the Year award.

This award honours a volunteer manager for their outstanding contributions to the profession and we are lucky to have more than 300 volunteers who contribute so much to our community.

In the past year, our volunteers have dedicated approximately 59,400 hours this past year, translating to an economic value of \$2.769 million. The contribution our volunteers make is invaluable and they are greatly appreciated by Council and our community.

This year, inclusive participation and integrating volunteers in diverse roles across the city was

Message from the CEO

the focus of the volunteer program, which resulted in expanded opportunities to support community members with disabilities.

A new initiative in collaboration with Minda Inc, to integrate people living with intellectual disabilities into volunteering roles, saw five volunteers successfully placed with plans for further expansion.

It also established reciprocal volunteering opportunities with Minda Inc to enhance the range of roles available and further enrich community service options.

The Holdfast Habitat Heroes, our environmental volunteers, received a special commendation in the Invasive Species Council's 2023 Froggatt Award.

These annual awards are given to those who have made a major contribution to protecting Australia's native plants and animals, ecosystems and people from invasive species and the Holdfast Habitat Heroes have been proactively working over the past 15 years to identify and control invasive species in the dunes.

In September 2023, at the Institute of Public Works Engineering Australasia South Australia Excellence Awards, the Pine Gully Restoration project won the category of Excellence in Water Project. This was in recognition of the transformation and restoration of this hidden natural space for the community to enjoy through significant stormwater, revegetation, access and amenity improvements.

The Glenelg Ice Cream Festival was a finalist in the Tourism Industry Council South Australia 2023 South Australian Tourism Awards, in the Festivals and Events category, which recognises festivals and events that enhance the profile, awareness and appeal of the destination they are held in, as well as creating economic impact, increased visitation and community involvement.

The Ice Cream Festival has become a staple on our summer event's calendar, with an estimated 40,000 people flocking to Jetty Road, Glenelg and the foreshore this year with plans now well underway for the 2025 event.

As well as awards and recognition, Council has been at the forefront of significant changes and has proven itself a leader time and time again.

The City of Holdfast Bay was the first council in South Australia to change its bin collection frequencies so that red-lid landfill bins are collected fortnightly and green-lid Food Organics Garden Organics (FOGO) bins are collected weekly.

This enabled our community to reach an outstanding 71% diversion of waste away from landfill – a South Australian first which has also prompted other councils to trial their own weekly FOGO bin collections.

This outstanding effort by our community also achieved a reduction in greenhouse gases that are produced when food and other organic items are sent to landfill.

Residents can now choose from several flexible waste collection options if they need to choose to upsize a bin or stay with the old service, but it is heartening to see 73% of residents participating in the sustainable service.

This commitment to reduce landfill was further supported by a grant from Green Industries SA for the installation of three trial public FOGO bins, which have been installed in Glenelg's Moseley Square and Chapel Plaza and next to the Brighton jetty.

These green FOGO bins are positioned with normal landfill and recycling bins, which have shelves on the side for 10c cans and bottles. All compostable items can go in these new bins,

including wooden cutlery, bamboo and cardboard food containers, compostable cups and food scraps. These bins make it easier to keep waste out of landfill, diverting appropriate contents to industrial composting for South Australian farmers.

As well as being a fabulous place to live, work and play for residents, we are in the unique position of being one of the most visited places in the metropolitan area.

Data from Tourism Research Australia shows that Holdfast Bay attracted more than 1.3 million visitors, who stayed 554,000 nights and contributed \$316 million in visitor expenditure towards the local economy.

The visitor economy continues to be important particularly for our traders and businesses. Most of these are small businesses that employ many local people and are supported by visitors and residents alike.

Creating a welcoming and healthy place for all also saw a range of activities aimed at younger people in our community. While older people do make up a significant proportion of our demographic, as a small geographic area with 10 schools, we also have an important component of young people in our city.

This year saw the launch of new youth programs, co-designed with members of the HoldUp Youth Committee, which specifically targeted teenagers and engaged 120 young participants in various activities.

Programs included entrepreneurial opportunities through the expansion of youth maker markets and a SWOTVAC (study without teaching vacation) care pack initiative, which engaged close to 300 senior high school and university students. This program was aimed at alleviating stress during the exam periods and promoting mental health awareness.

In 2023–24, two of the city’s community centres transitioned back to Council management. The Holdfast Bay Community Centre was previously managed by the YMCA and the Glenelg North Community Centre by the Glenelg Brass Band.

The move back to Council management created an opportunity to enhance the services provided and hopefully broaden their appeal to a wide cross section of the community. This strategic move ensures that these centres continue to deliver outstanding outcomes and contribute positively to our community's wellbeing.

The teams responsible for maintenance and renewal of our assets once again delivered an extraordinary number of projects across the city.

More than 5,576 linear meters of roads were resealed; 4,150 linear meters of kerbs were renewed; 3,927 linear metres of footpaths were repaired and 91 kerb ramps were upgraded to meet Disability Discrimination Act (DDA) requirements.

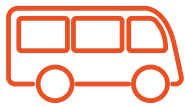
The construction of a signalised koala crossing on King George Avenue, Hove adjacent the McAuley Community School was also completed. This project significantly improved pedestrian safety for students and for people who frequent the Holdfast Bay Community Centre.



Pamela Jackson
Chief Executive Officer
(Acting)
City of Holdfast Bay

2023–24 Highlights

In 2023–24:



7,930

community transport trips helped residents get out and about



5,535

Holdfast Hounds were registered and 57 animals were reunited with their owners



551

people were supported to live safely and healthily at home with Alwyndor's home care packages



100%

renewable electricity used by Council



4,459

immunisations were administered at our local clinics



428,349

library items were lent



62

Youth Achievement sponsorship grants totalling \$9,250



34

Community Grants issued totalling \$41,010



297

invaluable volunteers contributed 59,400 hours within council programs (\$2.76 million economic value)



43,400

phone enquiries resolved



21

local businesses received shopfront grants

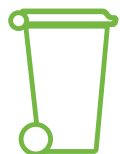


1,366,000

people visited Holdfast Bay

804

street trees were planted



70%

of waste was diverted from landfill



539

events held at Partridge House



1,000+

local businesses can be found on the Holdfast Bay Business Directory and MyHoldfast App

600,000+

people attended Holdfast Bay hosted events



17

bus stops improved



5,576

linear metres of road, 4,150 linear metres of kerb and 3,927 linear metres of footpath were maintained or replaced



964

development applications were processed



310

new dwellings were approved (valued at \$214 million)



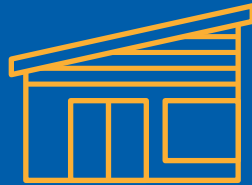
A Day in the Life

Did you know that on a normal day in the City of Holdfast Bay:

Nearly
1,224
items are
borrowed from
our libraries at
Glenelg and Brighton



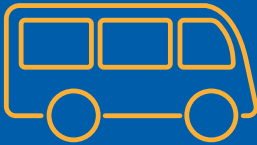
More than
198
people attend our
four Community
Centres



535
people visit
the libraries



32 trips on the
Community Wellbeing bus

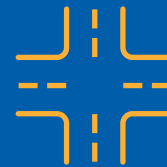


Maintenance and other works
are carried out at Glenelg Oval
by our Open Spaces team

7,200
bins lifts for residential
and business
waste collection



**22 linear
metres**
of roads resealed

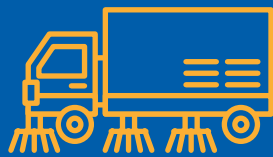


60
separate
cleaning services
are conducted at
council buildings



Each of our
31 public
toilet facilities
are serviced
and cleaned

Our two Jetty
Roads at Glenelg
and Brighton
are serviced by
street sweepers



**17
linear
metres**
of kerbs renewed



3
trees
planted



**16
linear
metres**
of footpaths
repaired

174 phone calls and
137 emails are
responded to by our
Customer Service team



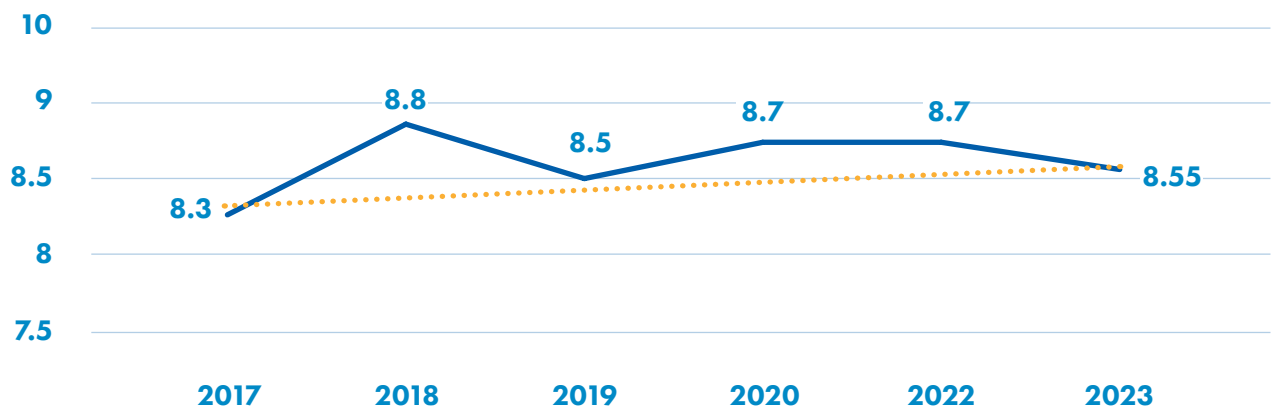
3,736
page views on
our website

4 Development
Applications are
processed and
120 online forms
are received

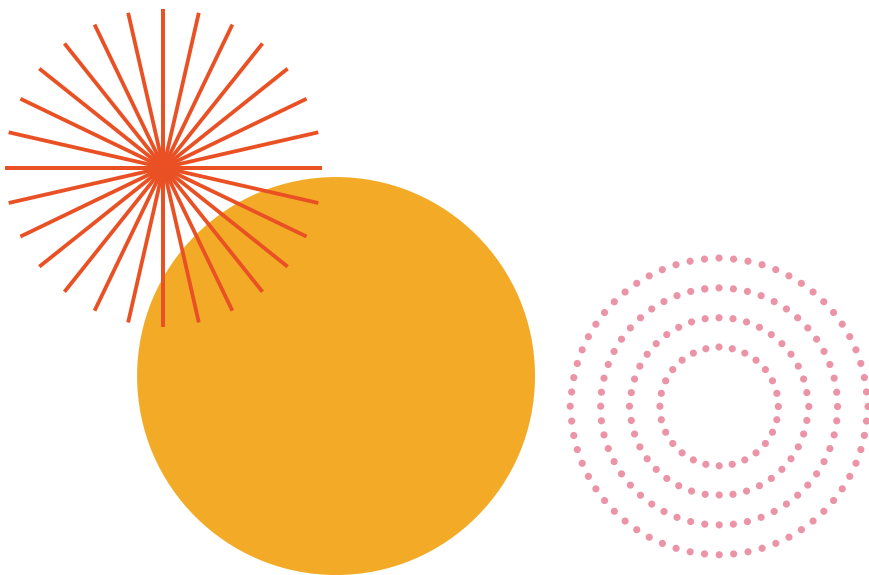


73 requests
completed
by our Field
Services team

Quality of Life Survey Results (2023)



The graph above shows that over the last six surveys the quality of life has remained very high with residents consistently rating Holdfast Bay as a great place to live.



How you rated your council out of 10 (2023):

COMMUNITY



8.6

Providing library services



8.3

Providing sporting facilities



7.5

Delivering services for the elderly and people with a disability



8.1

Providing programs and services that encourage a healthy and active lifestyle



7.8

Providing arts and cultural experiences

PLACEMAKING



7.1

Maintaining roads and kerbing



7.55

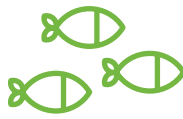
Maintaining cycle networks



8.7

Access to shops, services and open space

ENVIRONMENT



8.1

Maintaining beaches and coastal areas



8.2

Providing adequate waste management services



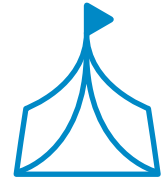
Overall rating of Holdfast Bay as a place to live

ECONOMY



7.8

Encouraging a diverse range of businesses and services in the area



7.85

Supporting and promoting tourism and events

CULTURE



6.95

Council provides good financial management and value for rates



7.2

Overall satisfaction with the quality of service and performance of the council



8.3

Maintaining well laid out parks and reserves



7.6

Providing programs that foster social interaction and community wellbeing



8.0

Providing a sense of safety in neighbourhoods

This survey was conducted in May 2023 and reported in June 2023. In 2024–25 Council will institute a new type of community survey. As times have changed and people access information in very different ways it is important that our community surveys keep pace. The new survey will seek to engage a broader cross section of the community and focus more on the activities which Council provides or can influence.



Our Holdfast 2050+

In November 2021 Council adopted a new Strategic Plan titled *Our Holdfast 2050+*. This Plan came into effect on 1 January 2022.

This Strategic Plan was in direct response to changing conditions and being set up to respond to an uncertain future. While change has occurred throughout human history, we are living in a world characterised by:

- › V = Volatility: the nature, speed and dynamics of change, forces and catalysts.
- › U = Uncertainty: the lack of predictability, prospects for surprise, and awareness and understanding of issues and events.
- › C = Complexity: the multiplex of forces, no cause-and-effect chain and confusion.
- › A = Ambiguity: the haziness of reality, the potential for misreads, and mixed meanings of conditions.

These VUCA conditions are amplified by advancing technologies, changing needs and social values and increased expectations.

In developing *Our Holdfast 2050+*, Council considered what long term challenges may be expected and how to best address them. These include challenges such as climate change and infill development, which could have the potential to erode the quality of life in Holdfast Bay over the medium to long term.

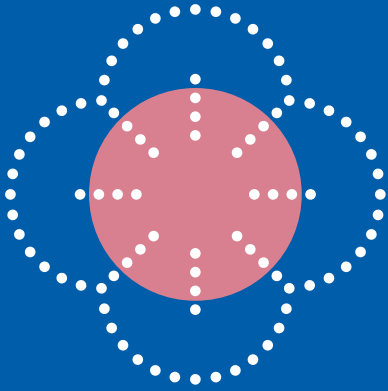
Our Holdfast 2050+ has a focus on community—the people of Holdfast Bay as well as important infrastructure and assets. This recognises the need for a long-term, ambitious vision while allowing sufficient flexibility to adapt as conditions change and as our knowledge improves. *Our Holdfast 2050+* captures the spirit of these aspirations for everyone who lives, works and plays in the City of Holdfast Bay. The vision for *Our Holdfast 2050+* is:

Protecting our heritage and beautiful coast, while creating a welcoming and healthy place for all in South Australia's most sustainable city.

This is supported by three focus areas:

- › **Wellbeing**
Good health and economic success in an environment and a community that supports wellbeing.
- › **Sustainability**
A city, economy and community that is resilient and sustainable.
- › **Innovation**
A thriving economy and community that values life-long education, research, creativity and entrepreneurialism.

The focus of *Our Holdfast 2050+* is on the city as a whole and the communities that work, live and play within it. To deliver this Plan the operations of the Council itself requires its own focus.



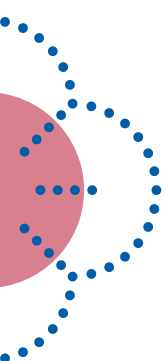
Wellbeing

Good health and economic success in an environment and a community that supports wellbeing.

Kaurna Heritage and Culture

The City of Holdfast Bay continues to foster and strengthen relationships with the Kaurna people to honour, promote and protect their culture, heritage and connection to the land. Some activities include:

- › Regular meetings were held with Kaurna Elders to discuss Council projects and cultural initiatives and deliver outcomes that strengthen our communities' understanding of Kaurna culture, connection to place and our shared history.
- › Welcome to Country and/or Acknowledgement of Country continue to be embedded in community events and civic ceremonies.
- › Council provided a variety of workshops and training including cultural awareness, cultural heritage workshops and arts and cultural activities. These initiatives encouraged cultural learning and sharing and provided a greater understanding and respect for Aboriginal heritage and culture and the significant sites throughout the city.
- › Kaurna Nation led the cultural focus of the 187th Proclamation Day ceremony at the Old Gum Tree on 28 December 2023, building upon the collaborative approach between Council and Kaurna to share our joint histories. This year's Proclamation Day commemorations for the first time, included a series of signal fires lit on the beach along Holdfast Bay's coastline. Kaurna Elders and the Kaurna Fire team from Firesticks – an Indigenous alliance across Australia reviving cultural burning and landscape management – with support from the City of Holdfast Bay, led this significant cultural event which the wider community were invited to take part in. At the 23rd Annual Local Government Professionals Australia Leadership Excellence Awards, Signal Fires won the Excellence in Community Partnerships and Collaboration award.
- › Identifying and managing cultural monitoring for projects on areas of Kaurna cultural heritage, as set out in The Heritage Research and Procedures Report.
- › Dual naming signage was applied on reserves and cultural sites throughout the city.
- › Reprinting and distribution of the 'On Kaurna Land' and Acknowledgement to Country cards that continue to be offered free to local residents, businesses and community organisations.



Wellbeing

Community Sport and Recreation

Club Development

Council continued to assist and support local sporting clubs and recreation groups to develop positive and sustainable club management. This was achieved through workshops that support strategic planning, volunteer management, financial management and succession planning. Council also worked with individual clubs including the Brighton and Seacliff Yacht Club to progress grant funding opportunities for facility upgrades.

Glenelg Oval Masterplan

Stages three and four of the Glenelg Oval masterplan were completed with the upgrades to Margaret Messenger Reserve and new playspace/fitness stations installed, along with a new 3x3 basketball court and mini soccer goals. New public toilets including an accessible toilet were also constructed, along with improved wheelchair access, spectator viewing areas and new cricket practice facilities for the Glenelg District Cricket Club.

Somerton Park Tennis Club

The upgrades to the Somerton Park Tennis Club commenced including the reconstruction of all six courts, new competition standard lighting and new fencing. The upgrades will be completed in time for the 2024–25 summer season and will enable the club to host night matches, training and social tennis.

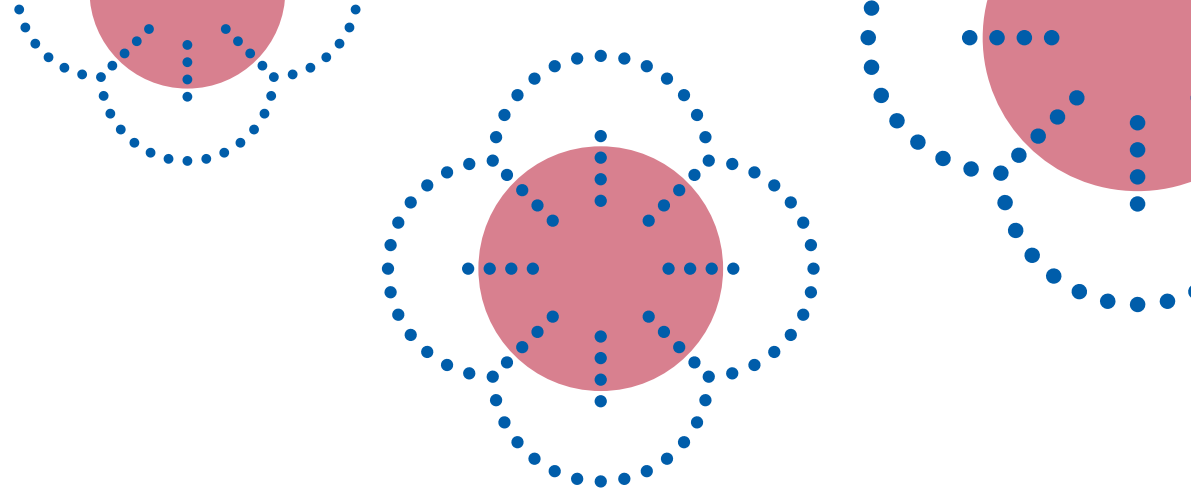
Sporting and Community Club Leases and Licences

Council manages approximately 80 leases and licences that provide accommodation and facilities for the city's sporting and community groups. 25 of these tenancy agreements were renegotiated in the last 12 months, ensuring continuity of participation for the thousands of members and participants that rely on the many recreation and community clubs for their sporting and social pursuits.

Playspace and Reserve Improvements

In 2023–24, Council upgraded the following playspaces and reserves;

- › Paringa Reserve playspace was upgraded with new equipment, shelters and seating in September 2023
- › Margaret Messenger Reserve was upgraded with a new playspace, fitness equipment, 3x3 basketball court, mini-soccer goals and BBQ shelter.



Community Wellbeing

Community Transport

Community Transport services provided 7,930 one-way trips, providing essential connectivity for older residents to access critical services and participate actively in community life.

Highlights for the year included:

- › **Trips Provided**
Facilitated crucial connectivity through 7,930 one-way trips for older residents.
- › **Volunteer Involvement**
42 dedicated volunteers drove nearly all trips, underscoring the strong community involvement.
- › **Community Charters**
Successfully conducted 80 charters, offering a community-based transportation option for various community groups to participate in activities across Adelaide.
- › **Mobile Shower Pilot**
An eight-week pilot involved transporting mobile showers to support local emergency relief efforts, demonstrating our commitment to innovative community support solutions.

These activities support the strategic goals of enhancing mobility and accessibility for all residents, reducing social isolation, and fostering active ageing, which are key elements of the vision of *Our Holdfast 2050+* for a connected and inclusive community.

Volunteer Services

Volunteer Services engaged 297 volunteers who dedicated approximately 59,400 hours, translating to an economic value of \$2.769 million. This emphasised inclusive participation by integrating volunteers in diverse roles across the city.

Highlights for the year included:

- › **Inclusive Volunteering**
Expanded programs to support community members with disabilities, successfully integrating them into various volunteering roles, thereby enhancing service delivery and community engagement.
- › **Pilot Program with Minda Inc.**
Launching a new initiative in collaboration with Minda Inc. to integrate people with intellectual disabilities into volunteering roles, successfully placing five volunteers, with plans for further expansion.
- › **Reciprocal Volunteering Opportunities**
Establishing reciprocal volunteering opportunities with Minda Inc., enhancing the range of roles available and further enriching community service options.

These efforts advance the strategic objectives of promoting inclusivity, enhancing community engagement, and leveraging human capital to build a supportive, vibrant, and interconnected community, in line with the long-term goals of *Our Holdfast 2050+*.

We plan to strengthen our volunteer programs and community transport services, which are vital to maintaining a connected and accessible community. Enhancing these services will involve expanding our volunteer base and improving the efficiency and reach of our transport services. This will ensure that all residents, especially the elderly and those with mobility challenges, have access to necessary resources and community connections.

Wellbeing

Youth Initiatives

Our youth programs and events are designed to actively engage children and young people, contributing to the overarching strategic wellbeing outcomes. These initiatives prioritise youth participation, engagement, and co-design with the Council, providing platforms for young people to shape their community involvement and access opportunities tailored to their interests and needs.

Our targeted adolescent programming has successfully engaged a demographic historically harder to engage in Council programming, demonstrating our commitment to inclusivity and active youth engagement. These programs not only cater to the interests and needs of young people, but also encourage their active participation in community life.

Highlights for the year included:

- › **Engagement in Educational and Recreational Activities**

Successfully delivered four seasons of 'Play at the Bay' school holiday programming, engaging over 1,800 children and young people in a diverse range of educational, recreational, and creative activities.

- › **Youth Achievement and Recognition**

Administering 62 successful Youth Achievement Sponsorship grants, totalling \$9,250. These recognises and encourages the personal and academic achievements of young people within the community.

- › **Co-Design and Targeted Programming**

Launching new youth programs, co-designed with young people, which specifically targeted the 12–17 year-olds, engaging 120 young participants in various activities. This co-design process has been instrumental in ensuring that programs are relevant and appealing to our youth, leading to higher engagement and satisfaction.

- › **Innovation and Entrepreneurship**

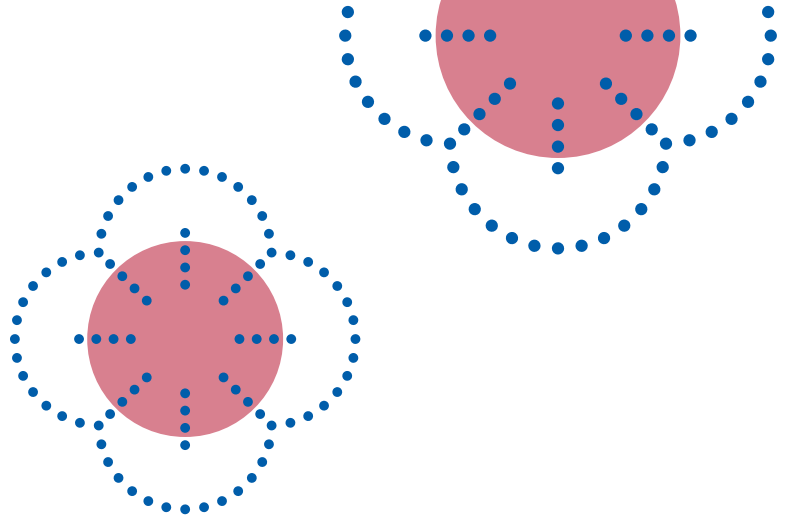
Facilitating innovation and entrepreneurial opportunities through the expansion of Youth Maker Markets, providing a platform for 11 young business owners to develop and showcase their entrepreneurial skills.

- › **SWOTVAC Care Pack Initiative**

Engaging close to 300 senior high school and university students in a co-designed SWOTVAC (study without teaching vacation) care pack initiative, aimed at alleviating stress during the main exam periods. This project not only supported students academically but also promoted mental health awareness. The success of this initiative demonstrates how targeted support can make a significant difference in the lives of young people at critical times in their educational journeys.

- › **Growth in Youth Volunteering**

Initiating new youth environmental volunteering roles, engaging up to 10 young people across two events, and actively involved young people in various youth network committees, fostering a strong sense of civic participation and community responsibility among participants.



› **Inclusivity in Community Events**

Actively contributed to inclusivity measures through the addition of dedicated outdoor calming sensory zones within large-scale events like the Ice Cream Festival, further enhanced by partnerships with organisations like the Deaf Butterfly Effect and Guide Dogs SA.

We collaborated with local schools to support education opportunities that promote civic participation, engaging over 100 students in three projects designed to enhance their community involvement and skills. In part these supported gender equity through partnerships with local high schools, facilitating participation of young people in significant events like the Adelaide International Women’s Day Breakfast.

The youth initiatives align with the strategic goals of enhancing youth engagement, fostering educational opportunities, and building pathways for young people to contribute to community life. This reflects the Holdfast Bay 2050+ vision of a dynamic community where young people are actively involved and valued

Community Centres

The City of Holdfast Bay proudly operates four community centres that serve as vital hubs for fostering engagement, connection, and wellbeing among our residents. These centres are:

- › Glenelg Community Centre
- › Glenelg North Community Centre
- › Brighton Over 50s Community Centre
- › Holdfast Bay Community Centre.

The Holdfast Bay Community Centre and Glenelg North Community Centre, which were previously managed by the YMCA and Glenelg Brass Band respectively, successfully transitioned to council management in 2023–24. This transition has allowed us to directly oversee and enhance the services provided. This strategic move ensures that these centres continue to deliver outstanding outcomes and contribute positively to our community's wellbeing.

Highlights for the year included:

- › **Enhanced Accessibility**
We increased onsite staff presence at Holdfast Bay Community Centre, improving service delivery and community interaction.
- › **Inclusive Initiatives**
Notable programs included the volunteer gardening group from Minda Inc, promoting inclusivity and active participation in community life.
- › **Digital Advancements**
Implementing the new digital booking platform, SpacetoCo, streamlining administrative processes and improving service efficiency.

Wellbeing

› **Community Engagement**

Successfully conducting multiple community events and workshops that significantly increased local participation and engagement.

Our community centres provided spaces that encourage social, mental, and physical engagement. This is integral for achieving the objective of our strategic plan that 'our residents and visitors feel safe, healthy, and connected no matter their age or ability'.

Community Grants

The Council allocated grants to a diverse array of initiatives designed to enhance community engagement, celebrate cultural diversity, advance environmental sustainability, and promote inclusivity. These grants aimed to boost community wellbeing, foster connections among community members, combat social isolation, and affirm our commitment to nurturing a supportive, vibrant, and dynamic environment.

Highlights for the year included:

› **Grants Awarded**

We distributed grants totalling \$41,010 across 34 projects that fostered community connection and enhanced public spaces.

› **Cultural Engagement**

Supporting events and projects that celebrated local heritage and fostered cultural connections, such as the "Bangladesh Night – A Tale of Bangladesh Through the Eyes of Children," which engaged young people in showcasing their cultural heritage and enhanced community pride.

› **Environmental Stewardship**

Funding sustainable practices and green projects, like the "Green Waste Recycling Through Worm Farms" at Townsend Park Retirement Village, which reduced green waste and promoted environmental education.

› **Health and Wellbeing**

Promoting active lifestyles and health awareness through community sports and health campaigns, exemplified by the "Shine a Light on Lung Cancer Community Walk," which raised significant awareness and funds for lung cancer research.

› **Community Inclusion**

Facilitating inclusive events such as the "Minda Community Christmas Carols and Markets," a vibrant, family-friendly gathering that included performances, market stalls, and activities that engaged the whole community, demonstrating the power of inclusion and collective support.

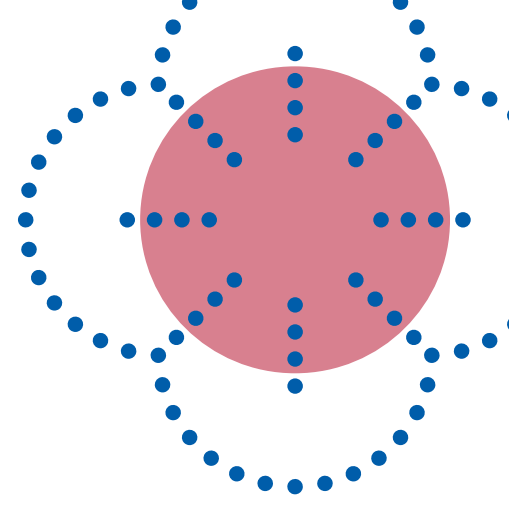
› **Educational Enhancement**

Enhancing educational and recreational facilities to support lifelong learning and community development, with projects like the "Seacliff Recreation Centre Open Day" that offered free trials of various sports to engage local youth.

› **Beautification and Safety Projects**

Improving public spaces through beautification projects and safety initiatives, making them more inviting and secure, such as the "Wall Art" project at Worn Again Op Shop in Glenelg that transformed a bland wall into a vibrant community feature.

These projects align with the strategic goals of enhancing wellbeing, fostering inclusivity, and promoting sustainability as outlined in *Our Holdfast 2050+*. By addressing these areas, the grants contribute directly to the vision of a dynamic, resilient, and culturally rich community.



In the upcoming year, we are dedicated to expanding our community programs and enhancing service delivery, while continuing to refine our strategic initiatives. A key focus will be on supporting impactful projects through our community grants, which have made substantial contributions to fostering community engagement, promoting environmental sustainability, and enriching cultural diversity. These initiatives have demonstrated significant benefits, from reducing social isolation to enhancing communal spaces and engaging our youth in meaningful co-design processes.

Other Community Wellbeing Activities

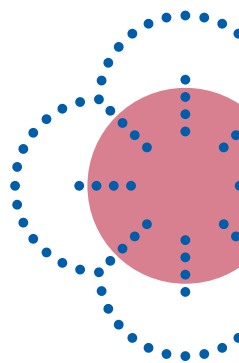
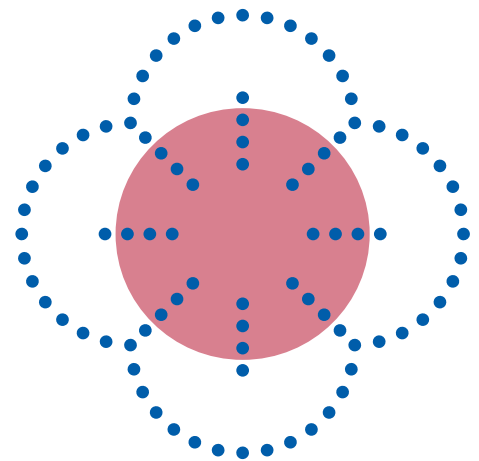
Street Meets

Council supported 12 local "Street Meets" events, enhancing community connectedness and reducing social isolation in collaboration with Play Street Australia as part of their 1,000 Play Streets campaign.

This year we facilitated internal changes in traffic management for these community events, which activated community volunteers and reduced council expenditures. This improved operational efficiency and community involvement.

Wellbeing Hub

We secured \$50,000 in seed funding from Preventive Health SA to establish a Wellbeing Hub at Holdfast Bay. This initiative supports a holistic approach to health and wellbeing, aligning with our strategic objective to enhance community health services and accessibility. Work has commenced on this initiative and will continue into 2024–25.





Alwyndor

Alwyndor's aim is to support Adelaide's southern metro community to live healthy, engaged and fulfilled lives through a range of personalised support services.



Alwyndor offers a continuum of care, including residential living, therapy and wellness services, and support at home services—ranging from nursing care to home maintenance and gardening.

Development of the 2024–27 Strategic Plan was a focus this year and delivery of initiatives and projects commenced in four themes:

- › Provide exceptional services and care
- › Maintaining a resilient, adaptive and sustainable business
- › Ensure a skilled and engaged workforce providing consistent person-centred experiences
- › Amplifying our impact.

Implementation of the new Strategic Plan for the next stages of Alwyndor’s business will commence in the new year.

Our strategic planning work included the development of a Digital Plan, a People Plan and a revised Work Health Safety Framework.

Residential Care

Alwyndor’s residential care includes 144 residential, respite, transitional care and care awaiting placement beds. In 2023–24 our residential care occupancy rate remained steady with an average of 96%.

Our strategic focus included planning for our new model of care for people experiencing dementia, a model of reablement and continued commitment to the quality end of life care. Our focus on food and the dining experience has continued with great outcomes for our resident’s health, wellbeing and quality of life.

Community Connections

2023–24 saw a targeted campaign to increase awareness of our range of Support at Home and Therapy and Wellness Services.

Our Support at Home service grew by 45% during the year to 551 home care packages and private clients. Home care packages include a full range of services from domestic support to complex clinical and end of life care. We have expanded our services as the selected provider for wider services, further increasing our footprint throughout the southern aged care region.

Therapy and Wellness programs are offered for individual clients and group settings at Alwyndor, in client homes, at the Holdfast Bay Community Centre, the Brighton Rugby Club, Kauri Community and Sports Centre and Hewitt Sports Centre. New services introduced this year include reformer pilates and massage.

Our services and classes also include:

- › Podiatry
- › Physiotherapy
- › Occupational therapy
- › Speech therapy
- › Exercise physiology
- › Yoga
- › Fit ball drumming
- › Circuit
- › Weights
- › Tai chi.

Day Respite

Our Day Respite program continues to grow in demand and offers half and full-day respite for carers by providing care and activities for loved ones. Indoor and outdoor activities are tailored to individual capability and need, and are provided together with any required clinical care and supports.

Project Delivery

We commenced the process of reviewing and selecting a Human Resources Information System and Payroll platform to be implemented in late 2024. This is a platform that is integrated, easy to navigate and ensures improved accuracy and efficiency in the management of our employee and volunteer information.

Residential Specialisation and Optimisation is a multi-pronged project to optimise the ageing process through reablement, dementia care and restructure of resident units and staffing. The Reablement project has commenced with resident therapy classes and the planning for delivery of a residential gym space designed for physical, mental and social wellbeing.

Adopted in April 2024, the Digital Plan and People Plan projects commenced. The People Plan's focus is on employee relations; remuneration and benefits; workforce planning; talent acquisition and management; and organisational development. Our revenue and client numbers have grown rapidly over the last four years and our Digital Plan will ensure integrated services through a considered, coordinated, and consistent approach to technology investment.



Mobile Health Service

We launched our new Mobile Health Service which brings Therapy and Wellness services to clients in their own homes. We provide a comprehensive assessment and treatment services including Occupational Therapy, Physiotherapy, Exercise Physiology, Speech Therapy, Podiatry and Nursing. Our two vans are fully utilised and are also stocked with equipment and supports for clients to trial. We will add to this fleet in 2024–25.

Accreditation

Alwyndor achieved full accreditation in all service delivery areas this year.

Customer Experience

As a part of our commitment to the very best customer experience we monitor the quality and consistency of care and service delivery and ensuring client choice and control. These include:

- › A net promoter score (NPS) which asks survey respondents ‘How likely are you to recommend Alwyndor to a friend?’ Data collection began in January 2021 with Alwyndor continuing to score well above the benchmark of +44 for aged care. In general, an NPS score of +70 – +100 is rated as excellent and Alwyndor’s last measure was +89.
- › A customer effort score assesses the ease of client entry into our services—noting that entry into the aged care system can be confusing and lengthy we are proud of our score of 4.8 out of 5. This demonstrates that we welcome new clients with minimal complexity and demands.

- › Support at Home and Therapy and Wellness services scored an average satisfaction rating of 95%. This rated performance in ‘creating a welcoming environment with caring staff who provide responsive services which promote independence’.

Aged Care Sector Reform

Alwyndor continues to respond to and implement the Federal aged care reforms with a focus on the development of appropriate governance systems and processes, policy and practice review and employee training and development.

Alwyndor complies with all requirements including the new Code of Conduct, the new National Quality Indicators and monitoring of the new satisfaction surveys in residential care.

A survey in early 2024 told us that residents feel safe and are treated with respect by staff, things are explained well, residents are encouraged to remain as independent as possible, and they would be very likely to recommend Alwyndor as a place of residence to others.

As required by the reform agenda, we implemented three Advisory Groups: a Quality Care Advisory Group consisting of community members and independent members who report to the Alwyndor Management Committee and two consumer groups, one in Residential and one in Community.

Wellbeing

Community Safety

The Community Safety team protects the health and safety of the local community and visitors. The team provides immunisation, environmental health, community safety and security services.

Some of highlights of the year were:

- › Provided 4,459 immunisations
- › Registration of 5,535 dogs
- › Reuniting 120 animals with their owners
- › 827 investigations for litter and local nuisance issues
- › 268 food safety assessments were undertaken. Allergen assessments have been included in the remit of food safety inspections and investigations. Nine food businesses required further enforcement action. Environmental Health Officers provided education to food businesses to assist them in meeting the new *Food Safety Standard 3.2.2a Food Safety Management Tools*
- › Patrolling traffic safety at schools up to twice a day during school days
- › Night patrols cover up to 150 km per night to keep a watch over our city and being available overnight to respond to complaints
- › 105 Mobile Food Vending Event Permits were issued
- › An extensive review of the new Temporary Street Traders Policy was undertaken and endorsed by Council
- › The number of immunisations has increased due to our new booking system and positive feedback has been received from the community in relation to the public immunisation clinics.

Beach Patrols

Regular beach patrols have continued this year, along the coast, to protect native wildlife (especially the hooded plovers) and encourage responsible dog ownership. As a result, there was a significant improvement in compliance with local laws.

Rough Sleepers

The Community Safety Officers have continued working closely with external agencies providing support for rough sleepers.

Immunisation

Higher levels of demand have been able to be met following improvements to the immunisation service.

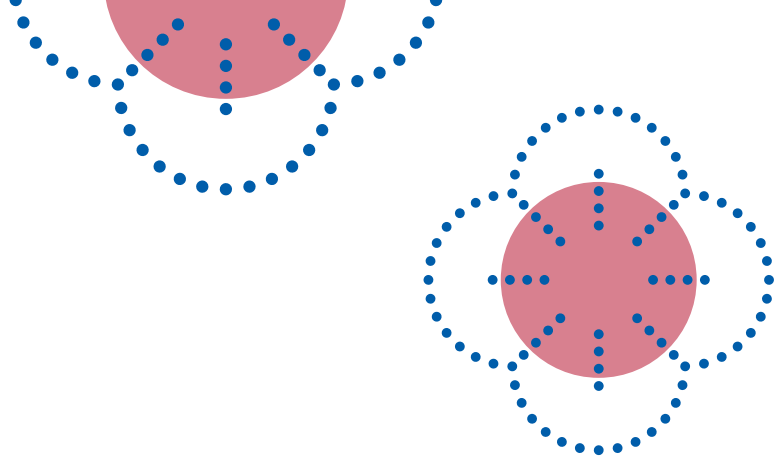
CCTV upgrades

We also contributed to community safety by providing CCTV and public lighting in our council that deters crime and helps to create a safe environment for residents and visitors.

Upgrades to the Brighton, Seacliff and Glenelg wireless infrastructure were completed, at a cost of over \$100,000.

Lighting Upgrades

Over \$600,000 was invested in upgrading, providing and maintaining our street lighting network. Across the city there are 3583 streetlights.



Development Services

Council's development assessment, development advice and building compliance services recognise opportunities while protecting the character and amenity of our suburbs. This year, we processed 964 development applications and approved 310 new dwellings with a construction value of \$214 million.

Greater Adelaide Regional Plan

The City of Holdfast Bay made a detailed submission to the Greater Adelaide Regional Plan Discussion Paper. This sought to protect the city's rich urban character and sensitive natural environment, whilst acknowledging the opportunities offered by its road and rail corridors to accommodate greater urban densities. Council's submission contributed to the Strategic Plan *Our Holdfast 2050+* by promoting the Vision of protecting our heritage and beautiful coast.

Cemeteries

The North Brighton and St Judes cemeteries are owned by Council with their daily operations managed by the Adelaide Cemetery Authority. Council continues to maintain the cemeteries, with ground improvements performed in the last 12 months, including new paths, repairs to collapsed gravesites and landscaping work to soften the environment. Grounds improvements will continue into the next financial year.

Memorial Programs

Council offers two popular programs to help members of the public commemorate their loved ones – the seaside stone memorials (granite sculptures by the Glenelg and Brighton jetties, with names engraved) and the plaques affixed on public benches. 227 benches currently have a commemorative plaque, most of them located on the beachfront.

Buildings and Facilities

The Buildings and Facilities team provided renewal, maintenance and operational support for the City of Holdfast Bay's building assets.

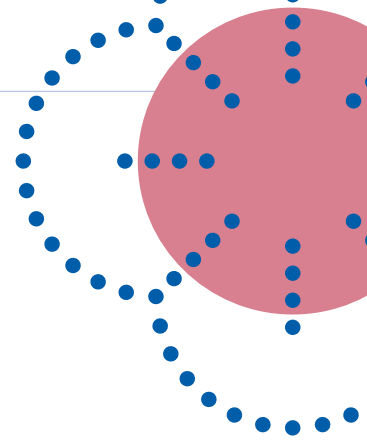
As part of the building portfolio, we operate 31 public toilet facilities that are available 17 hours every day of the year and are serviced daily. Council continually seeks to improve its public toilets for better accessibility, to promote public health and support community activities with these essential amenities for residents and visitors.

We delivered maintenance and cleaning services for Council buildings and facilities:

- › Cleaning – over 20,000 services at a cost of over \$750,000.
- › Maintenance and materials cost of over \$830,000.

Buildings and Facilities developed and tendered a revised cleaning specification. Some of the key deliverables under this revised specification will be:

- › Over 21,400 cleaning services this year across a range of building and Council assets.
- › Greater transparency around contract accountability and delivery of services.
- › More efficient response times and processing of reactive services requests.
- › Better management and alignment with service standards through training and auditing programs.



Council invested over \$1.5 million in renewal works to maintain community, sporting, civic and public facilities. These included:

Community Facilities

- › Glenelg Library – fit out and painting
- › Holdfast Bay Community Centre – fit out
- › Glenelg North Community Centre – exterior paving.

Heritage Assets

- › Rotunda roof replacement
- › Glenelg Town Hall – exterior repairs.

Sporting Facilities

- › Glenelg Oval Grandstand – repairs
- › Somerton Surf Club – new roller doors
- › Brighton Sport and Social Club – new auto doors.

Public Amenities

- › Broadway Public toilets – exeloo replacement
- › Gumtree Reserve Exeloo – internal finishes
- › Glenelg Town Hall – public toilet finishes.

Commercial

- › Glenelg Oval – Function Centre – toilets.

Administration Buildings

- › Glenelg Town Hall – air conditioning
- › Brighton Town Hall – air conditioning
- › Works Depot – lighting
- › Glenelg Town Hall – office accommodation.

Communications

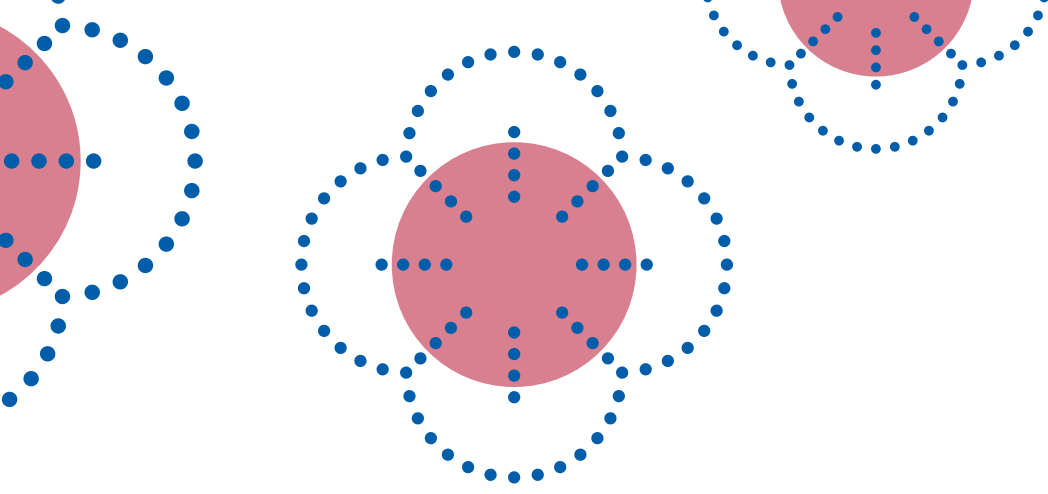
We are committed to communicating with our community in a clear and open way. This includes communicating via a range of traditional and digital media.

Our Place magazine

A quarterly council magazine, Our Place, is distributed to all ratepayers in Holdfast Bay and made available in the wider community. The magazine provides an overview of major projects, a comprehensive what's on events listing, tourism experiences, environmental initiatives and other council projects and activities.

Newsletters

More than 6,600 people subscribe to receive our regular e-newsletters, including the fortnightly Holdfast News which features the latest council news, project updates and upcoming events. There are 3,100 subscribers to Holdfast News which has an average open rate of 54%. There are also newsletters for our libraries, sports clubs, Alwyndor and a Creative Holdfast newsletter that focuses on arts, culture and history information.



Websites

We have five websites that provide information about and access to our services, events and projects. Holdfast.sa.gov.au has more than 600 pages of up-to-date information, over 300 events listed each year, and we receive over 44,000 online request forms a year via the website.

In 2023–24 we successfully implemented an upgrade to the website that included additional features including a mapping tool to report an issue, a bin collection day finder tool and all public toilets added to the interactive location map. An accessibility feature was added to our engagement website, YourHoldfast.

The table below shows how our various websites are used.

Website	Users	Page views
City of Holdfast Bay	381,735	903,591
YourHoldfast	25,548	422,95
Jetty Road, Glenelg	132,538	243,013
Alwyndor	31,014	150,774
Partridge House	12,691	70,005

Social Media

Social media and online platforms continue to be important tools to enable communication and engagement with our local community.

Facebook

Facebook is a staple social media platform used by a large proportion of the population, which we use to promote Council activities, major projects, events, exhibitions, library programs and community initiatives. In 2023–24:

- › At the end of June 2024, we had 14,010 Facebook followers and reached more than 500,000 Facebook accounts over 12 months.
- › We posted more than 400 times on our page, which included photos, videos and events.
- › The Facebook posts were shared 2,373 times by our followers.
- › A total of 37,241 likes or reactions, comments and shares.

Facebook posts about council’s accessible beach days were the most successful for the year.

In November 2023, a post to promote six future accessible beach days was shared 231 times and reached 142,834 accounts. It also garnered 276 comments and 2,088 reactions (likes and loves).

Instagram

Instagram is a tool we use to engage with our community with a particular focus on events; arts and culture; youth and library activations and tourism. In the 2023–24 year we:

- › Gained 477 more followers in the 12-month period, with 4,167 followers on Instagram to the end of June 2024.
- › Posted 139 on the Instagram page, complemented by 267 Instagram stories which are particularly useful for providing clickable links back to our website.
- › Published 37 reels, which are short-form videos with music, which were viewed 75,845 times.

Our most successful Instagram post for the 2023–24 year was in March 2024 with the Captain Boomer whale installation on Glenelg Beach, which was part of the Adelaide Festival. That video reached more than 7,993 Instagram accounts and was viewed more than 12,671 times. The video was also shared by 246 accounts.

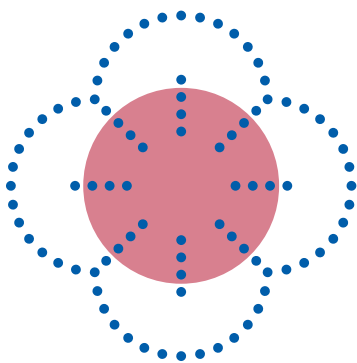
Marketing and Branding

In 2023–24 we undertook a comprehensive refresh of the corporate and tourism brands. This initiative involved aligning the brands with our Disability Access and Inclusion Plan (DAIP), enhancing accessibility, and ensuring a modern and cohesive approach. The City of Holdfast Bay logo was slightly adjusted to enhance accessibility and improve co-branding opportunities.

Marketing Campaigns

We undertook a wide range of marketing campaigns promoting various council services and events during 2023–24, including:

- › **Alwyndor Support at Home**
Promoting Alwyndor services to the community.
- › **Council Events**
Promoting major events such as New Year's Eve, Christmas Pageant, Glenelg Seafood Festival, Glenelg Ice Cream Festival, Brighton Winter Solstice and many library events.
- › **FOGO**
Raising awareness about our weekly Food Organics and Garden Organics collection program.



GLENELG BRIGHTON SEACLIFF



Stay

AND EXPLORE

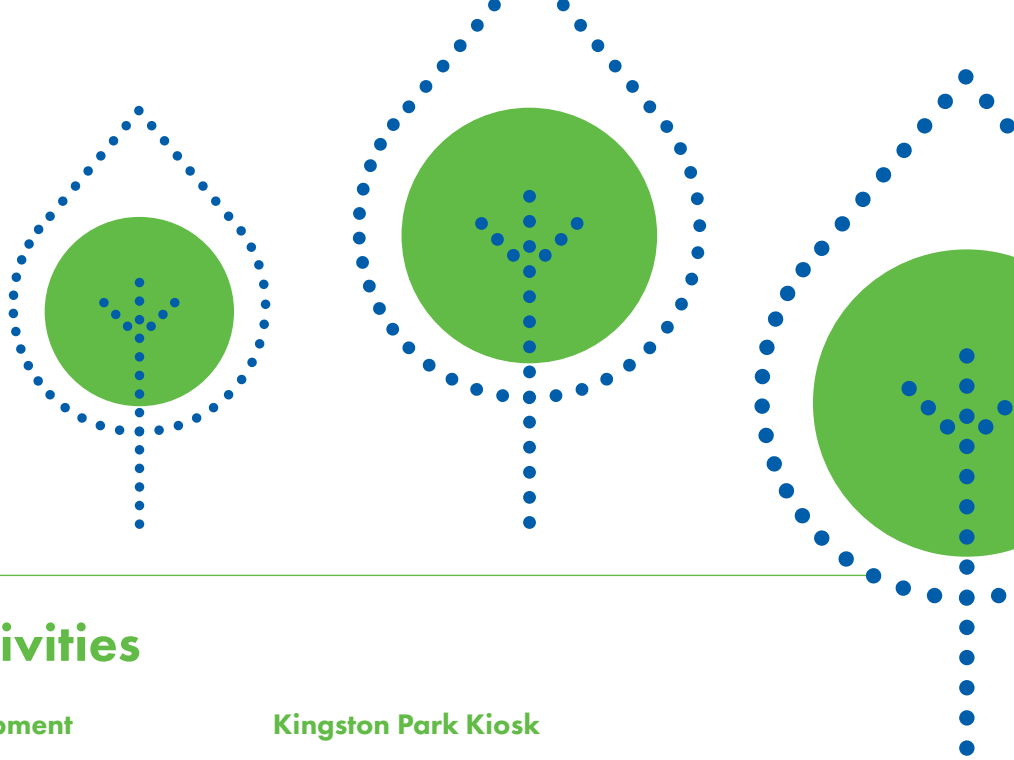




Sustainability

A city, economy and community
that is resilient and sustainable.





Projects and Activities

Former Buffalo site redevelopment

Construction commenced in mid-2024 and includes:

- › Re-alignment of the water frontage and interface with Wigley Reserve
- › Treatment of existing foundations of the former Buffalo replica
- › Importing fill material, and levelling of the site
- › Extension of rock revetment wall
- › New pavement, balustrade and landscaping such as additional turf and native plantings
- › New improved lighting, furniture, signage and artwork.

The surrounding area will create a continuous footpath with more circulation space to improve access and connectivity to the playspace, kiosk, car park and pedestrian loop around the Patawalonga.

Sturt River Linear Path

The detailed design process continued including community consultation regarding the final path alignment with final designs due for completion in late 2024. Council will then be seeking external funding partners to assist in the path construction.

Kingston House Reserve Tennis Courts

Council received a State Government grant to undertake the resurfacing and install new fencing of the two public tennis courts at Kingston House Reserve. This project was completed in April 2024 and courts are now available for use by the community.

Kingston Park Kiosk

The construction of the Kingston Park kiosk, adjoining the Brighton Beachfront Holiday Park, was completed in April 2024 and is now a popular venue for locals and visitors. The new building includes:

- › Indoor dining for 40 patrons
- › 42 seats in a shaded outdoor area
- › A takeaway servery
- › Ambulant and disabled toilets.

Brighton Beachfront Holiday Park upgrades

The next stage of the upgrades at the Brighton Beachfront Holiday Park were completed including a new maintenance shed and storage facility to consolidate back of house functions and provide flexibility in the park for future cabin developments. Old cabins were sold to make way for future additional car parking and new cabins.

Seacliff Plaza Amenities Block

Construction of the new public amenities block commenced in April 2024. The new amenities building is located on the same level as the footpath and will include:

- › 5 unisex toilets
- › 1 disability toilet and shower
- › Outdoor public shower area and handwashing station
- › Improved beach ramp access for pedestrians and surf club vehicles.

Sustainability

An important aspect of the project is an upgrade of the area surrounding the new amenities building, which will create continuous widened footpaths with more circulation space to improve access to the amenities area and beach for people with disabilities.

Community Gardens

There has been a significant growth in the interest in community gardens and sustainable environmental practices within both private and public spaces. Membership within the two Holdfast Bay Community Gardens has grown. Program offerings have diversified to include composting, recycling, food systems, arts and craft, indigenous plantings, seasonal produce, food swaps, garden planning workshops, bee keeping and chickens.

Although interest is high, the number of community garden spaces has not increased in the last year as alternative gardening sites (verge gardens) and increasing home garden knowledge has shown greater demand.

Glenelg North Community Garden (on the corner of Kibby Avenue and Alison Street) and Brighton Community Garden on Bowker Road, continue to attract hundreds of community members each week.

Council also supports community gardens through funding and project development, governance direction and volunteer recruitment. The gardens deliver a large range of community led programs including:

- › Individual and community plots
- › Seasonal workshops and working bees
- › Diversity within the gardens to include children's and sensory gardens
- › Social programs including morning/afternoon teas, arts, craft and food classes.

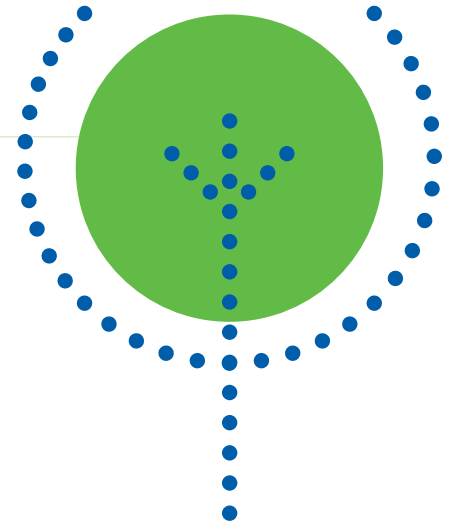
The gardens are a vibrant and inclusive environment to share sustainable practices and learn about topics such as wicking beds, chickens, bees, tree pruning and the benefits of working in an environmentally friendly way.

Shopfront Character and Heritage Grants

During 2023–24 a grant scheme continued to support the conservation of our city's heritage premises and the character of our retail precincts. Aimed at encouraging people who own heritage listed or retail precinct properties to invest in maintaining their buildings, the grants proved very popular and were instrumental in helping to fund many important projects that enhanced the city's streetscape appeal. The grants supported conservation work for 22 heritage listed buildings, and shopfront enhancements to 21 business premises in 2023–24.



Sustainability



Environment Strategy

Environment and Community: Thriving Together

This year, as a part of Council's Environment Strategy, staff undertook a range of actions to reduce our impact on the climate, improve and protect our nature, improve our coast, support our community to live sustainably and manage our resources sustainably. These included:

- › Maintenance and rehabilitation of natural reserves and coastal areas
- › Protection and improvement of habitats, including sand dunes, for native flora and fauna
- › Providing support for volunteer groups taking care of our natural reserves and dunes
- › Providing workshops and rebates for sustainable living
- › Holding Clean Up Australia Day and other community activities
- › Managing and improving waste collection services
- › Improving the diversion rate of household waste from landfill
- › Planting more than 800 trees
- › Continuing our participation in the Resilient South Regional Climate Partnership
- › Installing new water sensitive urban design features
- › Authorised Officer Training under the *Landscape South Australia Act 2019*, to access \$10,000 annually for pest plant and animal control from Green Adelaide.

Our Climate

Resilient South Regional Climate Action Plan 2024–29

The Resilient South Regional Climate Action Plan was officially launched by Minister Susan Close, Minister for Climate, Environment and Water, and Mayors Amanda Wilson, Moira Were AM, Kris Hanna and Heather Holmes-Ross in March 2024.

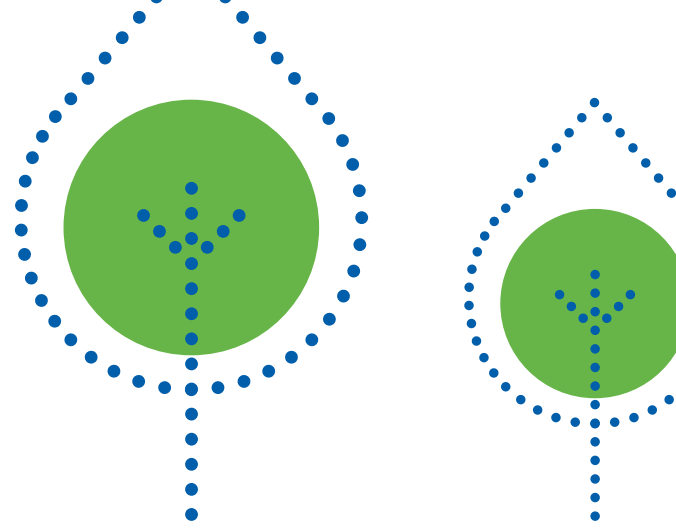
This plan is the Resilient South commitment to continue to create a climate resilient region for southern Adelaide, with healthy and diverse natural environments, low emissions and connected communities. The plan provides a strategic roadmap for the next five years.

Carbon Neutral Plan

In 2019, Council recognised that the world is in a state of climate emergency.

In response to this, Council endorsed a target to become a carbon neutral organisation by 2030 and developed a Carbon Neutral Plan, providing a roadmap towards this target through undertaking greenhouse gas reduction activities between 2022 and 2030.

Building on the earlier achievements of the Carbon Neutral Plan (Fleet Transition Plan and 100% certified renewable electricity), Council has employed a Climate Data Officer to track and maintain our greenhouse gas emissions data and support related emissions reduction projects. This has enabled us to better manage the greenhouse gas inventory and significantly improve the accuracy of our emissions reporting. Better tracking of our emissions enables better decision-making and allows us to be more effective in our decarbonising strategy.

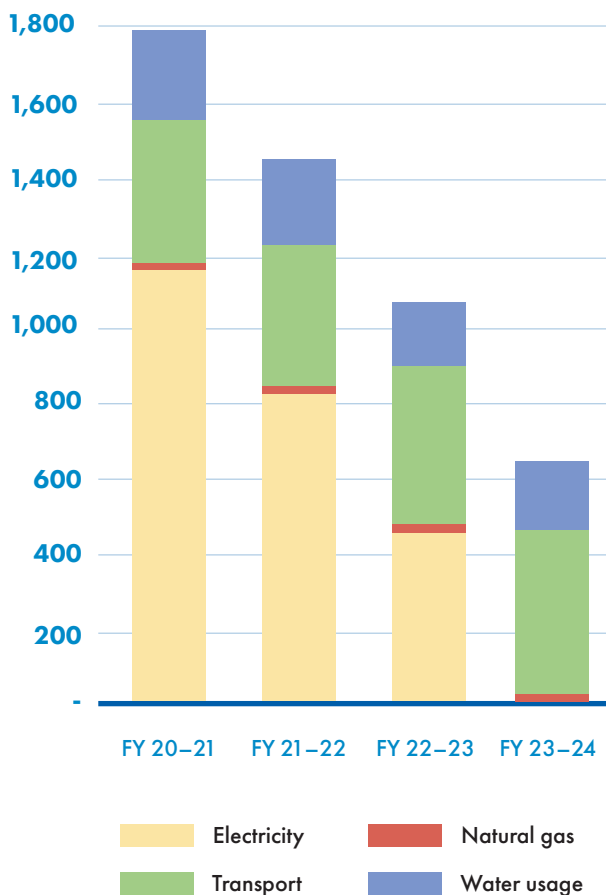


Our carbon footprint

Greenhouse gas emissions are currently being tracked from electricity, gas, water use and vehicle fuel. Our emissions have reduced from 1,784 tonnes CO₂-eq in 2020–21 (baseline year for the Carbon Neutral Plan) to 654 tonnes CO₂-eq in 2023–24.

Most of the reduction has come from recent solar panel installations and the purchase of certified renewable electricity from our electricity suppliers.

This is a 60% reduction in our scope one and two emissions. Scope one emissions are “direct emissions” from sources that are owned or controlled by the council. Scope two emissions are the emissions released into the atmosphere from the use of purchased energy. However, most of our emissions are defined as scope three that come from purchased goods and services, which are very difficult to capture. We will be working on this in the coming years, including improving our sustainable procurement policies and procedures.



Our Coast

Our beaches have been managed along with the Department of Environment and Water who undertake the annual sand pumping activity each winter. We have become a member of the newly formed Adelaide Coastal Councils Network to advocate and collaborate with other Adelaide metropolitan councils and state agencies.

Our Nature

Hooded Plovers

Holdfast Bay’s hooded plovers had two successful fledglings at the beginning of the season at Minda Dunes. These were believed to be the first chicks to fledge nationally. The pair had four nest attempts with nine chicks in total with seven lost to suspected predation or other factors and just two making it to fledging.

Natural Areas Rehabilitation and Maintenance

Holdfast Bay’s environment team partners with community volunteers, community groups and Green Adelaide to maintain and improve our natural areas.

Sustainability

Three gullies, the dunes and the Kingston Cliff Face represent most of our natural areas. They are important refuges for native animals and plants, including some regionally rare species.

This year weed control and revegetation took place with 3,683 new plantings at the following locations:

- › Barton Gully: 83 plants
- › Pine Gully: 79 plants
- › Dunes: 1,630 plants
- › Minda Dunes: 363 plants
- › Kingston Cliff Face: 56 plants
- › Kingston House Reserve: 800 plants
- › Bob Lewis Reserve: 225 plants
- › Seacliff Railcare sites: 233 plants
- › Sullivan Street WSUD: 36 plants
- › Tweeddale Reserve: 148 plants
- › Cedar Avenue: 30 plants.

Weed control was undertaken by contractors at the following sites:

- › Barton Gully
- › Gilbertson Gully
- › Pine Gully
- › Dunes
- › Cedar Avenue
- › Tweeddale Reserve
- › Yurlo Wirra
- › Kingston House Reserve
- › Railway Terrace/Caroona Avenue
- › Silver Avenue
- › Fordham and Bob Lewis Reserves
- › Rockwalls
- › Pine Avenue.

Additional declared weed removal was undertaken by contractors in:

- › Gilbertson Gully
- › Dunes.

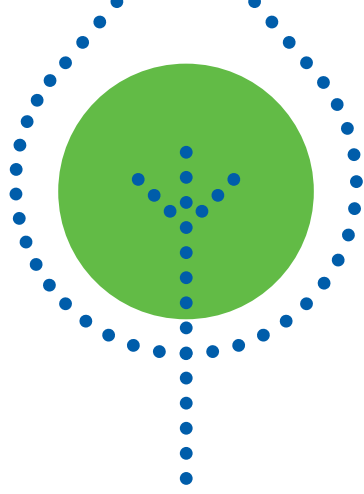
This year we gave away a total of 1,230 native plants to 188 residents through the Gazania Free Gardens Giveaway (a collaboration between Holdfast Bay, Green Adelaide and City of Marion), the NAIDOC Week Indigenous Plant Giveaway (a collaboration with Arts and Culture) and an additional Indigenous Plant Giveaway.

Pine Gully Masterplan

The Pine Gully revitalisation project provided significant stormwater, revegetation, access and amenity improvements to create an enhanced natural space for the community to enjoy. The project included stormwater pipe installation, a rock-lined channel, a new trail, stairs for community access and landscaping.

The project was finalised with mulch spread across the new area, 3,135 tube stock planted by contractors, new fencing installed and plants watered twice monthly from October 2023 to April 2024. Council secured a Green Adelaide grant for \$150,000 to contribute to the revegetation and trail works.

This project won an award from the Institute of Public Works Engineering Australasia.



Rewilding

The Green Adelaide coastal team and the City of Holdfast Bay undertook a rewilding project for painted dragons at Minda Dunes. Surveys will be undertaken in summer to check on survivorship and a second translocation is being considered.

Bitterbush blue butterflies were released at Minda Dunes from a donor site in the north of Adelaide, which will hopefully be successful at establishing a new coastal population.

There was a grand opening for a new butterfly habitat garden at Minda Dunes, developed by the Friends of Minda Dunes and supported by Green Adelaide.

We re-introduced several threatened plant species working with Green Adelaide and the South Australian Seed Conservation Centre.

Sustainable Resources

Weekly FOGO (Food Organics Green Organics):

The City of Holdfast Bay was the first council in South Australia to change its bin collection frequencies so that red landfill bins are only collected fortnightly and green FOGO bins are collected weekly. This enabled our community to reach an outstanding 71% diversion of waste away from landfill – a South Australian first. It has also achieved a reduction in greenhouse gases that are produced when food and other organic items are sent to landfill. Residents can now also choose from several flexible waste collection options if they need to choose to upsize a bin or stay with the old service. It is notable that 73% of households in Holdfast Bay participate in the sustainable service, and those participants have an 83% landfill diversion rate.

Public FOGO Bins

Funded by a grant from Green Industries SA, three public green (FOGO) bins were installed as a trial. One was installed in Moseley Square, one in Jetty Road, Glenelg and one near Brighton Jetty. All green bins are surrounded by normal landfill bins, which have shelves on the side for cans and bottles for the container deposit scheme. All compostable (not biodegradable) items can go in these new bins, including wooden cutlery, bamboo and cardboard food containers, compostable cups and food. As of 1 September 2024, more single use plastics will be phased out, including single-use coffee cups that are not recyclable or compostable. This will make it easier for people to dispose of all single-use food containers in these green bins and help to keep waste out of landfill, instead being diverted to industrial composting for South Australian farmers.

Water sensitive urban design

A new planted swale system was constructed at Sullivan Street, Somerton Park, reducing ponding and volume of stormwater run-off.

Tree inlets were installed in 36 locations, promoting efficient water drainage and supporting tree health.

Working Together

Holdfast Habitat Heroes

We work closely with our nature volunteers who contributed more than 774 hours (equivalent to \$36,083), over 41 volunteer sessions, looking after our natural areas. Two species of rare plants were planted as a part of four of these activities. We also provided our volunteers, residents and partner groups with three learning opportunities, including butterfly habitat, microbat data analysis and coastal gardens workshops in collaboration with City of Marion and Green Adelaide.

Sustainability

Other Volunteer Groups

Volunteer effort was also contributed by the Friends of Minda Dunes, Friends of Pine Gully, Friends of Sturt River Landcare and Railcare at Seacliff. All groups are supported by, and work in partnership with, Council. This year we also worked with Brighton and Seacliff Yacht Club, McAuley Community School, Home Schooling Network and staff. We also started running activities as part of Play at the Bay.

Community Planting Activities

This year six community planting events were held (Kingston House Reserve, Adelphi Crescent, Bob Lewis Reserve, Kauri Parade, Tweeddale Reserve and Seacliff Dunes). 63 volunteers attended contributing 567 hours, (equivalent to \$26,433) with 2,127 indigenous plants installed.

Sturt River Greening Project – Shannon Avenue Reserve

This project is ongoing and this year we worked in the Shannon Avenue Reserve:

- › Order of 2,500 indigenous tubestock
- › Community engagement held on site with 20 attendees
- › Removal of encroaching declared weed, athel pine, on SA Water land
- › Installation of 16 TreeNet inlets
- › Installation of 17 juvenile river red gums
- › Two treatments to remove kikuyu in garden bed area
- › Mulch installed.

Adelphi Crescent Verge Project

Trees For Life were successful in getting a grant from the Department for Infrastructure and Transport (DIT) to work with City of Holdfast Bay to add to our greening activities. The Environment and Open Space Teams collaborated with Trees for Life to green the verge on the corner of Adelphi Crescent and Brooklyn Avenue in Glenelg North with indigenous species. This involved:

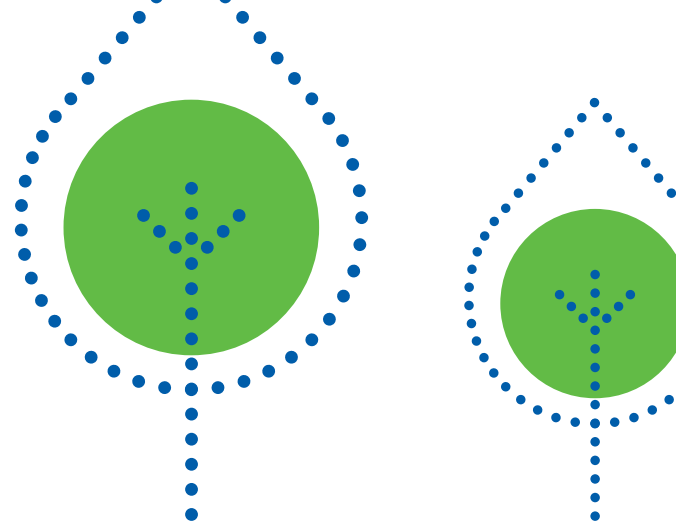
- › 1,122 indigenous plants
- › Communication with residents
- › Removal of weeds
- › Installation of mulch
- › Community planting event (reported in Events).

Green Living

We held a range of Green Living workshops and events:

- › Six Nature Festival events
- › Two Green Living workshops
- › One free compost giveaway event
- › Clean Up Australia Day
- › Meet the Machines
- › OzHarvest NEST 6-week training course.

We provided Green Living rebates to 92 residents, including a new e-bike rebate, which was the second most popular item after gas-to-electric appliances. This was the first year that our Green Living budget was used before the end of the year.



Economic Activation Plan

During 2023–24 an Economic Development Strategy was being developed that looks at an eight-year economic horizon for the city. Community consultation will occur during 2024–25 financial year to determine the aspirations of the strategy amongst the businesses, the community and key stakeholders.

The former Economic Activation Plan 2018–23 has completed 53 actions of a total 57 within the plan. These included supporting business through grants, training, access to data, precinct development, regional collaboration, tourism and business recovery and leveraging state and regional programs. Of the four actions not completed these were either reimagined or not achieved due to changes in priorities relating to the after effects of the pandemic.

In June 2023, there were 3,592 actively trading businesses, providing 14,340 jobs. Approximately 97% are small businesses employing less than 20 people, with more than half having a turnover of less than \$200,000. This is an increase from 2021 when 85% had a turnover of less than \$200,000.

The sectors employing the highest proportion of people were:

- › Health care and social assistance services
- › Accommodation and food services
- › Retail trade.

The sectors with the greatest employment growth in 2023 were health care and social assistance services and education and training.

Spending patterns for the city indicated Holdfast Bay outperformed national trends during the Spring and Summer months, suggesting events and attractions help stimulate the local economy. Night-time spending increased overall, driven by greater levels of winter spending.

The Southern Business Mentoring program, in partnership with the cities of Marion and Onkaparinga continues to support Holdfast Bay businesses to grow and prosper. The program was successful in obtaining a State Government grant through the Office of Small and Family Business's Small Business Strategy to deliver additional subsidised mentoring sessions and workshops. The program offered mentoring for general business, retail and tourism, digital and strategic marketing, human resources, sustainability and grants and tendering.

Glenelg Town Hall Pop Up space

The Glenelg Town Hall ground floor area provides temporary pop-up accommodation for small businesses interested in testing their product to market. The space serves as an incubator space for businesses to venture from home-based and market stall operations in a supported environment. Stores have ranged from homewares, gifts and accessories, fashion and small coffee cart operations. The flexible space is available for lease for up to six months.



Sustainability

Tourism and Marketing

The Tourism Recovery Plan 2023 was completed and reviewed with the report to be noted by Council in July 2024. The major objective of the Plan was to return visitation, nights stayed and visitor expenditure figures to pre COVID 19 levels as achieved in the 2019–20 financial year. Figures from Tourism Research Australia (year ending December 2023) show that Holdfast Bay had 1.366 million visitors, staying 554,000 nights and contributing \$316 million in visitor expenditure towards the local economy. Compared to pre-COVID levels:

- › Visitation was still down by 12%
- › Overnight Stays were down by 31%
- › Visitor Expenditure was up by 22%.

Overall, these results show that tourism for Holdfast Bay is doing well. Our domestic markets (intrastate and interstate) have come back to being on par with the results for 2019–20, while the international market is still recovering. The people who are visiting are spending a lot more while they are here but staying less nights. This means more work needs to be done to improve accommodation sales over the next 12 months.

The tourism branding for Holdfast Bay was updated in 2023–24. This improved branding was rolled out through signage (entry points, Moseley Square banner and Michael Herbert Bridge) and in all new marketing projects. These projects included:

- › Event Cinema advertising with Val Morgan
- › Adelaide Airport Welcome Sign advertising for LIV Golf and the AFL Gather Round
- › Print advertising with SA Life and SA Style magazines
- › Adelaide Concierge Map and Adelaide Visitor Guide.

Holdfast Bay was also chosen to host the 2024 Tourism Industry Council South Australia (TiCSA) South Australian Tourism Conference Welcome function, held in Mollys at the Colley Hotel in Glenelg.

The City of Holdfast Bay continues its relationship with the three other cities in the Western Adelaide Tourism Alliance (WATA), marketing the Western Adelaide region as Adelaide Beaches. We hosted a networking event in May 2024 with 75 attendees. The current WATA Tourism Destination Action Plan 2024 and Marketing Plan 2022–24 are currently under review. These plans will be updated over the next six months.



Sustainability

Events

Our community events are a vital contributor to the objectives of the *Our Holdfast 2050+*. This year, the city thrived with numerous events that bolstered community ties, attracted over 600,000 visitors, and showcased our commitment to environmental sustainability, cultural richness, and innovation. These events not only reinforced our community's cohesion but also aligned with our goals to enhance public spaces, support local economies, and maintain our cultural heritage, contributing significantly to the city's vision for a sustainable and inclusive future.

Sea to Shore: Glenelg Seafood Festival

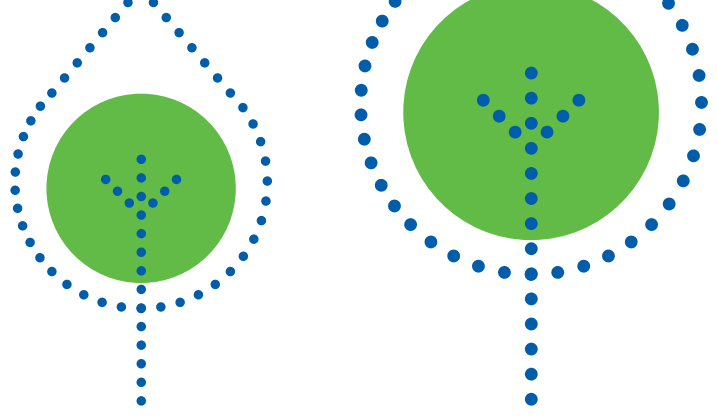
In 2023 the Sea to Shore Glenelg Seafood Festival returned for its second iteration to celebrate South Australia's rich seafood offerings. On 28 October from 11 am to 10 pm, the event unfolded along the Glenelg Foreshore and through Moseley Square into Jetty Road, attracting a total of 22,000 attendees. This year's Festival expanded its reach, featuring nine diverse food vendors on the foreshore and fifteen traders during the lively street party. Changes based on prior feedback enhanced the ease of movement from one venue to the next, reflecting a well-received evolution in event management.

The Festival directly boosts local tourism and economic activity, highlighting local culinary arts, and fostering community engagement and cultural celebrations. By bringing together local and external traders, the Festival also promotes Holdfast Bay's strategic vision of a connected,

vibrant, and economically sustainable community. The increased vendor variety and improved event layout contributed to a dynamic atmosphere, aligning with the strategic goals of enhancing public spaces and supporting the local economy.

Glenelg Christmas Pageant

On 26 November 2023, the Glenelg Christmas Pageant once again captured the hearts of the community, marking the festive season's start at Holdfast Bay. With events spanning from Jetty Road to Moseley Square, including the new addition of accessible viewing areas, the Pageant was a spectacle of joy and entertainment for all. This year, approximately 25,000 attendees enjoyed a diverse lineup of floats, performers, and the beloved visit from Santa. This was all under the cheerful commentary of Alex Schultz and PJ Oaten who hosted a Channel 44 broadcast of the event. The Glenelg Sunset Markets again added to the activities on offer. The day was not only a celebration but also a significant boost for local commerce and community spirit, aligning with the strategic goals of promoting Glenelg's unique attributes and fostering community engagement.



Proclamation Day

On 28 December 2023, the City of Holdfast Bay marked the 187th anniversary of South Australia's Proclamation Day with ceremonies that celebrated both historical and contemporary cultural narratives. This year's observance at the iconic Old Gum Tree included traditional Kurna ceremonies, with an overnight camp and a smoking ceremony, symbolising a deep respect for the original custodians of the land. This was followed by the innovative Signal Fires event at Kingston Park, engaging the wider community in an immersive learning experience about Kurna communication traditions during colonial times. Kurna Elders and the Kurna Fire team from Firesticks – an Indigenous alliance across Australia reviving cultural burning and landscape management – with support from the City of Holdfast Bay, led this significant cultural event.

At the 23rd Annual Local Government Professionals Australia Leadership Excellence Awards, Signal Fires won the Excellence in Community Partnerships and Collaboration award.

These ceremonies reflect the city's commitment to foster community inclusivity and preserve local heritage while promoting cultural awareness. The event's incorporation of Kurna traditions not only honoured the Aboriginal heritage but also aligned with the city's strategic objectives of enhancing community wellbeing and strengthening cultural identity. This collaborative approach in conducting Proclamation Day aims to ensure the sustainable cultural enrichment of the Holdfast Bay community, reinforcing the city's role as a leader in promoting an inclusive and culturally rich society.

New Year's Eve Celebrations

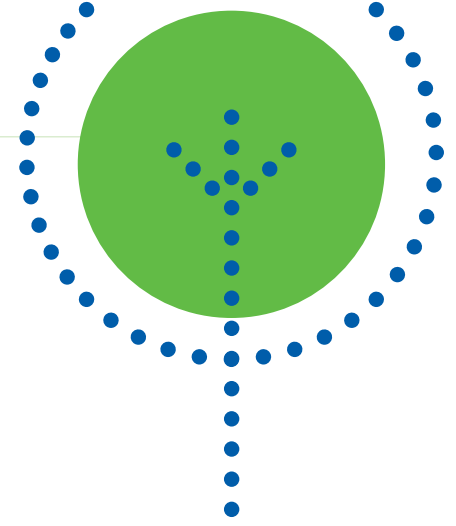
New Year's Eve 2023 in Glenelg and Brighton drew an estimated 60,000 revellers to a family-friendly, alcohol-free celebration highlighted by spectacular fireworks and lively DJ performances. This year's festivities featured enhanced crowd management and safety protocols, involving collaborations with local emergency services and government bodies. A detailed risk assessment and a fully operational Event Operations Centre ensured the night proceeded without major incidents, marking a return to the event's traditional size after last year's unusually high attendance. This mindful organisation and community engagement helped deliver a safe and joyous ringing in of the new year, underlining the event's role in fostering local community spirit and safety.

Glenelg Ice Cream Festival

The 2024 Glenelg Ice Cream Festival, held on 12 January, was a delightful culmination of community and culture, drawing a record crowd of 35,000 attendees. This vibrant event transformed Jetty Road into an ice cream paradise, aligning perfectly with the festive summer spirit of South Australia's favourite beach destination. Featuring an expanded array of 11 external traders and numerous local activations, the Festival offered a rich tapestry of flavours and experiences, catering to a diverse audience. Key highlights included family-friendly activities and a new Sensory Zone, enhancing accessibility and inclusivity. This Sensory Zone is designed for people who have a sensory dysfunction or a sensory processing disorder.

This successful event not only boosted local business but also reinforced Glenelg's reputation as a prime location for community engagement and economic vitality, embodying the strategic goals of fostering a thriving, inclusive community as outlined in the *Our Holdfast 2050+* strategic plan.

Sustainability



In September 2023, the Tourism Industry Council South Australia (TICSA) announced the Glenelg Ice Cream Festival as a finalist in the 2023 South Australian Tourism Awards.

Tour Down Under – Race Start

The 2024 Santos Tour Down Under Women's Stage 2, hosted in Glenelg, was a milestone event, marking its first inclusion as a UCI World Tour stage. This also highlighted the City of Holdfast Bay's commitment to gender equality in sports. Held on 13 January, the event attracted significant attendance with its 104.2 kilometre route featuring a challenging 2,079 metres of climbing.

The race amplified the festive atmosphere, drawing both locals and visitors to enjoy a blend of elite sports and community engagement. The event's seamless execution demonstrated effective management and bolstered Glenelg's reputation as a prime destination for major events. This successful integration of sports and local culture not only entertained but also significantly contributed to the local economy and community spirit. This aligns with the strategic objectives of fostering economic and social vibrancy in a thriving environment.

Australia Day

The 2024 Australia Day Ceremony at Jimmy Melrose Park on the Glenelg Foreshore witnessed the induction of 67 new citizens from 26 countries into the community. This significant occasion was highlighted by the announcement of the City of Holdfast Bay Australia Day award winners by Mayor Wilson. Recognitions included Peter Tidswell as Citizen of the Year and Josh Warne as Young Citizen of the Year. The Community Event of the Year was awarded to St Jude's Community Meal project,

and the Award for Active Citizenship recognized Greg and Richelle Patrick, Malcolm "Pip" Pearson, and Virginia Summers for their contributions. The ceremony, graced by distinguished guests such as Minister Penny Wong and other politicians, celebrated community contributions and the shared values that define Holdfast Bay, enhancing the city's vision of fostering a vibrant, inclusive community.

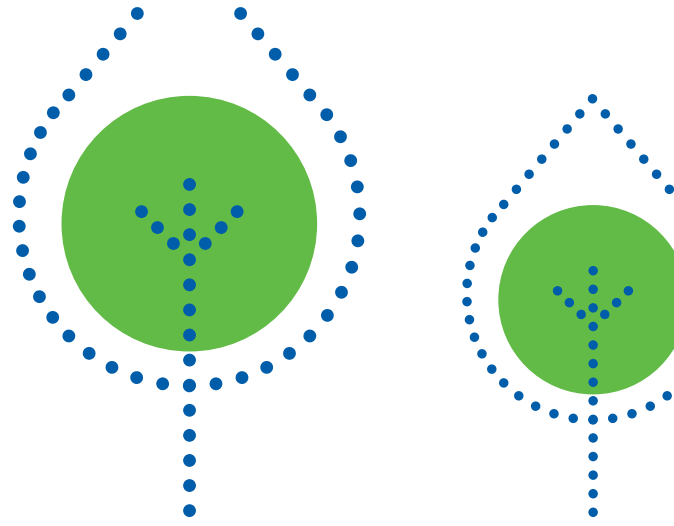
Brighton Street Parties

The 2024 Brighton Winter Solstice, held on 22 June attracted 7,720 attendees—a record for the event. This street party, now a hallmark of the winter season, effectively infused local businesses with substantial economic benefits, particularly in the dining and entertainment sectors. The event's alignment with the broader community vision was evident as it fostered local connectivity and vibrancy, enhancing Holdfast Bay's appeal as a destination.

Leveraging strategic collaborations, the festival incorporated diverse attractions from live music to children's activities, enriching the community's cultural tapestry and strengthening local business involvement. Such initiatives underscore the festival's role in promoting community wellbeing and economic sustainability.

Moseley Beach Club

The Moseley Beach Club completed its seventh season on the Glenelg foreshore from 2 December 2023 to 7 April 2024, with over 73,000 patrons attending. This season featured a fresh mix of Southeast Asian and European culinary influences, enhancing the beachside experience with delicious cocktails and food offerings. Notable was the "Taste of Greece" event series, which was particularly popular among both



locals and tourists, contributing significantly to the local economy. The Club enjoyed a growth of 9.23% compared to the previous year. This was bolstered by a 24.31% increased percentage of international visitors from 51 different nationalities.

The venue's infrastructure improvements, including extended boardwalks for better accessibility and improved site design resulted in a highly successful season. These efforts upheld the Club's reputation as a premier summer destination. Through strategic media engagements and social media platforms, the Moseley Beach Club effectively increased its brand visibility, reinforcing its role as a crucial component of Holdfast Bay's vibrant tourism sector.

MIX 102.3 Giant Wheel

The 2023 season of the MIX 102.3 Giant Wheel, a beloved Glenelg landmark, surpassed expectations, drawing over 103,118 riders—a 7% increase from the previous year. This season was extended by two weeks and included more than fifty uses of the wheelchair-accessible gondola, emphasising inclusivity.

Key events like the Seafood Festival, New Year's festivities, and the Ice Cream Festival highlighted the Wheel's role in Glenelg's vibrant community life. Notable also was the engagement in promotional events such as the Easter Egg Hunt and the Asia Street Food Festival, enhancing the Wheel's appeal to both locals and visitors.

The 2023–24 season's success is a testament to the Giant Wheel's integration into Glenelg's cultural fabric. This offers unique experiences that resonate well beyond the immediate thrill of the ride, contributing significantly to local tourism and community engagement.

Baleen Moondjan

For the first time ever, the Adelaide Festival launched outside the City of Adelaide and Glenelg was chosen as the place for this to occur. The 2024 Adelaide Festival through its highly anticipated presentation of Baleen Moondjan at Glenelg Beach splendidly showcased the City of Holdfast Bay's vibrant community spirit and commitment to fostering cultural richness. Held from 28 February to 2 March 2024, this event celebrated the artistic prowess of Stephen Page and attracted a large audience, highlighting Holdfast Bay as a premier cultural destination.

For this collaboration, the City of Holdfast Bay entered into a major sponsor agreement with the Festival. This provided significant exposure and enhanced community engagement, aligning seamlessly with the city's strategic objectives of cultural enhancement and community participation. The festival saw the City of Holdfast Bay stepping into a spotlight that showcased its coastal beauty and strengths in hosting major cultural events, bolstering its reputation both locally and nationally.

By hosting such an iconic event, the city not only reinforced its commitment to arts and culture but also drove substantial economic activity to the area, benefiting local businesses and the broader community. With 7,238 attendees over four nights, the event's success was also a testament to effective city planning and execution, reinforcing the City of Holdfast Bay's reputation as an ideal host for major national level events.

Sustainability

Glenelg Winter Arts Festival

The Glenelg Winter Arts Festival held at Colley Reserve from 6–23 July, 2023, marked a significant shift from the traditional ice-skating model to a vibrant cultural celebration, thanks to the innovative planning by Gluttony Food and Wine Pty Ltd. The event attracted approximately 25,000 attendees, with a strong ticket sale of 13,754 over 100 sessions, demonstrating robust community engagement and approval for the Festival's inaugural year.

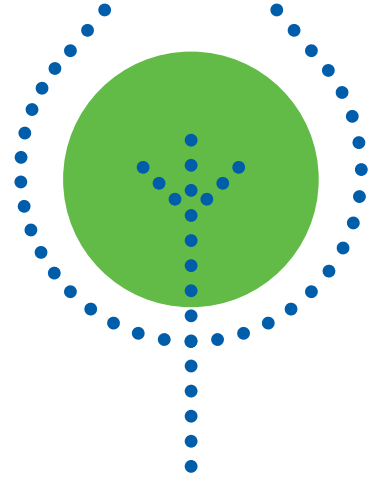
The Festival featured a diverse lineup of 39 shows and workshops, enhancing Glenelg's reputation as a dynamic off-season destination. Notably, the event integrated local culture and commerce, hosting food stalls by Jetty Road, Glenelg traders, which supported local businesses and enriched the Festival experience.

There was a significant injection into the local economy, with an estimated \$24.8 million spent in Glenelg during the Festival period—a 14% increase compared to the previous year's winter event. The Festival's success in drawing both locals and tourists underscored its potential as a staple in Adelaide's cultural calendar.

Masters Games Foreshore Fiesta

The City of Holdfast Bay successfully hosted the Masters Games Foreshore Fiesta on 12 October 2023. This event capitalised on the vibrant atmosphere of the XIX Australian Masters Games. This drew an enthusiastic crowd to the Glenelg Foreshore, which energised the local economy and community spirit. The event featured engaging activities including live music by the Baker Boys Band and DJ Ashlee Grindle and offered a variety of food and drinks catered by local traders. The festive environment was further elevated with fire pits and festoon lighting, creating a welcoming space for approximately 1,200 attendees. The event was open to the public fostering inclusivity and broad community engagement.

Supported by council and local businesses, the Foreshore Fiesta was a leisure and entertainment hub and promoted local commerce, proving its value as a significant city event. Feedback was overwhelmingly positive, indicating strong community and economic benefits. There were several suggestions made for future events around increased promotional activities to maximise local trader participation and visitor spending.



City Assets

Council staff manage, maintain, and develop community assets and infrastructure in an environmentally and financially sustainable way. These assets include buildings, roads, coastal assets, stormwater assets, open space and general plant and equipment. Ongoing services include:

- › Traffic management support, investigations, and installation of traffic calming devices
- › Asset management service including asset planning, data, systems, and Geographic Information System (GIS)
- › Stormwater planning and investigations
- › Coordination and delivery of our capital works program including renewals and new infrastructure
- › Maintaining buildings and facilities
- › Maintaining the Patawalonga River boat lock
- › Inspecting and resolving damage caused by developers and utility companies.

Traffic and Transport

Capital Renewal Program

In 2023–24 the Capital Works team delivered the following transport works across the city:

- › 5,349 linear metres of road reseal
- › 3,376 linear metres of kerb renewal
- › 715 linear metres of footpath renewal
- › 91 DDA compliant kerb ramps upgrades
- › Improvements to 17 bus stops.

King George Avenue Koala Crossing

The construction of a signalised koala crossing (flashing light school crossing) on King George Avenue adjacent the McAuley Community School was completed.

Asset Management

Resilient Asset Management

The City of Holdfast Bay is contributing to a multi-year collaborative program being undertaken by the four Resilient South councils (the Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga). The Resilient Asset Management Program (RAMP) is piloting the integration of climate risk into our asset management processes. This will improve our ability to maintain service standards in the face of increased climate risk, and identify opportunities to fund climate-resilient approaches.

Stormwater Data Collection

Council completed a multi-year data collection across the city's underground stormwater network. This was completed one year early, and identified and removed any blockages or build-up of debris within our stormwater pits.

Transport Audit

As part of the annual condition assessment program, the Asset Management team undertook comprehensive data collection and condition assessments of road, kerb, footpath, kerb ramp, bus stop and bridge assets.

This data collection is critical for asset management planning to inform our renewal and upgrade programs across our transport assets to ensure we continue to provide a safe, efficient and sustainable transport network.

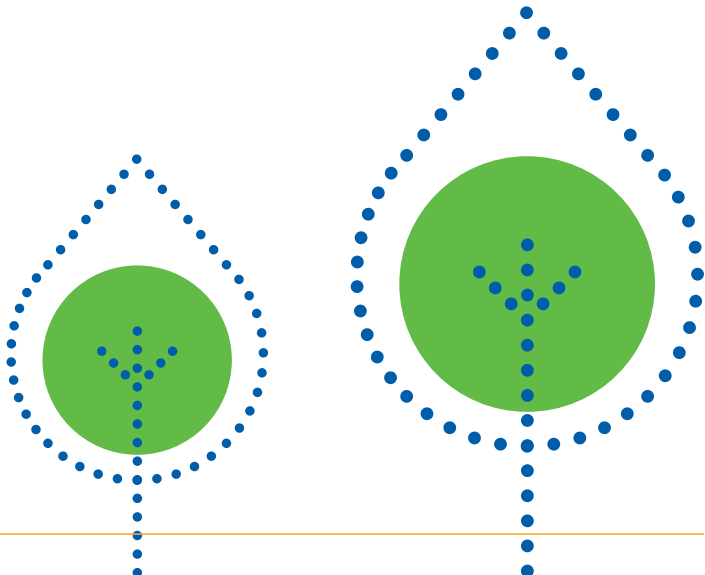
Sustainability

Field Services

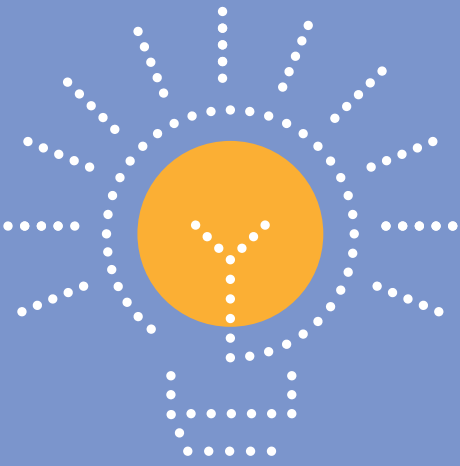
Field Services continues to deliver an intensive maintenance program as part of our commitment to enhancing the city's image and safety. The Field Services team is comprised of Civil Construction, Open Space and City Clean and Rapid Response who are responsible for maintaining this city and its pristine coastline, shopping precincts and open spaces.

During 2023–24 our Field Services team:

- › Continued to revise and develop our routine maintenance, open space and cleansing schedules to better meet community expectations
- › Maintained 56 areas – parks, reserves, sports ovals, significant verges (including Jetty Road Brighton and Anzac Hwy) and Partridge House and Lighthouse Church
- › Contributed to increasing biodiversity, working alongside the Environment team delivering projects and community events
- › Maintained services and facilities along our premier coastline to improve amenity for residents and visitors
- › Continued to develop our defect inspection program for our assets
- › Upgraded ageing open space facilities, which included bins, benches, showers and drinking fountains throughout the city
- › Planted over 800 new trees
- › Completed 6,390 customer requests
- › Completed 4,520 internal requests for work
- › Completed 7,171 maintenance schedules
- › Repaired 3,212 linear metres of footpath
- › Repaired 774.51 linear metres of kerbing
- › Repaired 227 linear metres of bitumen (pot holes)
- › Swept all streets a minimum of every four weeks.



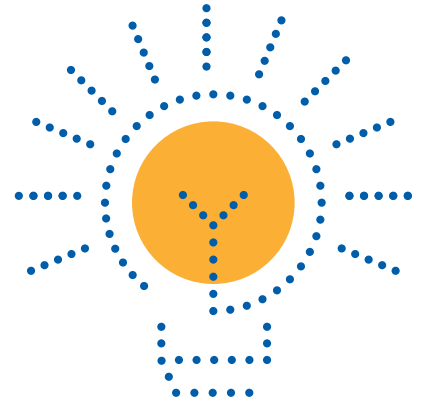




Innovation

A thriving economy and community that values life-long education, research, creativity and entrepreneurialism.





Creative Holdfast

Summer and Winter Creative Holdfast Programs were produced which provided a range of arts, history and cultural events, workshops, talks, tours and exhibitions in Holdfast Bay.

Six public art works were installed throughout the city including:

- › The 'A Trip Down Flora Lane' mural along Esplanade at the Broadway
- › Screening artworks at NEST Kiosk, Kingston Park
- › The Return Sculpture installed along the Esplanade at Seacliff that was purchased by Council from the 2024 Brighton Jetty Classic event.

A significant number of actions from the Creative Holdfast Arts and Cultural Strategy (2019–2024), were delivered in 2023–24. These include the strategies to encourage and support local cultural activity, increase participation, develop the potential of artists, nurture local creative industry and support and promote cultural development.

Holdfast Bay History

Bay Discovery Centre and Visitor Services

Visitation

The Bay Discovery Centre (BDC) Museum, Gallery and Visitor Services area welcomed 69,409 people during the year, an increase of 14% on the previous year. The Museum had 44,219 visitors (up 16%) and the Visitor Services area gave tourism information and advice to 23,354 visitors (up 10%). We also had several group bookings and public programs attracting 1,836 people (up by 265%).

The Gallery received 28,188 (up 7%) visitors in 2023–24. The following exhibitions were held during the year:

- › Jam Factory icon Tom Moore – Abundant Wonder
- › Little Picassos – Postcards from the Heart
- › Sand Castles: Mansions and Estates of Holdfast Bay.

Donations

The Bay Discovery Centre Museum and Gallery area are a donation-based entity, with two donation boxes (one at the Gallery entrance and one on the stairs leading up to the Museum) and a Quest Electronic Donation machine (multiple choice for amounts). In 2023–24 the community donated \$23,374.13 towards BDC operations.

Innovation

Volunteer Program

The Bay Discovery Centre and Visitor Services are supported by 36 volunteers who contributed 3,255 hours of service. This equates to 90 hours per volunteer and the equivalent of 1.65 FTE staff members.

Visitor Services

A new Visitor Services Officer position (1.0FTE) was approved in June 2023. This position is shared by two staff members (both 0.5FTE) working a 7 day roster. The brochure area has been updated with a new design and updated tourism branding.

Public Programs and School Holidays

During 2023–24 the Visitor Services Officers worked closely with the Youth Coordinator to offer improved public programs and to enhance the children's offerings for the BDC during the school holidays. Public programs attracted 962 young people (up by 37%) during 2023–24. The BDC offered several free activities during each school holiday period which were well received and popular.

School and Community Group Tours

During the year, the Bay Discovery Centre Museum and Gallery received several group bookings attracting 874 people (up by 49%). The aim is to further grow these markets in the coming year.

Holdfast Bay History Centre

The Holdfast Bay History Centre celebrates and shares Holdfast Bay's unique history. Each year the Centre works to preserve its nationally significant collection to make it accessible to our community and ensure its safe keeping. During 2023–24, 21 volunteers dedicated over 1,500 hours to help deliver the Centre's extensive program. 838 records were digitised and made available to the public.

Enquiry Program

The History Centre received 190 enquiries from members of the public including general research enquiries, family history enquiries, donation enquiries and burial enquiries. 22 house history reports, raising \$660 in donations, were completed.

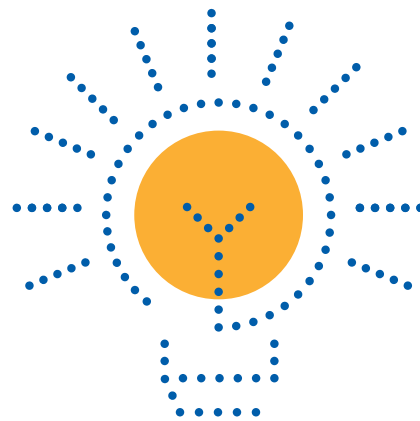
History Festival

The South Australia History Festival ran from 1–31 May 2024. In this Festival, Holdfast Bay offered 10 tours and/or workshops in collaboration with Cancer Council SA, Sacred Heart College, Partridge House and community members who opened their private residence. 292 people attended events throughout May, with 31% of attendees being local residents, 62% from Metropolitan Adelaide and 7% from regional South Australia.

Collection Donation Highlights

Donations remain predominantly driven by the generosity of the South Australian community. The following donation highlights were made via the public:

- › Carousel horse and Luna Park fortune telling scales donated by Sanderson family
- › Wedding dress and photographs donated by the Mawson family
- › Acquisition of Ron Blum photographic collection.



Libraries

Our welcoming library services at Brighton and Glenelg support wellbeing, sustainability and innovation through a community space that connects our community. We encourage sharing ideas, from a baby's first discovery of words and books to the stories and wisdom of our seniors.

There were 187,423 visits to the libraries an increase of 5%, with 428,349 items borrowed. Digital items borrowed increased by 23% to 102,855 through Libby, Borrow Box and Hoopla by using the Libraries SA app. Popular titles have fast turnover through express loans, exploring ideas from the First Nations and wellbeing collections and engaging minds with the high use borrowing of the toy library items and Nintendo Switch games.

Libraries encouraged community connection with 21,840 adults and children attending 1,057 learning programs and events, a 19% increase. Programs included Shut Up and Write, craft group, Writer's Week screening, Monday Movies and Book Clubs. Digital literacy one-on-one sessions to use your smart phone, using the photo scanning hub or Tech Talks on topics to avoid online scamming, understand AI or electric cars attracted 3,272 adults.

Firstival was held in July, a new event across SA public libraries encouraging the community to 'try something' for the first time. Holdfast featured cosy crime writer Amanda Hampton, World Chocolate Day and children enjoyed school holiday programs. With 501 participants, it created community connections and return visits throughout the year.

18,571 children and families explored early literacy with Wriggle and Rhyme and Words Grow Minds, discovering science in STEM sessions, fun holiday programs, Play and Stay Saturdays and testing their skill at the gaming zone.

The Learning team were successful in obtaining a \$5,500 grant in May 2024 from the Libraries Board of South Australia and Words Grow Minds, to develop early literacy kits and promote the Words Grow Minds early years development with our community.

This year's highlights included:

- › 12,387 members averaging 15 visits to the library per year
- › 428,349 items borrowed, including 326,494 physical items and 101,855 digital items
- › 178,423 physical visits to libraries, a 5% increase
- › 200 attended Youth Community Fair at the Brighton Library lawn
- › 1,300 participants at the library stand during the Christmas Pageant, Ice cream Festival and Winter Solstice events
- › 258 experimented with science and art at STEAM Club and 674 used microscopes at the discovery table in January
- › 501 attended *Firstival* events, 367 attending author talks; 184 at Writer's Week screening; 160 attending digital one-on-one training sessions; and 1,980 Book Club participants
- › 10,665 children attended early childhood programs, afterschool and holiday programs, and kindy visits, supported by 7,906 adults
- › Glenelg Library workroom was refurbished, planning for the library seating, and shelving is underway.

Innovation

Brighton Beachfront Holiday Park

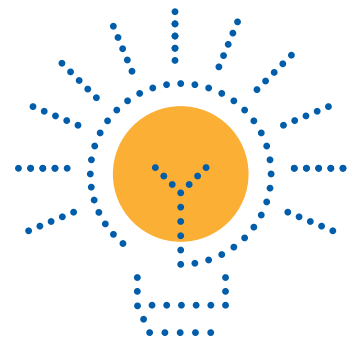
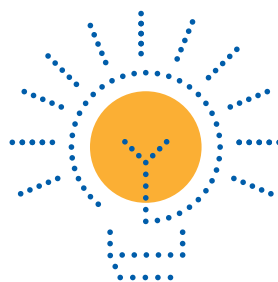
In a prime location with stunning views over the Gulf St Vincent, Brighton Beachfront Holiday Park continues to be a significant tourist asset for the City of Holdfast Bay. Results for the 2023–24 are:

- › Cabins income was 3% above year to date (YTD) budget – \$1,725,219
- › Site income was 2% above YTD budget – \$1,371,905
- › Shop income was down by 5% – \$27,559
- › Total income was \$3,206,944, 3% above YTD Budget
- › Cabin overall occupancy rate was 83.98%, 2.7% less than last year
- › Site occupancy averaged 81.36%, 0.12% higher than last year. This is well above State averages of 50% for powered sites and 65% for cabins, highlighting the Park’s popularity and high demand.

Income from the Park resulted in more than \$1.603 million in revenue to council. In February 2024, the newly built \$1.4 million kiosk opened for the community and visitors, seating up to 80 patrons and offering a range of food and beverages and take-away servery.

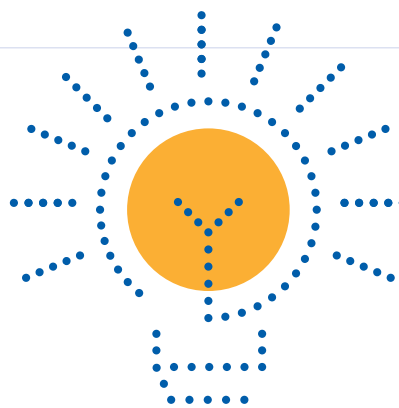
Partridge House

Partridge House is a much loved and valued community asset, offering residents and visitors memorable experiences. The beautiful gardens, elegant interiors and welcoming ambience provides a perfect backdrop for many weddings, community events and gatherings, funerals and a place for the community to recreate on the picnic area. There were 539 events hosted throughout the year including 307 community group events, 140 funerals, 28 weddings and 64 other events. Partridge House hosted a total of 518 events in 2023–24, including 303 community group events, 120 funerals, 22 weddings and 73 other events.





Innovation



Business Services

Council staff deliver services in an accountable, transparent way that meets legislative requirements and provides the best value for money. The business areas providing corporate services to support Council's administration include:

- › Business planning and improvement
- › Commercial and strategic services
- › Corporate communications and media management
- › Elected Member and CEO support
- › Finance
- › Governance and policy
- › Information and technology services
- › People and culture
- › Procurement
- › Property management and leases
- › Rates
- › Records management
- › Risk management
- › Work health and safety.

Strategy and Governance

The Strategy and Governance team provides a range of strategic and corporate governance functions including:

- › Strategy development
- › Business planning
- › Corporate reporting
- › Procurement
- › Risk management
- › Internal audit
- › Policy development and maintenance
- › Project Oversight Committee support
- › Delegations and authorisations
- › Advisory services.

The achievements and outcomes for the year include:

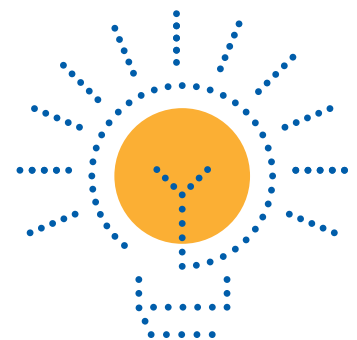
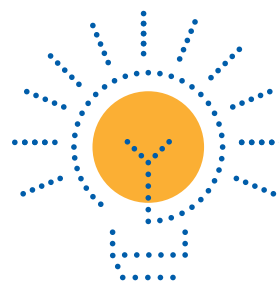
- › Developing and implementing a new Policy Development Framework and Manual
- › Reviewing and continuing to refresh a range of policies and procedures
- › Developed one of the first policies guiding organisational use of Generative AI in the local government sector in South Australia
- › Developing and implementing a new Project Management Framework and Manual, and Prioritisation Framework and Manual
- › Completing the review of all organisational delegations

- › Assuring accountability by managing the Internal Audit program, which included four internal audits across the organisation, including one regarding procurement and one regarding strategic planning
- › Pressure-tested updated business continuity plans and the organisational Crisis Management Plan
- › Commenced operations of the new Project Oversight Committee, transitioning from the previous Project Board.
- › Continuing the development of a Corporate Plan to operationalise the Strategic Plan, including identifying appropriate software to support forecasting and forward planning
- › Implementing a new tool to measure community satisfaction, which includes a module to measure service satisfaction at the point of interaction
- › Managed an unusually large engagement program relating to the 2024–25, Draft Annual Business Plan
- › Staff participated in several cross-sector networks and activities, providing Executive Officer support, Committee membership and providing a number of presentations.

High performing corporate functions enable the organisation to effectively deliver the objectives and aspirations of the Strategic Plan. Strategy and Governance ensures that policies and central practices are aligned with the Strategic Plan and facilitate its delivery.

This year, the use of Generative Artificial Intelligence (AI) was a particularly hot topic in local government. As well as developing one of the first policies in the sector to guide organisational use of AI, Strategy and Governance staff were involved in a range of discussions and presentations across the sector about the topic via the Risk Managers Network, the Governance Network, the General Managers' Network and the Business Improvement and Performance Network.

In November 2023, Council adopted a Prioritisation Policy and associated Framework and Manual. This body of work provides a comprehensive and objective methodology for assessing the many possible activities Council could be involved in. This helps to build a project pipeline and to support Elected Members in evidence-based decision-making.



Innovation

Financial Services

The Financial Services team provides services including strategic long term financial planning; annual budgeting and monitoring; rates administration; year-end financial accounting and audit; financial systems and internal control; payroll; and accounts payable/receivable.

Achievements for 2023–24 include:

- › Preparing a Long Term Financial Plan which modelled Council's financial position through to 2034
- › Budget revisions through the year and the preparation and adoption of the 2024–25 budget
- › Rate modelling, notice generation and distribution for 21,064 properties. This included 19,202 residential properties with 28% of properties paying the minimum rate of \$1,153
- › Annual financial statements, audit finalisation and adoption for 2022–23
- › Processed over 12,000 invoices with a total value in excess of \$38 million
- › Contribution to an Internal Audit on Council's procurement processes.

Innovation and Technology

The council's commitment to innovation and technology is underpinned by the work of the Innovation and Technology Services (ITS) team. The ITS team's mission is to foster innovation, support business transformation, and ensure a seamless flow of technology services. The ITS clientele includes our staff, the community we serve, our business partners, and Alwyndor.

Key Areas of Responsibility

ITS supports the organisation by:

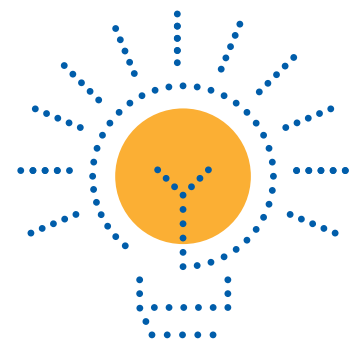
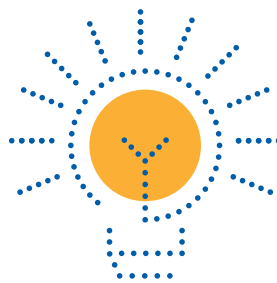
- › **Facilitating transformation:** Guiding change implementation, maintenance, support, and enhancement of corporate systems. They also facilitate the transformation of corporate systems, functions, and processes to keep the organisation ahead of the curve.
- › **Corporate system and Information and Communication Technology (ICT) infrastructure:** Committed to providing service and support for corporate systems, ICT infrastructure, and core corporate applications.
- › **Business continuity:** Guardians of business continuity in corporate systems and technical ICT infrastructure, ensuring all ICT operations remain resilient.
- › **Security matters:** Ensuring the security of robust ICT infrastructure and corporate systems.
- › **Data and Information Management:** Managing data and information, ensuring they are well-preserved and secure.

Internal services provided by ITS includes:

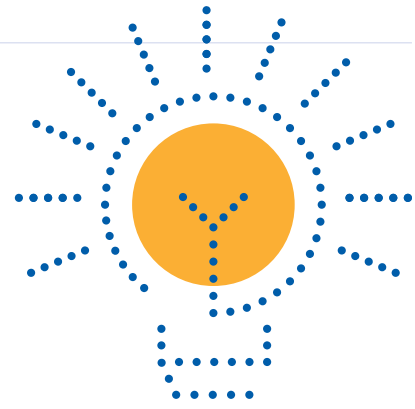
- › **ICT support and maintenance:** Providing comprehensive internal ICT support and maintenance needs.
- › **Guidance and expertise:** Offering valuable ICT technical and business guidance to all areas of the organisation, maximising technology resources.
- › **Business intelligence:** Unlocking the power of data with business intelligence services that span across the organisation.
- › **Digital transformation:** Leading the charge with the Digital Transformation roadmap and project delivery, helping the organisation confidently embrace the future.
- › **Business analysis and improvement:** Engaging in business analysis, requirements development, and change management to help the organisation continuously improve its systems and processes.
- › **Data and information management:** Covering the organisation's information and data management needs.

External Services supported by ITS include:

- › **Customer experience:** Managing customer requests and providing support to meet their needs. This is via the implementation of the new Request Management System.
- › **Community support:** Extending services beyond our organisation by offering ICT support to Elected Members and the community.



Innovation



Key Achievements

Contractor Management

This project streamlined contractor management by modernising manual processes for assessing and maintaining contractor compliance, such as qualifications, licences, and insurance. The project improved reporting and aligned business processes with industry standards. The business benefits include improved efficiency, reduced manual workload, enhanced WHS management, and streamlined contractor data reporting.

Information Management

The project focused on establishing a robust information and records management framework and systems and ensuring that the City of Holdfast Bay complies with the *State Records Act 1997* and other relevant legislation. The project has achieved the goal of maintaining an accessible, secure, and accurate repository of council records to support transparent governance and evidence-based decision-making. The benefits include enhanced compliance with legal requirements, improved transparency, and preserving the council's corporate memory.

Request Management System (RMS)

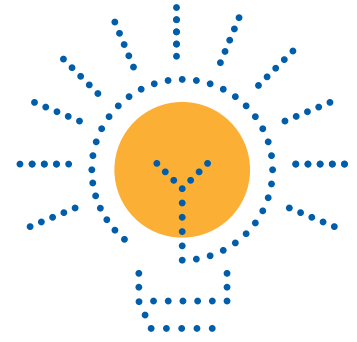
This initiative introduces a centralised system to manage all council requests, both internal and external. The design of RMS is to increase productivity by reducing reliance on emails and improving service delivery through better tracking and data-driven decision-making. The key benefits include increased productivity, better management of requests, real-time reporting, and data-driven decision-making.

Data Analytics – Cleaning Contract Dashboard

This project involved developing a dashboard to analyse data from cleaning contracts. It enables the Council to monitor contract performance, highlight missed services, address poor service delivery, optimise cleaning schedules, and ensure the efficient use of resources based on data insights. The benefits include improved oversight, accountability, and optimised contract management.

Community Centres

Now that council has taken on management of two community centres, ITS provides IT support, public internet, and AV equipment to the community centres reflects the council's commitment to enhancing accessibility and connectivity for residents. The ITS team ensures that community members can easily access digital services, participate in educational programs, and engage in various community activities by equipping these centres with robust technology infrastructure. The benefits of this initiative include improved digital inclusion, enhanced community engagement, and the ability to support a broader range of events and programs, thereby fostering a more connected and informed community.



Customer Experience

Council operates a face-to-face customer enquiry service between 8.30 am and 5.00 pm Monday to Friday from the Civic Centre at Brighton and the Glenelg Library (excluding public holidays) and 24-hour, seven-day phone and online services.

In the 2023–2024 year:

- › The contact centre team answered 43,400 phone calls with an average of 2 minutes 29 seconds talk time
- › Calls were answered immediately 95.5% of the time
- › Calls on hold were answered within 24 seconds and abandoned calls reduced by 20%
- › Phone call responses met 97% resolution on the first call
- › 34,072 requests and online forms emailed to mail@holdfast.sa.gov.au were actioned.

To continuously improve customer experience, we will:

- › Design our approach with our customers
- › Reduce customer effort
- › Keep customers informed
- › Focus our investment on channels our customers prefer
- › Ensure respectful conversations and inclusion for all.

Council's customer Request Management System (RMS) commenced across all service areas. RMS provides greater information for customers to be notified of the progress of the request, reduces duplication and increases resolution of the request. 22,060 requests were added this year and 97% were completed, with the top requests being Rates, Infringements, Waste, Trees and Strategy and Governance.

A portal is being developed for customers to add and track their requests. This will provide real time information to residents on the progress of their request and assist council teams to manage responses and resources effectively.

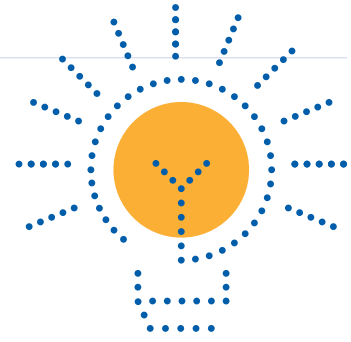
Customer Experience Plan

Council provides a wide range of services to many different types of customers, including residents, businesses, community and sporting groups, visitors and tourists.

To provide the foundation for a world-class, customer-centred experience, we are developing a Customer Experience Plan. The focus has been to develop and use the request management system. The data the system is providing is guiding the development of the Customer Experience Plan including:

- › Seeking ways to improve our service to customers
- › Ensuring the Council is easy to do business with
- › Two-way engagement through listening and informing
- › Creating positive experiences for customers.

Innovation



People and Culture

The People and Culture function plays a crucial role in fostering a positive work environment prioritising employee culture, engagement, inclusion and the health and safety of our people.

Council is building an inclusive and diverse culture to reflect our multicultural and intergenerational workforce. This is supported by adapting to programs, professional development opportunities and wellbeing to support the employee experience and maintain a sustainable workplace.

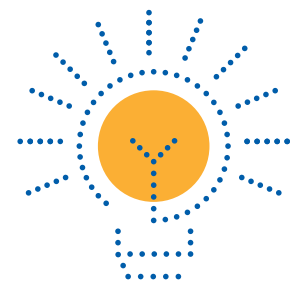
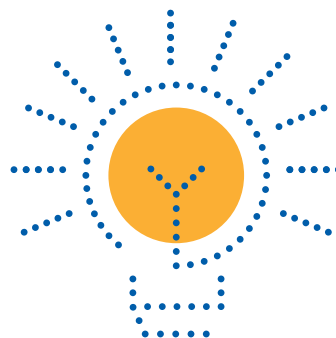
Our focus remains on enforcing and engaging in Work Health and Safety (WHS) practices and systems. This will establish a holistic approach for a strong and thriving culture to uphold employee welfare (both physical and mental health) and drive business performance.

The team continues to partner with Leadership to support attracting diverse talent that aligns with council's purpose and strategic vision. This partnership approach is essential for embedding a culture of transparency, open communication and fostering an environment where employees feel valued and heard.

Our Leadership promotes recognition, process improvement, clarity and enhances capabilities throughout the organisation.

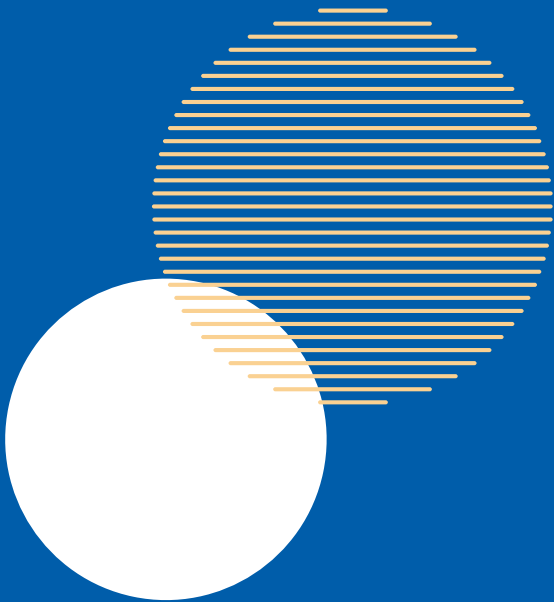
Our people and culture function has made significant strides by successfully implementing a comprehensive People Plan across the organisation. This focuses on five pillars:

1. Effectively planning and attracting the right talent
2. Enhancing retention through robust talent management and meaningful interactions
3. Driving transformation with innovative human resource practices
4. Fostering a positive culture and prioritising wellbeing
5. Developing the necessary capabilities to address the future needs of our community and help to deliver our strategic priorities.





Strategic Management



How We Measure Our Performance

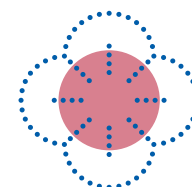
Council assesses its financial performance against measures established in its *Long Term Financial Plan*. As required under the *Local Government Act 1999*, we prepare a range of reports each financial year, including monthly financial statements, budget updates, four comprehensive annual budget reviews and audited financial statements.

Strategic measures are used to track our progress towards achieving community objectives and improve our internal services. Information for these reports comes from a range of sources, including community surveys and a Business Confidence Survey.

Council's strategic plan, *Our Holdfast 2050+* includes three focus areas. In 2023–24 progress against the objectives in each of these focus areas was gathered as shown in the following tables:



Strategic Management



Wellbeing

Highlights for 2023–24:

- › Glenelg Oval Masterplan works were completed after three years. This was a \$58million project which attracted funding from SACA, the AFL, Department of Education, the Local Government Infrastructure Partnership Program (LGIPP) through the SA Government and the Local Roads and Community Infrastructure Program (LRCI) through the Federal Government.
- › Council has taken on responsibility for managing the Holdfast Bay and Glenelg North Community Centres. These will provide increased opportunities to increase their usage and develop these into multi-purpose hubs.

Objectives 2020–2030

Measures

Baseline / Notes

Apply the principles of universal design and social inclusion to all Council activities

All project plans and policies address universal design and social inclusion

This matches the intent of the Disability Access and Inclusion Plan 2020–2024, which is reported to council annually.

The designs for the redevelopment of Glenelg Oval stages 3 and 4 incorporated universal design principles including Disability Discrimination Act (DDA) compliant pathways, undercover viewing areas and public toilet. Adult fitness equipment was selected to be used and accessed by all ages and is placed on sealed rubber surface for ease of access.

Council has also installed and upgraded approximately 170 DDA compliant kerb ramps, 30 bus stop improvements, and public toilet upgrades to meet DDA standards.

We have also focused on training staff and contractors on universal design principles and reviewing accessible parking availability.



Objectives 2020–2030

Measures

Baseline / Notes

Assist the city’s mainstreet precincts in becoming dementia-friendly

The number of businesses recognised as dementia-friendly increases year on year

A joint Council-Alwyndor program is being developed.

Increase participation rates in community engagements across all age groups, particularly under-represented demographics such as children and young people by using methods that are appealing and appropriate

The number of participants in formal engagements increases year on year

In 2023–24, we received 2,131 submissions in formal community engagements (compared to 686 in 2022–23). 6,560 people downloaded material from the engagements to view. A total of 25,548 people were involved in community engagement, compared to 3,998 in the previous year.

Support businesses to operate in mixed use neighbourhoods to improve local access to goods and services and reduce supply transport distances

The proportion of mixed-use developments increases

Fourteen new businesses have been approved to operate in mixed use neighbourhoods in 2023–24, compared to 11 for 2022–23 and 17 for the 2021–22 year.

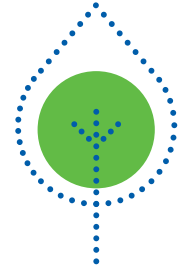
Establish community hubs that integrate community support, recreational, and commercial services in multi-purposes spaces that include frequently excluded demographics such as children and young people, people with disabilities, Aboriginal and Torres Strait Island people and people from culturally and linguistically diverse backgrounds

Utilisation of council owned buildings increases

The designs for the redevelopment of Glenelg Oval stages 3 and 4 created a multi-purpose community hub for recreation and organised sports to be used by all ages and abilities. Supporting infrastructure such as BBQ shelters, public toilets and DDA compliant pathways ensure it is a fully inclusive public space.

Council has taken on responsibility for managing two community centres. As council-managed facilities, there are greater opportunities to increase their usage and develop these into multi-purpose hubs.

Strategic Management



Sustainability

Highlights for 2023–24 were:

- › The Kingston Park Kiosk was completed after two years of planning and construction. This \$1.4 million project was opened in March 2024 with the NEST Kiosk already proving extremely popular with locals and visitors.
- › Council entered into an agreement for the Resilient South Regional Climate Action Plan. This was officially launched by Minister Susan Close, Minister for Climate, Environment and Water, and Mayors Amanda Wilson, Moira Were AM, Kris Hanna and Heather Holmes-Ross in March 2024.
- › The Pine Gully Master Plan works were completed in 2023–24. The Institute of Public Works Engineering Australasia (IPWEA) recognised the Pine Gully project which won their Excellence in Water Award at the South Australia Excellence Awards.

Objectives 2020–2030

Become a carbon-neutral council by 2030

Measures

Emissions from council operations decrease each year or are offset

Baseline / Notes

A *Carbon Neutral Plan* was adopted by Council in August 2022. This includes a plan for council operations to be carbon neutral for Scope 1 (direct) and 2 (indirect from energy use) emissions by 2030.

Council started purchasing 100% renewable electricity from 1 January 2023. This eliminates our scope 2 emissions.

We also developed a *Fleet Transition Plan* in 2022–23, to understand more about transitioning our fleet to electric vehicles. Work is underway for this transition to take place.

Objectives 2020–2030

Measures

Baseline / Notes

Prioritise sustainable and active transport (such as walking and cycling) across the city, including by reclaiming streets for play and nature and improving walkability to support healthy ageing

Number of kilometres of street prioritised for active transport increases, measured every five years

Work is continuing on the development of a *Movement and Transport Plan* which was the subject of community consultation in April 2024. This Plan will provide guidance for appropriate streets to target for active transport.

Support the creation of safer places by improving the public realm and collaborating with transport providers to increase transport options

Programs supporting community safety are developed and implemented

In 2023–24, council continued to be active in lobbying for increased police presence in the city, particularly in Glenelg. Council staff are in very regular contact with SAPOL to resolve issues.

Council's night patrols cover up to 150 km per night to keep a watch over our city and being available to respond to complaints.

Support mixed use neighbourhood development while honouring heritage values to encourage walking and cycling and support healthy ageing

Walkability score increases in all Holdfast Bay suburbs, measured using a 'citizen science' approach every three years

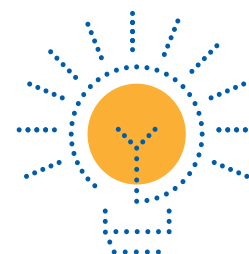
A citizen science program is being developed based on the Healthy Urban Neighbourhood Transition Tool.

Encourage more community gardening, including biodiversity sensitive urban design, in public spaces, applying the long-held knowledge of Kaurna people as well as innovation

Number of community gardening spaces increases each year

There are two formal Community Gardens in the city; North Brighton and Glenelg North. Many 'informal' garden spaces such as verges are being taken up as community garden spaces. A baseline for this measure will be established in 2024–25.

Strategic Management



Innovation

Highlights for 2023–24 were:

- › The development and rollout of council’s Request Management System (RMS). The RMS is a centralised system to manage all community and internal requests. The design of RMS reduces reliance on emails and improves service delivery through better tracking and data-driven decision-making.
- › The Brighton and Glenelg Libraries had 187,423 visits which is 5% up on the previous year. This means that 12,387 members average 15 visits per year. Continuing a trend of increasing interest in digital mediums, there were 428,349 items borrowed, including 326,494 physical items and 101,855 digital items.
- › There were 18,571 children and families who took part in early literacy programs exploring new words with Wriggle and Rhyme and Words Grow Minds, discovering science in STEM sessions, fun holiday programs, Play and Stay Saturdays and testing their skill at the gaming zone.

Objectives 2020–2030

Measures

Baseline / Notes

Facilitate growth in the number of home-based businesses where practical to reduce transit distances

The number of home-based businesses increases as reported via Census data

The latest business count data from the ABS estimates that on 30 June 2023 there were 3,592 businesses in Holdfast Bay. This is an increase of 87 or 2.3% since 2021.

Data for home businesses is not readily available but is likely to reflect a similar upward trend.



Objectives 2020–2030**Measures****Baseline / Notes**

Maximise the value of public buildings, including libraries, to support innovation by creating co-working spaces and technology/prototyping/maker spaces and hubs

Utilisation of council buildings increases

The library services at Brighton and Glenelg saw 21,840 participants in programs which is a 19% increase on 2022–23. Library visits increased by 5% to 187,423 in 2023–24.

Maker and tech hub programs have increased at Glenelg and Brighton Libraries with the addition of a photo scanning hub, Cricut cutting machine, 3D printer, craft group and Shut Up and Write sessions.

The Holdfast Bay Community Centre management is exploring the integration of maker spaces to support innovation and community engagement.

In December 2023 Council considered a detailed report and decided not to proceed with developing a council-run business hub/co-working facility at this time.

Partner to establish an innovator/entrepreneur in residence program that includes local schools and encourages life-long learning across the population

Program participation rates trend upwards

Program to be developed in collaboration with schools.

Partner to develop a centre of excellence in hospice care and dying well

Amount of support attracted is sufficient to establish a centre

A joint program with council, Alwyndor and other partners to be developed.

Partner to facilitate the provision of technology infrastructure to support creative and emerging industries, including mobility as a service, start-ups and other entrepreneurial activities

Number of start-ups, creative and technology-related businesses in the city increases

In line with ABS data nationally, businesses have increased by 7% eclipsing what occurred in 2020 and 2021.

Professional, Scientific and Technical Services are included in the top six industry sectors that account for 69.9% of total businesses within Holdfast Bay and attributing to 9.2% of the workforce.

Strategic Management

2024–25 Projects

In 2024–25, council will fund and undertake several major projects to support the vision and objectives outlined in its strategic plan, *Our Holdfast 2050+*. These include:

Jetty Road, Glenelg

Jetty Road, Glenelg will be transformed into a modern, vibrant and world-class destination as part of a multi-million dollar project that will start in Spring 2024 and continue for three years.

The project will be undertaken in three zones – City, Transition and Coast – to minimise disruption to traders, residents and visitors.

Renewal works will start in Spring 2024 in the City zone, which begins at the Brighton Road intersection and extends west to the Partridge Street/Gordon Street intersection.

City zone plans include:

- › A new entry statement at the Brighton Road corner to create a sense of arrival
- › Installation of new continuous paved footpaths
- › Enhanced pedestrian safety with Disability Discrimination Act compliant and improved pedestrian areas
- › Improved stormwater to reduce ponding on the footpaths, parking bays and the road
- › Increased greenery and use of water sensitive urban design elements to reduce urban heat
- › Beautifying the existing street amenities and retaining its current function.

Stormwater upgrades – Tarlton Street

This continuing stormwater infrastructure upgrade will decrease the likelihood of flooding in a high-risk flood zone. It was identified as a priority from the *Stormwater Management Plan* and *Stormwater Implementation Plan* and is part funded by the Federal Government.

Sport and Recreation Infrastructure Planning

In recent research and community engagement we have consistently found a need for informal sport and recreation infrastructure, often coupled with upgrades to playspaces.

This planning will help to deliver more accessible and versatile facilities that cater to a wide range of recreational interests. This is in line with the *Playspace Action Plan 2019–2029* that aims to enhance playspaces for diverse community needs.

Cricket Club Chairlift

The Glenelg District Cricket Club (GDCC) is in a two-storey clubroom building in the north-western corner of the Glenelg Oval precinct. Up to date, there were no means by which a mobility impaired person could access the first floor, as there was no ramp to the first floor nor was there a lift in the building. This restricted the ability of the Club to hire the venue for various functions and was restrictive on who could visit the clubrooms to spectate cricket.

Council will contribute toward a stair chairlift, mounted to the balustrade and hand rails of the internal stairwell. This enables patrons with restricted mobility access to the first floor. The new installation of the stair chairlift delivers on some of Council's *Disability Access and Inclusion Plan (DAIP) (2020–24)* actions, including improving accessibility to council buildings, services and facilities.

Wheatland Street Pocket Park

There is a small piece of land on the corner of Wheatland Street and Kauri Parade at Seacliff, which is currently covered in part by shrubs and in part by dolomite. The part that is covered by dolomite is used for unsanctioned car parking. Given Council's desire to increase greening, and the challenges of doing so in Seacliff due to the geography and dense infrastructure, this location provides a rare site to create some public green space. This project would be delivered using internal resources from the Depot, thereby maximising the value of the budget.

Review of Stormwater Management Plan (joint with City of Marion)

The existing Stormwater Management Plan: Coastal Catchments Between Glenelg and Marino (SMP) 2014 is a coordinated approach to the management of stormwater with the City of Marion. This SMP is 10 years old and due for renewal. The City of Marion have agreed to fund \$50,000 in 2024–25, along with matched funding from City of Holdfast Bay and the Stormwater Management Authority, to undertake a review and refresh of the SMP.

This will inform our stormwater implementation plan and capital works upgrades across the city to reduce flooding risk and improve water quality.

Strategic Management

Biodiversity Assessment

The Environment Strategy 2020–2025 includes a target to increase the average biodiversity score from 12.8 in 2018 to 14 by 2025.

Since 2018 council has engaged an Urban Greening Officer, as well as undertaking large-scale weed control and revegetation projects in the dunes, gullies, and along the Sturt Creek. With this and other biodiversity work undertaken we anticipate the score to have increased, thereby demonstrating the value of this work.

The desired outcome of this project is to know the current state of our biodiversity, compared to 2018 and whether we have reached, not reached, or exceeded our 2018 biodiversity score.

Resilient South Funding

Resilient South (RS) is an award-winning regional climate partnership between the Cities of Holdfast Bay, Marion, Mitcham and Onkaparinga, and the state government. It was formed in 2011 and is one of four such partnerships in the Adelaide and Fleurieu region. Council's contribution will ensure that the Regional Coordinator role continues for the duration of the *Regional Climate Action Plan 2024–2029*. In turn this will help to ensure that many of the actions in the plan will be delivered.

Street Light Conversion Plan

In 2018–19 the City of Holdfast Bay converted around 2,300 of its 3,400 streetlights over to LED. There has been a 259 tonne decrease in council's CO2 greenhouse emissions through this work. We will develop a plan for the conversion/transition to LED of our remaining streetlights, which will include:

- › prioritised delivery schedule
- › highlight our compliance or deficiency risks
- › budget forecasts
- › any return-on-investment, in the form of energy savings.

Movement and Transport Plan Implementation

The Movement and Transport Plan is currently under development. This is an indicative allocation to fund initiatives in this Plan. Allocation of funding this financial year will enable prompt implementation of actions and outcomes from the Movement and Transport Plan in an agile way.

Patawalonga Frontage Irrigation Upgrade

The current irrigation mainline that delivers quality water to the coastal reserves in Glenelg, is an ageing infrastructure that is approximately 20–25 years old. This project will create an irrigation system that is not only fit-for-purpose but also cost-effective and environmentally sustainable. The outcome will be a new resilient and sustainable irrigation system designed for the future, operating on recycled water with mains back up in strategic locations.

EV Charging Infrastructure for Council Fleet

Council's Carbon Neutral Plan includes an action to electrify our fleet and a *Fleet Transition Plan (FTP)* was developed and endorsed by council in 2023. To facilitate the electric vehicles, charging infrastructure will be required at Brighton, Glenelg and Depot offices. This project establishes two electric vehicle charging stations, one at Glenelg and one at the Depot.

Wayfinding at Kingston Park

An assessment was made of signage at the entry of the access road, to indicate the key attractions within the precinct, being the Holiday Park, Kiosk and Tjilbruke Spring.

It is recommended that a precinct sign, similar to other precincts within the City, such as Brighton Oval, would be appropriate for the location. The sign would include the various attractions within the precinct.

Sharing the National Collection

Council have applied to take part in the National Gallery of Australia's (NGA) Sharing the National Collection initiative. Negotiations are under way to finalise the loan of appropriate artworks.

The program is fully funded by NGA, and this important partnership will enable City of Holdfast Bay to display a high calibre of artwork that would be otherwise out of reach as an individual council.

The allocation of funds from City of Holdfast Bay will be to upgrade lighting to showcase the public artwork at night and to increase safety and security of the installation location in the Glenelg area.

Technology and Innovation Capital Projects – Various ICT Improvements

A range of technology projects aimed at improving efficiency and effectiveness in core business functions, including asset management and corporate planning. These projects will assist in planning and managing the work of council and essential in ensuring security of information and data.

Council of the City of Holdfast Bay



Elected Members



Mayor
Amanda Wilson

Brighton Ward



Jane Fleming

Glenelg Ward



Rebecca Abley

Seacliff Ward



Annette Bradshaw

Somerton Ward



William Miller



Robert Snewin



Allison Kane



Clare Lindop



Monique O'Donohue



Anthony Venning



Bob Patton



Susan Lonie

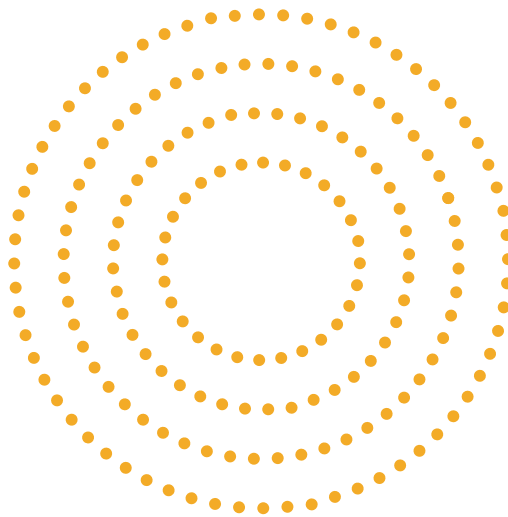


John Smedley

Council of the City of Holdfast Bay

Composition of Council

Our Council consists of the Principal Member (Mayor) and twelve councillors. Our city is made up of four wards, each electing three councillors, with the Mayor elected by the whole city. Elections are held every four years, with the next periodic election in November 2026.



Elected Member Attendance at Council Meetings

Number of General Council Meetings held: 22

Number of Special Meetings of Council held: 0

Total 22

Elected Member	Notes	Meetings Attended
Mayor		
Amanda Wilson		20
Seacliff Ward		
Annette Bradshaw ⁵		20
Clare Lindop	Deputy Mayor November 2022 – November 2023	19
Susan Lonie	Deputy Mayor November 2023 – Current	21
Brighton Ward		
Jane Fleming ¹		16
Robert Snewin		21
Anthony Venning		22
Somerton Ward		
Monique O'Donohue ²		18
William Miller ⁶		19
John Smedley ³		19
Glenelg Ward		
Rebecca Abley ⁴		21
Allison Kane		22
Bob Patton		21

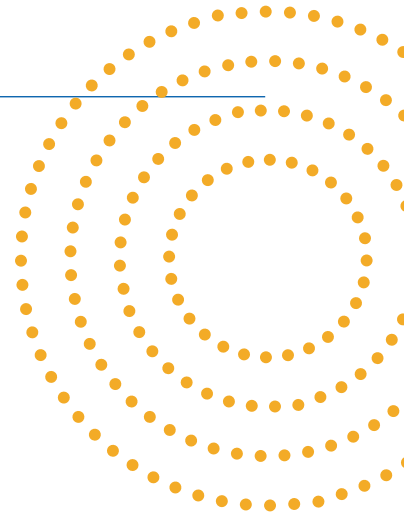
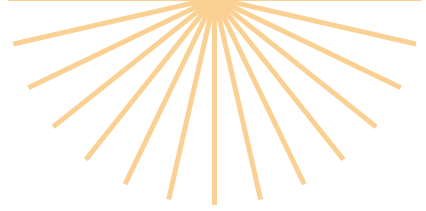
1. Council approved Leave of Absence for Councillor Fleming for the period 25 July–29 August 2023.
2. Council approved Leave of Absence for Councillor O'Donohue for the periods 11–20 July 2023 and 9–24 April 2024.
3. Council approved Leave of Absence for Councillor Smedley for the period 9 May–10 June 2024.
4. Council approved Leave of Absence for Councillor Abley for the meeting 26 September 2023.
5. Council approved Leave of Absence for Councillor Bradshaw for the meeting 28 November 2023.
6. Council approved Leave of Absence for Councillor Miller for the meeting 10 October 2023.

Council of the City of Holdfast Bay

Allowances

Elected Member	Allowances 1 July 23 – 30 June 24	Allowance from Council Committees	IT Allowance	Total
Mayor				
Amanda Wilson	\$94,454.96		\$1,165.00	\$95,619.96
Seacliff Ward				
Annette Bradshaw	\$23,613.71		\$1,165.00	\$24,778.71
Clare Lindop ¹	\$26,209.85		\$1,165.00	\$27,374.85
Susan Lonie ²	\$26,921.02		\$1,165.00	\$28,086.02
Brighton Ward				
Jane Fleming ³	\$23,613.71	\$3,860.00	\$1,165.00	\$28,638.71
Robert Snewin ⁴	\$23,613.71	\$2,830.00	\$1,165.00	\$27,608.71
Anthony Venning	\$23,613.71		\$1,165.00	\$24,778.71
Somerton Ward				
William Miller	\$23,613.71		\$1,165.00	\$24,778.71
Monique O'Donohue	\$23,613.71		\$1,165.00	\$24,778.71
John Smedley ⁵	\$23,613.71	\$5,903.45	\$1,165.00	\$30,682.16
Glenelg Ward				
Rebecca Abley	\$23,613.71		\$1,165.00	\$24,778.71
Allison Kane	\$23,613.71		\$1,165.00	\$24,778.71
Bob Patton	\$23,613.71		\$1,165.00	\$24,778.71

1. Deputy Mayor November 2022 – November 2023.
2. Deputy Mayor November 2023 – June 2024.
3. Council Assessment Panel Member.
4. Council Assessment Panel Member.
5. Audit and Risk Committee Chair.



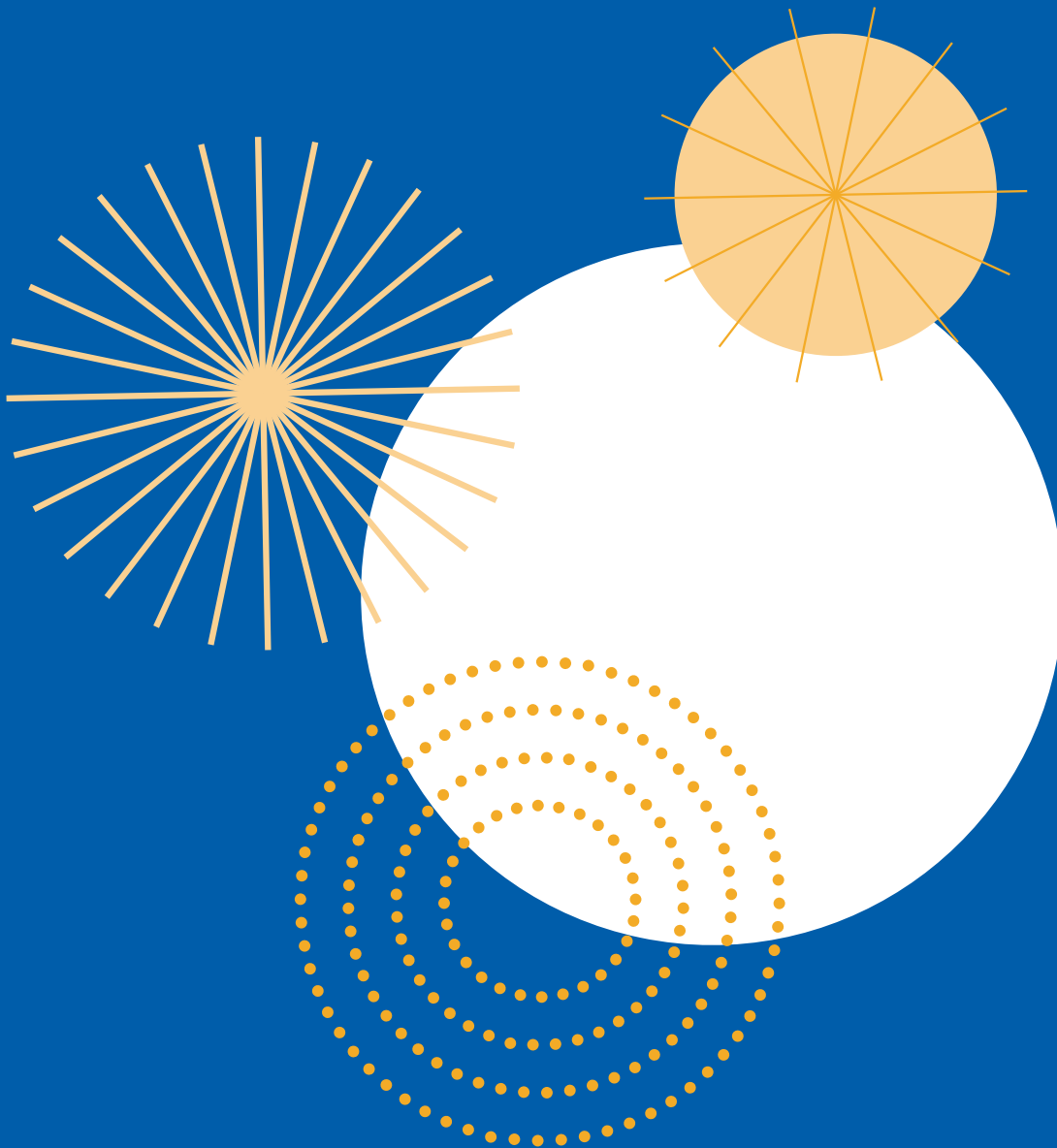
Member Behaviour

In 2023–24, in accordance with *Schedule 4, Clause 1 and Clause 2 of the Local Government Act 1999*, there were no contraventions of the Member’s behaviour requirements as outlined in *Chapter 5 Part 4 Division 2 (Member behaviour)* or section 75G (*Health and Safety Duties*).

Training and Development

	All Elected Member	Mayor Wilson	Cr Kane	Cr Abley	Total
All of Council					
Workshop training only – inhouse and provided by Leadership Team	Nil additional cost				
Council Delegate Activities					
LGA Conference registration and LGFA Annual General Meeting		\$275.00			\$275.00
Australian Local Government Association, National General Assembly Registration		\$1,120.00		\$1,120.00	\$2,240.00
LGA Training – Life’s a Beach – The Role of a Council in Managing the Foreshore		\$410.00			\$410.00
Adelaide Economic Development Agency Summit			\$195.00		\$195.00
Total training and development expenditure		\$1,805.00	\$195.00	\$1,120.00	\$3,120.00

Decision Making Structure



Provisions for Meeting Procedures

The *Local Government Act 1999* is the primary legislation for the operation of Local Government in South Australia and its provisions are supported by *Local Government (General) Regulations 2013*.

All Council and Committee meetings are conducted in accordance with the *Local Government Act (Procedures at Meetings) Regulations 2013*. Meetings for the Council Assessment Panel are convened under the *Planning, Development and Infrastructure Act 2016*.

Decision Making Structure

Council Committees and Panel

Council is supported by a number of committees. These are:

Two statutory bodies

- › Audit and Risk Committee
- › Council Assessment Panel.

One management committee

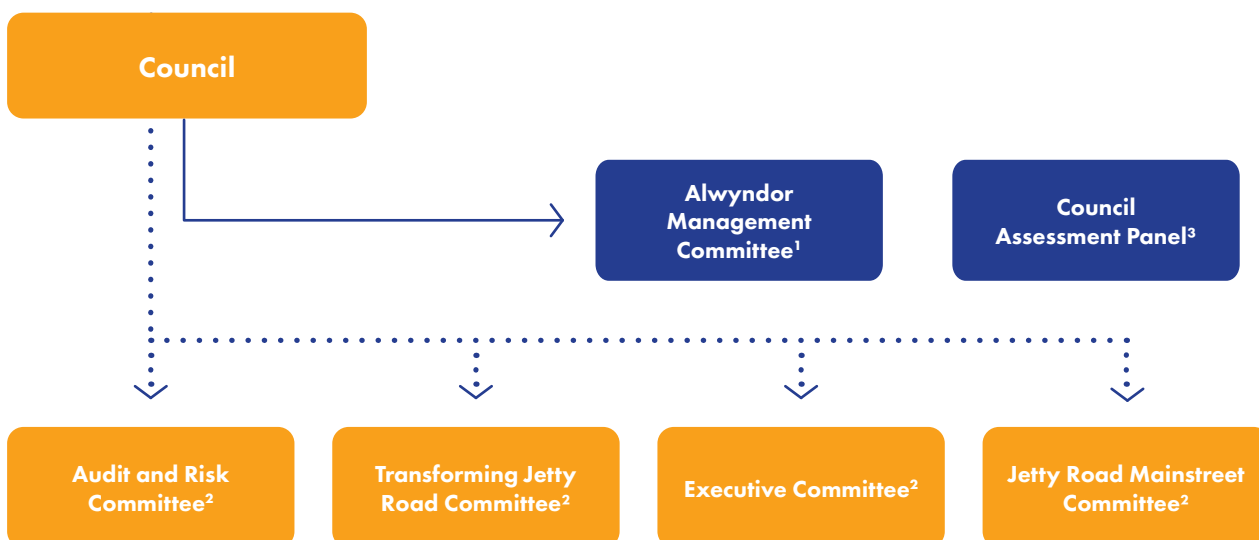
- › Alwyndor Management Committee.

Three advisory committees

- › Transforming Jetty Road Project Committee
- › Executive Committee
- › Jetty Road Mainstreet Committee.

Committee meetings are open to the public unless confidential matters are considered. Notices of meetings, agendas, reports and minutes are available www.holdfast.sa.gov.au/council/council-committees

Council's current committee structure is shown below:



1. Delegated authority from Council to make decisions within budget and terms of reference.
2. Advisory body with no delegated authority.
3. Established under the *Planning, Development and Infrastructure Act 2016* with members appointed by Council but operated as an independent decision making body.

Council

Throughout 2023–24, Council met on the second and fourth Tuesdays of the month, except in December 2023 and January 2024 when it met once.

Delegations

In accordance with sections 44 and 101 of the *Local Government Act 1999*, Council delegates relevant powers and duties to the Chief Executive Officer, who may sub-delegate to individual officers or committees. Council also delegates powers to the Alwyndor Management Committee to make decisions within the Committee's terms of reference. Delegations and individual sub-delegations are reflected in the Delegations Schedule.

Audit and Risk Committee

The Audit and Risk Committee operates under Section 126 of the *Local Government Act 1999* and oversees Council's risk management and internal control frameworks. The Committee reports to the Council on a regular basis to confirm that these frameworks are in place and operating effectively. The Committee also reviews the Council annual financial statements, Annual Business Plan and Long-Term Financial Plan.

The Committee comprises two Elected Members including the Presiding Member. The independent members each received an allowance per meeting attended of \$486.00 per meeting (July 2023–November 2023) and then \$515.00 per meeting (November 2023–June 2024).

The Committee Members from July 2023 to June 2024 were:

- › Councillor John Smedley (Presiding Member)
- › Councillor Bob Snewin
- › Ms Paula Davies
- › Mr David Powell
- › Ms Corinne Garrett.

Audit and Risk Committee 2023–24 Annual Report to Council

From 30 November 2023 under section 126(9) of the *Local Government Act 1999*, Council is now required to 'ensure that the annual report of its audit and risk committee is included in its annual report.' This section constitutes the annual report of the Audit and Risk Committee for the financial year 2023–24.

As per the Terms of Reference, the role of this Committee is to 'provide suggestions and recommendations to Council on matters relating to financial governance', including:

- › Financial reporting
- › Strategic management plans and the annual business plan
- › Internal controls and risk management systems
- › Public interest disclosures
- › Internal and external audits
- › Economy and efficiency audits and reporting responsibilities.

To ensure that the Committee acts appropriately and meets the requirements of the *Local Government Act*, the Terms of Reference are reviewed each year, with amendments made as needed.

Decision Making Structure

Work Program 2023–24

The Audit and Risk Committee is required to meet at least quarterly throughout the year, however for 2023–24, seven meetings were held.

Regular quarterly meetings were held, plus three special meetings relating to:

- › A review of key frameworks, including policy development, project management, prioritisation and service reviews (November 2023)
- › The Jetty Road Gelnelg Masterplan (February 2024)
- › The draft 2024–25 Annual Business Plan and the draft Long Term Financial Plan 2024–34 (April 2024).

Regular Quarterly Reporting

Progress reports on key topics are provided quarterly. These include standing items, risk management and internal audit reporting.

Reporting on standing items provides updates against a range of matters, including:

- › Monthly Financial Statements
- › External Audits
- › Public Interest Disclosures
- › Economy and Efficiency Audits
- › Council Recommendations
- › Audit and Risk Committee Meeting Schedule.

Key discussions relating to standing items during 2023–24 included:

- › Detailed budget reviews
- › Quarterly financial statements and reporting
- › External Auditors feedback on the financial statements
- › One public interest disclosure matter relating to volunteer conduct

- › One complaint regarding Elected Member conduct
- › Confirmation of the annual meeting schedule.

The Quarterly Risk Management report provides updates on all strategic and high-rated operational risks, identifying movement in the risk profile, and highlighting progress against the annual risk work program.

The annual risk management workplan also included:

- › Feedback on the rolling review of corporate risk registers
- › Reporting on Senior Leadership discussions relating to new/emerging risks and opportunities
- › Focussed work on specific risk areas for the 2023–24 year including:
 - › Event management
 - › Asset management
 - › Project management
 - › Climate risk identification
 - › Emergency management.

The quarterly Internal Audit Reports provide assessments against the approved three-year internal audit program, as well as tracking outstanding actions from previous internal audits undertaken.

Currently, the program is in year two of the program which originally included:

- › Procurement and Contracting Audit (completed)
- › Strategic Planning Alignment (completed)
- › Fraud Detection–Alwyndor (in progress)
- › Asset Management–Buildings (deferred).

Due to a conflict of work programming already underway, the Asset Management–Buildings Internal Audit has been delayed, and is replaced with the Carbon Neutral Plan audit, for which a scope has been agreed and discovery has commenced.

Annual Reporting

Reporting for activities that occur annually included:

- › Annual review of investment performance
- › Annual insurance and claims
- › Annual review of loans receivable (confidential)
- › Alwyndor – annual investment portfolio (confidential)
- › Audited Financial Statements 2022–23
- › Long Term Financial Plan 2024–34 (LTFP)
- › Annual debtors report
- › Draft Annual Report (2022–23) review
- › Terms of Reference review
- › External auditors annual reflection
- › Draft 2024–25 Annual Business Plan (ABP)
- › Post public consultation ABP and LTFP
- › Annual business continuity report
- › Council’s budget position
- › Rating policy review.

Ad Hoc Reporting

The Audit and Risk Committee also provides a value-added forum for review of a range of broader governance matters, which are presented on an ad-hoc basis.

Such items presented for the Committee’s consideration included:

- › Changes to accounting treatments
 - Library Materials
- › Policy Development Policy and Policy Development Framework and Manual
- › Project Management Policy and Project Management Framework and Manual
- › Prioritisation Policy and Prioritisation Framework and Manual
- › Service Review Policy and Service Review Framework and Manual
- › Organisational Generative AI Use Policy
- › Jetty Road, Glenelg Masterplan Stage 2 – Prudential Report
- › Financial Governance Report
- › Procurement policy exemptions
- › Significant procurement plans, such as that for the Transforming Jetty Road, Glenelg project
- › Service Reviews – traffic management for events
- › Glenelg Football Club loan
- › Treasury Management Policy
- › Financial Hardship Policy and Procedure
- › Entertainment and Hospitality Policy.

Decision Making Structure

Council Assessment Panel

The Council Assessment Panel (CAP) is an autonomous authority that considers development applications and makes development decisions. CAP is established under section 83 of the *Planning Development and Infrastructure Act 2016 (The PDI Act)*. It has delegated powers that are administered in accordance with the Act's statutory requirements.

CAP consists of one substantive and one deputy Elected Member who is appointed by the Council, and four independent members. The Council Assessment Panel met on the fourth Wednesday of the month as required. During 2023–24, the Panel met each month with the exception of December 2023 and March 2024.

In 2023–24 the Presiding Member received \$582 per meeting from July–December 2023 and \$610 per meeting from January 2024–June 2024. Ordinary independent Panel members (including Council members) received \$463 per meeting from July – December 2023 and \$515 per meeting from January 2024–June 2024.

In 2023–24, the Panel comprised:

- › Yvonne Svensson (Presiding Member)
- › Councillor Jane Fleming (Substantive member)
- › Councillor Robert Snewin (Deputy member)
- › Sarah Reachill
- › Terry Sutcliffe
- › Colleen Dunn.

Transforming Jetty Road Committee

Council established the Transforming Jetty Road Project Committee to provide strategic oversight of the project. The Committee will provide high level advice and recommendations to Council relating to design outcomes, community consultation, budget and project governance. The Committee will meet bi-monthly and as required to meet project milestones.

In 2023–24, the Committee comprised:

- › Mayor Amanda Wilson (Chair)
- › Councillor John Smedley
- › Councillor Allison Kane
- › Councillor Susan Lonie
- › Ms Gilia Martin, Chair, Jetty Road Mainstreet Committee
- › Mr Chris Morley, Jetty Road Mainstreet Committee
- › Mr Con Maios, Jetty Road Landlord
- › Mr Russell Troop, Department of Infrastructure and Transport.

There are no allowances or sitting fees paid to members of this Committee.

Jetty Road Mainstreet Committee

The Jetty Road Mainstreet Committee is an advisory committee of Council. The Committee advises Council on enhancing and promoting the Jetty Road Glenelg Precinct as a vibrant shopping, leisure and recreation area with year-round appeal to residents and visitors. Activities are funded through the collection of a separate rate.

In 2023 Jetty Road launched a new brand strategy, introducing the new tagline 'More to Love'. The brand emphasises there is more on offer and to experience, and plenty more to love such as the connection to the environment, the community and family and friends.

Through the separate special rate collected to enhance and promote Jetty Road Glenelg Precinct the funds support the successful Glenelg Winter Arts Festival, Sea to Shore Seafood Festival, Glenelg Christmas Pageant, Ice Cream Festival and the popular Jetty Road Magazine and several other initiatives throughout each year.

The 2023–24 Committee comprised of 13 persons who are a mix of Jetty Road Glenelg Precinct business owners and commercial property owners (nine positions), Elected Members of Council (two positions) and independent members (two positions). Members are appointed on a two-year term with the current term running from 1 April 2023–31 March 2025. In January 2024, there was a call for Independent Members with the two positions filled from 1 March 2024.

The Committee Members for 2023–24 were:

- › Gilia Martin, Attitudes Boutique (Chair)
- › Councillor Rebecca Abley
- › Councillor Allison Kane
- › Angus Warren, Beach Burrito (Deputy Chair))
- › Tony Beatrice, Cibo Espresso
- › Adoni Fotopoulos, Ikos Holdings Trust
- › Chris Morley, Echelon Studio – Architecture and Design
- › Damien Murphy, Glenelg Finance
- › Anthony Chhoy, Chatime (until April 2024)
- › Bayley Millard, Yo-Chi
- › Shannon Smith, Royal Copenhagen Glenelg and Brighton (until May 2024)
- › Corey Brown, Independent Member (from 1 March 2024)
- › Stacey Mills, Independent Member (from 1 March 2024).

There are no allowances or sitting fees paid to members of this Committee.

Decision Making Structure

Executive Committee

The Executive Committee is established under Section 41 of the *Local Government Act 1999*. The Committee meets as required to:

- › Recommend to Council the form and process of the Chief Executive Officer's annual performance appraisal
- › Undertake the annual performance appraisal
- › Provide a report and to make recommendations to Council on any matters arising from the annual performance appraisal.

The Committee is comprised of the Mayor, Deputy Mayor and an Elected Member from each Ward.

The Committee Members in 2023–24 were:

- › Mayor Amanda Wilson (Chair)
- › Deputy Mayor Susan Lonie (Deputy Mayor from November 2023)
- › Councillor Clare Lindop – Seacliff Ward (Deputy Mayor until November 2023)
- › Councillor Bob Patton – Glenelg Ward
- › Councillor Jane Fleming – Brighton Ward
- › Councillor Monique O'Donohue – Somerton Ward
- › Ms Christine Molitor (Independent Advisor).

The Independent Advisor, is now required by the *Local Government Act 1999* and is paid a consultancy fee.

Alwyndor Management Committee

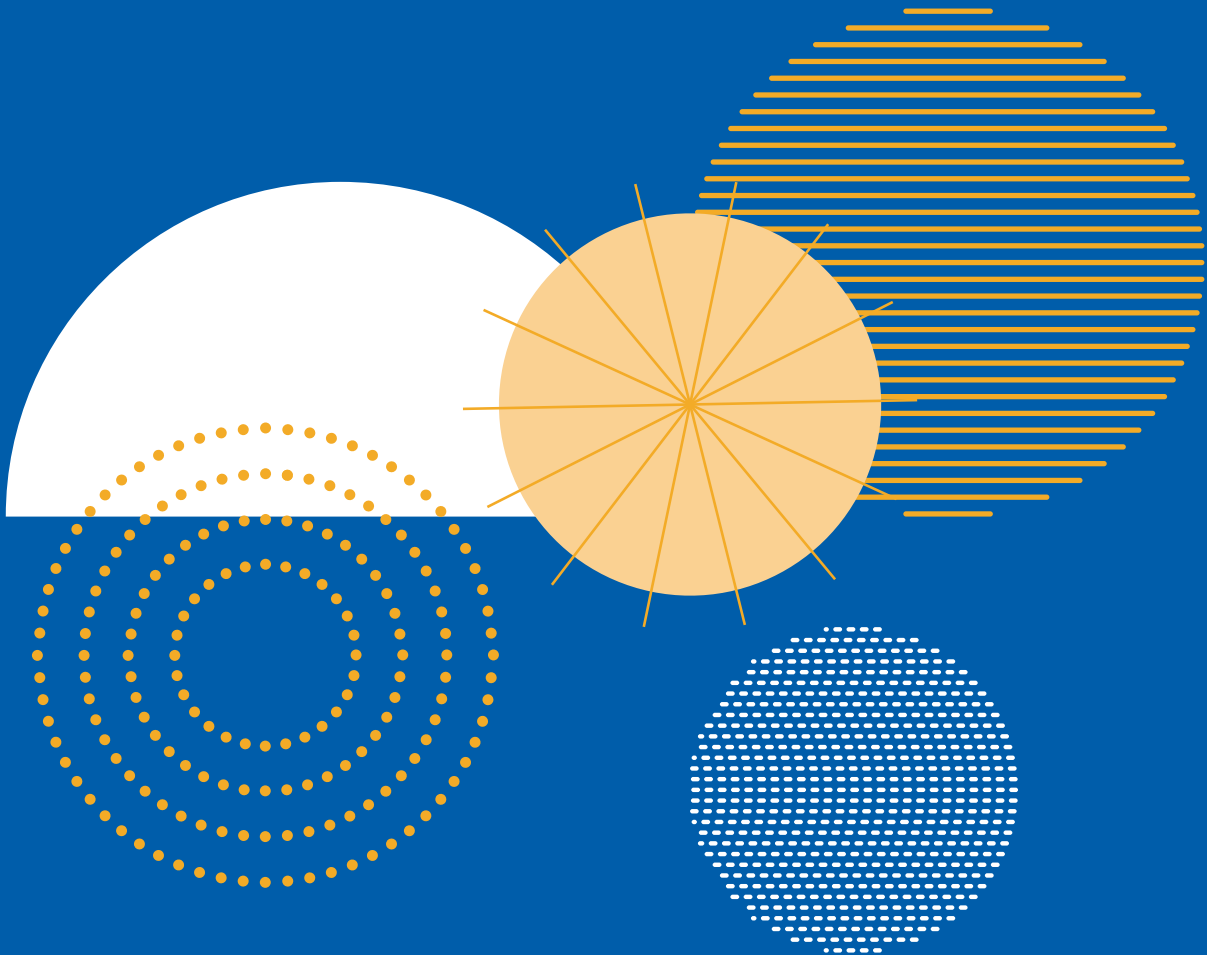
The Alwyndor Management Committee oversees the governance of Alwyndor. In 2023–24 the Committee consisted of two Elected Members and six independent members. Independent members received \$486 per meeting from July–October 2023, and \$514 per meeting from November 2023–June 2024. The Chair received \$607 per meeting from July–October 2023 and \$643 per meeting from November 2023–June 2024.

In 2023–24 the Committee members were:

- › Mr Kim Cheater (Chair)
- › Councillor Susan Lonie
- › Councillor Bob Snewin
- › Ms Julie Bonnici
- › Ms Jo Cottle
- › Professor Judy Searle
- › Professor Lorraine Sheppard
- › Ms Trudy Sutton
- › Mr Kevin Whitford.



Corporation of the City of Holdfast Bay



Our Values

Our ARISE values and behaviours are the way we achieve our vision.

Achievement

Deliver agreed outcomes for our community.

Respect

Act with honesty and integrity.

Innovation

Seek better ways.

Simplicity

Easy to do business with.

Engagement

Provide opportunities for all to participate.



Organisational Structure (as at 30 June 2024)



Roberto Bria
CEO



Frank Primerano
Project Director
Jetty Road Project

Assets and Delivery



Pamela Jackson
General Manager Assets
and Delivery (Acting)



James Mitchell
Manager
Engineering



Bill Blyth
Manager Field
Services



Matthew Rechner
Manager Public Realm
and Urban Design



Mathew Walsh
Manager Building
and Facilities

Community and Business



Marnie Lock
General Manager
Community
and Business



**Regan
Forrest**
Manager City
Activation



Brendan Kelly
Manager
Community
Wellbeing



Tania Paull
Manager Customer
Experience and
Library Services



Adrian Hill
Manager
Community
Safety



Michelle Logie
Manager
Communications and
Engagement

Strategy and Corporate



Sharon Wachtel
General Manager
Strategy and
Corporate (Acting)



Cadel Blunt
Manager
Finance



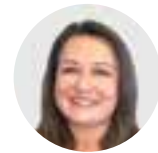
**Linda
Gentilcore**
Manager
People and
Culture



Robert Zanin
Manager
Innovation and
Technology



**Anthony
Marroncelli**
Manager
Development
Services



Ania Karzek
Manager
Strategy and
Governance

Alwyndor



Beth Davidson-Park
General Manager
Alwyndor



Rafa Mirzaev
Chief Financial
Officer



Natasha Stone
Manager
Residential Services



Molly Salt
Manager Community
Connections



Lisa Hall
Manager People
and Culture

Corporation of the City of Holdfast Bay

Senior Leadership Team

The governance and decision framework is led by a Senior Leadership Team. As at 30 June 2024 this comprised:

- › Chief Executive Officer, Roberto Bria
- › General Manager Alwyndor, Beth Davidson-Park
- › Acting General Manager Assets and Delivery, Pamela Jackson
- › General Manager Community and Business, Marnie Lock
- › Acting General Manager Strategy and Corporate, Sharon Wachtel.

Senior executive salary packages include the following benefits:

- › A competitive salary
- › The option of a fully maintained vehicle or novated vehicle lease
- › Employer-sponsored superannuation contributions
- › Membership of professional associations.

Senior Leadership Team as at 30 June 2024

	Female	Male	Salary Range
CEO		1	\$294,841
General Manager	4		\$190,000 – \$218,000

Staff Profile

Number of Employees as at 30 June 2024

	Male	Female	Total
Municipal Employees	97	113	210
Alwyndor Employees	106	373	479
Total	203	486	689

In 2023–24, for the Municipal employees:

- › Total headcount at 1 July 2023 was 208
- › Total headcount at 30 June 2024 was 212
- › Total new hires was 35
- › Total departures was 31.

Work Health and Safety (WHS)

A four-year WHS Plan (2024–2027) was endorsed by the Senior Leadership Team with the following focus areas:

- › WHS Management and Training Systems
- › Safety Culture and Wellbeing
- › WHS Internal Audits
- › WHS Contractor Management.

The purpose of the Plan is to uphold council's aspiration and align with our culture and values to support Council's policy commitments for the provision of a safe system of work for all workers.

In 2023–24 the following key measures were realised for work health and safety

- › Total Hazards – 64
- › Total Incidents – 190
- › Total Injuries – 89.

Note: This includes totals for Alwyndor.

The Local Government Association Workers Compensation Scheme (LGAWCS) provides the City of Holdfast Bay with a fully integrated Claims, Return to Work and Work Health Safety Service. Claims are determined and coordinated by LGAWCS as our Insurer.

There was a renewed focus at council on compliance and reporting throughout the year. Emphasis was placed on adopting the latest WHS regulations concerning Psychosocial Risks and Hazards. This commitment will remain an integral part of our ongoing requirements.

Council achieved 100% of our Risk Evaluation Action Plan and steady progress on our Hazard Management Plan.

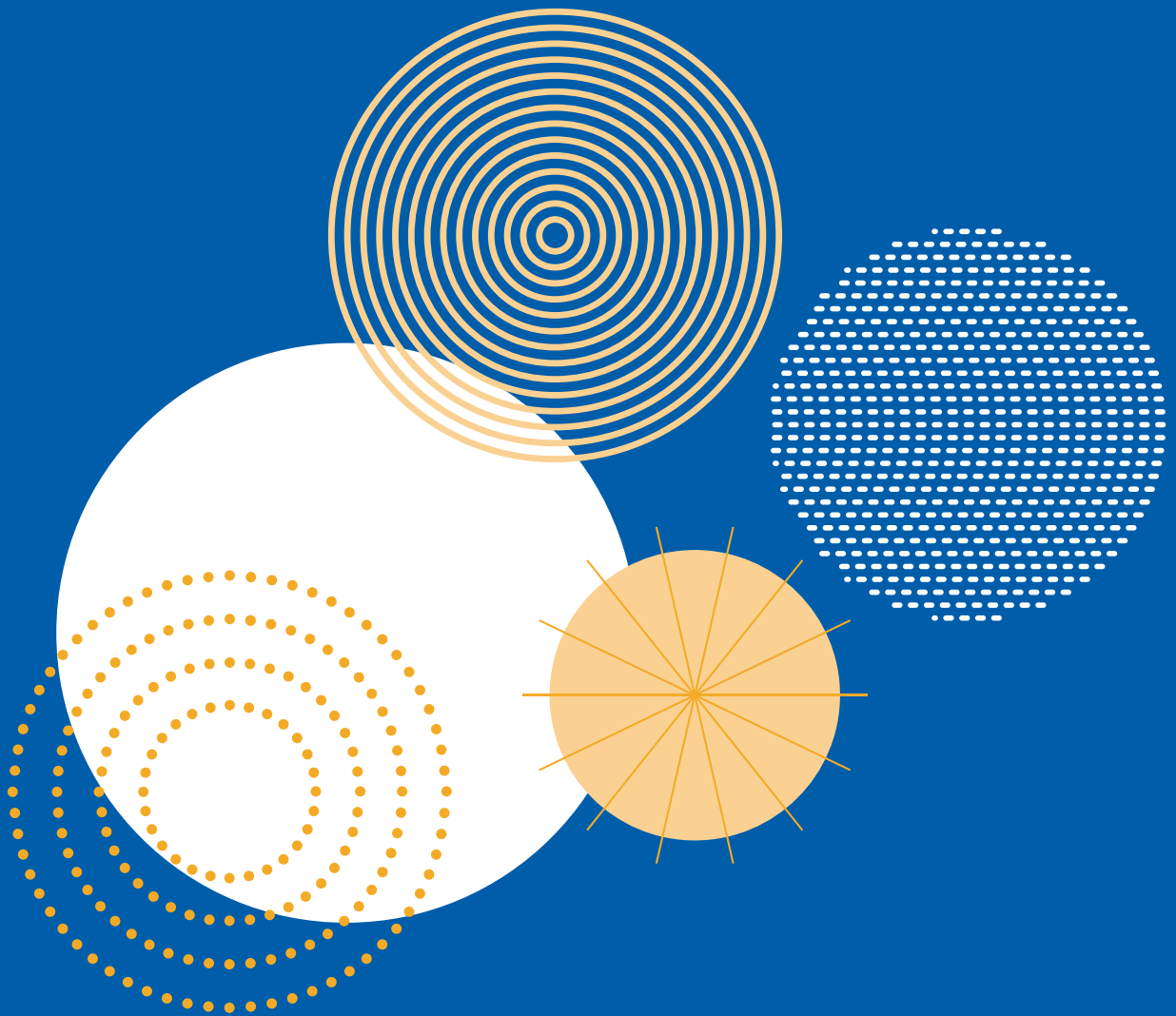
Workforce Capability

Council (excluding Alwyndor) invested \$160,000 directly into enhancing workforce skills to align to current and future demands, also covering essential mandatory training to comply with legislative requirements. There was a shift of emphasis from training to a learning approach to broaden development opportunities and cost effectiveness.

Amid the numerous regulatory and legal changes, there was a concerted effort to ensure that our staff remained informed and shared learnings about emerging trends involving changes and necessary requirements beyond mere compliance to meet growing community expectations.

Voluntary employee turnover (excluding casual employees) was 9.6% for council and 25.33% for Alwyndor.

Transparency



Community Engagement

We value the involvement of our community, and we are committed to ensuring the community's views help inform Council's decision-making.

Community engagement is an integral part of the planning of our projects and new initiatives and plays a vital role in enabling us to achieve the community's vision for the City of Holdfast Bay.

There were 16 targeted community engagements held throughout the year. We invited people to share their views through a variety of methods, including online hubs, drop-in sessions, focus groups, and surveys.

To find out more or to follow projects of interest visit www.yourholdfast.com.

Community Land Management Plans

Community Land Management Plans identify the purpose and objectives of land held for community use and operate in accordance with Section 196 of the *Local Government Act 1999*.

The terms and conditions for several licences and leases were resolved by Council in 2023–24, including those for the Somerton Surf Life Saving Club Bistro, the Glenelg Football Club at Glenelg Oval, and the new Kingston Park Kiosk.

Transparency

Registers and Codes

The following documents are available to the public:

Registers

- › Register of Interests (Elected Members)
- › Register of Gifts and Benefits (Elected Members)
- › Register of Allowances and Benefits which includes the Register of Training and Development (Elected Members)
- › Register of Conflicts of Interest (Elected Members)
- › Register of Mandatory Training (Elected Members)
- › Register of Remuneration, Salaries and Benefits (Employees)
- › Register of Gifts and Benefits (Employees)
- › Register of Community Land
- › Register of Community Leases
- › Register of Public Roads
- › Register of By-Laws and certified copies
- › Register of Fees and Charges
- › Register of Facilities
- › Record of Delegation.

Codes

- › Behavioural Standards (Code of Conduct) (Council Members)
- › Code of Practice – Meeting Procedures
- › Code of Practice – Access to Meetings and Documents
- › Code of Conduct (Employees).

Gifts Funded By Council

Schedule 4 of the *Local Government Act 1999* requires the Annual Report to provide a summary of the details (including the cost) of any gifts above the value of \$50 provided to Elected Members or employees that were funded in whole or in part by the council. The following table provides details of such gifts:

Description of gift	Recipients of gift	Value of gift for each individual
20, 25 and 30 year service and retirement recognition glassware	7 Employees	\$76.00
10 and 15 year service recognition glassware	4 Employees	\$58.50

Legal Fees

In the 2023–24 financial year Council incurred legal costs totalling \$319,842. This was made up of:

- › Appeals – \$98,172
- › Enforcement – \$40,394
- › Advice – \$181,276.

In the same period, legal fees for Alwyndor were \$64,665.

Credit Card Use

In the 2023–24 financial year the total expenditure via credit cards was \$221,699.50. This expenditure is tightly controlled and in accordance with relevant legislation and regulation along with council policies and procedures.

Interstate Travel

Mayor Wilson and Councillor Abley travelled interstate for the Australian Local Government Association National General Assembly along with the CEO. Interstate travel and accommodation costs were as follows:

- › Mayor Wilson – \$2,750
- › Councillor Abley – \$2,933
- › Chief Executive Officer Roberto Bria – \$1,966.

There was no other interstate travel for Elected Members or employees in the 2023–24 year.

Internal Review of Council Actions

We received four requests in 2023–24 to review Council decisions in line with section 270 of the *Local Government Act 1999–Internal Review of Council Decisions*. Following reviews, the original decisions of Council in all cases were upheld.

Year	Number of Reviews
2023–24	4
2022–23	0
2021–22	1
2020–21	1
2019–20	3
2018–19	4
2017–18	5
2016–17	1
2015–16	3

Transparency

Freedom of Information

During 2023–24, Council processed 12 Freedom of Information (FOI) requests.

Information on the FOI process, application forms, fees and access to documents is available from council's accredited FOI officer. If required, this officer will assist anyone seeking to amend council records containing their personal affairs. More FOI information and application forms are available from council in person and on the council and State Records websites.

A member of the public wishing to amend the council's records concerning their personal affairs may email governance@holdfast.sa.gov.au or phone (08) 8229 9999 and speak with an accredited FOI officer.

In accordance with section 9 of the *Freedom of Information Act 1991*, Council must make available for public inspection an annual 'Information Statement' that provides an overview of its structure, functions and documents.

Independent Auditors

The *Local Government Act 1999* provides that auditors be appointed on the recommendation of the Audit Committee for a term no longer than five years.

As of 1 July 2020, Dean Newbery were appointed as Council's external auditors for a period of five years. For the 2023–24 external auditing services for both Municipal and Alwyndor operations, Dean Newbery were paid \$30,500 (excluding GST) for the annual audit of Council's financial statements.

Local Nuisance and Litter Control

In 2023–24 in accordance the *Local Nuisance and Litter Control Act 2017*, 827 complaints were registered (a 70% increase on the previous year), eight abatement notices were provided, and three expiation notices were issued.

	Dust	Noise	Smoke	Odour	Animals	Light	Litter	Litter (Asbestos)	Unsanitary Conditions	Unsanitary	Bill Posting	Total
Complaints	18	94	13	18	73	8	570	0	7	15	11	827
Abatement Notices							1			7		8
Expiations							2			1		3

National Competition Policy

Competitive neutrality is one of the key principles of the National Competition Policy. The principle is based on the concept of a level playing field for people competing for business. It relates to any situation where there is, or there is the potential for, competition between the private and public sectors.

Councils are required to identify their business activities and disclose those in Category One (annual gross operating income greater than \$2 million per year) and Category Two (annual gross operating income less than \$2 million per year).

In 2023–24 Council continued to maintain the following significant business activities:

› **Category One**

- › Alwyndor.

› **Category Two**

- › Brighton Caravan Park
- › Partridge House
- › Kauri Parade Sporting Complex
- › The Glenelg Visitor Information Centre
- › Partridge Street Car Parks.

Competitive Tendering

Tenders are called for contracts above \$100,000 (ex GST), provided council is of the reasonable opinion that a competitive process is practicable and will deliver greater benefit than other methods. Tenders are also used for contracts of a lesser amount where the process is most appropriate. All tendering is managed within the following procurement principles:

- › Value for money
- › Transparent, accountable, fair and ethical
- › Social responsibility
- › Environmental sustainability
- › Buy local
- › Work health and safety.

Transparency

Representation Quota

Our Council is divided into four Wards, with three councillors representing each ward, plus a Mayor. The details for the City of Holdfast Bay elector representation ratios are below, alongside comparative data for councils of a similar population size.

Council	Members (including Mayor)	Total Electors	Representation Quota*
Norwood Payneham and St Peters	14	26,064	1:1,861
Unley	13	28,002	1:2,154
Holdfast Bay	13	28,679	1:2,206
Burnside	13	32,324	1:2,486
West Torrens	15	43,198	1:2,879
Campbelltown	11	37,148	1:3,377
Mitcham	13	49,608	1:3,816
Average			1:2,679

Council is required to conduct a review of representation at least once in every eight years or within a period specified by the Electoral Commissioner.

Council was required by the Minister for Local Government to undertake a Representation Review in October 2020 and October 2021. The review process involved two stages of public consultation as prescribed by the *Local Government Act* allowing the opportunity for public submissions.

* Representation quota for the purposes of Schedule 4 of the *Local Government Act 1999*. Data derived from information provided by the Electoral Commission of SA.

Number of Items Discussed in Confidence

The *Local Government Act 1999* requires that Council meetings be held in a public place.

The Act provides for occasions where the need to keep information or discussion confidential outweighs the need for public access.

In 2023–24, Council was satisfied of the necessity to consider items in confidence under section 90(2) of the *Local Government Act 1999* on 35 occasions.

The grounds for these matters to be heard in confidence are detailed in this table. There can be multiple grounds for each confidential item.

Grounds for Confidential Orders	Number of Grounds for Confidential Orders
A Personal Affairs	7
B Commercial Advantage	10
C Trade Secret	0
D Commercial Information not a trade secret	17
E Security/safety	0
F Maintenance of Law	1
G Breach of Law	3
H Legal Advice	1
I Litigation	1
J Minister of the Crown	5
K Tenders for the supply of goods	2
M Amendment to the Development Plan	0
N <i>Freedom of Information Act 1982</i>	0
O Proposed Award Recipient before the presentation of the award	0
Total	47

Transparency

Confidential Orders From Previous Years Released – 2023–24

In 2023–24 some items held in confidence from previous years were publicly released. The grounds of each confidential order that was released appears in the table on this page. This table does not include items discussed in confidence in 2023–24 and released from confidence in the same year.

130 confidential reports were released in 2023–24, noting that there can be multiple grounds for each confidential order.

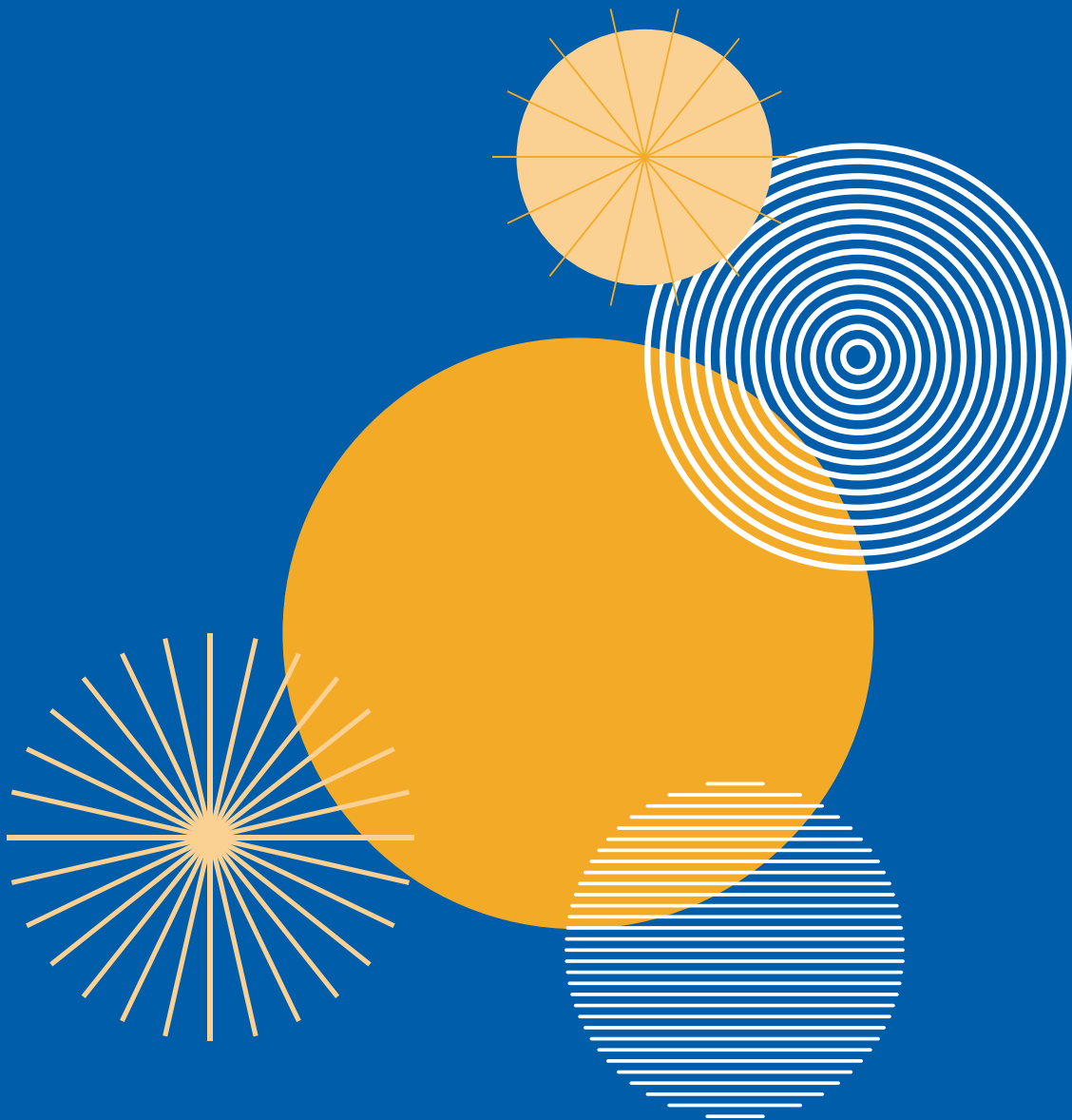
Confidential Order Categories	Number of grounds under each confidential order
A Personal Affairs	12
B Commercial Advantage	59
C Trade Secret	1
D Commercial Information not a trade secret	76
E Security/Safety	9
F Maintenance of Law	0
G Breach of Law	3
H Legal Advice	3
I Litigation	1
J Minister of the Crown	4
K Tenders for the supply of goods	4
M Amendment to the Development Plan	0
N <i>Freedom of Information Act 1982</i>	0
Proposed Award	
O Recipient before the presentation of the award	0
Total	172

Items Retained in Confidence

Following the release of items held in confidence as listed previously, this table reflects those items from previous years that remain in confidence. The total for 2023–24 provided here is not the same as that provided in the previous table as some items can be held in confidence and released in the same financial year.

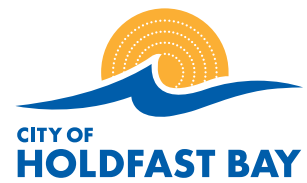
Year	Number of Items
2003–04	0
2004–05	0
2005–06	0
2006–07	0
2007–08	0
2008–09	2
2009–10	0
2010–11	0
2011–12	1
2012–13	2
2013–14	0
2014–15	0
2015–16	3
2016–17	4
2017–18	16
2018–19	1
2019–20	6
2020–21	12
2021–22	28
2022–23	32
2023–24	37

Audited Financial Statements



Southern Region Waste Resource Authority Annual Report





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Brighton SA 5048

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PO Box 19
Brighton SA 5048

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holdfast.sa.gov.au

Item No: 15.4

Subject: GREATER ADELAIDE REGIONAL PLAN SUBMISSION

Summary

This report seeks Council's endorsement for a written submission to the State Government's invitation for comments on the Greater Adelaide Regional Plan, which was recently released for consultation. The Greater Adelaide Regional Plan identifies areas for urban growth opportunities to accommodate the anticipated population increase across metropolitan Adelaide over the next thirty years. The City of Holdfast Bay's submission proposes to proceed with caution with the growth opportunities identified along the road and rail corridors to accommodate greater urban densities, by seeking an implementation strategy that creates liveable suburbs while protecting the City's rich urban character and built heritage.

Recommendation

That Council endorses the written submission provided as Attachment 3 to this report in response to the Greater Adelaide Regional Plan.

Background

Every five or so years, the State Government embarks on a strategic planning exercise to plan for the provision of new housing to cater for population growth projected for Greater Adelaide. In August of 2023, the State Government released a Discussion Paper as a precursor to drafting the new Greater Adelaide Regional Plan (the Plan). Council considered this Discussion Paper at its meeting held on 24 October 2023, resolving to nominate potential growth areas on the proviso that infill growth was done well in the right places, whilst also indicating the areas that require protection from future growth (Resolution No. C241023/7590).

Report

The State Planning Commission (the Commission) is undertaking public consultation on the Greater Adelaide Regional Plan (the Plan), inviting submissions over a six-week period from 23 September 2024 until 4 November 2024. The Plan is a comprehensive strategy for the sustainable development of Greater Adelaide over the next 30 years. Greater Adelaide's population is projected to grow by an additional 670,000 people and an extra 315,000 homes by 2051. This growth needs to be supported by essential services, infrastructure, with additional and more diverse housing supply. The Plan is seeking to achieve this by identifying areas where housing can be located to accommodate the anticipated population growth. A summarised version of the Plan is provided as Attachment 1 to this report with the comprehensive version found at <https://regional.plan.sa.gov.au/regional-plans/greater-adelaide>

Refer Attachment 1

Council may recall the engagement undertaken in late 2023 on the Greater Adelaide Regional Plan Discussion Paper that enabled key stakeholders and the community to provide invaluable and detailed feedback on the growth strategies proposed at the time. That extensive stakeholder feedback has formed the basis of the current Plan. Council's recommendations in response to the Discussion Paper have largely been adopted in the current Plan, with the infill growth strategy proposed by the City of Holdfast Bay broadly accepted by the Commission in the Plan, which sees the restriction of strategic infill sites to the train corridor and arterial roads, whilst limiting local infill to existing general neighbourhoods, thereby protecting the areas of suburban character and heritage. Indeed, a Character Area Layer introduced through the Plan identifies areas in Holdfast Bay that have locally important character or streetscape values.

Importantly, the Plan acknowledges the disproportionate contribution made by the City of Holdfast Bay in providing for population growth through high rise accommodation in the past and present, thereby reducing the quota for new dwellings within the city over the next 30 years accordingly. The Plan prescribes an annual local housing target of 140 new dwellings for the next 30 years for the City of Holdfast Bay whereas the council is currently tracking at 240 new dwellings per annum, a figure that is likely to rise further with the anticipated number of apartment buildings scheduled for commencement in the next 10 years. In this regard, Holdfast Bay will achieve its allocated growth target without the need for aggressive structural change to its urban policies, particularly as the potential for apartment development is yet to be realised. Notwithstanding, it is important that housing growth occurs in a planned and sensitive manner, cognisant of community expectations, established urban character, and the capacity of infrastructure to support the demand on council services. In this regard, the council's proposed response focusses on the way growth occurs and who develops the growth policies more so than where the growth occurs, which is largely settled.

The Plan is structured in a way that acknowledges the regional differences and capacity for geographic areas of metropolitan Adelaide to physically accommodate population and housing growth. In this regard, the City of Holdfast Bay has been included in the Inner South Land Supply Region (LSR) along with the cities of Marion and Mitcham. The key visual summary of the Plan can be found in the map provided as Attachment 2 to this report. Urban corridor development along arterial roads is a feature of the growth areas identified in Holdfast Bay. The growth along the arterials and rail corridors will be in the form of apartments and mixed-use buildings, creating opportunities and housing choice for people to live close to employment opportunities, in well-designed housing forms that support diverse lifestyles.

With superior access to high-frequency public transport and established main road retail, services and facilities, corridors within the City of Holdfast Bay provide more options for how people move around and are viewed as a sensible alternative to the fragmentation of the established character in suburban streets. Of note, Jetty Road at Glenelg is identified by the Plan as a Tourism and Events destination envisaged to facilitate visitor opportunities by enhancing infrastructure for its ongoing viability. This resonates with the Transforming Jetty Road project, reinforcing the merits of the commitment made by the Council to the long-term future of Jetty Road.

Attachment 2 also identifies the areas where housing growth will occur, either through State Government led policies or through local area planning. In this regard, the growth areas are identified as either Local Infill Investigation Areas or State Significant Infill Areas.

Refer Attachment 2

Local infill investigation areas are identified to provide well-planned and well-located sources of medium density diverse housing and smaller scale employment opportunities. For Holdfast Bay, these include areas already zoned of supporting infill development, and importantly, excludes the heritage and character areas that the council sought to protect during the previous consultation process. Specifically, these areas are located along Adelphi Terrace, Patawalonga Frontage, South Esplanade, Tapleys Hill Road, Brighton Road, and the train corridor near the Brighton Station.

Although largely reflective of the feedback provided to the Commission as part of the council's response to the Discussion Paper in late 2023, the Commission has taken liberty to include a greater geographic area than envisaged around the Brighton Station. It is important to ensure that with this current submission, the council advises the Commission that there is an existing character to be preserved within these streets where generalised policies may not be suitable. Furthermore, the submission seeks to ensure that the council, through engagement with its community, is responsible for setting urban policy in such areas, informed by a housing strategy that articulates the physical character of neighbourhoods and the aspirations of its residents. This will form part of the key recommendations in the council's submission to the Commission.

State-significant infill areas in the Plan are identified by their scale, level of government ownership and critical importance to achieve homes in the right places. For Holdfast Bay, this involves infill along the main arterial roads and train corridor at Hove. Again, it is important for council to lead strategic land use planning discussions with its community in these potential infill areas, particularly as councils have been allocated housing targets over 30 years. This will require the council to consider infrastructure capacity for growth whereby the degree of housing density is balanced by the capacity of the physical infrastructure to cope with demand. This can only be achieved through local area planning informed by regional infrastructure capacity studies.

The draft submission provided as Attachment 3 to this report identifies 12 major issues emanating from the Plan that affect the City of Holdfast Bay, with a proposal that these issues are addressed through 37 recommendations that adhere to the council's strategic vision and the aspirations of its community. The key point being that the State Government, having set the geographic locations for where population growth is to occur and having set the housing targets over the next 30 years, now needs to empower the council to set the policies for the scale, density and design of future infill housing informed through a housing strategy that is developed in consultation with its community, and a regional infrastructure assessment to understand our council's physical capacity to accommodate growth.

Refer Attachment 3

Budget

The submission to the State Planning Commission in response to the Greater Adelaide Regional Plan will not require a specific budget allocation. However, should a housing strategy be required to help inform the recommendations, then a separate budget allocation may be sought.

Life Cycle Costs

Not applicable unless there are strategies or Planning Code amendments that require resourcing following the State Planning Commission's consideration of the council's submission.

Strategic Plan

Holdfast 2050+ Vision: Protecting our heritage and beautiful coast

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: Manager Development Services

General Manager: Strategy and Corporate, Ms S Wachtel

Attachment 1



GREATER ADELAIDE REGIONAL PLAN

Summary
September 2024



STATE
PLANNING
COMMISSION



Contents

Introduction	4
Greater Adelaide Regional Plan snapshot	6
A planning vision for Greater Adelaide	8
More housing in the right places	10
Infill development	14
Greenfield and townships	18
A strong economy built on a smarter cleaner future	22
A greener, wilder and more climate resilient environment	26
An integrated and connected region	30
Coordinated delivery of land use and infrastructure planning	32
How to get involved	34

Introduction

Adelaide is internationally recognised as one of the most liveable cities in the world and is fortunate to have some of the country's premier beaches, agricultural and wine regions right on its doorstep. The natural environment surrounding the metropolitan area and its townships are major tourist attractions, resulting in a significant source of economic activity. Greater Adelaide is also a great sporting and festival state and the home of some of Australia's most-popular cultural events.

The Greater Adelaide Regional Plan (the Plan) maps the Government of South Australia's long-term planning vision for Greater Adelaide to 2051 and beyond. It provides governments, businesses, industry and not-for-profits with the data and direction to better plan for and respond to growth and change in our community and urban environment, whilst achieving our conservation goals. All within in an electronic platform that can be tailored to the user's requirements.



What is the Greater Adelaide Regional Plan?

The Plan will establish a new 30-year plan for the Greater Adelaide region, identifying where people will live and work, how they will move around, and where they will access services.

It will replace the current 30-Year Plan for Greater Adelaide and determine how our future urban growth will be managed by investigating and guiding:



Where **houses and employment** land will go



How **housing and population** will be serviced



Which areas need **conservation and protection**



What **major infrastructure** is needed and how it will be provided

The Plan also protects the features and characteristics that make the Greater Adelaide region so special including our premium food and wine areas, our scenic landscapes and natural environment, our cultural and built heritage, our world class beaches and our overall quality of life.

Greater Adelaide has a healthy supply of land for the next 15 years. The Plan includes long-term investigation areas to provide housing for the 16 to 30-year time period.

Snapshot

The Greater Adelaide Regional Plan delivers a planning vision for Greater Adelaide through to 2051.

It will determine where an additional 315,000 houses and 254,000 jobs will be located and what infrastructure is required to support an extra 670,000 people over the next 30 years - an increase of 46% on today's population.

- Land for approximately 215,000 homes is already zoned or currently being rezoned (i.e. Concordia, Sellick's Beach, Dry Creek). Much of this land is not yet serviced by infrastructure and will deliver housing over the next 15 years. Infrastructure and utility planning is occurring for these areas now.
- On this basis, the Plan ensures that there is ample supply in well located greenfield and infill locations to accommodate the long-term need for approximately 100,000 additional homes. Much of this land will not be needed for 15+ years but should be preserved from encroachment now, with detailed land use and infrastructure planning to occur in the future as more land is required.

Housing targets have been set for each of Greater Adelaide's Land Supply Regions. These targets have been established as a means to significantly increase housing supply based on the constraints and known capacity of infrastructure in each council area. These housing targets can be found in the Greater Adelaide Land Supply Regions section of the [Regional Planning Portal](#). A snapshot of local government targets is provided here.



1.5m
Population today

2.2m
2051 population projection

↑ 46%



649k
Homes today

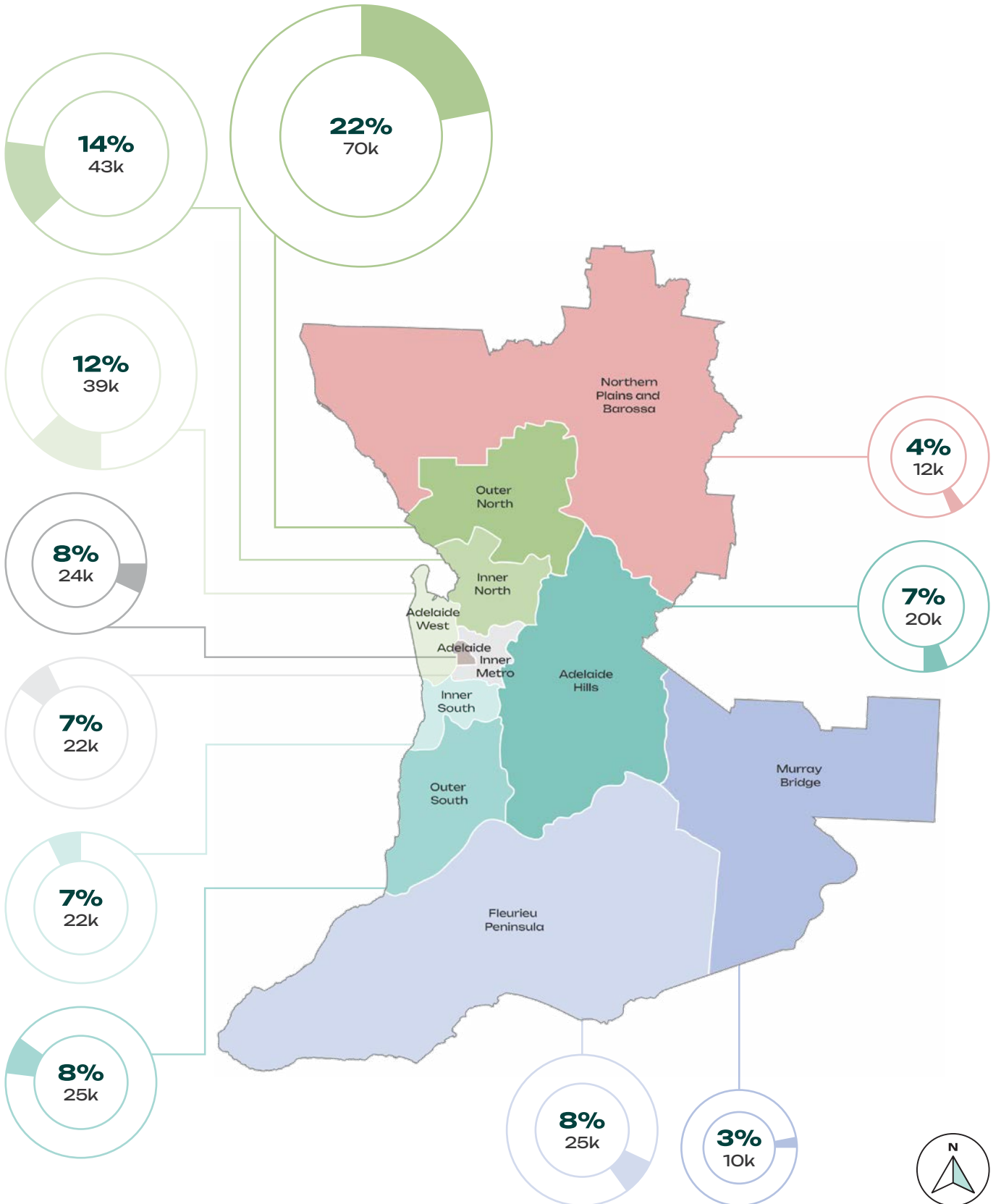
315k
2051 new homes required

↑ 49%



254k
2051 additional jobs created

Housing target growth 2021 - 2051



A planning vision for Greater Adelaide

A liveable, connected region, with world-leading industries, thriving communities and a cherished natural environment.

Greater Adelaide is synonymous with a great way of life. Integrated urban planning supports the aspiration to ‘live locally’ with equitable access for people to thriving natural environments and to the amenities and services they need for a healthy, prosperous life.

Living locally means locating housing, jobs and services closer together so people can meet most of their daily needs within a comfortable walk, ride or public transport journey from home. It aims to create connected, convenient, cohesive and climate-smart communities by reducing the need for long-distance car travel and increasing physically active travel to reduce carbon emissions and transition to a net-zero emissions future.

Living locally



Walkability and active travel



Affordable living



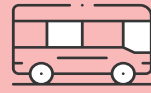
Open space and recreation



Housing choices at all stages of life



Everyday shopping and services



Public transport options



Local learning opportunities



Sense of community



Arts, culture and experiences



Safer streets and spaces



Local jobs options

More housing in the right places

Australia is facing a national housing crisis. Rising demand, constrained supply and escalating prices make the timely supply of well-located housing one of the greatest challenges for the Greater Adelaide region.

While the planning system can't build houses, it can establish an enabling environment for the faster delivery of more houses, through adequately zoned and serviced land and streamlined approval pathways.

A combination of greenfield, township and infill development, with appropriately timed infrastructure, has been identified to accommodate the next 30 years of housing need.





Unlike previous plans, a target split for future greenfield and infill development is not required as the investigations have identified that there is ample land supply in well located greenfield and infill sites to provide community with a range of housing choices.

Target 1:



Requires the state to maintain a rolling supply of zoned land for 15 years, and of this 5 years must be development ready land, which means land that houses can be built on now.

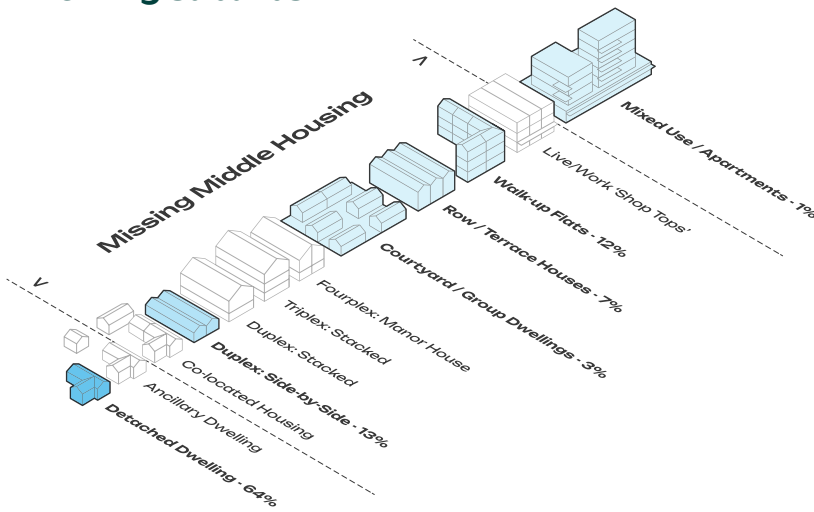
To achieve this, housing supply targets for each local council area have been prescribed over 10-year increments, based on the constraints and known capacity of infrastructure in each area. Councils will lead this work as the entities responsible for planning their local area. Communities will be consulted on this work.

The Government of South Australia will lead the planning for major growth areas such as Concordia and Roseworthy, coordinating infrastructure provision, and prioritising state strategic infill sites and urban corridors. The CBD can accommodate many more people and the state and the City of Adelaide will work together to achieve this.



As our population ages and our households change, greater diversity of housing type and dwelling size is needed. The predominant housing form is currently detached housing across the majority of suburbs (except the CBD). The Plan encourages more retirement living options, co-located housing, duplexes, triplexes, manor houses, courtyard housing, terraces, small-scale apartment buildings and 'build to rent' homes to meet different housing needs, affordability, and lifestyle choices.

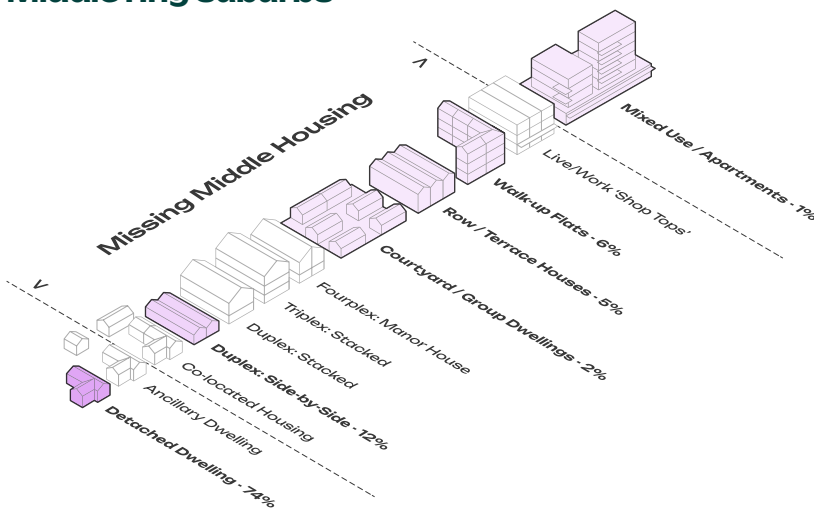
Inner ring suburbs



Current housing across inner Adelaide

- Detached dwellings represent 67% of housing stock
- Dwellings not coloured represent <1% of housing stock
- 67% of dwellings are 3 bedroom or more
- 37,000 excess bedrooms after allowing 1 spare room per household

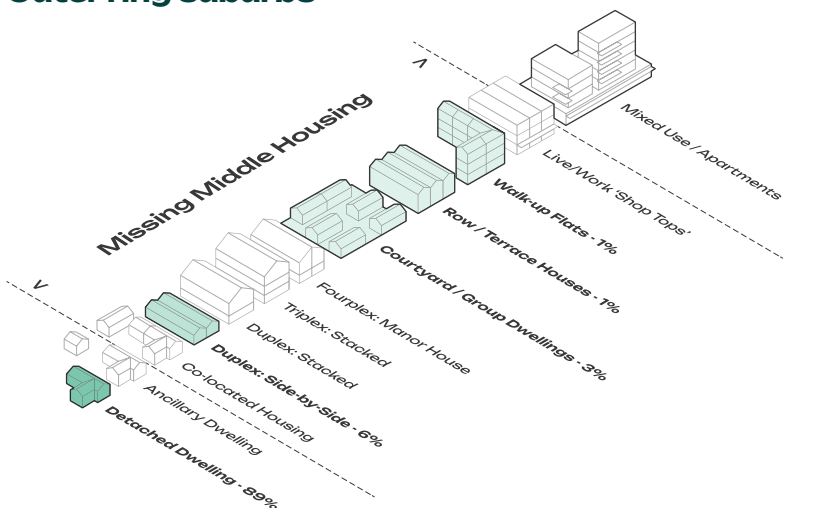
Middle ring suburbs



Current housing across middle Adelaide

- Detached dwellings represent 74% of housing stock
- Dwellings not coloured represent <1% of housing stock
- 79% of dwellings are 3 bedroom or more
- 145,000 excess bedrooms after allowing 1 spare room per household

Outer ring suburbs



Current housing across outer Adelaide

- Detached dwellings represent 89% of housing stock
- Dwellings not coloured represent <1% of housing stock
- 87% of dwellings are 3 bedroom or more
- 109,000 excess bedrooms after allowing 1 spare room per household



Infill development

No new general infill development areas have been planned or identified for future growth. Where land already supports this type of development, the focus will be on improving development outcomes to support more tree canopy protection, improved design outcomes, and in protecting areas that have character or historic value.

Larger strategic infill sites that allow for a master planned approach of new housing are prioritised in the Plan especially in established areas.

There are 14 state-led strategic infill sites identified and 60 locally-led infill investigation areas. However, determining the housing type and density of each and their infrastructure requirements will take time and coordination between landowners, councils, the community, and government.

In addition, urban corridor development and denser housing forms close to vibrant activity centres will play a key role in ensuring the ongoing delivery of housing supply and choice near existing jobs, services, and transport in inner and middle metropolitan areas.





A range of new strategic infill investigation areas have been identified that will require further detailed planning. The planning for the state-significant sites will be led by the Department for Housing and Urban Development and includes:

- State significant precincts that typically involved the redevelopment of former industrial land that can be redeveloped for higher community benefit through increased employment opportunities and new housing such as Thebarton/Hindmarsh, Keswick/Ashford and Kent Town/Stepney.
- Regional centres (and surrounds) that are well serviced by mass transit and significant employment and services such as Elizabeth City Centre, Port Adelaide and Noarlunga.
- Urban corridors that are well serviced by transport, employment and local amenities such as The Parade and Unley Road.
- Significant neighbourhood renewal precincts where the Government of South Australia owns significant amounts of land and/or there is significant state infrastructure such as Seaton, Magill Campus and Paradise Interchange.
- Adelaide CBD is a key contributor to infill growth and it will play a more important role in delivering convenient and affordable housing opportunities.



Local area planning will be led by councils to contribute to delivering on housing targets set for each local government area. The Plan includes areas for further council investigation such as:

- Smaller scale activity centres and main streets (and surrounds) such as Salisbury City Centre, Burnside Village and Brighton Road that generally provide local employment, services and access to public transport.
- Regeneration areas that have ageing housing stock that is likely to be replaced by new housing and have good access to transport and services such as Findon, Plympton and Camden Park.
- Locations close to fixed mass transit infrastructure such as Greenfields Train Station and Klemzig Interchange.
- Brownfield sites where there are opportunities to replace underperforming employment land with new housing or mixed-use development.

Infill

- State-led Precincts

- Proposed Urban Corridor (10+years)

- Existing Urban Corridor

- Existing Identified Development Front

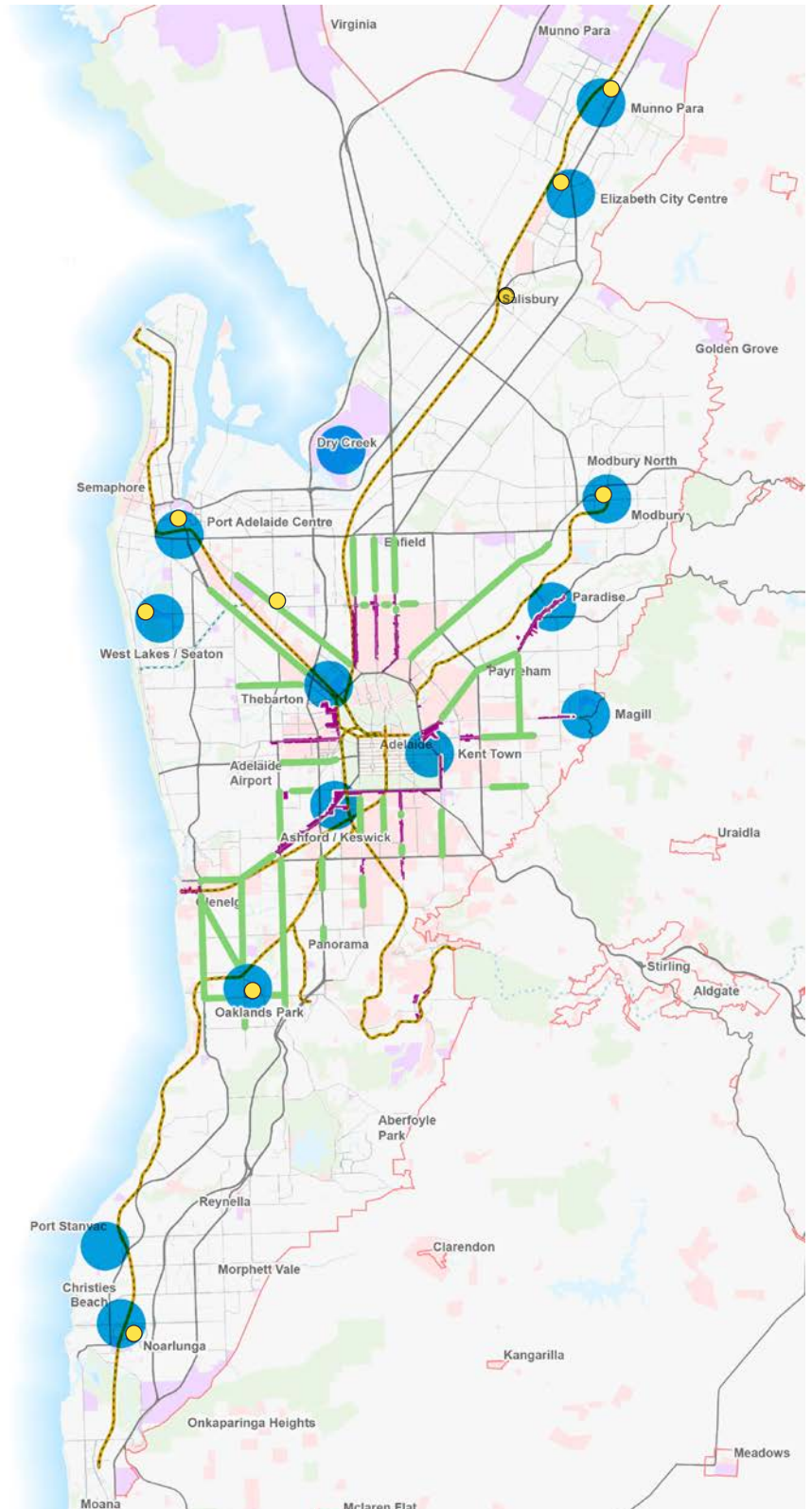
- Historic and Character Area

- Open Space

- Planned Urban Lands (2045)

- Existing Mass Transit

- Major Activity Centre





Greenfield and townships

Greenfield development is the urban development of broad hectare land. This often occurs on land on the edge of suburbia such as Angle Vale and Two Wells or regional cities like Murray Bridge.

While there is, at present, a strong supply of zoned residential greenfield land in Greater Adelaide, to ensure a sufficient land supply pipeline is maintained, the Plan identifies an additional 11,200 ha of suitable undeveloped, greenfield land spread across Greater Adelaide's four major growth spines.

The seven new growth areas can accommodate approximately 96,000 additional houses over the next 30 years.

The Plan recognises that the timely provision of essential infrastructure to these new growth areas is critical to the successful delivery of new housing. The high cost of developing new greenfield areas can no longer be funded by the development process alone and will need to be shared between the government, community, developer and homebuyer.



The Plan also identifies opportunities for the moderate expansion of smaller townships such as Strathalbyn, Kapunda, Normanville and Middleton where development is not restricted by high value environment or agricultural land. These townships can support more local housing, although may be limited by a lack of transport and social infrastructure.



After detailed investigations, new long-term development fronts have been identified along the following four growth spines:



Northwestern spine – connected by Port Wakefield Highway which identifies additional future growth in Two Wells and south of Riverlea to take advantage of existing and planned major infrastructure.



Northeastern spine – connected by the Northern Expressway and the Gawler rail line includes future growth at Kudla (taking advantage of the Gawler rail line) and Roseworthy, that can leverage extensive planned investment and may warrant future regional infrastructure including investigation of extensions to passenger rail services.

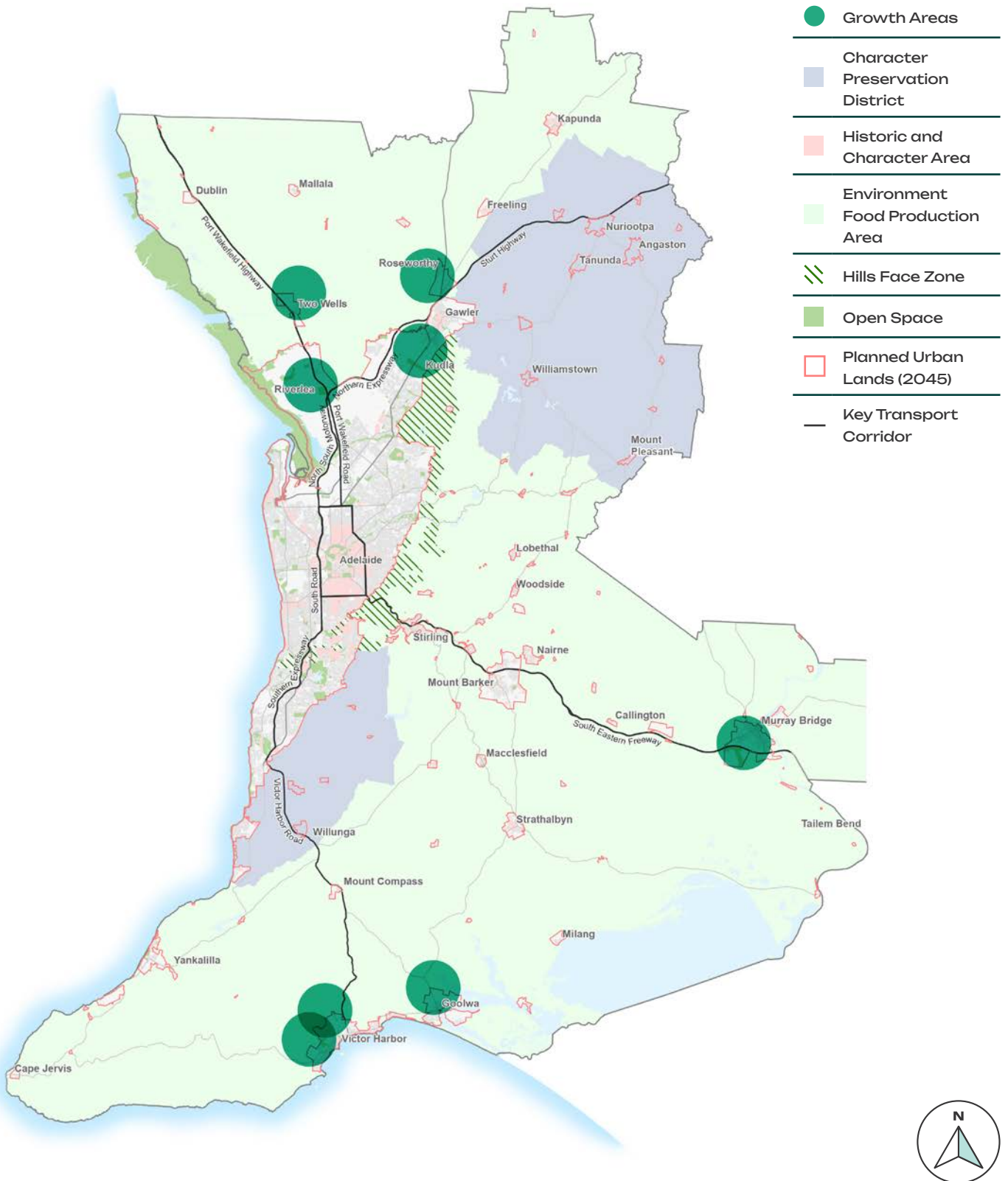


Southern spine – focusses growth around the coastal towns of Victor Harbor and Goolwa, taking advantage of the Fleurieu Connections Project and providing an attractive alternative to living in the urban area of metropolitan Adelaide.



Eastern spine – connected by the South Eastern Freeway, this spine includes Mount Barker and Murray Bridge. Mount Barker was identified as a significant growth area in the 2010 30-Year Plan for Greater Adelaide and has seen significant growth since. As there is still already existing growth capacity for the next 10 to 15 years, no additional growth is planned. Murray Bridge provides significant long-term growth opportunities, having the potential to establish it as one of Greater Adelaide’s significant satellite cities.

Vision Map Greenfield and township development



A strong economy built on a smarter cleaner future

The Government of South Australia is committed to developing a smart, sustainable and inclusive economy. There is a significant opportunity for Greater Adelaide to capitalise on the global green transition and build South Australia's talent with the construction of the AUKUS nuclear-powered submarines, alongside its continued production and export of premium food and wine and renewables industry.

Investors and businesses seek clarity, opportunity and security. One way to do this is through the identification and provision of strategically planned land supply that provides employment, economic growth and future industries.

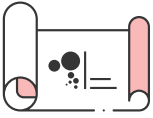
Target 2:



No net loss of employment potential within inner-metropolitan land supply regions.



Maintain a 15 year rolling supply of zoned employment land within Greater Adelaide Region.



The aspirations of the South Australian Economic Statement to deliver a smart, sustainable and inclusive future is facilitated through the allocation of sufficient land for current and future industries. This is achieved by:

- Identifying and protecting national, state and prime industrial lands such as Greater Edinburgh Parks and Osbourne which support manufacturing, logistics and defence industries.
- Protecting the state's innovation places such as BioMed City and Lot 14, and establishing mixed-use strategic infill developments nearby (e.g. Stepney and Thebarton) to create attractive and well serviced communities for workers to live in.
- Promoting new rural and tourism development opportunities and growth in Greater Adelaide's wine regions such as Barossa Valley, McLaren Vale and Adelaide Hills.
- Reinforcing the role of the Elizabeth Regional Centre as critical for the growth of northern Adelaide whilst also identifying the need for a new regional centre to support the growth of key areas such as Riverlea Park, Roseworthy and Two Wells in the next 30 years.



Additional employment land has also been identified to ensure new communities have conveniently located employment, as well as the preservation of state and federally significant sites.

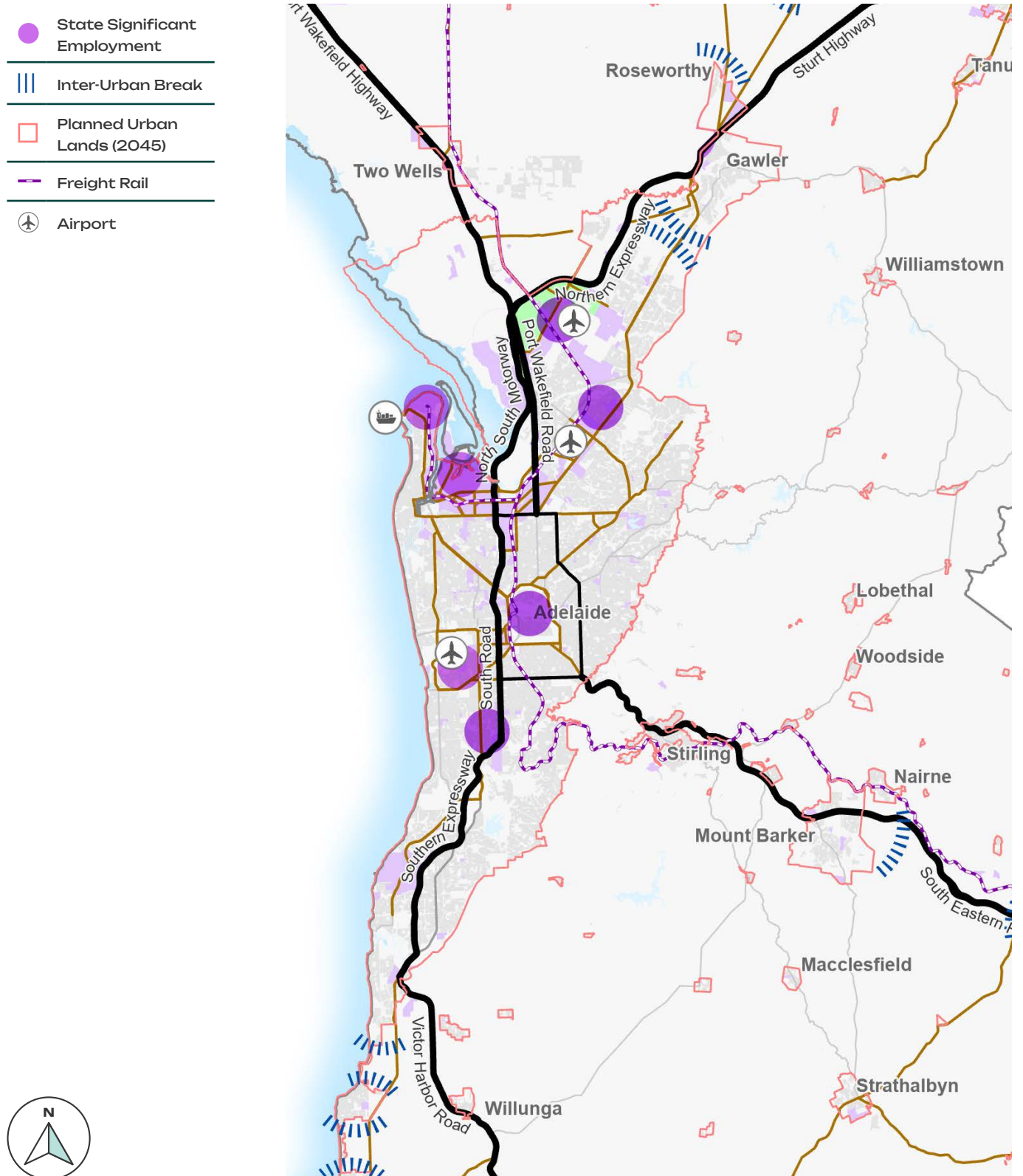
Based on projected population growth and other economic trends, it is expected that there is demand for approximately 4,900 ha of employment land to 2051.

There is currently 1,945 ha of vacant zoned employment land in Greater Adelaide and an additional 1,700 ha future employment land. Most of this is within Greater Edinburgh Parks and requires significant trunk infrastructure to bring to market. Accounting for this, there is projected to be a shortfall of over 1,200 ha.

To cover the long-term shortfall, the Plan has identified an additional 3,000 ha with the majority located in both the Outer North and Murray Bridge regions, which will require significant infrastructure to be established. These new employment lands are located on major freight routes and in proximity to future residential growth areas to support local employment opportunities where possible.

Vision Map

State significant employment land





A greener, wilder and more climate resilient environment

Carefully planned neighbourhoods tend to be greener, safer, healthier, more prosperous, and better serviced. As our metropolitan areas and regional towns densify, the role and value of public open spaces will continue to increase in importance.

Not all residents in Greater Adelaide have equitable access to good quality urban green spaces and, in turn, the benefits they provide. Strategies to prioritise urban greening investment include measures that address biodiversity, climate change, urban greening and cooling, coastal environment, natural hazards, emissions and hazardous activities.

Our future prosperity, the liveability of our cities and towns, the health and wellbeing of our communities, and the resilience of our built and natural environment all depend on how well we adapt to and mitigate the impacts of climate change.

Tree canopy retention and replacement is one way of reducing the impacts of climate change and builds on recent significant tree reforms by the Government of South Australia. New tree canopy targets are being explored through the draft plan.

Target 3:



Achieve 30% tree canopy cover (excluding industrial and infrastructure areas) metropolitan Adelaide by 2051 (baseline is 19.12% (LiDAR captured in 2022)).

The following four open space principles underpin the planning for growth in the Plan:



Connecting people with **nature and places**



Creating **open spaces** for everyone



Building on Greater Adelaide's **sense of place**

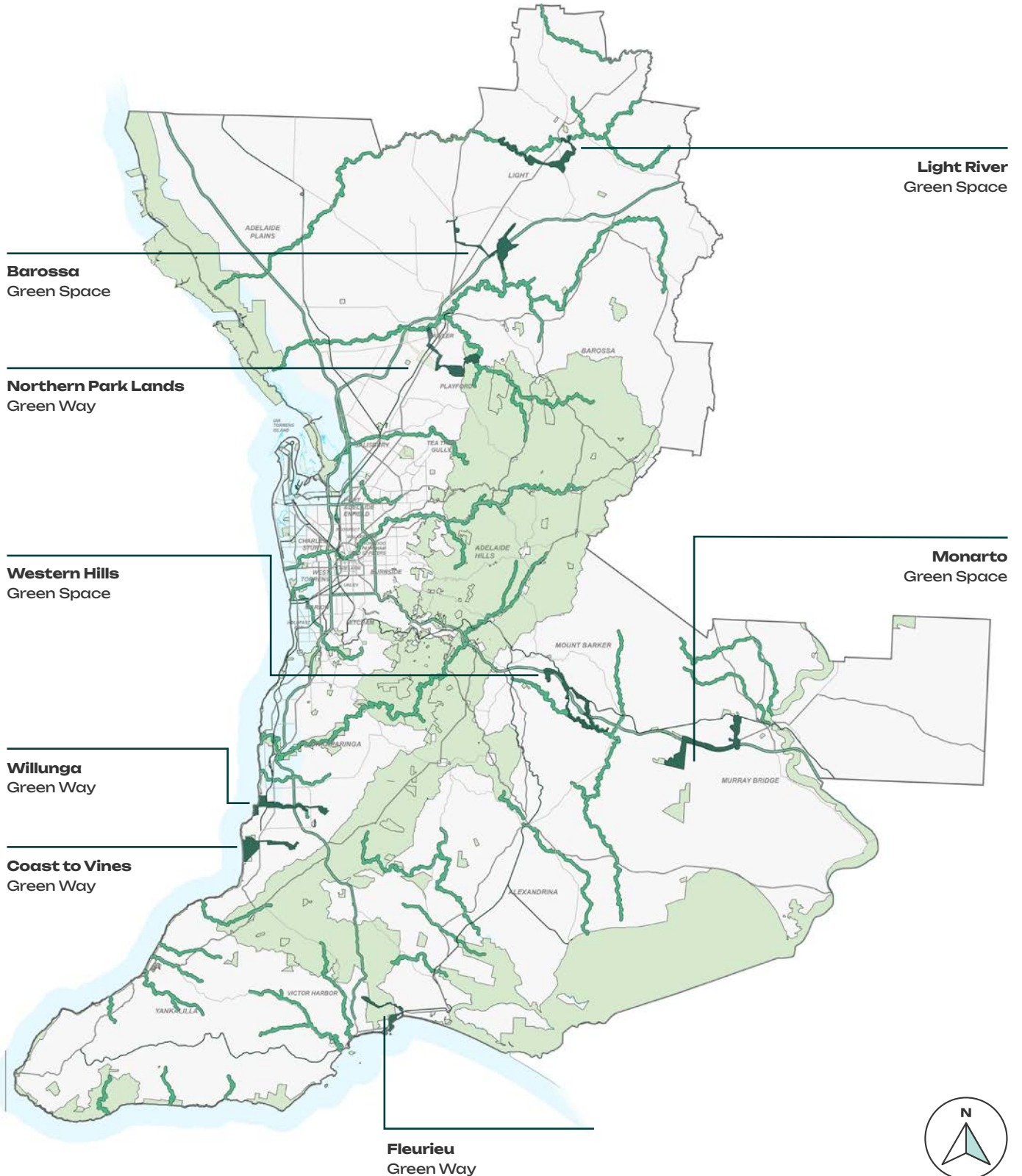


Increasing Greater Adelaide's **climate resilience**

Using these principles, the Plan supports the creation of new Greater Adelaide Park Lands that lays out a hierarchy of well located high quality green public spaces and streetscapes.

Greater Adelaide Park Lands Inter-Urban Breaks

- Green Space
- Green Ways
- Inter-Urban Break





An integrated and connected region

The core role of a regional plan is to coordinate land use planning and major infrastructure across a range of state government portfolios, e.g. transport, health and education. This helps plan for urban consolidation, renewal and the logical expansion of growth areas based on costs to service and other opportunities and constraints.



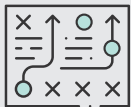
For the first time, the Plan will align with Infrastructure SA’s 20-Year State Infrastructure Strategy and the Department for Infrastructure and Transport’s State Transport Strategy, planned for release in Q1 2025.



Effective alignment of land use and infrastructure planning will allow for a more integrated and accurate view of the infrastructure required to deliver better outcomes for growing communities. It will also provide for the prioritisation of growth.



Integrated planning will enable the timelier provision of services that communities expect and require for quality of life. It will also help avoid previous pitfalls where development was not supported by adequate infrastructure planning and financing and is now experiencing an infrastructure backlog, such as being experienced in the outer northern suburbs now.



Regional plans facilitate the identification and preservation of strategic land parcels to support staged infrastructure delivery of schools, health services and other essential services. This avoids land being rezoned, where in the past the state has been required to acquire land at residential land values. This can be avoided through the preservation of land for state infrastructure (and retaining the land in a lower value rural zoning).



The digital regional plan format can be easily updated as new infrastructure information becomes available. While infrastructure agencies and utility providers have generally provided the information they have available (i.e. SA Water planned networks), most will rely on the Plan to be settled before commencing detailed long term infrastructure planning to support growth. As this information becomes available, the Plan will be updated to help plan for prioritisation of growth, based on lowest cost infrastructure delivery.

Coordinated delivery of land use and infrastructure planning

The Plan has been prepared in an electronic platform, in line with South Australia's nation leading planning system. A hard-copy PDF will also be available for users to download and print. The electronic platform allows the Plan to be updated regularly as new data becomes available. Regular updates will be scheduled following the Plan's release by the Government of South Australia in March 2025. State agencies and local government can seek amendments to the Plan through the State Planning Commission and with the approval of the Minister for Planning.



Central Forest

Central Forest

C13

C13

MAB

MAB


CCTV USED
IN
THIS AREA

How to get involved

Following a substantial three-month engagement process on the Greater Adelaide Regional Plan Discussion Paper in late 2023, the Plan has now been released for an additional six-week online engagement period from 23 September to 5:00pm 4 November 2024.

1

Feedback on the Plan will be collated, summarised and released via an engagement summary report on the PlanSA portal.

2

Following this engagement period, the Plan will be updated and provided to the State Planning Commission for endorsement.

3

Once endorsed, the finalised Plan will be submitted for approval to the Minister for Planning.

4

The finalised Plan is expected to be released in the first quarter of 2025 and will be fully digital and accessible via the Regional Planning Portal.

5

Councils and state agencies will have the opportunity to further evolve their own growth planning strategies for inclusion in the Plan via a scheduled amendment in late 2025.



Attachment 2

Layers



Major Transport Route

— Major Transport Route



Public Transport

— Public Transport



Roads

— Arterial

— Major



Railway Corridors

— Railway



Local Government Area

□ Local Government Area



Local Infill Investigation Areas

■ Local Infill Investigation Areas



State Significant Infill Areas

■ State Significant Infill Areas



Attachment 3



23 October 2024

Mr Craig Holden
Chair, State Planning Commission
Growth Management Team, Planning and Land Use Services
Department for Housing and Urban Development
GPO Box 1815
ADELAIDE SA 5001

via email: plansasubmissions@sa.gov.au

Dear Mr Holden

Greater Adelaide Regional Plan –City of Holdfast Bay Submission

Thank you for the opportunity to provide comments on the Greater Adelaide Regional Plan (the Plan) as part of the State Planning Commission's community engagement process. The City of Holdfast Bay appreciates that the detailed feedback it previously provided as part of the consultation for the precursory Discussion Paper in late 2023 is largely reflected in the current draft of the Plan. Of note, the City of Holdfast Bay's significant contribution to accommodate population increases through successive Ministerial changes to land use policies since 2014 has been recognised by the setting of modest housing targets over the next 30 years for our city in the Plan. It is equally encouraging to note that the Plan has shown regard for the geography and established character of the City of Holdfast Bay through the exclusion of heritage and character precincts from identification as potential growth areas.

Regarding the City of Holdfast Bay's administrative positioning in the Plan, it is pleasing to note that our city has been included in the Inner South Land Supply Region along with the cities of Marion and Mitcham, in acknowledgement of its different regional context to the broader southern area of metropolitan Adelaide. This demonstration of regional awareness on the part of the Commission is reinforced through the Plan outcomes, which supports good design by retrofitting existing low density residential areas that are close to services and attractive public spaces. This supports the City of Holdfast Bay community's aspirations to reside in mixed use, connected neighbourhoods where people can access their everyday needs within a comfortable walk, cycle or public transport journey from where they live.

As the Commissioner is aware, the City of Holdfast Bay has a proud tradition of providing a diverse range of housing, jobs and services located close together around activity centres and transport nodes to help achieve the community's preference for 'living locally'. This is best demonstrated by the council's investment made towards ensuring the vibrancy of the city's commercial precincts and regional recreation areas, underscored by a substantial commitment to future proofing the Glenelg District Centre through the inter-generational Transforming Jetty Road project and the Glenelg Oval Masterplan. Furthermore, as areas

for new housing development and renewal have been brought-on-line by successive State Government zone changes, the council has mobilised to ensure the protection of existing character, heritage and natural areas through its own Planning and Design Code amendments, whilst also promoting the circular economy and providing access to green infrastructure and natural spaces. As such, it remains important to the City of Holdfast Bay that population and housing targets in the Plan are considered in the context of a neighbourhood's social mix, access and density.

In reviewing the Plan, it is noted that a number of growth opportunities have been identified for the City of Holdfast Bay, mainly along the arterial road and rail corridors. As a result, these areas will undergo changes in urban form and will require complementary infrastructure and public realm improvements to support these changes, including the infrastructure contributions required to fund them. The City of Holdfast Bay is prepared to assume its key local government function to initiate land rezoning for well-planned and well-located sources of infill housing and smaller scale employment opportunities, to assist in meeting its housing targets set by the Plan. However, it is imperative that prior to initialising planning reforms, that investigations are undertaken to address infrastructure capacity and identify planning, coordination and funding mechanisms to improve the sustainable delivery of local housing within established suburbs. More detailed planning work and infrastructure investigations will be required by our council and broader stakeholders to ensure that the existing character of our suburbs is preserved and enhanced. The council also manages and maintains the extensive network of local infrastructure that is essential for creating liveable and sustainable communities including local roads, stormwater systems, footpaths and bike paths, open space and playgrounds and the management of parking. A local understanding of these issues and alignment between local housing needs, planning and infrastructure coordination is essential for providing the right mix of housing in the right places to support the needs of individual communities across Greater Adelaide.

A feature of the Plan is the focus on providing infill development close to existing activity centres. The City of Holdfast Bay community is uniquely served by two exceptional coastal high streets in Glenelg and Brighton, and several smaller-scale shopping centres. Well-designed infill in and around these activity centres for medium density housing will maximise the opportunities that these locations offer and provide for higher levels of amenity and support the local economies in these localities. Whilst this council is pleased that population growth is envisaged for areas adjacent these centres, the council does however see the need to augment current infill policies with improved urban design guidelines that provide measures for the scale and design of new dwellings to reflect and protect the existing character of these localities. As the closest level of government to its community, the council is best placed to develop these policies in consultation with its residents, as local planning is essential in acknowledgement that each community is different.

It is noted that the whilst the Plan identifies the geographic areas for growth, the consultation calls for the council's views on the implementation of growth strategies. The council's submission in response to the Plan identifies 12 major issues that affect the City of Holdfast Bay, with a proposal that these issues are addressed through 37 recommendations that adhere to the council's strategic vision and the aspirations of its community. Of note is the recommendation to prepare a housing strategy that informs urban policies relevant to the Holdfast Bay community. This will also enable the council to embed planning policies into the Planning and Design Code through future amendments that align with its own strategic vision that was developed in consultation with its residents. This includes providing for the welfare, wellbeing and interests of the community, and managing, developing and conserving the environment.

Issue 1 - Sensitive Design Along Corridors

The length of Brighton Road is identified in the Plan to accommodate housing growth both through Local and State-led strategic infill policies. Whilst increased densities can maximise the opportunities that

corridors such as Brighton Road offer, the high traffic volumes and direct interface with adjacent residential zones creates a challenge to building liveable and well-designed accommodation that has regard for both the amenity of the new occupants and those of the existing neighbouring residents.

Recommendation 1.1

Further refine the status of Brighton Road by identifying strategic sections as a 'main street' envisaged for well-designed infill in and around smaller-scale shopping centres, supported by policies for medium density housing with improved access to infrastructure and services.

Recommendation 1.2

Introduce robust interface policies commensurate with the introduction of growth strategies to ensure that new high-rise or infill development is designed to a form and scale that is cognizant of the prevailing suburban character of adjacent zones.

Recommendation 1.3

Balance the desire to preserve the character of adjacent established neighbourhoods with future housing growth along corridors. Develop policies where the established land uses and character next to corridors influences the type, height and extent of development within the corridors.

Recommendation 1.4

Consider corridor depths to better manage the interface with adjacent lower-density areas. More detailed planning and analysis based on the prevailing character of these interface areas is required if corridor infill is to sit comfortably in its urban setting.

Recommendation 1.5

Reinstate a level of community engagement for policy development that enables meaningful and inclusive outcomes relative to the architecture and density of housing in new growth areas.

Recommendation 1.6

Review building heights and notification triggers in circumstances where development exceeds the maximum building height and scale, while providing for third party appeal rights where decisions do not accord with community expectations.

Issue 2 – Providing a Diversity of Housing

The City of Holdfast Bay is projected to have an increasingly ageing population seeking suitable accommodation over the next 30 years. With an ageing population there is a focus on providing older people with more opportunities to age-in-community. Young and low-income persons also need the opportunity to get their foot on the housing ladder in a variety of locations within Holdfast Bay.

Recommendation 2.1

Facilitate policy settings that encourage a mix of housing types and sizes within the nominated growth areas in Holdfast Bay, better matching housing needs and preferences to different demographics.

Recommendation 2.2

Review policy settings to promote greater choice of housing and to support the supply of diverse and adaptable dwellings that cater for changes within a household over its lifecycle.

Issue 3 – Protecting Existing Urban Character

Strategic infill areas have largely been identified as geographic sites without an understanding of the established character of the built form. It is therefore important to ensure that policies supporting higher density accommodation are not limited to infill options but include measures for the adaptation of important buildings that are worth preserving. Infill development in anticipation of projected population growth needs to occur within defined areas, protecting areas of notable character that should be excluded from consideration as potential infill areas.

Recommendation 3.1

Develop policies to enable existing buildings to be adaptively re-used for new housing, including heritage places and character homes that have no protection against demolition.

Recommendation 3.2

Adopt a unified design approaches to suburban infill, retrofitting original housing, retaining and enhancing streetscape and urban tree canopies, and providing low-rise additions on residential blocks. Infill need not be exclusively comprised of new buildings in tree-less settings.

Recommendation 3.3

Provide additional housing opportunities ensuring sensitive design that recognises and complements the important characteristics of a neighbourhood.

Recommendation 3.4

Maximise opportunities for new higher density housing near transit corridors, while managing the interface with more sensitive development such as adjacent established housing, heritage and character areas.

Recommendation 3.5

Reinforce the protection against inappropriate development (design and density) attributable to existing areas of character within the City of Holdfast Bay, whilst also seeking to expand the number of areas that have been identified as having a residential character worthy of protection from insensitive infill development.

Issue 4 – Making Allowances to Live Locally

The Plan introduces the concept of 'living locally', which essentially translates to residing close to a place of work or in a setting where employment centres are easily accessible. In this regard, it remains important to

ensure that Holdfast Bay has resilient and strong economic centres that will cater for the future employment needs of its population.

Recommendation 4.1

Develop employment land strategies to identify and enhance the viability of local employment lands and centres through policies that protect locally important employment lands such as the Somerton Park commercial precinct, the city's high streets and retail precincts.

Issue 5 – Empowering Councils and the Community to Shape Urban Policy

The setting of significant urban policy in the City of Holdfast Bay over the past 10 years has been undertaken wholly by the State Government with limited consultation and input from the council and its community. It is imperative that councils are empowered to set local urban policy in consultation with their communities if housing targets are to be achieved in a planned and considered manner.

Recommendation 5.1

Reinstatement of part of the core business of councils to undertake strategic planning for their local area.

Recommendation 5.2

Create formal pathways for State and Local Government working in partnership to implement housing and employment land targets, empowering Local Government to jointly contribute in this process to develop successful strategies.

Recommendation 5.3

Legislatively align the Plan's population, housing and employment projections with council Strategic Management Plans, including strategic asset management and long-term financial plans to establish greater whole of government coordination.

Issue 6 – Creating Liveable and Inclusive Infill Areas

The Plan proposes no new general infill areas for future growth in the City of Holdfast Bay, meaning that population growth and housing targets will need to be accommodated within an increasingly compact urban setting. The focus therefore needs to be on monitoring and improving development outcomes to protect established neighbourhood character, urban tree canopy, traffic management, and access to open space.

Recommendation 6.1

Introduce amendments to the Planning and Design Code to support more tree canopy protection, where dwelling design has regard to existing vegetation and makes provision for additional mature landscaping.

Recommendation 6.2

Revise the minimum standards for the provision of on-site parking to relieve pressure on the existing street network by reducing the amount of on-street parking.

Recommendation 6.3

Supporting the amenity of neighbourhoods that are experiencing high levels of infill growth through improved interface design such as reducing the length and height of walls on boundaries and raising minimum standards for new development relating to overshadowing and privacy measures to prevent overlooking and allow greater access to natural light.

Recommendation 6.4

Empower councils to retain payments made to the Open Space Fund to augment and increase the amount and quality of public open space commensurate with the increase in housing supply.

Issue 7 – A Strategic Approach to the Provision of Housing

There is an undeniable need for the State Government to empower the council to develop its own urban policies that are reflective of the City of Holdfast Bay's strategic vision and the community's aspirations for attractive, accessible, safe and sustainable residential areas. Generic State Government policies have not served the community well, and future infill needs to be relate better to its surroundings guided by policies set at the local level.

Recommendation 7.1

The City of Holdfast Bay to develop a housing strategy to inform how population and housing targets are to be achieved in the context of a neighbourhood's social mix, access, density, and capacity to serve population growth.

Recommendation 7.2

Empower the City of Holdfast Bay to develop infill policies for improved urban design outcomes that provide guidelines for the scale and design of new dwellings in consultation with its community.

Recommendation 7.3

Create an alignment between planning and infrastructure coordination to provide the right mix of housing in the right places to support the needs of individual neighbourhoods within the City of Holdfast Bay.

Issue 8 – Planning for Essential Infrastructure

The Inner South Land Supply Region is largely served by the Glenelg wastewater treatment plant, which is likely to reach capacity within the Plan's 30-year horizon based on the projected growth within the region. The impacts of development and infill growth over time have a cumulative impact on water and wastewater infrastructure. The City of Holdfast Bay is also a substantive stormwater collector for the Inner South Land Supply Region, where housing growth upstream places a strain on the downstream stormwater system that already has limited capacity to manage and dispose of current water volumes.

Recommendation 8.1

State Government to consider future growth targets against detailed hydraulic modelling studies, taking into consideration future planned upgrades, resilience and master planning works to the

network. The target of 4200 new dwellings by 2051 for the City of Holdfast Bay, whilst achievable based on land supply and zoning capacity, needs to be commensurate with the provision of water and wastewater infrastructure to meet demand.

Recommendation 8.2

Undertake detailed analysis to understand infrastructure capacity and what would be required to augment or deliver new infrastructure to support the long-term growth of infill development. This includes the stormwater infrastructure to support the future growth identified in the Plan.

Recommendation 8.3

Develop region-wide and local flood mitigation strategies to ensure the cumulative impacts of stormwater are considered and that constraints are identified for future growth areas.

Recommendation 8.4

Develop and maintain infrastructure capacity analysis and planning in collaboration with State agencies, Local Government and utility providers to refine and prioritise growth areas.

Recommendation 8.5

Integrate new housing with infrastructure delivery to prevent out-of-sequence development, ensuring additional costs are borne by the developer.

Recommendation 8.6

Prioritise infill locations based on infrastructure and service capacity, identifying new infrastructure required to support the development of these communities and inform further work on costs and mechanisms to fund required upgrades.

Issue 9 – Access to Open Space

An increased amount of infill to accommodate housing growth comes at the expense of usable private open space, placing greater strain on an already high demand for access to public open space for active and passive use. As a coastal council, the City of Holdfast Bay is aware of the role that its beaches and foreshore play in providing residents with areas for passive recreation, but convenient access to such open spaces is rarely considered or planned for.

Recommendation 9.1

Ensure that State-significant strategic infill sites are not considered in a vacuum but are supported by analysis as to where and how residents from expected demographic cohorts will access open spaces.

Issue 10 – Creating Sustainable Infill

Urban growth needs to be supported by good environmental outcomes, including providing a balance between an increase of the urban footprint and retention of sustainable natural environment. The Plan needs to apply a more intense environmental lens across the growth projections to offset the negative aspects of confined living.

Recommendation 10.1

Develop policies that build-in resilience through consideration of long-term climate conditions and access to natural light and ventilation, permeable green spaces, and walkable networks shaded by vegetation in new neighbourhoods.

Issue 11 – Protecting Employment Land

While land in the City of Holdfast Bay has become an attractive proposition for residential development, there is a continuing need to safeguard employment land near where people live to provide services that meet the needs and demands of the growing population. Decisions need to be made about where and how these services can be located. What is evident is that the homogenous industrial land uses that first established in the Somerton Park precinct are slowly transitioning to cleaner and more eclectic activities that are more compatible with established uses in the surrounding residential areas. The Somerton Park commercial precinct has the potential to become an employment hub for the local population and its evolving demographic.

Recommendation 11.1

Develop land use and economic policies at the State level that ensure the protection of employment land by providing greater in-kind and financial assistance to start-ups or businesses looking to transition to alternative services in Holdfast Bay.

Recommendation 11.2

Promoting mixed use precincts that can accommodate new housing and a range of activities to provide for the needs of a growing population.

Recommendation 11.3

Develop policies that define the role of neighbourhoods and activity centres in accommodating compatible non-residential uses, such as education, social services, retail and recreation services, near where people live.

Issue 12 – Greening Our Suburbs

The experience from the City of Holdfast Bay is that the first casualty of infill development is established vegetation and permeable private open space. It is therefore critical that existing tree canopy is maintained and that urban greening priorities are identified as part of any strategy to consolidate the urban environment. In this regard, the areas identified by the Plan that are suitable for infill must have regard to the impact caused to the number of established trees within these neighbourhoods by ensuring that policies are enhanced to require housing design that does not create micro-climates and contributes to thermal massing within neighbourhoods.

Recommendation 12.1

The Plan must apply the '3-30-300' rule for trees for infill development

- 3 trees visible from every home (and business);
- 30 per cent overall canopy at a suburb/neighbourhood level; and

- A maximum of 300m distance between every home and a green space where people can meaningfully connect with nature.

This benchmark is associated with higher public health, lower crime, improved property values and a myriad of other community benefits. Ensuring that new infill developments achieve compliance with this rule is an important step to improving Adelaide's climate resilience and ongoing liveability.

Recommendation 12.2

Develop policies for integrated sustainable suburb and housing design (i.e. ESD) to promote liveable and cool suburbs, reducing the urban heat islands.

These recommendations seek to provide a balance between our council's obligations to accommodate additional housing, whilst setting parameters around protecting and enhancing the lifestyle and built form attributes that are important to the Holdfast Bay community. Whilst the council continues to explore opportunities to formally recognise its inter-war heritage through the current Art Deco review, the council seeks further empowerment to influence urban policies more generally.

The council is aware through engagement with its community that its residents value the lifestyle that Holdfast Bay provides, including access to the beach and foreshore, the village feel of the Brighton and Glenelg Jetty Road precincts, and the charm and variety of housing in the city's character areas. The council also understands residents' concerns about the loss of back yards, green space, the effect of high-rise buildings, and the potential impact of development in and around historic and character areas. As such, residential growth needs to be balanced with heritage protection, and high-quality public spaces and services to create a welcoming, safe and active community where residents, visitors, and business can thrive. There needs to be a re-think of the design policies that underpin the infill development envisaged for the nominated growth areas to ensure that the future opportunities do not repeat the design flaws seen to date with already completed developments, particularly at the interface with established neighbourhoods.

The City of Holdfast Bay hopes that its response to the Plan provides some valuable insight for the next stage of the process, and that the council continues to be engaged as part of any growth strategy for the suburbs within the City of Holdfast Bay.

For further information or clarification on council's submission, please do not hesitate to contact Anthony Marroncelli, Manager Development Services on 8229 9904 or at amarroncelli@holdfast.sa.gov.au.

Yours sincerely

Susan Lonie
Acting Mayor

Item No: 15.5

Subject: **TIME AND PLACE FOR ORDINARY COUNCIL MEETINGS**

Summary

The *Local Government Act 1999* requires Council to hold at least one meeting per month.

It is a decision of the Council to determine its meeting schedule. Meeting schedules can be reviewed and amended at any time by the Council.

Council currently meets on the second and fourth Tuesdays of each month (February – November) and once in January and December due to the holiday periods. It is proposed that Council continues this meeting schedule.

Recommendation

- 1. That Council continues to meet on the second and fourth Tuesday of February, March, April, May, June, July, August, September, October and November;**
 - 2. That Council continues to hold a meeting once in each month of December and January due to the holiday periods;**
 - 3. That Council will meet in the Council Chamber, Glenelg Town Hall, Moseley Square Glenelg;**
 - 4. That Council meetings will commence at 7.00pm;**
 - 5. If required an information briefing session will be held prior to Council meetings commencing at 6.00pm; and**
 - 6. Information briefing sessions commencing at 6.00pm will be held on the first, third and fifth Tuesdays of each month.**
-

Background

Section 81 of the *Local Government Act 1999* requires that Council meets at least once per month at a time and place appointed by a resolution of Council.

Council's ordinary meetings are currently held twice per month, on the second and fourth Tuesdays of each month, except in December and January when only one meeting each month was held, taking into account public holidays. This schedule had the benefit of ensuring meeting agendas were kept to a manageable size and allowed matters requiring decisions of Council to be considered in a responsive and timely way. It is proposed that this schedule continue in 2025.

As well as ordinary meetings of Council, information briefing sessions have been scheduled on the first, third and fifth Tuesday of each month (except December and January) and before each Council meeting. Information briefing sessions are intended as forums for Elected Members to explore current projects, ideas and opportunities in depth in an informal setting. They also provide occasions for training and development. Information briefing sessions are not decision-making forums.

Council may choose to amend its schedule of ordinary meetings of Council at any time and must do so with a resolution of Council.

Report

Proposed Council Meeting Dates for 2025-26 period:

Ordinary Meeting of Council	Date/Day	Comments
December 2024	Tuesday 10 December	Allows for public holidays and festive season
January 2025	Tuesday 28 January	As above
February 2025	Tuesday 11 February Tuesday 25 February	
March 2025	Tuesday 11 March Tuesday 25 March	
April 2025	Tuesday 8 April Tuesday 22 April	
May 2025	Tuesday 13 May Tuesday 27 May	
June 2025	Tuesday 10 June Tuesday 24 June	
July 2025	Tuesday 8 July Tuesday 22 July	
August 2025	Tuesday 12 August Tuesday 26 August	
September 2025	Tuesday 9 September Tuesday 23 September	
October 2025	Tuesday 14 October Tuesday 28 October	
November 2025	Tuesday 11 November Tuesday 25 November	
December 2025	Tuesday 9 December	Allows for festive season

January 2026	Tuesday 27 January	Allows for festive season
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Budget

The costs of council meetings, workshops and briefings are included in the current budget.

Life Cycle Costs

There are no lifecycle costs associated with this report.

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 81

Written By: Executive Support Officer

Acting Chief Executive Officer: Ms P Jackson

Item No: 15.6**Subject:** EVENTS SEASON 2023-24 SUMMARY

Summary

Events form a significant part of the City of Holdfast Bay's community and economy. In the 2023-24 season, a total of 344 events were held attracting more than 750,000 visitors and contributing \$82 million to the local economy. Following an analysis of the resource impacts of delivering a growing events calendar, a more sustainable delivery model is proposed.

Recommendation

That Council notes this report.

Background

Each year the City of Holdfast Bay produces and hosts an impressive calendar of public events, which form an integral part of the local community and economy. The City of Holdfast Bay Events Strategy 2021-2025 identifies four key priority areas for events:

- Economic value – attracting visitation, investment and spend in the City of Holdfast Bay
- Destination awareness – positioning Holdfast Bay as a leading events destination and Adelaide's premier seaside destination, via positive media attention and word of mouth
- Lifestyle and legacy – bringing the community together, activating public spaces and embracing our cultural heritage
- Sustainability – financial and environmental sustainability

Refer Attachment 1

Report

A total of 314 events were held in 2023-2024, of these events, more than 200 are beach sports events such as beach volleyball, korfbal and handball.

Attendance at selected events is presented below.

Event	Type	Estimated Attendance
Glenelg Winter Arts Festival	Supported	25,000
Arts at Partridge	Produced	4,500
City to Bay Fun Run	Supported	20,000
Masters Games Foreshore Fiesta	Produced	2,500
Giant Wheel	Facilitated	103,118
Sea to Shore: Glenelg Seafood Festival	Produced	22,000

Event	Type	Estimated Attendance
Christmas Pageant	Produced	30,000
Moseley Beach Club	Facilitated	73,000
The Local	Produced	1,300
Bay Sheffield	Supported	7,500
Proclamation Day	Produced	400
New Year's Eve – Glenelg and Brighton	Produced	60,000
Glenelg Greek Festival and Blessing of the Waters	Facilitated	6,000
Glenelg Ice Cream Festival	Produced	30,000
Santos Tour Down Under – Women's Stage 2	Supported	5,000
Brighton Jetty Sculptures	Supported	138,000
Australia Day	Produced	400
Brighton Jetty Classic/ Marilyn Swim	Supported	7,456
Asia Street Food Festival	Supported	25,000
Adelaide Festival – Baleen	Supported	7,238
Adelaide Festival – The Whale	Supported	100,000
Glenelg Film Festival - finale	Supported	1,200
SANFL event – Good Friday	Facilitated	4,000
AFL Gather Round Gala	Facilitated	550
SANFL Event – Gather Round	Facilitated	7,000
Anzac Day Dawn Services	Supported	13,000
SANFL event – King's Birthday	Facilitated	4000
Brighton Winter Solstice	Produced	7,720
Foreshore Fridays (multiple)	Produced	1,050
Sunset Markets (multiple)	Facilitated	25,000
Vehicle events/ shows (multiple)	Facilitated	17,500
Charity events (multiple)	Facilitated	4,000
Citizenship Ceremonies	Produced	350
Total		753,782

Assuming a day visitor average spend of \$110 per visitor (Source: Tourism Research Australia 2023 Tourism Profile and REMPLAN 2023 Tourism Analysis Model), this translates to a contribution of more than \$82 million to the local economy.

2023-24 Event Season Highlights and New Initiatives

- The inaugural Glenelg Winter Arts Festival was held from 6-23 July 2023 on Colley Reserve, attracting approximately 25,000 attendees and ticket sales of 13,754 over 100 sessions.
- For the first time the 2023 Glenelg Christmas Pageant was broadcast on community television Channel 44, which included Auslan interpretation.
- The 2023 Proclamation Day commemorations included, for the first time, a series of signal fires lit along the Holdfast Bay coastline. This cultural revival project, led by Kurna and supported by Council, won the Excellence in Community Partnerships and Collaboration Award at the Local Government Professionals SA 23rd Annual Leadership Excellence Awards.
- The 2023 Glenelg Ice Cream Festival attracted record crowds and was a finalist in the 2023 South Australian Tourism Awards.

- Glenelg Beach hosted the 2024 Adelaide Festival curtain-raiser, the world premiere of the contemporary dance performance *Baleen Moondjan*.
- The Brighton Winter Solstice, in its fourth year as a much-loved community event, attracted a record 7,720 attendees on 22 June 2024.

Planning and Resourcing Future Events

In order to transition to a more sustainable delivery model, the 2024-25 events season has been closed to additional events beyond recurring events that have already have resources allocated, and events with minimal involvement from Administration. It is proposed that for the 2025-26 events season the number of events is capped with criteria to be developed and applied for the selection of events:

- Tourism and economic impact;
- Community impact and legacy ties to the City of Holdfast Bay;
- Timing: additional events accommodated outside the November – January peak period;
- Large scale commercial activations should be at a minimum cost neutral to Council.

Budget

Event delivery expenditure was contained within the approved 2023-24 budget.

A proposed budget for a new delivery model will be submitted to Council for approval as part of the 2025-26 annual budget cycle.

Life Cycle Costs

Not applicable

Strategic Plan

Innovation: economic and social vibrancy and a thriving environment

Council Policy

City of Holdfast Bay Events Strategy 2021-2025

Statutory Provisions

Not applicable

Written By: Manager City Activation

General Manager: Community and Business, Ms M Lock

Attachment 1



EVENTS STRATEGY 2021-2025

*I WANT
TO STAY*



Acknowledgement of Country

The City of Holdfast Bay acknowledges the Kaurna People as the traditional owners and custodians of the land. We respect the spiritual relationship with Country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to the Kaurna People today.



CONTENTS

OVERVIEW	4
INTRODUCTION	6
STRATEGIC CONTEXT	
VALUE OF EVENTS	
EVENT CAPACITY	
COUNCIL'S ROLE	
OUR VISION	8
OBJECTIVES	
KEY PRIORITY AREAS	
EVENTS PORTFOLIO	10
EVENTS MATRIX	
ACTION PLAN	12
ECONOMIC VALUE	
DESTINATION AWARENESS	
LIFESTYLE AND LEGACY	
SUSTAINABILITY	
REFERENCES	14

OVERVIEW

Vibrant community events play a vital role in increasing visitation and economic development. One of Holdfast Bay's greatest strengths is its impressive calendar of public events. More than 250 public events and festivals are staged throughout the year, attracting more than 500,000 event-specific visitors and generating \$49 million to the local economy and reaching an audience of 53.9 million people.

With 11km of beautiful beaches and thanks to its close proximity to the SA Aquatic and leisure Centre, sporting fields and golf courses, the City of Holdfast Bay provides a variety of accommodation options for people attending many large sporting events that take place in Adelaide including the Australian Women's Golf Open, Pacific School Games, Australian Swimming Championships and Lifesaving Championships, each with more than 4,000 competitors.

The City of Holdfast Bay Events Strategy provides a clear framework and direction for the development, management and investment in events in a creative, sustainable and economically responsible way for the next five years. It explains why and how Council supports and assesses

events, key priority areas and an outline of Council's role. It also establishes a clear pathway for Council to maximise outcomes and optimise its resources, while outlining the activities associated with identifying, attracting and supporting events in Holdfast Bay.

Council's aspiration is for Holdfast Bay to be a must visit destination with a vibrant events calendar that connect people and place. For this to occur, Holdfast Bay must be a place alive with festivity and offer our community and visitors a combination of significant major events, as well as a range of community events that tell our story and celebrate our unique attributes.



INTRODUCTION

STRATEGIC CONTEXT

The City of Holdfast Bay's Event Strategy aligns to Council's Strategic Plan *Our Holdfast 2050+* which encompasses three strategic focus areas which outlines objectives and aspirations to effectively build for our future;

- **Wellbeing** – Foster an inclusive, healthy, creative and connected community that supports economic prosperity and develops a built and natural environment that supports living well.
- **Sustainability** – Encourage socially responsible, sustainable and innovative economic development by supporting local, inclusive, Aboriginal, green businesses and innovators.
- **Innovation** – Apply creativity in all aspects of thought and action to build an economy and community that are inclusive, diverse, sustainable and resilient.

The Events Strategy also aligns to the Tourism Recovery Plan 2023, a post COVID-19 rebuilding strategy, together with the Economic Activation Plan 2023, to restimulate tourism in our region.

VALUE OF EVENTS

Events are an integral part of the City of Holdfast Bay local and business communities. Council, business and community recognises events play an important role in connecting community and to creating stronger sense of place. They act to bring people together, foster creativity and provide opportunities for new experiences and understanding. In doing so, events encourage greater participation, important indicators of community wellbeing and quality of life.

Events also provide economic benefits of;

- Showcasing the destination and attracting visitors from outside the city
- Injection of new spend in the city
- Stimulating multiple industries – tourism, accommodation, retail, dining, transport
- Opportunity for local business to develop partnerships
- Employment opportunities for the local community
- Catalyst for infrastructure improvements and commercial investment

Hosting events strengthens the city's reputation and brand as a regional, national and international visitor and events destination.

EVENT CAPACITY



30 commercial accommodation properties offering 1500 rooms



15 conference and function venues



7 outdoor bookable event spaces including foreshore reserves, Moseley Square, beaches, Chapel Plaza



Regional hub sporting facilities including Glenelg Oval, Brighton Sporting Complex, Kauri Community Sports Centre and 4 surf clubs.

COUNCIL'S ROLE

To realise the event vision, a collective partnership between event organisers, the tourism industry, private enterprise and all levels of government and the community will be required. The event roles and responsibilities of the City of Holdfast Bay are outlined below.

Leader and Provider	<p>Provide a framework for the growth and development of events for economic and community benefit.</p> <p>Provide approval, advice and guidance for events to ensure safe and successful events that minimise impacts on the environment.</p> <p>Activate potential venues and open spaces.</p> <p>Provide advice and information to event organisations to assist in event development and delivery.</p>
Facilitator	<p>Collaborate and foster partnerships between key stakeholders, organisers and businesses.</p> <p>Provide access to event planning resources and other opportunities that help build capacity and enhance event sustainability.</p> <p>Facilitating event monitoring and post evaluation of the economic and social impact of events.</p>
Creative Designer and Attractor	<p>Curate an annual events calendar to showcase the diversity and quality of events dispersed throughout the city.</p> <p>Develop events that connect people and place providing community, social, cultural or economic benefit.</p> <p>Attract, bid and sustain events that attracts visitation from outside the city, increasing spend and length of stay.</p>
Promotor and Supporter	<p>Evaluate opportunities to invest as an in kind and/or cash sponsor for events that align with the key priority areas and event vision.</p> <p>Provide administrative support and mentoring for event applications and bookings.</p> <p>Develop a marketing plan to effectively promote events to the community, local businesses and visitors.</p>

OUR VISION

Events are a key driver of positive economic, social wellbeing and quality of life. A vibrant, diverse and inclusive calendar of events across Holdfast Bay creates community pride and economic prosperity.

OBJECTIVES

- Utilising events to create reasons to visit Holdfast Bay across the whole year and strengthen the quieter seasons
- To increase economic activity, community pride and participation and add to the cultural fabric of the City of Holdfast Bay
- Align with and attract those desired target markets to achieve the best return on investment for the community
- Enhance the appeal of Holdfast Bay as a great place to live, visit and do business
- Identify, attract and support new events to drive the visitor economy
- Support the sustainability and development of existing events through individuals, community groups, businesses and organisations to deliver quality events
- Continue to build partnerships with government, private sector, not-for-profit, community and sporting groups



KEY PRIORITY AREAS

Events are reviewed periodically to ensure a well-balanced calendar of activities across the city throughout the year which deliver community and economic benefit. The key priority areas below form the framework for assessing council support for events, such as providing in-kind assistance and/or funding, in line with the event vision and objectives.

1. Economic Value

Attracts visitation from outside the city, increasing spend and length-of-stay.
Attract target audiences from regional areas, interstate and internationally.
Generates new investment and business.
Increases visitation to local mainstreets and surrounding retail businesses.
Sponsorship opportunities.

2. Destination Awareness

Promotes our image and reputation as Adelaide's premier seaside destination.
Build Holdfast Bay's profile as a leading events destination.
Opportunities to showcase Holdfast Bay to new markets and encourage travel to the region.
Achieves a high level of positive awareness and engagement.
Attracting positive media attention and word of mouth recommendations.

3. Lifestyle and Legacy

Brings people and communities together to create a sense of identity and activates public spaces.
Encourages community support and participation and/or involvement.
Embraces cultural heritage.
Creates an event legacy with return visitation.

4. Sustainability

Demonstrates financial sustainability and a commitment to safety and risk management.
Demonstrates partnering with local businesses to stimulate local activity and/or employment.
Contributes to off-peak and shoulder seasons.
Zero or negligible negative impact on the environment and incorporates 'green' initiatives.
Attendance and resources can be effectively measured.



EVENTS PORTFOLIO

The City of Holdfast Bay has an established portfolio of events from local to major events incorporating a range of requirements and types such as sports, entertainment and cultural events. Council has identified a gap of food and wine events which market research has shown would encourage more visitation from South Australians and visitors.

The events matrix outlines the different types of events, their characteristics and examples to maintain a well-balanced calendar of events. Destination events are events of international significance that will attract international and interstate visitors and provide a substantial economic benefit to the host region and state. Major events are those

that strongly identify with the spirit of a city or region and gain recognition and awareness. They will attract visitors from interstate and will provide a significant local economic impact. Local and community events predominantly attract visitors from within and surrounding the host region which benefit the local community.

EVENTS MATRIX

TYPE OF EVENT	CHARACTERISTICS	EXAMPLES
Destination Events	<ul style="list-style-type: none"> • Internationally recognised event • Attracting people from intrastate, interstate and internationally • Significant Events Team input, coordination and involvement • Significant Council Sponsorship or hosting (this can be either/or money or in kind support) • High value economically and brand promotion • Depot and facilities support: labour, asset management, infrastructure and equipment • Road closures/traffic management • Focus on ensuring safety and security • Additional permits/licensing (food permits, vehicle permits, stall holders, amusements, liquor licensing) • Emergency Services involvement, i.e. SAPOL with preplanning • High risk potential 	<ul style="list-style-type: none"> • Tour Down Under • Lifesaving World Championships • Australian Masters Games
Major Events (managed and sponsored)	<ul style="list-style-type: none"> • Unique to the region • Attract people from intrastate and interstate • Significant Events Team management or input, mentoring and involvement • Enhancement of the destination image encouraging repeat visitation and positive word of mouth • Council sponsorship (money or in kind support) • Depot and facilities support – bins, cleaning, irrigation, infrastructure and equipment • Additional permits/licensing (food permits, vehicle permits, stall holders, amusements, liquor licensing) • Emergency Services involvement, i.e. SAPOL with preplanning • High risk potential 	<ul style="list-style-type: none"> • New Years Eve • Christmas at the Bay • Street Parties • Brighton Jetty Sculptures • Beach Music Concerts

TYPE OF EVENT	CHARACTERISTICS	EXAMPLES
Sporting Events, Competitions and Carnivals	<ul style="list-style-type: none"> • Supports local sporting organisations • Attracts participants + accompanying visitors • Encourages day trip and overnight visitation • Events team to facilitate application requirements • Large sporting events will require depot support 	<p>City to Bay</p> <p>Bay Sheffield</p> <p>Brighton Jetty Classic</p> <p>Volleyball Competitions</p> <p>Surf Lifesaving Carnivals</p> <p>Triathlons</p>
Local and Community Events	<ul style="list-style-type: none"> • Attract locals and people from surrounding LGA's and Regional SA • Events Team manage the operations, regulatory compliance or facilitate event application • Engagement of local community groups • Offers community interest or benefit • Broad participation • Short term use of Council assets • Located in a position not impacting on local businesses but can drive trade to local retail precincts • Car shows promote overnight visitation • Low investment and risk 	<p>Winter Activation</p> <p>Meet the Machines</p> <p>School Holiday Activation</p> <p>Markets</p> <p>Car Shows</p> <p>Charity Walks</p>
Civic and Cultural Events	<ul style="list-style-type: none"> • Open and accessible events that provide a social benefit of arts, culture, tradition or community life 	<p>Proclamation Day</p> <p>Australia Day</p> <p>NAIDOC week</p> <p>Reconciliation week</p>
Promotional and Commercial Activations	<ul style="list-style-type: none"> • Offers community interest or benefit • Short term use to attract attention to produce, service or experience • Attracts new target markets • Good media exposure • Filming activities help promote the area • Located in a position not impacting on local businesses • Approved on a commercial rental basis 	<p>Giant Ferris Wheel</p> <p>Moseley Beach Club</p> <p>Moseley Igloos</p>
Business Events	<ul style="list-style-type: none"> • Introduces first time visitors to the city • Attracts 2 to 3 nights overnight visitation • Represent high yield per delegate spend and create midweek bookings • Use of local suppliers • Activates existing venues 	<p>Meetings</p> <p>Conferences</p> <p>Incentives</p> <p>Exhibitions</p>



ACTION PLAN

The Action Plan outlines the actions that will achieve the event objectives aligned to the key priority areas;

1. Economic Value
2. Destination Awareness
3. Lifestyle and Legacy
4. Sustainability

ECONOMIC VALUE

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
1.1	Encourage events that offer the best opportunity for economic growth and add value to residents wellbeing and the local business community	Define and categorise events	On going	Events Team
		Review calendar of events – timing and locations		Jetty Rd Team
		Develop a communication database with other event organisers, stakeholders and operators, performers, stallholders and musicians		
		Continue strong partnership with Jetty Rd Coordinator to ensure the local business community is engaged in events that will increase visitor spending		
		Creatively produce a diverse selection of events that encourage community participation	September 2021	Event Coordinator
		Create a Neighbourhood Street Gathering initiative to build a community spirit (tie in with Christmas at the Bay and Cultural programs)		
		Develop and/or partner with unique and bespoke events that attract niche markets (prestige car shows, artisan events, live music)		
1.2	Ensure council event sponsorship and funding is achieving the maximum return on investment	Review sponsorship process and documents to ensure they align with this strategy – criteria, funding, measuring outcomes, acquittal process and council reports	July 2021	Team Leader Events
1.3	Events, Promotional Activities, Commercial Activation Applications	Review online event toolkit useability	July 2021	Event Coordinator
		Continue to curate a regular program of events and festivals that activate our outdoor, public and natural environment, while protecting natural assets and managing expectations and concerns of residents	Ongoing	Events Team

DESTINATION AWARENESS

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
2.1	Promote a higher profile of Holdfast Bay through unique events that showcase the destination and local experiences	Identify, attract, and develop key events that generates destination awareness with potential to attract significant long-term tourism and economic benefits in particular around food and wine	April 2022	Events Team Tourism Development Coordinator Jetty Rd Coordinator Communications Team
		Actively seek funding sources and sponsorship for major and significant events by developing a sponsorship prospectuses for iconic events	Ongoing	External agency Team Leader Events
2.2	Increase length of stay of event attendees	Develop communications and marketing plan to promote events to visitors, businesses and residents	Ongoing	Tourism Development Coordinator, Communications Team, Events Team
		Develop packaging around events and pre and post touring options by initially targeting national sporting events, music festivals and winter activation		Tourism operators
2.3	Event Branding and positioning	Improve awareness of the City of Holdfast Bay's events in order to attract new market segments by incorporating contemporary marketing and promotional actions that are aligned with the character of the event	Ongoing	Events Team Communication Team
		Increase social media reach and engagement at City of Holdfast Bay managed events	2021-2022	
		Develop event branding guidelines		



LIFESTYLE AND LEGACY

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
3.1	Build the capacity of local event organisers and industry Promote and create opportunities for local musicians and performers	Create and implement evaluation program for events and festivals for economic as well as social, infrastructure and environmental pressures/opportunities that were created because of the event	October 2021	Events Team
		Ensure openness and continuous improvement through grant programs, expressions of interest for the delivery of events	Ongoing	
		Undertake qualitative and quantitative market research of residents and visitors to establish satisfaction, needs, expectations and opportunities (including council managed events and external event)	Ongoing	Hire external company
		Stage 'The Local' live music event annually		
		Engage local musicians at City of Holdfast Bay promoted events, such as Street Parties, New Year's Eve, and Winter Solstice	Ongoing	Events Team
3.2	Facilitate investment in event infrastructure, open spaces and precincts across the city	Undertake an audit of event infrastructure	August 2021	Events Team and Depot
		Undertake a gap analysis to identify potential areas for infrastructure investment i.e. lighting or power upgrades, installation of seating, staging or shade infrastructure, permanent toilet facilities, storage for external events	On going	
3.3	Facilitate continual improvement of event development and servicing	Benchmarking against other councils – fees, restrictions, processes	On going	Events Team
		Provide assistance to community groups in providing successful events by reviewing the event toolkit and grant programs	Ongoing	
		Review existing processes, guidelines and regulations and focusing on making the process easier and faster	Ongoing	
3.4	Review staff capabilities and plan a comprehensive development program to build the capabilities needed to achieve the outcomes in this Event Strategy	Review position description's, processes and event timing	December 2021	Team Leader Events People and Culture Manager City Activation
		Review event team structure and align position description's with event strategy		

SUSTAINABILITY

REF	STRATEGY	ACTION	TIMEFRAME	TEAMS
4.1	Encourage events with sound environmental and sustainable practices	Embrace sustainable environmental practices into our planning and programming events and festivals in line with the Environmental Strategy 2020 - 2025	On going	Events Team
		Provide educational information for event organisers in the toolkit and encourage sustainable events	October 2021	Event Coordinator
		Establish guidelines and targets for improving the sustainable managed of local events (both external and internal)	Ongoing	Events Team
		Protecting natural assets	Ongoing	Events and Environment Teams
		Create a 3 bin system at all events and use the wider volunteer program to educate event attendees on create waste procedures and signage	June 2022	Events Team and Environment Team
4.2	Stakeholder Engagement	Work with key internal and external stakeholders to maximise event design and delivery and ensure longevity by creating a preferred supplier database	Ongoing	Events Team
4.3	Ensure statutory compliance with council policies, Federal and State legislation and regulations	Review and update existing plans according to current legislation	Ongoing	Events Team
		Accessibility at events	Ongoing	Events Team



REFERENCES

- City of Holdfast Bay, **Our Holdfast Strategic Plan 2050+**
- City of Holdfast Bay, **Economic Activation Plan 2018 – 2023**
- City of Holdfast Bay, **Open Space and Public Realm Strategy 2019-2030**
- City of Holdfast Bay, **Arts and Culture Strategy 2019 - 2024**
- City of Holdfast Bay, **Environment Strategy 2020-2025**
- City of Holdfast Bay, **Disability Access and Inclusion Plan 2020-2024**
- South Australian Tourism Commission, **State Tourism Plan 2030**
- Tourism Industry Council South Australia, **Strategic Plan 2019 – 2022**
- UniSA, **Value of Events: Beyond the Short-term Economic Impact Report 2021**
- McGregor Tan Research, 2019, ***Tourism Project for City of Holdfast Bay, Group Discussions, Quantitative and Qualitative Surveys – Resident, Daytrippers, Interstate Domestic & International***
- McGregor Tan Research, 2020, ***COVID-19 Effect on the South Australian Community - Consumer Sentiment***
- Intuito Market Research, 2013 & 2016, ***Tourism Project for City of Holdfast Bay, Group Discussions, Quantitative and Qualitative Surveys – Resident, Daytrippers, Interstate Domestic & International***





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Item No: 15.7

Subject: **AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – NATIONAL GENERAL ASSEMBLY 2024 – DELEGATES’S REPORT**

Summary

From 2-4 July 2024 Mayor Amanda Wilson, Councillor Rebecca Abley and former Chief Executive Officer (CEO) Roberto Bria, attended the Australian Local Government Association National General Assembly (NGA) at the National Convention Centre in Canberra.

The theme of the 2024 NGA was “Building Community Trust” which acknowledges the critical importance of trust in our democracy’s different level of government, its institutions, and amongst its citizens.

The Delegates’ report is presented for the information of Members.

Recommendation

That Council notes the Delegates’ report for the Australian Local Government Association National General Assembly 2024.

Background

Annually, the Australian Local Government Association hosts a National General Assembly to provide an opportunity for Elected Members, CEO’s and senior officers of Local Governments across the Country to come together, make recommendations and vote on matters of strategic policy and issues of national significance.

This year’s forum ‘Building Community Trust’ acknowledged the critical importance of trust in our democracy’s different level of government, its institutions, and amongst its citizens. The conference program featured a range of high profile and engaging speakers who explored ideas about what creates trust, and how we nurture it.

Report

The Delegates’ report provides a summary of the key messages from the conference as provided by Councillor Abley.

Refer Attachment 1

This year’s Assembly included the consideration of 160 motions. The City of Holdfast Bay submitted a motion that was included under Housing and Homelessness, motion 87 that read as follows:

This National General Assembly calls on the Australian Government to strongly lead a swift realignment of housing policy to recalibrate the housing market in acknowledgement of shelter

being a fundamental human need and right, urgently lead the development of alternative housing models to expand housing options, and boldly re-prioritise its infrastructure spending to address the housing crisis and arrest its continued escalation.

Motion 87 was carried.

Budget

Not applicable

Life Cycle Costs

Not applicable

Strategic Plan

Statutory compliance

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: Executive Support Officer

A/Chief Executive Officer: Ms P Jackson

Attachment 1

Australia Local Government Association – National General Assembly

Tuesday 2 July – Thursday 4 July 2024

Prepared by Rebecca Abley

Day 1 – Tuesday 2 July

Meet and Greet with the Hon Catherine King MP and South Australian Members of Parliament - Louise Miller-Frost, Steve Georganis, Mark Butler.

Minister King spoke about the recent announcement of increased funding for the 'Future Roads' project.

Day 2 – Wednesday 3 July

Delegates received a Welcome to Country from Paul Girrawah House, senior Ngambri-Ngunnawal custodian of the Canberra region with Wiradjuri, Walgalu and Ngunnawal ancestry.

Minister Address

Her Excellency the Honourable Ms Sam Mostyn gave her first public address since being sworn in as Australia's 28th Governor-General. Her address centred around care and kindness in leadership. She advised that communities seek empathy from those in power over the decisions that affect them. The themes of care, kindness and respect are the focus for our new Governor General, including greater support for young people. She hopes to engage with many councils across the country.



The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government gave an address focusing primarily on the recent announcement for securing increased funding for roads. She spoke about the importance of Local Government and the work we as Local government representatives do.

The Minister provided a short presentation to the NGA and acknowledged some of the key challenges faced by local councils across Australia, including:

- road networks
- rising costs
- increased reliance on local councils by state governments
- affordable housing
- climate change

To address some of these challenges the Federal Government has:

- Doubled the Roads to Recovery program to \$1billion annually.
- Boosted funding for the Black Spot program with recurrent funding.
- Commenced the Safer Local Roads and Infrastructure Program.
- Implemented the Growing Regions Program which has already awarded 40 local infrastructure projects.

The Minister also acknowledged work being done to address housing challenges, including:

- Schemes such as the City of Melbourne build to rent affordable housing.
- A new policy approach to accelerate social housing and enable infrastructure.
- Funding for states and territories to undertaken planning reforms for new housing.
- The Minister further noted the National Active Transport Fund will be launched in July 2025, which upgrades and delivers new bicycle and walking paths and will be open to councils.

The Hon Bridget McKenzie spoke on behalf of the Opposition and spent a long time offering a Q&A session.

Delegates received a presentation on new local government financial sustainability research, which highlighted that sustainable Federal funding to councils would deliver a \$7 billion increase to Australia's GDP. The 2024 National State of the Assets report was also launched, outlining the condition of one third of Australia's public infrastructure, which is part of the \$643 billion worth of assets managed by councils. This new research reinforces the urgent need for Federal Financial Assistance Grants to local government to be restored to at least one percent of the Commonwealth taxation revenue.

ALGA Presidents Address – Cr Linda Scott

Linda provided the final address to the NGA as ALGA President, in the presence of the ALGA Board. Linda acknowledged that it had been 50 years since the Federal Government first provided funding to councils. She also advised that it has been 20 years since the last financial sustainability inquiry. The last inquiry saw some increases and a freezing of indexation for 3 years. The new inquiry will determine the future needs of our sector and requires more effective partnerships and a united approach in which the sector sends a strong message to the Commonwealth regarding local government funding.

Politics and Civic Engagement

Annabel Crabb was a guest speaker in a 'on the sofa' style interview. She began by commenting on the new Governor General noting that she is not from a military background and has had a career in which community work has featured heavily. She spoke about dealing with the public and the faceless keyboard warriors. She reinforced that this style of 'attack' is becoming problematic but ultimately it is about the author and to remember that they speak only for themselves, not your community.

Annabel addressed some global challenges we are currently facing including:

- A general frustration with the democratic system
- Some companies are bigger than nations, which is tricky to exist with democracy
- There is rising nationalism now
- Instability in federal politics where issues that need decisiveness have been diverse
- Consistent changes in leadership leading to trust issues
- Local media landscape has changed, there is less coverage at the local level, which removes the ability to highlight good news stories, creating the feeling of perpetual doom and gloom
- Social Media lacks neutrality and reinforces tribalism with loudly expressed and entrenched views

She also highlighted that groups on Social Media are not everyone's views and usually not representative of most people. She stated that it is very common for people in Australia to not be interested in politics but they do have more knowledge than they think. And in a lot of democracies,

people want to vote and then not participate. The vocal minority should not be the decision maker. Decision making by groups is interesting to observe, but generally people are dissatisfied with the outcome.

Our advantage over Federal Government is that we have a geographical presence and we are more accessible. When making decisions we have the ability to talk with our communities and note the difference between 'some voices' and the majority view of consultation.

Day 3 – Thursday 4 July

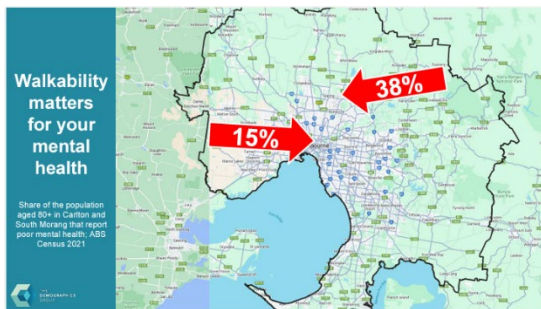
Intergenerational Equity and Fairness



Simon Kuestenmacher is a Demographer that gave a fantastic presentation on generational differences and what to expect moving forward.

He spoke of how 85 is the median age of death and half of over 85+ need care. As Baby Boomers enter this age group, being the largest generational demographic, we are at risk of not having enough carers, medical staff etc to cater for this. We need to be nervous about the ageing population and find ways to mitigate this. Immigration must continue if we are to achieve this. Skill shortage is not just in aged care. Gardeners, handypersons, truck drivers, disabled carers, bus drivers are just a few of the labour shortages we

can expect to see. University students are not contributing to the work force like they used to, with many becoming 'professional students' and/or choosing to weigh 'work/life' balance more heavily towards life happiness.



Simon spoke of the importance of walkability and the link to mental health. As people age, their need to be able to walk to services and feel connected will be impacted significantly if we don't plan for easy walkability within our city. Non-walkability leads to social isolation. It is ideal for people to move to walkable cities in their 70's to ensure good mental health. Cars contributed to the urban sprawl, but as

we age, driving becomes problematic.

He spoke of how we must change as a recruiter and look to the upcoming generations and understand that their approach to work is very different to Boomers for example. Where a Boomer would work 40+ years for an employer, work overtime, weekends etc, the younger generations are preferring a better work/life balance and they are also looking for shorter, varied tasks.

Debate on Motions



This year's Assembly program included consideration of 160 motions (all of which were heard). These were submitted by councils, outlining opportunities for the Federal Government to better support councils and the Australian communities.

These motions included solutions to address the financial sustainability on councils, supporting councils to deliver cost-of-living relief, facilitate more affordable housing, maintain safe and productive local roads, cycleways and footpaths, better prepare for and recover from natural disasters, and Close the Gap between Indigenous and non-Indigenous Australians.

In the lead up to the next Federal election, ALGA will work with our State and Territory member associations, and Australia's 537 local governments, to advocate for critical Financial Assistance Grants to be restored to at least one percent of the Commonwealth taxation revenue, and for local government to be restored as a full voting member of National Cabinet. These are critical to ensuring that local government continues to play a role in the ongoing sustainability and liveability of every community.

Panel – Addressing Intergenerational Trust

Largely focused on how Arts and Culture is the best way to bring all members of the community together, data shows that it appeals to all generations and is highly effective in bringing community together. 24% of all arts and culture in the country is funded by councils. Having a good quality of life is a complex mash of having all the things that councils provide such as having places to meet for coffee, walk and interact. Social



infrastructure investment also helps with active loneliness and isolation. Linking people with people is critical for a happy, cohesive society. Planning for these social needs should be forefront of every council.

Item No: 15.8

Subject: **APPOINTMENT OF DEPUTY CHAIR TO THE ALWYNDOR
MANAGEMENT COMMITTEE**

Summary

Under the requirements of the Terms of Reference 2020 the Alwyndor Management Committee, (AMC) Office Bearers i.e. Chair and Deputy Chair are appointed from amongst the AMC (with the exception of Elected Members who are ineligible to nominate for these roles). These appointments can be made on a triennial basis or commensurate with the term of the Member.

Recommendation

That Council approves the appointment of Professor Lorraine Sheppard as Deputy Chair of the Alwyndor Management Committee for a period commensurate with her current term as a Committee member expiring 1 June 2025.

Background

The term of Deputy Chair was held by Ms Julie Bonnici who completed her final term as member of AMC on 30 July 2024. As such the Alwyndor Management Committee (AMC) is required to nominate a Deputy Chair from amongst the AMC Members (excluding Elected Members of the City of Holdfast Bay) for consideration and approval of appointment by Council.

Nominations for Deputy Chair for a specific period, or as aligned with the successful incumbent's current tenure, on the AMC were sought.

Report

The Chair received one expression of interest from Professor Lorraine Sheppard. The Chair sought any other nominations and there were none. AMC unanimously supported the appointment of Professor Lorraine Sheppard to the position of Deputy Chair as aligns with her current tenure on the Committee expiring 1 June 2025.

Budget

Honorarium payments are made to Committee members (excluding Elected Members). These payments are included in the Alwyndor Operational budget.

Life Cycle Costs

Not applicable

Strategic Plan

Enabling the people in our communities to live healthy, engaged and fulfilling lives.

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: General Manager, Alwyndor

General Manager: Alwyndor, Ms B Davidson-Park

Item No: 15.9

Subject: INTERNAL REVIEW OF A COUNCIL DECISION (SECTION 270) REPORT

Summary

An application was made to the City of Holdfast Bay (the Council) for an internal review of a Council decision made by the Council at its meeting on 25 June 2024 (the Decision). The Decision was to adopt the 2024-25 Council Annual Business Plan (ABP). The Applicant sought a review of the Decision as it pertains to the 'Transforming Jetty Road Project' - the Project.

Given the nature of the complaint, the Chief Executive Officer determined, in accordance with the Internal Review of a Council Decision Policy (s270), to engage Kelledy Jones Lawyers (Kelledy Jones) to conduct an independent review.

In summary, Kelledy Jones Lawyers found there is nothing to support a finding that the Decision is unlawful and was reasonably made by a responsible public authority.

Recommendation

That Council, having considered the Kelledy Jones Lawyers report into Council's decision to adopt the 2024-25 Council Annual Business Plan and as it pertains to the 'Transforming Jetty Road Project' (Resolution C250624/7795) notes the report and determines that no further action is required.

Background

An application was made to the City of Holdfast Bay (the Council) for an internal review of a Council decision made by the Council at its meeting on 25 June 2024. The Decision was to adopt the 2024-25 Council Annual Business Plan (ABP). The Applicant sought a review of the Decision as it pertains to the 'Transforming Jetty Road Project' (Resolution C250624/7795).

Given the nature of the complaint, the Chief Executive Officer determined, in accordance with the section 270 of the Local Government Act and Council's Internal Review of a Council Decision Policy, to engage Kelledy Jones Lawyers (Kelledy Jones) to conduct an independent review. The report is provided as Attachment 1.

Refer Attachment 1

The Applicant has been referred to as such throughout this report; however, they have consented to the release of their name in Attachment 1.

The review process undertaken by Kelledy Jones was guided by Council's Internal Review of Council Decisions (s270) Policy (the Policy).

A review of a decision under the section 270 process encompasses a review of the legality of the decision as well as whether, on merit, the decision was the best or preferable one in the

circumstances. In this matter, the Applicant is concerned with the issue of the legality of the Decision, rather than merit. Indeed, the Applicant concedes there was and is no impediment to the Council making the Decision to adopt of the ABP but "... minus the contested 'Transforming Jetty Road' project."

The request for review is, therefore, limited as a consequence of the framing of the Application, entirely consistent with the emphasis of the Applicant about it being in the nature of a 'complex' review of the legal considerations.

In Kelledy Jones' review of the Application, the first 'test' was whether it can be demonstrated that the Applicant is sufficiently 'affected' by the Decision. The Policy states, at clause 2.1:

"Any person who is affected by the decisions made by Council, its employees or other persons acting on behalf of Council, may lodge an application for an internal review of that decision".

In legal terms the assessment of whether a person is 'affected' by a decision so as to entitle them to request a review of it, is to consider whether the person has standing.

The general rule in Australia is that for a person to have standing, their private rights and interest are (or will be) affected or they have a 'special interest' in the subject matter. When seeking to enforce a public right, that is, a right conferred on the public at large, the issue of standing is more difficult to determine.

Kelledy Jones found that the resident, ratepayer and, as asserted by the Applicant, a person affected by the Decision, the Applicant had standing in this matter.

Report

The Application articulated the particulars of concern to the Applicant. These are set out as individual points, each with its own heading and then particularised under that heading. Kelledy Jones addresses each point below by reference to the heading.

Alleged invalid process

In May 2023 the Council made a decision of a preliminary nature to take certain steps for the purposes of conceptually advancing the Project. Kelledy Jones found that the suggestion that the Council was required to consider a prudential report before making this decision in May 2023, is legally incorrect. In relation to such a report, if one is required as per the legislative provisions, the Council would be required to consider it before engaging in the Project. However, this is a point that had not been reached.

Unrelated to the above

The adoption of the ABP and any consequential 'update' of the Long-Term Financial Plan (LTFP) are not decisions that can, on the bases asserted, be considered to be invalid. These are stand alone decisions made in accordance with the relevant provisions of section 123 of the Act.

Further, the Decision concerned general financial matters, separate from any decisions regarding the Project. In this regard, the Council is, legally, entitled to adopt its ABP (and its budget and declare its rates) inclusive of financial provision to support the Project, regardless

of whether it has completed full Project planning.

Accordingly, in Kelledy Jones' view, this concern is without legal basis or merit.

No valid decision to embark upon the Project

The issue (if any) of consultation on the Project, is a separate and entirely distinct consideration for the Council and Kelledy Jones found that does not impede or prevent the Council making the Decision.

Kelledy Jones also noted that the ABP provides substantial information about the Project, with two pages specifically dedicated to it, and the Mayor's message offering significant detail.

Relevant public consultation obligations

These particulars raised by the Applicant did no more than set out what is asserted to be relevant provisions of the Act.

Council public consultation policy

The Applicant's concern is that the Council has failed to, properly, consult on the Project and the associated rates increase. The Decision is, of course, not about the Project per se but limited to the adoption of the ABP. The ABP includes detail about the Project and the rates implications, as required by section 123(2) and (3) of the Act.

Kelledy Jones makes it clear, that the Decision is unrelated to other decisions that are required or may be made about the Project. The Decision is, and is properly required, to be about the adoption of the ABP and the associated budget.

Furthermore, Kelledy Jones notes that the Project and the funding thereof, are clearly set out in the Long-Term Financial Plan and the ABP. The message from the Mayor that forms part of the consultation on the draft ABP also clearly spells out the full proposed rates increase and breaks it down as follows:

"As part of the upcoming budget and for the purposes of this Draft Annual Business Plan, rates have been provisionally previously raised by 7.1% - or \$126 for the coming year (based on the average residential property value in Holdfast Bay).

The 7.1% increase in rates comprises 4.8% which aligns with Adelaide CPI (as at December 2023) to fund the full range of council services along with a 2.3% increase for the Transforming Jetty Road project.

This 2.3% equates to an increase of \$41 for the average household next year, and we anticipate an increase at this similar level for two further years for the Transforming Jetty Road project, which will be completed by the end of 2027."

Kelledy Jones found that the Decision was made after the Council had fully complied with its obligations to advertise and consult upon the draft ABP (as per section 123 of the Act). A copy of the required public notice in this regard is contained in Attachment 1. The notice complies with the requirements of the Act.

Refer Attachment 1

Rates

The issues raised by the Applicant are addressed above however, in particular, the overall rates increase of 7.1% is clearly described as comprising 4.8% and 2.3%. The assumption that the 2.3% is not compounding requires the equal assumption that the 4.8% is also not compounding. Regardless, Kelledy Jones found that it cannot be considered that this concern will or could have any impact upon the Project.

The Applicant asserts that the Project consultation is inadequate. This is a matter that is distinct and separate from the Decision. The Decision pertains to the ABP, the budget and the LTFP. The Decision is the end result of a decision-making process and obligation that is separate from any decisions pertaining to the Project. The proposition of the Applicant is not a requirement of section 123(2) or otherwise of the Act. To the extent the proposition was to be factored into this specific consultation exercise, could even be considered to be confusing and/or misleading. Consultation requirements (if any) regarding the Project per se are not within the ambit of the Decision and are an irrelevant consideration in making the Decision.

Finally, the Applicant makes the assertion that various surveys were ignored. Kelledy Jones found that this is contradicted by the fact that the Council had considered a survey undertaken by David Spiers MP and another by 'Survey Monkey' as attachments to a report at its meeting on 11 June 2024. Clearly, therefore, these have not been ignored.

In summary, Kelledy Jones Lawyers found the Decision:

- “- was within the Council’s powers under the Act*
- was open to be made on the information available to the Council*
- was not and is not improper or legally flawed*
- was reasonable and, in all respects, lawful*
- in the circumstances, the Council was able to adopt the Annual Business Plan, its budget, the updated Long Term Financial Plan and proceed to declare its rates.*

There is nothing to support a finding that the Decision is unlawful and was reasonably made by a responsible public authority.”

Budget

The legal fees were covered by the existing budget.

Life Cycle Costs

Not applicable

Strategic Plan

This proposal contributes to achieving the objectives and aspirations in the Strategic Plan by ensuring that members of the primary decision-making body act with the highest integrity, for the benefit of the whole community.

Council Policy

Council Internal Review of Council Decisions (s270) Policy

Statutory Provisions

Local Government Act 1999

Written By: Acting Manager, Strategy and Governance

General Manager: Strategy & Corporate, Ms S Wachtel

Attachment 1

CITY OF HOLDFAST BAY

SECTION 270 REVIEW

JETTY ROAD PROJECT

**CITY OF HOLDFAST BAY
INTERNAL REVIEW PURSUANT TO SECTION 270 OF LOCAL GOVERNMENT ACT 1999
JETTY ROAD PROJECT**

1. INTRODUCTION

- 1.1 By email (undated) but asserted by the Applicant (Mr Tim Looker) to have been lodged in late July 2024, the Applicant made Application to the Council (the City of Holdfast Bay) for an internal review of the Council decision to approve the Annual Business Plan (the **ABP**) for 2024/25. The Application is made under section 270 of the *Local Government Act 1999* (the **Act**). A copy of the Application is at **Appendix 1**.
- 1.2 The Application concerns a decision made by the Council at its meeting on 25 June 2024 (the **Decision**). The Decision was to adopt the 2024/25 Council Annual Business Plan. The Applicant seeks a review of the Decision as it pertains to the '*Transforming Jetty Road Project*' - Resolution C2506247795 (the **Project**). A copy of the Resolution is at **Appendix 2**.
- 1.3 Upon receipt of instructions to undertake this review (15 August 2024) both at arms-length from and independent of the Council, we requested that all relevant documents and information held by the Council be sourced and provided to us.
- 1.4 We also sent an 'initiating letter' to the Applicant. The 'initiating letter' explained our understanding of the background of and reasons for the request for review, confirmed our appointment as external reviewer and identified that the only correspondence from the Applicant that we had available to us in relation to the Decision, was his email (the Application), comprising 7 pages of text.
- 1.5 We invited the Applicant to provide any further information that he considered relevant to the review. On 19 August 2024 the Applicant advised that he had nothing further to add. A copy of the 'initiating letter' and the Applicant's response is at **Appendix 3**.
- 1.6 Of note, the Application emphasizes the position of the Applicant that "*Due to the legal complexity of this matter I ask that the review be undertaken by independent legal counsel*". The Council, in its appointment of us to undertake the review has, of course, recognised and acquiesced to that request.
- 1.7 The reasons for the Applicant seeking this review are articulated on pages 1 and 7 of the Application. The particulars in support of his concerns and request are set out on pages 2 to 6 inclusive of the Application.

2. THE SECTION 270 REVIEW PROCESS

- 2.1 Section 270 of the Act requires the Council amongst other things, to establish procedures for the review of decisions of the Council. Accordingly, this review process is guided by the Council's *Internal Review of Council Decisions (s270) Policy* (the **Policy**).

- 2.2 A review of a decision under the section 270 process encompasses a review of the legality of the decision as well as whether, on merit, the decision was the best or preferable one in the circumstances. In this matter, however, the Applicant is concerned with the issue of the legality of the Decision, rather than merit. Indeed, he concedes there was and is no impediment to the Council making the Decision to adopt of the ABP but “... *minus the contested ‘Transforming Jetty Road’ project.*”
- 2.3 The request for review is, therefore, limited as a consequence of the framing of the Application, entirely consistent with the emphasis of the Applicant about it being in the nature of a ‘complex’ review of the legal considerations.
- 2.4 In our review of the Application, the first ‘test’ is whether it can be demonstrated that the Applicant is sufficiently ‘affected’ by the Decision. The Policy states, at clause 2.1:
- “Any person who is affected by the decisions made by Council, its employees or other persons acting on behalf of Council, may lodge an application for an internal review of that decision”.*
- 2.5 In legal terms the assessment of whether a person is ‘affected’ by a decision so as to entitle them to request a review of it, is to consider whether the person has *standing*.
- 2.6 The general rule in Australia is that for a person to have standing, their private rights and interest are (or will be) affected or they have a ‘special interest’ in the subject matter. When seeking to enforce a public right, that is, a right conferred on the public at large, the issue of standing is more difficult to determine.

We **find** that a resident, ratepayer and, as asserted by the Applicant, a person affected by the Decision, the Applicant has standing in this matter.

- 2.7 The objective of the review process and this resultant Report is to assist the Council to consider and, if necessary, to finalise the Decision in this matter.
- 2.8 This review, unlike many others, is, primarily, focused on the legal considerations raised and articulated by the Applicant. To the extent that it is necessary to apply a standard of proof, it will be that of the balance of probabilities. In determining whether this standard is met, in accordance with the High Court decision, regard will be had to *Briginshaw v Briginshaw* (1938) 60 CLR 336, where Dixon J explained [at 361-362]:

The seriousness of an allegation made, the inherent unlikelihood of an occurrence of a given description, or the gravity of the consequences flowing from a particular finding are considerations which must affect the answer to the question whether the issue has been proved. In such matters “reasonable satisfaction” should not be produced by inexact proofs, indefinite testimony, or indirect inferences.

3. RELEVANT CONSIDERATIONS

- 3.1 We have carefully considered all information relevant to this review, consistent with the Policy and with particular regard to:
- 3.1.1 that provided by the Council, as the original decision-maker and available to it at the time the Decision was made;

- 3.1.2 relevant, information as articulated by the Applicant;
- 3.1.3 whether the Decision was legally (and procedurally) correct, having regard to whether the Council (the elected body in formal meeting):
- (a) had the power to make the Decision;
 - (b) all matters which were relevant to making the Decision and to ensure that the Council did not consider matters which were irrelevant;
 - (c) the exercise of any discretion or power and ensuring that there was an absence of bad faith and that the Decision was not made for any improper purpose and was not made under duress or influence;
 - (d) that the Decision was not so unreasonable that no reasonable decision-maker could make it; and/or
 - (e) relevant legislation, policies or processes.
- 3.2 Relevantly, however, we particularly note that the issues of concern as set out in the Application, have previously been articulated and canvassed with the Council. Indeed, they have been raised and canvassed in the same or substantially the same manner, in correspondences to the Council from Botten Levinson Lawyers (**BLL**). In respect of each letter that the Council received from BLL, it obtained its own legal advices, both written and verbal, from one of its panel advisers, Norman Waterhouse Lawyers (**NWL**).
- 3.3 We have, of course, received and considered both the BLL letters and the written advices to the Council from NWL, as well as notes of the verbal advices from NWL. This information has been provided to us on a confidential basis but subject to the protection of *legal professional privilege* and solely for the purposes of this review. Accordingly, we consider that the principle of '*common interest privilege*' protection applies and that the Council's legal privilege is not waived or lost. We have not taken and we do not have authorisation to take, any steps or to provide any extracts or detailed commentary on or from the legal advices, noting that if we did so, that could, expressly or by implication, waive or amount to a waiver of the *legal professional privilege*.
- 3.4 In our view, in making its decision to adopt the ABP, the Council, as an informed and responsible decision-maker (as required by section 6(a) of the Act) was required to and did have available to it, relevant legal advice sourced by the Administration. The verbal advice received by the Council CEO was advised to the elected members and copies of the written advices were provided.
- 3.5 Accordingly, in making the Decision, the Council considered each of the matters of concern that had been articulated by BLL (and which are now iterated by the Applicant). In our view, the Application is, effectively, a 'mirror image' of the concerns and submissions previously made by BLL. They are, therefore, matters that have already been considered by the Council in making the Decision.

3.6 The Application, articulates the particulars of concern to the Applicant. These are set out as individual points, each with its own heading and then particularised under that heading. We address each point below by reference to the heading. We do not intend to iterate the particulars of each heading as they are available at and can be read in Attachment 1.

3.7 Accordingly, the issues to be considered and addressed here are –

3.7.1 Alleged invalid process. In May 2023 the Council made a decision of a preliminary nature to take certain steps for the purposes of conceptually advancing the Project. The suggestion that the Council was required to consider a prudential report before making this decision in May 2023, is legally incorrect. In relation to such a report, if one is required as per the legislative provisions, the Council would be required to consider it before engaging in the Project. However, this is a point that had not been reached.

Unrelated to the above, the adoption of the ABP and any consequential 'update' of the Long-Term Financial Plan are not decisions that can, on the bases asserted, be considered to be invalid. These are stand alone decisions made in accordance with the relevant provisions of section 123 of the Act.

Further, the Decision concerned general financial matters, separate from any decisions regarding the Project. In this regard, the Council is, legally, entitled to adopt its ABP (and its budget and declare its rates) inclusive of financial provision to support the Project, regardless of whether it has completed full Project planning.

Accordingly, in our view, this concern is without legal basis or merit.

3.7.2 No valid decision to embark upon the Project. The above is also relevant to this concern. The issue (if any) of consultation on the Project, is a separate and entirely distinct consideration for the Council, one that does not impede or prevent the Council making of the Decision;

The ABP sets out detail about the Project – two pages are specifically devoted to the Project and the Mayor's message (see further below) includes significant detail about it.

3.7.3 Relevant public consultation obligations. These particulars do no more than set out what are asserted to be relevant provisions of the Act.

There is no opinion to be expressed here.

3.7.4 Case Law. These particulars set out excerpts from the well-known and understood '*Coastal Park case*' as it is commonly referred to (full citation in the particulars);

There is no opinion to be expressed here.

3.7.5 Council public consultation policy. This concern is that the Council has failed to, properly, consult on the Project and the associated rates increases. The

Decision is, of course, not about the Project per se but limited to the adoption of the ABP. The ABP includes detail about the Project and the rates implications, as required by section 123(2) and (3) of the Act.

The Decision is unrelated to other decisions that are required or may be made about the Project. The Decision is and is, properly, required, to be about the adoption of the ABP and the associated budget.

The Project and the funding thereof, are clearly set out in the Long-Term Financial Plan and the ABP. The message from the Mayor that forms part of the consultation on the draft ABP clearly spells out the full proposed rates increase and breaks it down:

“As part of the upcoming budget and for the purposes of this Draft Annual Business Plan, rates have been provisionally raised by 7.1% - or \$126 for the coming year (based on the average residential property value in Holdfast Bay).

The 7.1% increase in rates comprises 4.8% which aligns with Adelaide CPI (as at December 2023) to fund the full range of council services along with a 2.3% increase for the Transforming Jetty Road project.

This 2.3% equates to an increase of \$41 for the average household next year, and we anticipate an increase at this similar level for two further years for the Transforming Jetty Road project, which will be completed by the end of 2027.”

The Decision was made after the Council had fully complied with its obligations to advertise and consult upon the draft ABP (as per section 123 of the Act). A copy of the required public notice in this regard is at **Appendix 4**. The notice complies with the requirements of the Act;

- 3.7.6 In particular. The issues raised in the various sub headings of this part are, largely, already addressed above. In particular, the overall rates increase of 7.1% is clearly described as comprising 4.8% and 2.3%. The assumption that the 2.3% is not compounding requires the equal assumption that the 4.8% is also not compounding. Regardless, it cannot be considered that this concern will or could have any impact upon the Project.

The Applicant asserts that the Project consultation is inadequate. This is a matter that is distinct and separate from the Decision. The Decision pertains to the ABP, the budget and the LTFP. The Decision is the end result of a decision-making process and obligation that is separate from any decisions pertaining to the Project. The proposition of the Applicant is not a requirement of section 123(2) or otherwise of the Act. To the extent the proposition was to be factored into this specific consultation exercise, could even be considered to be confusing and/or misleading. Consultation requirements (if any) regarding the Project per se are not within the ambit of the Decision and are an irrelevant consideration in making the Decision.

Finally, the assertion that various surveys were ignored, is contradicted by the fact that the Council had considered a survey undertaken by David Spiers MP

and another by 'Survey Monkey' as attachments to a report at its meeting on 11 June 2024. Clearly, therefore, these have not been ignored. Otherwise, I am not aware of any other surveys and, if such exist, what, if any, relevance they would have as an asserted 'submission' in the consultation processes and requirements leading to the Decision.

4. FINDINGS

- 4.1 In considering all relevant matters, in particular the concerns of the Applicant and the facts as discernible from the documentation provided or otherwise available to us, we are able and confident to make the following findings about the relevant issues of concern raised by the Applicant in relation to the Decision. -
- 4.1.1 the Council had the power to make the Decision. Indeed, the Decision was required to be made in order for the Council to proceed to declare rates and to enable it to proceed further with its planning for the Project;
 - 4.1.2 in making the Decision, the Council complied with the legislative obligations upon it, in particular as set out at section 123 of the Act;
 - 4.1.3 we do not have any evidence that the Council considered any irrelevant matters, just those relevant to the component part of the ABP of which the Applicant complains;
 - 4.1.4 the Council considered, had regard to and adhered to the relevant legislative requirements upon it. In doing so it acted appropriately, without any impropriety, for an improper purpose and the resultant Decision is not and cannot be said to be so unreasonable that a reasonable authority could not make the Decision;
 - 4.1.5 indeed, in making the Decision, the Council had regard in its decision-making processes to legal advices that addressed all of the issues of concern as articulated by the Applicant, albeit at that time, articulated in the same or substantially the same form, by BLL. This is a relevant consideration in the context of the recognised principle of administrative law that the reasonableness of decisions made by a public authority in reliance upon legal advice is relevant in demonstrating that it has acted reasonably (see the English case of *R v Secretary of State for the Home Department ex parte Hindley* (2000) 1 WLR 2020 and as supported by the High Court in *Minister for Immigration and Citizenship v Li* (2013) HCA 18.); and
 - 4.1.6 at various points above, we express an opinion about the concern under consideration. These opinions are also to be considered as part of our suite of findings.
- 4.2 Whilst, in our view, there is no need to rely upon any statutory protection, it is noted that section 123(14) of the Act provides such a protection by ensuring that, to the extent there is any issue of non-compliance with section 123 of the Act and/or the contents of the ABP, a rate cannot be challenged.

- 4.3 It is also noted (although not necessary, in our view, to consider relevant at this time) that, as per section 123(13) of the Act, the Council has the power, if required, to reconsider the ABP or its budget during the course of a financial year and, if necessary or appropriate, to make revisions thereto.
- 4.4 In conclusion, we **find** that the Decision is lawful and the Council is not required to take any steps to 're-adopt' the ABP whether in whole or in part. Separate to the Decision, the decisions made and/or to be made by the Council in relation to the Project, are distinct and separate from the Decision and neither is conditional upon the other.
- 4.5 For reasons of certainty, it is also to be noted that the 'extraordinary administrative difficulty' assertion made by the Applicant is incorrect in citing 31 August. That provision has been amended to 15 August.

5. CONCLUSION

- 5.1 Having carefully considered all available information relevant to the Decision, **we find** that the Decision:
 - 5.1.1 was within the Council's powers under the Act;
 - 5.1.2 was open to be made on the information available to the Council;
 - 5.1.3 was not and is not improper or legally flawed;
 - 5.1.4 was reasonable and, in all respects, lawful; and
 - 5.1.5 in the circumstances, the Council was able to adopt the ABP, its budget, the updated LTFP and proceed to declare its rates.
- 5.2 There is nothing to support any finding that the Decision is unlawful. Indeed, the Decision was reasonably made by a responsible public authority. In this regard, established case law reinforces this in terms that the Council, in making the Decision, had available to it and considered legal advice that addressed each alleged 'issue' raised by BLL and, now, re-raised in the Application as concerns of the Applicant.
- 5.3 The Decision is consistent with the role and functions of the Council under the Act.
- 5.4 Having considered this Report and the submissions from the Applicant, it is our opinion and advice that the Council now note the Report and determine that no further action is required.
- 5.5 It is acknowledged that the Applicant has recourse to the South Australian Ombudsman if he remains dissatisfied with the outcome of the review. It is also acknowledged that the Applicant has threatened a judicial review action. These are matters for the consideration and determination of the Applicant.

5.6 This concludes our review of this matter.

Yours sincerely
KELLEDY JONES LAWYERS

A handwritten signature in blue ink, appearing to read "M. Kelley", with a long, sweeping underline.

MICHAEL KELLEDY
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APPENDICES – SEE OVERLEAF

APPENDIX 1

Timothy D Looker
82 Penzance Street
Glenelg SA 5045

The CEO
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048
By Email: mail@holdfast.sa.gov.au

Reference: Request for section 270 review of a Council decision.

Dear Mr Bria,

I write as a resident, ratepayer and affected party in the decision made by council on the 25th June. This is regard to the passing of the 2024/2025 Business plan. Specifically this request concerns the inclusion of the “Transforming Jetty Road Project,” Resolution C250624/7795.

I ask this decision be reviewed in accordance with Section 270 of the Local Government Act and the City of Holdfast Bay” Internal Review of Councils decisions” policy dated 13/11/2019. Due to the legal complexity of this matter I ask that the review be undertaken by independent legal counsel.

There are a number of reasons and irregularities that make this decision an appropriate matter for a 270 review or through application to the Supreme Court for judicial review.

It is my view the decision is invalid on multiple grounds and that the Mayor, in her demonstrated enthusiasm to drive this project, improperly allowed this motion to be put to Council. She did this in breach of her legislated duty to provide leadership to council (LG Act 58 (1) (a))and failing to take into council being provided with a detailed legal opinion prior to the meeting that the decision may breach the requirements of the act.

Our reasons follow.

1. Invalid process and decisions

(a) The Council has not made a valid decision to embark on the project (in particular, the resolution of 23 May 2023), has not properly undertaken the prudential assessment required under section 48(1) of the *Local Government Act 1999 (Act)* and has not properly consulted on the proposed funding (and rate increases) associated with the Project.

(b) Accordingly, any decision of the Council to adopt the Annual Business Plan and Long-Term Financial Plan as foreshadowed on the agenda for the meeting on 25 June 2024 will be contrary to the Act and as such invalid.

2. No valid decision to embark on Project

(a) The Council has not made a valid decision to embark on the Project.

(b) The decisions made in 2018 about an earlier version of the Project are no longer valid given the time that has elapsed, the change to the Project since those decisions and the considerable change to the funding.

(c) The decision in May 2023 is not valid because it was made before the Council considered a prudential report under section 48(1);

(d) The Council has not properly consulted on the Project (for the reasons outlined below).

(e) The Prudential report dated 5 February 2024 is plainly incomplete and does not address the prudential issues required under section 48(2) of the Act in any event (indeed, the report even by its own terms notes that the requirements of s48(2)(d) and (f) have not been met). Furthermore, the report fails to properly address the requirements of section 48(2)(g) in that it has not assessed the “short and longer term estimated net effect of the project on the financial position of the Council”.

Various other risks, including the manner of procurement, the current market for civil works contracts and the cost of finance have either not been considered at all or have not been properly considered.

(f) Accordingly, despite the buoyant publications about the Project (see for example the p25 ad in “Local Magazine” issue 11), the Council has not validly determined to commence the Project under the Act.

3. Relevant public consultation obligations

(a) Relevant obligations on the Council concerning public consultation are set out in the Act as described below (with my emphasis). Section 6 provides that -

Section 6 Principal role of a council

A council is, under the system of local government established by this Act, established to provide for the government and management of its area at the local level and, in particular—

*(a) to act as a representative, informed and **responsible decision-maker** in the interests of its community.*

Section 8 sets out various principles to be observed by a Council which relevantly include –

“8—Principles to be observed by council

A council must act to uphold and promote observance of the following principles in the performance of its roles and functions—

*(a) provide **open, responsive and accountable** government;*

...

*(h) seek to ensure that council resources are used fairly, effectively and efficiently and **council services, facilities and programs are provided effectively and efficiently;***

...

*(i) seek to **balance the provision of services, facilities and programs with the financial impact** of the provision of those services, facilities and programs on ratepayers;*

*(j) achieve and maintain standards of **good public administration;***

*(k) **ensure the sustainability of the council's long term financial performance and position.**”*

9. Those requirements are expressly adopted as part of the obligations on elected members in section 59 of the Act –

“59—Roles of members of councils

(1) The role of a member of a council is—

(a) as a member of the governing body of the council—

...

(viii) to ensure, as far as is practicable, that the principles set out in section 8 are observed..”

4. Case Law

The Supreme Court in *Coastal Ecology Protection Group Inc & Ors v City Of Charles Sturt* [2017] SASC 136 made certain observations about the obligations in the Act of relevance, including that (my emphasis) –

“336 Considered as a whole, the Act evinces a clear policy that councils be publicly accountable for their actions and their governance...”

“380 Considered as a whole, the Act evinces a clear policy that councils consult with their constituents.

Section 3 provides that the objects of the Act include encouraging the participation of local communities in the affairs of local government.

Section 6 provides that the role of a council includes acting as an informed and responsible decision-maker in the interest of the community.

Section 8 requires a council to provide open, responsive and accountable government and be responsive to the needs, interests and aspirations of individuals and groups within its community.”

“548...Section 8 is expressed in mandatory terms...”

This case attracted much attention in Local Government as it had at its core public consultation. It was the subject of bulletins and briefing sessions by leading law firms provided to Councils emphasising the important of public consultation policies and the need to ensure policy provisions are met. The City of Holdfast Bay was made aware of all this at the time including receipt of a bulletin by Lawyers Kelledy Jones (Insights 26.5.2019 Michael Kelledy. Tracey Riddle).

5. Council public consultation policy

(a) The Council’s “*Community consultation and engagement policy*” of 16 June 2023 states that the objectives of the policy are to “*enable the community to be informed about and*

participate in Council planning and decision making” and “Support Council decision making which is open, transparent, responsive, inclusive and accountable to the community”.

(b) The policy sets a series of principles which include “2.1 The City of Holdfast Bay is committed to effective, ongoing and timely community engagement as an integral part of local governance and key decision making” and “2.2 Council will be proactive in informing and seeking the views of its community...”

(c) This policy is a key legally enforceable requirement (see *Coastal Ecology* at [381]).

(d) The Council has failed to properly consult on the project and the associated rate increase. The failure is principally because the council has separated the detail of the project from the rate increase and the debt and the statements about the funding made publicly by the Council are inconsistent or misleading.

6. In particular

6.1 The Long Term Financial Plan

6.1(i) Does not detail the Project;

6.1(ii) Refers to funding through “new borrowings” (p13);

6.1(iii) Contains, misleadingly under “Assumptions” (p14) reference to rate revenue of “2.3%” as distinct from increases in a compounding manner in each of those years and then remaining in place at that level thereafter;

6.1(iv) But does not clearly illuminate, identify or link the projected actual cost of the Project or describe the Project.

6.2 The 2024-2025 Annual Business Plan

6.2(i) Contains limited information about the Project itself (see p12-13) and notes in any event that further concept plans (not even the final plans) are yet to be confirmed;

6.2(ii) Refers to a 2.3% rate increase (p7) without indicating the proposed compounding and enduring effect of that rise;

6.2(iii) Does not at any point identify the compounding 2.3% year on year (over three years) increase.

6.3 The public notice published in the Advertiser on 26 April 2024 advising of the public consultation on the Long-term Financial Plan and Annual Business Plan is silent on the

substantial rate increase associated with the Project and makes no reference to any other documents related to the Project.

6.4 The Project Consultation itself is inadequate because -

6.4(i) The consultation on the 2017 Master Plan apparently relied upon is redundant and cannot be relied upon for the Project now given the considerable passage of time and the extensive changes to the concept, delivery approach (9 projects v 3) and cost (\$19m v \$40m).

6.4(ii) The terms of the consultation on the Project (through the Council website, Facebook and brochures) does not refer to the funding model nor the opportunity to provide feedback on the funding model.

6.4(iii) Indeed, the information provided presumes that the Project is definitely going ahead, and not subject to the outcome of consultation on the funding model or prudential review etc.

6.4(iv) The Project is plainly not yet determined. Final concepts are not yet confirmed let alone the final plans.

6.4(v) Project cost cannot be certain (in part because the Council has not yet finalised the Project design) but also because the project has not even been out to tender.

6.4 (vi) In the face of this, various surveys undertaken by resident groups and local Members of Parliament show considerable community opposition to the funding approach and a need to properly consult on the Project along with the funding model before any decision is made.

6.4(vii) Those surveys are compelling and cannot be ignored. They show the considerable concern among ratepayers at the approach the Council has taken.

7. Request to rescind the decision and properly consult

This 270 review request is an alert to the improper adoption of the Annual Business Plan and can be described as an 'extraordinary administrative difficulty.' As such we point out that Council is not compelled to determine the Annual Business Plan until 31 August (see s123(8) of the Act). With this decision under challenge there is no impediment however to council approving the Business Plan minus the contested "Transforming Jetty Road" project.

As it stands this decision is unlawful and Council must now properly adopt the business plan, excluding the Jetty Road Project. Council must now commission an appropriate, extensive and unbiased consultation with the community on the true long-term cost of that project before proceeding any further.

Yours sincerely



Timothy D Looker OAM JP
M.Soc.Sc. B.Ed. B.Laws(Hons)

82 Penzance Street
Glenelg South 5045

APPENDIX 2

Councillor Snewin notified the Chamber that he is on the Committee of the Glenelg District Cricket Club and under Section 8AAA (1) (e) of the *2013 Local Government (General) Regulations* that he does not have a conflict of interest in relation to the Glenelg Cricket Club Chair lift that is included in the Annual Business Plan.

15.2 Adoption of 2024-25 Annual Business Plan and Long-Term Financial Plan 2024-34 (Report No: 212/24)

The 2024-25 Annual Business Plan is Council's statement of its intended program of activities and outcomes for the coming financial year. It is developed concurrently with the budget, which outlines proposed revenue sources and resources allocated to implement the Annual Business Plan.

Pursuant to the *Local Government Act 1999* (the Act), consultation on the 2024-2025 Annual Business Plan and the Long-Term Financial Plan 2024-2034 was held from 24 April to 17 May 2024. The Draft 2024-25 Annual Business Plan



included the strategically and financially significant project to transform Jetty Road Glenelg. Consultation results were provided to Elected Members at a workshop held on 4 June 2024 and to Council for their consideration at their meeting on 11 June 2024.

Council's Audit and Risk Committee considered the consultation results at its meeting on 12 June 2024 and recommended the Annual Business Plan to Council.

The 2024-25 Annual Business Plan has been developed having regard to the Our Holdfast 2050+ strategic plan, Council's Asset Management Plans, the Long-Term Financial Plan and directions provided by Council.

The draft budget has been developed with a general rate increase of 7.1% plus growth and satisfies Council's financial sustainability and performance measures and confirmed by the Audit and Risk Committee.

Following consultation, the 2024-25 Annual Business Plan and the Long-Term Financial Plan 2024-2034 was recommended for adoption.

Motion

C250624/7795

That, subject to final design and minor alterations and typographical corrections, Council:

- 1. adopts the 2024-25 Annual Business Plan, which is provided as Attachment 1; and**
- 2. adopts the Long-Term Financial Plan 2024-2034, which is provided as Attachment 2 to this report.**

Moved Councillor Smedley, Seconded Councillor Venning

Leave of the meeting was sought to allow Councillor Smedley to speak to the motion for an additional three minutes. Leave of the meeting was granted.

Leave of the meeting was sought to allow Councillor Smedley to speak to the motion for an additional one minute. Leave of the meeting was granted.

Leave of the meeting was sought to allow Councillor Bradshaw to speak to the motion for an additional three minutes. Leave of the meeting was granted.

Leave of the meeting was sought to allow Councillor Lindop to speak to the motion for an additional three minutes. Leave of the meeting was granted.



Amendment

Councillor Lindop proposed the following amendment:

That Council adopts the 2024-25 Annual Business Plan, which appears as Attachment 1 to this report, subject to the following changes:

- 1. Reduction to Council's contribution to the overall budget for the Transforming Jetty Road project to \$20 million with focus on delivering the obligations of the \$10 Million grant funding contribution from the federal government; and**
- 2. Final design, minor alterations, and typographical corrections.**

Moved Councillor Lindop, Seconded Councillor Snewin

Leave of the meeting was sought to allow Councillor Kane to speak to the motion for an additional three minutes. Leave of the meeting was granted.

Leave of the meeting was sought to allow Councillor Abley to speak to the motion for an additional three minutes. Leave of the meeting was granted.

The amendment on being put was
The substantive motion on being put was

Lost
Carried

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillors Patton, Kane, Abley, Snewin, Venning, Lonie, Lindop, O'Donohue, Smedley (9)
Those voting against: Councillors Bradshaw (1)

The Mayor declared the motion

Carried

Councillor Lindop left the Chamber at 8.23pm
Councillor Lindop returned to the Chamber 8.25pm

Councillor Snewin notified the Chamber that he is on the Committee of the Glenelg District Cricket Club and under Section 8AAA (1) (f) of the *2013 Local Government (General) Regulations*, he does not have a conflict of interest in relation to the Glenelg Cricket Club Chair lift that is included in the Annual Budget.

15.3 2024-25 Budget Adoption (Report No: 205/24)

The 2024-25 Budget was presented for adoption following the adoption of the 2024-25 Annual Business Plan.

Motion

C250624/7796

That in respect of the financial year ended 30 June 2025:

- 1. The 2024-25 Budget which consists of:
 - (a) the Budgeted Income Statement;**
 - (b) the Budgeted Balance Sheet;**
 - (c) the Budgeted Statement of Changes in Equity;**
 - (d) the Budgeted Statement of Cash Flow;**
 - (e) the Budgeted Uniform Presentation of Finances; and**
 - (f) the Budgeted Financial Indicators****

be adopted subject to the following amendments:

Any budget changes arising from Council's consideration of the 2024-25 Annual Business Plan be included in the budgeted financial statements and relevant documents.

- 2. the fees and charges incorporated in the Annual Business Plan be adopted and that the relevant policies be updated accordingly;**
- 3. Council, in accordance with the 2024-25 Annual Business Plan and budget, approves new loan borrowings of up to \$10.91 million to be negotiated in accordance with Council's treasury policy; and**
- 4. the Mayor and the Chief Executive Officer be authorised to execute any relevant documentation in relation to new borrowings on behalf of Council and affix the common seal thereto.**
- 5. that Council notes the 2024-25 Southern Region Waste Resource Authority budget.**

Moved Councillor Smedley, Seconded Councillor Abley

Carried

Division Called

A division was called and the previous decision was set aside.

Those voting for: Councillors Patton, Kane, Abley, Snewin, Venning, Lonie, Lindop, O'Donohue, Smedley (9)

Those voting against: Councillors Bradshaw (1)

The Mayor declared the motion

Carried

15.4 2024-25 Rate Declaration (Report No: 204/24)

General, differential, and separate rates have been identified to fund Council's activities, together with the Regional Landscape Levy, as contained within the approved 2024-25 Annual Business Plan. Council is now able to formally declare the rates for the 2024-25 financial year.

APPENDIX 3

19 August 2024

Mr Timothy Looker

T. 08 8113 7100
Level 6/19 Gilles Street
Adelaide SA 5000
GPO Box 2024 SA 5001
ABN 66 159 460 723
kelleyjones.com.au

BY EMAIL: tdlooker@aapt.net.au

Dear Mr Looker

REQUEST FOR REVIEW – ANNUAL BUSINESS PLAN 2024/25 re TRANSFORMING JETTY ROAD PROJECT

I refer to your letter, sent by email on 27 July 2024 and addressed to the Chief Executive Officer of the Holdfast Bay Council (the **Council**), making application under section 270 of the *Local Government Act 1999* (the **Act**), for a review of a Council decision

Background

Specifically, this request concerns a decision made by the Council at its meeting on 25 June 2024, regarding the adoption of the 2024/25 Council Annual Business Plan as it relates to the inclusion of the "Transforming Jetty Road Project," Resolution C250624/7795.

Request for a Review

I confirm that your letter (via email - 27 July 2024) has been received and is being considered as a formal request for a review of the above decision.

Considering the concerns that you have articulated in that email, it appears that it is your view that the decision failed to consider, or failed to sufficiently take into account, all relevant considerations and in this regard, you have referred to various asserted reasons and irregularities that you say causes the decision to be invalid on multiple grounds.

This firm has now been engaged to undertake an 'arms-length' and objective review of that decision, with regard to your articulated concerns.

We confirm the review will be undertaken in accordance with the Council's *Internal Review of a Council Decisions (s270) Policy* (the **Policy**) and relevant principles of procedural fairness.

The objective of the review is to examine the processes and considerations in arriving at the decision of concern to you. Insofar as the processes fall for consideration under section 270 of the Act, the objective is to determine whether they were reasonable, appropriate and lawful.

In accordance with the Policy, we will use our best endeavours to ensure that the review of the decision will be completed within a timely manner and, hopefully, within 28 days (after receiving your response to this letter).

Our purpose in contacting you at this point is to confirm our appointment and, noting that the only correspondence/document that we have from you is your emailed letter of application (7 pages), to ask that if there is any further information you would like to provide to us and, if relevant, consider as

part of this review. If so, we request that you provide it to us as soon as possible and, in any event, before the close of business on Wednesday next, 28 August 2024. If you do not have anything further that you wish us to consider, please let us know.

If we do not receive anything further from you, we will proceed with the review on the basis of the information that you have already provided, together with information which is provided by the Council.

The review process will be conducted efficiently, fairly and independently.

Upon finalising the review, we will prepare a report with recommendations for the Council to consider for the purposes of determining your application for review.

Please do not hesitate to contact me if you have any questions regarding the review process.

Yours sincerely

KELLEDY JONES LAWYERS

A handwritten signature in black ink, appearing to read 'MJKelley', with a long, sweeping underline that extends to the right.

MICHAEL KELLEDY

Direct Line: 08 8113 7103

Mobile: 0417 653 417

Email: mkelley@kelledyjones.com.au

Jenna Smith

From: Timothy D Looker <tdlooker@aapt.net.au>
Sent: Monday, 19 August 2024 3:48 PM
To: Jenna Smith
Cc: Michael Kelledy
Subject: Re: Request for review – Annual Business Plan 2024/25 re Transforming Jetty Road Project (KJ 240517)

Dear Jenna,

I have nothing further to add other than if the resolution to approve the business plan is found to be invalid, which I assert it is, then Council has a deadline and would be well advised to approve the business plan, minus the Jetty Road, project to enable the matter to be resolved.

Its simply fixed and an application to the Supreme Court for judicial review can be avoided.

Tim Looker

On 19/08/2024 3:21 pm, Jenna Smith wrote:

Dear Mr Looker

Please find **attached** correspondence, sent on behalf of Michael Kelledy.

Regards
Jenna



Jenna Smith

Executive Assistant

Kelledy Jones

T. 08 8113 7110

Level 6/19 Gilles Street Adelaide SA 5000 | GPO Box 2024 SA 5001

kelledyjones.com.au

My work days are Monday, Tuesday, Thursday & Friday

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Jenna Smith

From: Timothy D Looker <tdlooker@aapt.net.au>
Sent: Tuesday, 20 August 2024 9:40 AM
To: Jenna Smith
Cc: Michael Kelledy
Subject: Re: Request for review – Annual Business Plan 2024/25 re Transforming Jetty Road Project (KJ 240517)

Hi,

I might add that prior to the meeting that passed the business plan the CEO, Mayor and Councillors were provided with legal advice from Botton Levinson (upon which this 270 review is based) .

At that time the Mayor, a trained Lawyer, should have deferred the motion including the Jetty Road expenditure or proceed with the business plan minus that expenditure.

Given the legal doubt the Mayor, in charge of the meeting should have taken greater care, rather than put the council in a position where that decision could be challenged and being deemed invalid.

It is a mess entirely of the Council's making

Tim Looker

On 19/08/2024 3:21 pm, Jenna Smith wrote:

Dear Mr Looker

Please find **attached** correspondence, sent on behalf of Michael Kelledy.

Regards
Jenna



Jenna Smith

Executive Assistant

A dark blue rectangular box containing the text "Kelledy Jones" in a white, bold, sans-serif font.

Kelledy Jones

T. 08 8113 7110

kelledyjones.com.au

My work days are Monday, Tuesday, Thursday & Friday

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APPENDIX 4

Public Notice – Draft 2024-25 Annual Business Plan & Draft Long Term Financial Plan 2024-34

Share your view on the Draft 2024-25 Annual Business Plan and Draft Long Term Financial Plan 2024-34

Our Draft 2024-2025 Annual Business Plan sets out the programs, services and budget to meet our community's current and future needs. It is guided by our Draft Long Term Financial Plan 2024-34 which sets strategic directions over the medium and long term.

Your feedback is welcomed and will be considered by Council before these plans is finalised.

Share you view at www.yourholdfast.com/dabp24-25

Call **8229 9999**

Email mail@holdfast.sa.gov.au

To make a representation to Council at its meeting on Tuesday 14 May 2024 please call or email before the close of business on Tuesday 7 May.

This engagement closes at 5pm, Friday 17 May 2023.

You can access additional copies of the Draft 2024-25 Annual Business Plan and Draft Long Term Financial Plan 2024- 34 at:

- Brighton Civic Centre, 24 Jetty Road, Brighton
- Glenelg Library, 2 Colley Terrace, Glenelg
- Brighton Library, 20 Jetty Road, Brighton
- Or visit www.yourholdfast.com/dabp24-25

Item No: 15.10

Subject: LEAVE OF ABSENCE – AMANDA WILSON

Summary

Mayor Amanda Wilson recently notified the Acting Chief Executive Officer she will be contesting the seat of Black in the recently announced by-election. Ms Wilson is taking a voluntary leave of absence from the Office of Mayor from 12 October to 31 October 2024. This report seeks that Council grant a leave of absence for this period.

Recommendation

That Amanda Wilson be granted a Leave of Absence from 12 October to 31 October 2024.

Report

On Friday 11 October 2024, Ms Amanda Wilson notified the Acting Chief Executive Officer she will be contesting the seat of Black in the recently announced by-election, now set for 16 November 2024.

Section 55A of the Local Government Act (LG Act) places any Elected Member standing in a State election, on a mandatory leave of absence, from the close of nomination in that election until the result of the election is publicly declared by the Electoral Commission of South Australia (ECSA). During this leave of absence, the Elected Member does not receive their Council allowance. Nominations for this Black by-election will close on 1 November 2024.

On Monday 14 October 2024, Ms Wilson notified the Acting Chief Executive Officer in writing she would be taking a voluntary leave of absence from Saturday 12 October 2024 until the close of nominations, 31 October 2024. Ms Wilson also requested she not receive a Mayoral allowance during this voluntary leave of absence.

It is recommended Council grant the period of Ms Wilson's voluntary leave of absence.

Budget

There are no budget implications associated with this report.

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Not applicable

Statutory Provisions

Local Government Act 1999, section 55(A)

Written By: Acting Chief Executive Officer

A/Chief Executive Officer: Ms P Jackson

Item No: 15.11

Subject: **VOTING DELEGATE - LOCAL GOVERNMENT ASSOCIATION SA AND LOCAL GOVERNMENT FINANCE AUTHORITY ANNUAL GENERAL MEETINGS**

Summary

The Local Government Association SA and Local Government Finance Authority Annual General Meetings will be held on 22 November 2024. Mayor Wilson is the registered voting delegate for both of these meetings.

Mayor Wilson is currently on a leave of absence and unable to attend the meetings.

Council is able to appoint substitute delegates for both of these Annual General Meetings.

Recommendation

That Council:

- 1. appoints _____ as the substitute delegate for the Local Government Association Annual General Meeting on 22 November 2024; and**
 - 2. appoints _____ to attend the Local Government Finance Authority Annual General Meeting as Council's representative and voting member, to be held on 22 November 2024.**
-

Background

Each year, the Local Government Association of South Australia (LGA) holds an Annual General Meeting (AGM). This year's AGM will be held on Friday 22 November 2024 at the National Wine Centre. Council's registered voting delegate for the LGA Annual General Meeting is Mayor Wilson.

The Local Government Finance Authority (LGFA) of South Australia host their AGM on the same day as the LGA and per Council Report No: 227/24 considered on 23 July 2024, Mayor Wilson is Council's approved delegate to that meeting (C230724/7828).

Report

Mayor Wilson is on a leave of absence effective from 12 October 2024 and is not able to attend the LGA Annual General Meeting on 22 November 2024.

Local Government Association SA

Clause 12.5 of the Local Government Association SA Constitution provides for the appointment of a substitute Delegate should a Delegate be unable to attend a General Meeting. The appointment will only be valid for the General Meeting specified in the written notice.

Council may nominate a substitute Delegate to attend the meeting on 22 November 2024.

Refer Attachment 1

Local Government Finance Authority

Section 15(1) of the *Local Government Finance Authority of South Australia Act 1983*, provides that “every council is entitled to appoint a person to represent it at a general meeting of the Authority”.

Council can nominate another person as its voting delegate at the LGFA Annual General Meeting on 22 November 2024.

Budget

There are no budget implications associated with this report.

Life Cycle Costs

Not applicable

Strategic Plan

Not applicable

Council Policy

Not applicable

Statutory Provisions

Local Government Association SA Constitution – 8 January 2020
Local Government Finance Authority Act 1983

Written By: Executive Assistant to the Chief Executive Officer

A/Chief Executive Officer: Ms P Jackson

Attachment 1

Notification of Appointment of Substitute Council Delegate for one meeting only

Pursuant to Clause 12 of the LGA Constitution to be eligible for appointment as a delegate, a person must be a Council Member. Each Member may appoint a person to act as the delegate for the Member at the General Meeting.

“Council Member” means a member of the governing body of a Member.

“Delegate” means a person appointed to represent a Member at a General Meeting pursuant to clause 12.1.

“Member” means a Council or a Community Council which has applied for, been granted and retains membership in accordance with this Constitution and the Membership Proposition.

The purpose of this form is to notify the LGA of a temporary delegate only for the nominated meeting if a council’s registered voting delegate is unable to vote at an LGA General Meeting.

For the LGA General Meeting of	22 November 2024
Council Name	City of Holdfast Bay
Council Appointed Delegate currently on Voting Register	Mayor / Councillor Mayor Amanda Wilson
Substitute Council Delegate (appointed for the above meeting date only and <u>lapses</u> after that meeting has occurred)	Mayor / Councillor (insert full name)
Council Resolution	(insert date & resolution no.) (insert council resolution)
Name and Signature of Chief Executive Officer	Signature: Pamela Jackson
Date	(insert date)

Please return completed form to lgasa@lga.sa.gov.au.

For a permanent change to a council’s appointed voting delegate please submit the *Notification of Appointment of Council Delegate* form available on the LGA website.