

Agenda

Transforming Jetty
Road Committee

NOTICE OF MEETING

Notice is hereby given that a meeting of the
Transforming Jetty Road Committee will be held in the

Kingston Room, Civic Centre
24 Jetty Road, Brighton

19 June 2024 at 6.00pm



Roberto Bria
Chief Executive Officer



1. Opening

The Mayor will declare the meeting open at 6.00pm.

2. Kurna Acknowledgement

We acknowledge Kurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kurna People today.

3. Apologies

3.1 Apologies received

3.2 Absent

4. Declaration Of Interest

If a Committee Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Committee they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Committee Members are reminded to declare their interest before each item.

5. Action Items

6. Presentations

6.1 Nil

7. Reports By Officers

7.1 Committee Meeting Schedule (Report No: 196/24)

7.2 Project Status Report (Report No: 197/24)

8. Urgent Business – Subject to the Leave of the Meeting

9. Confidential Items

9.1 Transforming Jetty Road Draft City Zone Concept Plan (Report No: 198/24)

Pursuant to Section 87(10) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Transforming Jetty Road Committee upon the basis that the Committee considers the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Transforming Jetty Road Committee will receive, discuss or consider:



- d. commercial information of a confidential nature (not being a trade secret) the disclosure of which –
 - i. could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - ii. would, on balance, be contrary to the public interest;

- j. information the disclosure of which –
 - i. would divulge information provided on a confidential basis by or to Minister for Infrastructure and Transport; and
 - ii. would, on balance be contrary to the public interest.

10. Date and time of next meeting

The next meeting of the Transforming Jetty Road Committee will be confirmed when the Committee meeting schedule is confirmed.

11. Closure



Roberto Bria
Chief Executive Officer

Item No: 7.1

Subject: COMMITTEE MEETING SCHEDULE

Summary

The Committee's Terms of Reference sets out that the Committee shall meet bi-monthly (every two months), at appropriate times in the Project's reporting cycle, and otherwise as required.

The proposed meeting dates below has been scheduled to coincide with key timeframes and milestones in the project schedule.

Recommendation

That the Transforming Jetty Road Committee approves the proposed meeting schedule.

Background

The Committee's Terms of Reference sets out that the Committee shall meet bi-monthly (every two months), at appropriate times in the Project's reporting cycle, and otherwise as required.

Report

The proposed meeting dates below have been scheduled to coincide with key timeframes and milestones in the project schedule. These dates may change or meetings cancelled depending on the program.

The following dates are proposed for Committee meetings for the 2024-25 financial year:

- Wednesday 19 June
- Wednesday 17 July
- Wednesday 21 August
- Wednesday 11 September
- Wednesday 9 October
- Wednesday 18 December
- Wednesday 22 January
- Wednesday 19 February 2025
- Wednesday 16 April
- Wednesday 18 June

Budget

There are no budget implications associated with this report.

Life Cycle Costs

There are no life cycle costs associated with this report.

Strategic Plan

A city, economy and community that is resilient and sustainable.

Council Policy

Transforming Jetty Road Committee Terms of Reference

Statutory Provisions

Not applicable

Written By: Executive Assistant to the Chief Executive Officer

Chief Executive Officer: Mr R Bria

Item No: 7.2

Subject: **TRANSFORMING JETTY ROAD GLENELG STATUS REPORT**

Summary

The report provides commentary on the Transforming Jetty Road Status Report for May 2024. The aim of the status report is to highlight how the project is tracking towards expected outcomes, current and future activities, key risks and issues emerging, current stakeholder engagement activities, and project finances.

Recommendation

That the Committee notes the report.

Background

The aim of the project is to deliver the remaining three zones of the Jetty Road Masterplan, namely the Coast, Transition and City Zones will occur over the next three years. The delivery includes concept design development, detailed through to construction.

The design will be based on the reviewed masterplan that has reprioritised pedestrian and human scale activities and amenities as well as investigate options for the tram terminal in Moseley Square.

The Transforming Jetty Road, Glenelg project will deliver a modern, safe and vibrant coastal shopping, dining and entertainment precinct, which caters to the needs of the local community while offering visitors to the Bay a world-class tourism and events destination.

Report

An overview of the project's status is provided in Attachment 1.

Refer Attachment 1

Current activities

The project's financial status is currently rated amber pending the decision required by Council following the draft Annual Business Plan consultation process. The project's schedule, risk/ issues and scope are all rated green and are tracking as expected.

In parallel with the Annual Business Plan engagement period, Intuito were engaged to undertake a survey of ratepayers across the City of Holdfast Bay. The purpose of the survey was to understand the community's perception of the need to upgrade Jetty Road Glenelg and the willingness for funding of the project through rate increases. The final report has been provided to Council in conjunction with the results of the Annual Business Plan consultation feedback.

The expression of interest for Early Contractor Involvement (ECI) procurement has closed with the proposals in the final stages of assessment.

Wallmans Lawyers have been awarded the contract to provide legal advice on procurement, contracts and transport network changes.

Concept plans for the City Zone

Feedback has been received from the internal Design Authority and incorporated into concepts. Preliminary costings are being undertaken to evaluate three pavement treatment material options.

Key risks identified

A key identified risk was negative feedback through the Annual Business Plan consultation and negative results from the additional survey undertaken by Intuito, which could impact the funding of the project.

- The Intuito survey has been completed and the results show a positive sentiment to undertaking an upgrade of Jetty Road Glenelg, with a high proportion of ratepayers willing to pay for the upgrade as opposed to those that do not support a rate increase to fund the project.
- Negative feedback is being received about the project which is being managed through promptly addressing questions, independently reviewing council financials, and addressing mis-information being released externally.

Delay in knowing outcomes of Tram investigations with Department for Infrastructure and Transport (DIT)

This is being mitigated by assuming the tram terminal will continue to be located in Moseley Square allowing Tonkins to progress designs and plan traffic network modelling. A meeting with Minister Koutsantonis is scheduled for 14 June 2024 to progress investigations by undertaken by DIT. Should DIT recommend major changes to the tram infrastructure, a risk to project timelines will need to be managed.

Future activities

Following feedback from the Committee on the City Zone concept designs, approval will be sought from Council. This will occur after the adoption of the Annual Business Plan and Budget.

Concept designs for an entrance statement will commence.

Budget

Financials within the status report show the budget for the project over the future financial years.

Strategic Plan

The Transforming Jetty Road Glenelg Project aligns with the strategic goals of the City of Holdfast Bay, and objectives and outcomes sought in State and Commonwealth Government plans, contributing to economic growth, community well-being, and the promotion of tourism.

Council Policy

Not applicable

Statutory Provisions

Not applicable

Written By: Project Director, Jetty Road Project

Chief Executive Officer: Mr R Bria

Attachment 1



Summary Project Status

Description	Status Last Month	Status This Month
Financial	Amber	Amber
Schedule	Green	Green
Risk/Issues	Green	Green
Scope	Green	Green
Green	On track or requires minor refinement. No significant difficulties and/or risks emerging. No intervention required.	
Amber	Potential difficulties and risks which will be escalated if they cannot be resolved or agreed before the next reporting period.	
Red	Items or activities that are problematic and overdue, Items with a red tag will require specific intervention.	

Percentage Complete: 5%

Current Project Status Summary

Financials Amber due to decision required by council following draft business plan process. Annual business plan engagement period complete with Inuito report provided. Transforming Jetty Road Committee established with orientation undertaken 28 May 2024. ECI EOJ procurement closed with proposal being assessed. Wallmans Lawyers awarded contract to provide legal advice. Concept plans for City Zone received feedback from Design Authority with concepts presented to council and TJRC. Preliminary costings undertaken.

Key Risks

Category	Risk Description / Treatment Action / Comments
H	Negative feedback from draft business plan and survey Influencing final decision to fund project.
L	Delay in knowing outcome of Tram investigations. Meeting with Minister further pushed out to 14 June.

Significant High Level Issues

Category	Issue Description / Action / Comments

Project Description

To deliver the remaining three zones of the Jetty Road Masterplan, namely the Coast, Transition and City Zones will occur over the next three years. The delivery includes concept design development, detailed through to construction. The design will be based on the reviewed masterplan that has reprioritised pedestrian and human scale activities and amenities as well investigate options for the tram terminal in Moseley Square.

Project Benefits

The Transforming Jetty Road, Glenelg project will deliver a modern, safe and vibrant coastal shopping, dining and entertainment precinct, which caters to the needs of the local community while offering visitors to the Bay a world-class tourism and events destination.

Community Impacts

No current works or investigations.

Stakeholder Engagement Activities

Following the Mayor's Announcements and establishment of website, addressing queries via the website, customer service desk and the Transforming Jetty Road mailbox. Draft Business plan consultation and Transforming Jetty Road Survey undertaken from 24 April to 14 May. Addressing enquiries from the community and requests from Elected Members.

Upcoming Endorsements/Approvals

Transforming Jetty Road Committee endorsement at June meeting to present concept plans to council in July with/without amendments. Council budget approval.

Future Activities

Inuito report to be presented to Council 4 June. Transforming Jetty Road Glenelg Committee to convene 19 June 2024. Council decision on budget 25 June 2024. Incorporate all feedback on Concept design and present to TJRC with costing options. Procurement: Finalise EOJ and commence select tender. Entrance Statement kick off.. Meet Minister 14 June re Tram Terminal.

Financial

Category	24-25 \$,000	25-26 \$,000	26-27 \$,000	27-28 \$,000	Future FYs \$,000	Total \$,000
Budget	10,000	8,652	14,070	7,278	-	40,000
Revised Budget					-	-
Actual	-	-	-	-	-	-
Committed	-	-	-	-	-	-
Grant	0	0	(10,000)	0	0	(10,000)

Financial Comments

Budget and grant numbers as per Long Term Financial Plan - subject to change as scheduling of works and progress payments will be negotiated with contractor once procured. Design for Coast and Transition costs may need to be brought forward as these are included in FY of construction of these. The extent of this will become clearer as the project progresses.

Project Milestones

Milestone	Scheduled Date	Actual / Expected Date	Status
Announcement	27-Mar-24	27-Mar-24	Completed
Project Funding	25-Jun-24	25-Jun-24	On Track
Procurement - Construction Contract	Aug-24	Aug-24	On Track
City Zone design	Aug-24	Aug-24	On Track
Entrance Statement Design	Aug-24	Aug-24	On Track
City Zone and Entrance Statement Construction	Apr-25	Apr-25	On Track
Coast and Transition Zone Design	Nov-25	Nov-25	Not Commenced
Coastal Zone Construction	Dec-26	Dec-26	Not Commenced
Transition Zone Construction	Dec-27	Dec-27	Not Commenced
Tram Terminal Relocation Investigation	Jun-24	Jun-24	On Track
Tram Terminal Works	Nov-25	Nov-25	Not Commenced