

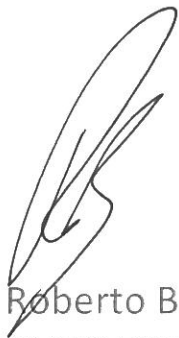


NOTICE OF MEETING

Notice is hereby given that an ordinary meeting of Council will be held in the

**Council Chamber – Glenelg Town Hall
Moseley Square, Glenelg**

Tuesday 28 July 2020 at 7.00pm



Roberto Bria
CHIEF EXECUTIVE OFFICER

Ordinary Council Meeting Agenda

1. OPENING

The Mayor will declare the meeting open at 7:00pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge Kaurna people as the traditional owners and custodians of this land.

We respect their spiritual relationship with country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to Kaurna People today.

3. SERVICE TO COUNTRY ACKNOWLEDGEMENT

The City of Holdfast Bay would like to acknowledge all personnel who have served in the Australian forces and services, including volunteers, for our country.

4. PRAYER

Heavenly Father, we pray for your presence and guidance at our Council Meeting. Grant us your wisdom and protect our integrity as we carry out the powers and responsibilities entrusted to us on behalf of the community that we serve.

5. APOLOGIES

5.1 Apologies Received

5.2 Absent

6. ITEMS PRESENTED TO COUNCIL

7. DECLARATION OF INTEREST

If a Council Member has an interest (within the terms of the Local Government Act 1999) in a matter before the Council they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

8. CONFIRMATION OF MINUTES

Motion

That the minutes of the Ordinary Meeting of Council held on 14 July 2020 be taken as read and confirmed.

Moved Councillor _____, Seconded Councillor _____

Carried

9. PUBLIC PRESENTATIONS

9.1 Petitions

9.1.1 Brighton Road and Edwards Street Intersection (Report No: 214/20)

9.2 **Presentations** - Nil

9.3 **Deputations**

9.3.1 **Mr Mark Parnell – Member of the Legislative Council (MLC)**
Mayor Wilson has approved a deputation from Mr Mark Parnell MLC on the legal changes from the Genetically Modified Crops Management (Designated Area) Amendment Act 2020.

9.3.2 **Mr Anthony Doyle**
Mayor Wilson has approved a deputation from Mr Anthony Doyle in relation to the Brighton Road and Edwards Street Intersection.

10. QUESTIONS BY MEMBERS

10.1 **Without Notice**

10.2 **On Notice**

11. MEMBER'S ACTIVITY REPORTS - Nil

12. MOTIONS ON NOTICE

12.1 Community Centres Audit – Councillor Clancy (Report No: 212/20)

13. ADJOURNED MATTERS - Nil

14. REPORTS OF MANAGEMENT COMMITTEES AND SUBSIDIARIES – Nil

15. REPORTS BY OFFICERS

- 15.1 Items in Brief (Report No: 202/20)
- 15.2 2020-2021 Annual Business Plan (Report No: 209/20)
- 15.3 2020-2021 Budget Adoption (Report No: 196/20)
- 15.4 2020-2021 Rate Declaration (Report No: 195/20)
- 15.5 Somerton Surf Lifesaving Club – Renewal of Kiosk Sub-Lease Agreement (Report No: 178/20)
- 15.6 Smoke Free Council Facilities Policy (Report No: 02/20)
- 15.7 Attendance at the Local Government Finance Authority AGM, Board Nominations and Calling Notices of Motions (Report No: 210/20)
- 15.8 Response to the Statutes Amendment (Local Government Review) Bill 2020 (Report No: 208/20)
- 15.9 Murray Darling Association Membership Renewal (Report 168/20)
- 15.10 New Licence Agreement – Glenelg Primary School (Report No 197/20)
- 15.11 Additional Beach Patrols (Report No: 200/20)
- 15.12 Appointment of Alwyndor Management Committee Office Bearers (Chair and Deputy Chair (Report No: 217/20)

16. RESOLUTIONS SUBJECT TO FORMAL MOTIONS

Presented for the information of Members is a listing of resolutions subject to formal resolutions, for Council and all Standing Committees, to adjourn or lay on the table items of Council business, for the current term of Council.

17. URGENT BUSINESS – Subject to the Leave of the Meeting

18. CONFIDENTIAL ITEMS

18.1 Proposed Activation (Report No: 211/20)

Pursuant to Section 90(2) of the Local Government Act 1999 the Report attached to this agenda and the accompanying documentation is delivered to the Council Members upon the basis that the Council consider the Report and the documents in confidence under Part 3 of the Act, specifically on the basis that Council will receive, discuss or consider:

- b. Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and would, on balance, be contrary to the public interest.

19. CLOSURE



**ROBERTO BRIA
CHIEF EXECUTIVE OFFICER**

Item No: **9.1.1**

Subject: **PETITION – BRIGHTON ROAD AND EDWARDS STREET INTERSECTION**

Date: 28 July 2020

Written By: Governance and Risk Officer

General Manager: Pamela Jackson, General Manager Strategy and Business Services

SUMMARY

A conforming petition has been received from Mr Anthony Doyle of 25 Edwards Street, South Brighton requesting to:

“Stop the Petition to the Honourable Members of the House of Assembly in Parliament assembled titled Traffic lights at the T-Junction of Brighton Road and Edwards Street, Brighton”.

There is only 1 signature on the petition.

RECOMMENDATION

That Council note the Petition from Mr Doyle of 25 Edwards Street South Brighton SA 5048 regarding, stopping the Petition to the Honourable Members of the House of Assembly in Parliament, titled ‘Traffic Lights at the T-Junction of Brighton Road and Edwards Street, Brighton’.

COMMUNITY PLAN

Culture: Providing customer-centred services
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

City of Holdfast Bay Code of Practice – Meeting Procedures

STATUTORY PROVISIONS

Local Government Act 1999

Local Government (Procedures at Meetings) Regulations 2013

BACKGROUND

On 17 July 2020, Council Administration received the petition which relates to another potential Petition submission titled 'Traffic Lights at the T-Junction of Brighton Road and Edwards Street, Brighton'. In the petition covering note it states:

"This petition requests Council to halt the submission of the above titled petition regarding the installation of Traffic Lights as a matter of urgency.

Council does not have current Traffic Volume data for Edwards Street, does not make reference to any Traffic Volume data for Edwards Street, has acted in variance to its own carried motion and makes reference to a report which contains NO information supporting its recommendation".

Refer Attachment 1

Reference is made to the Council decision C230620/1940, Report No: 110/20- Brighton Road Traffic Investigation – Bollards. The resolution made at the Council meeting on 23 June 2020 was:

"That Council:

- 1) notes the findings of the investigation of options to improve traffic conditions and safety for customers, shop owners and pedestrians using the eastern footpath on Brighton Road in proximity to the Gregory Street and Marlborough Street intersections;*
- 2) does not support the installation of physical barrier devices (eg bollards) on the eastern footpath on Brighton Rd in the proximity of Gregory Street at this time; and*
- 3) writes to Department of Planning, Transport and Infrastructure seeking a review of traffic management on Brighton Road between Sturt Road and Seacombe Road including support for:*
 - a. right turn ban from Marlborough Street onto Brighton Road;*
 - b. right turn ban from Brighton Road into Gregory Street;*
 - c. ban on U turns on Brighton Road at the intersections of Marlborough Street and Gregory Street; and*
 - d. installation of traffic signals at Edward Street/Brighton Road intersection.*

The petition received from Mr Doyle meets the criteria for a conforming petition submission as outlined in the *Local Government (Procedures at Meeting Regulations) 2013*, Regulation 10 and *Council's Code of Practice – Meetings Procedures Regulation 10 (1) - (9)*.

BUDGET

Not Applicable

LIFE CYCLE COSTS

Not Applicable

Attachment 1



17 July 2020

RECEIVED

17 JUL 2020

PETITION:

BY: ~~the Honourable~~ Members of the House of Assembly in Parliament assembled titled Traffic lights at the t junction of Brighton Road and Edwards Street, Brighton.

To: Chief Executive Officer, City of Holdfast Bay, PO Box 19, Brighton SA 5048

Head Petitioner: Mr Anthony Doyle, 0466 582 598

25 Edwards Street South Brighton SA

Topic:

This petition requests Council to halt the submission of the above titled petition regarding the installation of Traffic Lights as a matter of urgency.

Council does not have current Traffic Volume data for Edwards Street, does not make reference to any Traffic Volume data for Edwards Street, has acted in variance to its own carried motion and makes reference to a report which contains NO information supporting its recommendation.

(refer Motion C230620/1940, Report No: 110/20 recommendation 3 d.)

Item No: **12.1**

Subject: **MOTION ON NOTICE – COMMUNITY CENTRES AUDIT – COUNCILLOR CLANCY**

Date: 28 July 2020

PROPOSED MOTION

Councillor Clancy proposed the following motion:

The Council Administration conduct an audit of our four (4) community centres to report on the consequences of the COVID-19 pandemic and the subsequent delivery of key community services to the clients of the centres.

The report would detail:

- **the effects financially in income and expenses and any reserve funding a centre may have;**
- **what COVID-19 management steps have been taken and the effect of attendance restrictions;**
- **the ability of the centres to keep providing key programmes;**
- **what assistance or intervention is needed by Council;**
- **enrolment, participation and attendances since reopening; and**
- **the capacity of each community centre management to maintain high standards of governance, compliance, financial integrity and viability in this crisis time.**

The report would advise Council on what actions and possible budget adjustments may need to be implemented to ensure continuity of programme and services.

BACKGROUND

Council needs to have information on what has happened to the services provided from our community centres since the COVID-19 outbreak. Information on their ongoing viability with the loss of programme income and impaired programming capacity for the foreseeable future. It is essential that this information is provided to council to enable a strategy to be developed to ensure the most vulnerable in our community get the support and services they need.

Item No: **15.1**

Subject: **ITEMS IN BRIEF**

Date: 28 July 2020

Written By: Personal Assistant

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

These items are presented for the information of Members.

After noting the report any items of interest can be discussed and, if required, further motions proposed.

RECOMMENDATION

That the following items be noted and items of interest discussed:

- 1. Brighton Oval Redevelopment Update**
 - 2. Letter to and from the Hon Steven Marshall MP, Premier of South Australia**
 - 3. Murray Darling Association Delegate Reports**
 - 4. Notification to Council of Chief Executive Officer Procurement Exemption Approval for the Weekly FOGO Trial**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations
Environment: Increase waste diverted from landfill

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Not applicable

REPORT

- 1. Brighton Oval Redevelopment Update**

Last update on the Stage 1 and Stage 2 of Brighton Oval redevelopment covered progress until mid June 2020.

- The building construction program is complete except for the demolition of the old Football club building. The demolition was delayed due to finding asbestos floor cover and the demolition is now expected to be completed by 23 July 2020.
- Minor defect rectification will occur around the new buildings as each issue is identified.
- Rugby have taken possession of their building and are now operational. We are still looking at enclosing the storage yards to improve security of the plant items such as compressors, air conditioning and hot water heaters. Installation of epoxy coating on the balcony is underway to correct minor water pooling issues.
- The Lacrosse building has achieved practical completion on 12 June 2020. Contractors working for the Lacrosse Club have commenced fit-out of their kitchen, bar, canteen, audio and video installations. It is expected that this internal fitout will be completed in the coming days. The certificate of occupancy is expected to be achieved also in the coming days.
- Construction of car park, roadway and the landscaping around Lacrosse building are now complete except for the line marking and defect rectifications. We are still waiting for Lacrosse to return their signed lease for counter signature. Final handover of the building to the club is dependent on the signing of the Lacrosse lease and the completion of Club managed fit-outs.
- The Sports and Social Club (Footy & cricket clubs) Building has also reached practical completion and achieved Certificate of Occupancy. The Sports and Social Club lease has been signed and returned for countersigning by Council. It is expected that the Club will take possession of the building in the coming days.
- Unlike the Rugby and Lacrosse Clubs, works around the outside of the Sports and Social club are not complete. This civil works known as Stage 2B civil works package is expected to commence this month and completed in the coming months.
- In the meantime, temporary accesses connecting the Sports and Social club to the carparks is provided to ensure that mud from the incomplete sites is not transferred into the clubrooms. Some ongoing disruption will be experienced for the Club operations as Stage 2B works are carried out.

Stage 2 (Civil Works) Upgrade

- Civil works around the Rugby club precinct (stage 2A) has been completed. Main Brighton Road sign has been installed and is operational. The ½ basketball court and the skatepark are now fully operational. Landscaping along the Brighton Rd frontage is installed.

- The civil works around the Lacrosse Building is complete except the finalisation of some line marking and landscaping.
- Foundations for the Lacrosse sports lighting are installed and pre-wired. Masts (25m) are still to be fitted along with luminaires. Score boards for all three fields have been purchased and are being installed.
- The detailed design for the Highet Ave improvements will be completed in August 2020.

Budget Pressures

- Budget for stage 1 (buildings) and stage 2 (civil works) are currently on track.
- Budget for stage 2 is very tight as the detailed design identified additional requirements and necessities for this stage. Although the electrical reticulation costs have been higher than the budgeted sums, budget balance will be achieved through value management processes. Requests for minor changes or variations by the clubs and other stakeholders are being considered wherever possible.

Communications

- Clubs have commenced their training in accordance with the Covid 19 guidelines issues by the State and the respective codes.
- The website, www.brightonoval.com.au, provides project progress for the community.

2. Letter to and from the Hon Steven Marshall MP, Premier of South Australia

A letter from Mayor Amanda Wilson was forwarded to the Hon Steven Marshall MP, Premier of South Australia, outlining a potential meeting to discuss a fast ferry service from Glenelg to Kangaroo Island. The correspondence included additional opportunities for the City of Holdfast Bay and State Government to work collaboratively on the recovery of the tourism sector in South Australia.

Refer Attachment 1

A response letter from the Hon Steven Marshall MP, Premier of South Australia was received acknowledging receipt and advising the Chief Executive from the South Australian Tourism Commission and Executive Director from Destination Development would be delighted to meet and discuss further.

Refer Attachment 2

3. Murray Darling Association Delegate Reports

The Delegate's Report from the Murray Darling Association have been received for April, May and June 2020.

Refer Attachments 3, 4 and 5

4. Notification to Council of CEO procurement exemption approval for the Weekly FOGO Trial Audit

For a full evaluation of the Weekly FOGO Trial, three kerbside audits of residents bins are required to monitor changes in food landfill diversion rates before, during and towards the end of the trial period. The total cost of the bin audits has been quoted by a local contractor at \$44,930 (\$34,200 for the audit company and \$10,730 for monitoring company).

Council's Procurement Policy requires three written quotes for the procurement method at this value (within \$20,000 and \$50,000). Approval has been granted by the CEO, for an exemption to be applied for this purchase method to proceed with one quote, with notification to Council at the next Council Meeting (as permitted in clause 3.2 of Council's Procurement Policy -CEO can approve up to a value of \$100,000).

An exemption was granted on the following basis:

- The contractor is based in Holdfast Bay and is the only South Australian waste consultancy with the necessary qualifications and experience capable of undertaking the associated audits with a preferred auditor.
- The contractor has been involved with the project since its inception years ago, and have already received approval to provide project development, implementation and analysis.
- The contractor has been used by the City of Holdfast Bay over the past four years to assist with kerbside audits and have proven to provide better quality audit data than competitors.

Attachment 1





holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

9 June 2020

Hon Steven Marshall MP
Premier of South Australia
GPO Box 2343
ADELAIDE SA 5001

Dear Premier,

RE: FAST FERRY SERVICE

Congratulations on your announcements over recent weeks regarding investment by the State Government in Kangaroo Island. Like many of the regions, the tourism industry of Kangaroo Island has been severely impacted by bushfires and the pandemic.

The City of Holdfast Bay is committed to working with the tourism industry and our community on the best way forward to support the recovery of the industry. I believe our City can play a major part in the recovery of tourism in South Australia by becoming a gateway to regional South Australia and connecting a number of regions with Adelaide. A key to achieving this is a fast ferry service between Glenelg and the regions, such as Kangaroo Island. A fast ferry service from Glenelg would encourage day-trippers and short-term stays to the regions. It would provide a new tourism experience for intra and interstate visitors to explore South Australia.

Tourism is an important industry in Holdfast Bay attracting in excess of 1,300,000 visitors per year, accounts for 12% of local jobs and tourism expenditure is valued at \$265m, which makes up 15% of our total economic activity. Like all key tourist destinations, it has been severely impacted by the COVID-19 pandemic. The results from a recent survey of tourism businesses conducted by the City tells the story. Tourism businesses have seen more than 75% drop in sales as a result of COVID-19, with the same impact estimated for the next three months. As a result, these businesses have had to reduce staffing levels by more than 50%. The City of Holdfast is working to find ways to support businesses impacted by the pandemic but understands it needs support from other tiers of government to ensure the survival of the City's tourism sector.

I would like to request a meeting with you to discuss a fast ferry service from Glenelg and other opportunities for the City of Holdfast Bay and the State Government to work together on the recovery of the tourism sector in South Australia.

Please contact my Executive Assistant Leonie Gallacher on lgallacher@holdfast.sa.gov.au or (08) 8229 9911 to arrange a suitable time to meet.

Yours sincerely

Amanda Wilson
MAYOR



Attachment 2





THE HON STEVEN MARSHALL MP
PREMIER OF SOUTH AUSTRALIA

B579157

Mayor Amanda Wilson
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048
Email: lgallacher@holdfast.sa.gov.au

Dear Mayor Wilson,

Amanda

I write to thank you for your recent letter regarding a potential fast ferry service between Glenelg and Kangaroo Island.

I am advised that Mr Rodney Harrex, Chief Executive of the South Australian Tourism Commission (SATC) and Mr Nick Jones, Executive Director, Destination Development would be delighted to meet with you to discuss this proposal. To arrange a time to meet, please email SATCExecutiveAssistanttoCE@sa.gov.au.

Once again, thank you for taking the time to bring your idea to my attention and I look forward to hearing the outcomes of your meeting.

Yours sincerely,

Hon Steven Marshall MP
PREMIER OF SOUTH AUSTRALIA

10 / 7 / 2020

Attachment 3



MDA Delegate's Report for tabling at council

April 2020



The Murray Darling Association (MDA) is Australia's peak body representing local government across the Murray-Darling Basin. The following delegate's report provides a detailed report for tabling at council, including a summary of MDA Board Meeting 396, MDA reports, CEO's report, region meetings and the latest edition of the Basin Bulletin.

1. MDA Board Meeting 396

The Murray Darling Association held its Ordinary Meeting of the Board Meeting 396 on Monday 23rd March 2020. The minutes are now available [here](#).

Key motions include:

Motion 5.3: That the Board award Region 4 hosting right for the 2021 National Conference to Wentworth Council on a date to be determined by agreement

J Campbell/ B Lockyer Carried

Carried

Motion 5.4: That the MDA:

1. a) Postpone the 76th National Conference currently scheduled
2. b) Monitor closely Departmental advice around the COVID-19 developments and provide updates
3. c) Notify Stakeholders

J MacAllister / M Rebbeck

Carried

2. Communication reports

The following reports have been prepared for MDA members and the board throughout March.

Date	Report No	Topic	Author	Approved
03/03/2020	03032020	Inquiry into the Management of MDB Water Resources. Shepparton	Gemma Wilson	E. Bradbury
24/02/2020	(TSB024/20)	Basin Community Leadership Program MDBA & Water NSW	Tony Banks	E. Bradbury
16/03/2020	(TSB025/20)	MDA Strategic Planning Workshop Delegates Report	Emma Bradbury	E. Bradbury
18/03/2020	18032020	Floodplain Harvesting Measurement Policy Meeting	James Marshall	E. Bradbury

3. CEO's Report

During the past few months, the MDA's Chief Executive Officer Emma Bradbury has actively engaged with state and federal government representatives on advocacy and information sharing on behalf of the MDA membership. This includes meetings with:

- **The Hon Minister Keith Pitt, Minister for Resources, Water and Northern Australia and Advisors Craig Bradley & Marcus Finn**
Brief introduction to Minister Keith Pitt. Advised of MDA key message that NSW WRP's need to be completed. Also spoke to looking beyond 2024 to Basin Plan 2. Discussed economic diversification, connecting communities and catchments and invited to attend BCLP.
- **Adam Obeid – Policy Advisor to the Hon Anthony Lynham – Minister for Natural Resources, Mines and Energy David Wiskar - Executive Director – Water Policy Department of Natural Resources, Mines and Energy**
Teleconference to discuss Queensland's management of current inflows and position regarding feasibility of proposed river diversion scheme.
- **Nicole Emara – CSIRO**
Discussion regarding collaboration with CSIRO on the development of Australia's National Outlook: Murray-Darling Basin and progression of Relationship Agreement
- **Scott Keyworth – Department of Planning, Industry and Environment**
General discussion regarding development and release of measurement policy and how-to best support NSW to complete their WRP's.

For more information, a comprehensive CEO's report is available [here](#).

4. Region Meetings

Region meetings are an important platform for Basin communities to collaborate and work together within and across their regions. The following region meetings were held throughout the March – April 2020 period:

Region	Meeting Type	Date	Minutes
Region 4	Ordinary Meeting	10 March 2020	Available here
Region 5	AGM and Ordinary Meeting	16 March 2020	Available here
Region 9	Ordinary Meeting	23 March 2020	Available soon.

5. Basin Bulletin Issue 32 – March Newsletter

The MDA publishes the Basin Bulletin newsletter monthly. This month's newsletter (Issue 32) included the following stories:

- MDA COVID-19 updates, including postponement of the MDA 76th National Conference and Basin Communities
- An update on the MDA Strategic Workshop and inks to presentations
- Basin News Snapshot – round-up of the latest Basin news

Basin Bulletin Issue 32 can be accessed [here](#).

To receive the next edition of the Basin Bulletin, please register on the MDA website (www.mda.asn.au) or [email](#) MDA Comms and Engagement Officer Jess to request to be added to the distribution list.

Attachment 4



MDA Delegate's Report for tabling at council

May 2020



The Murray Darling Association (MDA) is Australia's peak body representing local government across the Murray-Darling Basin. The following delegate's report provides a detailed report for tabling at council, including a summary of MDA Board Meeting 396, MDA reports, CEO's report, region meetings and the latest edition of the Basin Bulletin.

1. MDA Board Meeting 397

The Murray Darling Association held its Ordinary Meeting of the Board Meeting 397 on Monday 20th April 2020. The minutes are now available [here](#).

Key motions include:

Motion 3.4.1: That the MDA

- a) Thanks, and commend Cr Peter Hunter for his valuable contribution to the board and to Region 5, and
- b) Note the election of Cr Peter Raison of Mid Murray Council to the position of chair of Region 5, and his appointment to the board of the MDA.

P Miller / J Campbell

Carried

Motion 5.3: That

- a) the fees for Membership to the MDA for the period 1 July 2020 to 30 June 2021 remain unchanged from 2019/20 in recognition of financial hardship on rural communities due to drought, bushfires and Covid 19.
- b) Fees for the period 1 July 2020 to 30 June 2021 are set as follows
 - Local Government entity \$0.305 cents per head of population, capped at \$6,681.82 (ex GST).
 - Under this pricing, the cap benefits councils with a population exceeding 21,900
 - Non-local government entity \$350 (ex GST)
 - Individual \$90 (ex GST)
 - Life Member no fee
 - Membership fees for new members will be pro-rata, with an annual renewal date of 1 July.

P Miller / J Campbell

Carried

2. Communication reports

The following reports have been prepared for MDA members and the board throughout the past month.

Date	Report No	Topic	Author	Approved
05/05/2020	200504	The Lower Lakes Independent Science Review	James Marshall	E. Bradbury

- **National Farmers Federation – Fiona Simson and Laretta Wallace**

The MDA has welcomed discussions and the opportunity to collaborate with the NFF on issues of common interest. Discussions about the Basin Communities Leadership Program, and alignments with rural and regional development, support for farmers, local knowledge, progress and innovation. NFF strongly supportive of the BCLP both in concept and design. Exploring opportunities for alignment and cohesion between the Murray-Darling Basin Plan and the National Agriculture Plan 2030 to optimise benefits for Basin farmers, communities, economies and ecologies.

- **CSIRO**

The MDA met with the CSIRO to discuss project and research opportunities. The discussions focused development of a Collaborative Heads of Agreement and a range of project initiatives including Soil Carbon Sequestration.

- **Regional Review**

The MDA is working to strengthen the alignment between the regional LGAs, RDA's and the MDA.

For more information, a comprehensive CEO's report is available [here](#).

3. Region Meetings

Region meetings are an important platform for Basin communities to collaborate and work together within and across their regions. Upcoming Region meetings include:

Region	Meeting Type	Date
Region 6	Ordinary Meeting	15 May 2020
Region 5	Ordinary Meeting	1 June 2020
Region 8	Ordinary Meeting	5 June 2020
Region 4	Ordinary Meeting	9 June 2020
Region 11	AGM and Ordinary Meeting	11 June 2020

4. Basin Bulletin Issue 33 – April Newsletter

The MDA publishes the Basin Bulletin newsletter monthly. This month's newsletter (Issue 33) included the following stories:

- The release of the Interim Inspector-General of the Murray-Darling Basin
- Welcome to Cowra Shire Council – introducing the MDA's newest member
- Basin News Snapshot – round-up of the latest Basin news

Basin Bulletin Issue 33 can be accessed [here](#).

To receive the next edition of the Basin Bulletin, please register on the MDA website (www.mda.asn.au) or [email](#) MDA Comms and Engagement Officer Jess to request to be added to the distribution list.

Attachment 5



MDA Delegate's Report for tabling at council

June 2020



The Murray Darling Association (MDA) is Australia's peak body representing local government across the Murray-Darling Basin. The following delegate's report provides a detailed report for tabling at council, including a summary of MDA Board Meeting 398, MDA reports, CEO's report, region meetings and the latest edition of the Basin Bulletin.

1. MDA Board Meeting 398

The Murray Darling Association held its Ordinary Meeting of the Board Meeting 398 on Monday 18th of May 2020. The minutes are now available [here](#).

Key motions include:

Motion 6.3: That the Board

- a) Note the Lower Lakes Independent Science Review
- b) Provide the [following feedback](#) on the Lower Lakes Independent Science Review for public distribution

J MacAllister / P Miller

Carried

Motion 7.4: That the board approves the delivery of the 2020 National Conference and AGM as a virtual event to be held in the 2nd week in September.

D Thurley / D Patterson

Carried

2. Communication reports

The following reports have been prepared for MDA members, the board and the broader Basin community throughout May.

Date	Report No	Topic	Author	Approved
05/05/2020	200504	Briefing paper: The Lower Lakes Independent Science Review	James Marshall	E. Bradbury
28/05/2020	200525	MDA welcomes Lower Lakes Independent Science Review	Jessica Maher	E. Bradbury
02/06/2020	200302	MDA calls on Basin governments to ensure reliable and transparent systems of compliance to address Floodplain Harvesting	Jessica Maher	E. Bradbury

3. CEO's Report

During the past few months, the MDA's Chief Executive Officer Emma Bradbury has actively engaged with MDA members, stakeholders and key partner organisations to work on the following projects:

- **Local Government Centre of Excellence**
Following the MDA's Strategic Planning Workshop in March 2020, the MDA executive has been in discussion with several organisations for the development of a Murray-Darling Local Government Centre of Excellence, based in Moama. The Centre of Excellence will lead Basin communities in education, science, leadership, policy, agricultural innovation, regional and economic development.
- **MDA Vision 2025**
Following 18 months of extensive consultation, the MDA's Vision 2025 is nearing completion, and is due to be released to the Board and members within the next few months.
- **Basin Communities Leadership Program**
Following the easing of restrictions on COVID-19, the MDA is preparing for its first Basin Communities Leadership Program face-to-face workshop in Mildura on August 27 and 28. Applications are still open, and can be accessed via our website [here](#).

For more information, a comprehensive CEO's report is available [here](#).

4. Region Meetings

Region meetings are an important platform for Basin communities to collaborate and work together within and across their regions. The following region meetings were held throughout the March – April 2020 period:

Region	Meeting Type	Date	Minutes
Region 6	Ordinary Meeting	15 May 2020	Available here
Region 2	Ordinary Meeting	27 May 2020	Available soon
Region 5	Ordinary Meeting	1 June 2020	Available soon
Region 4	Ordinary Meeting	9 June 2020	Available soon
Region 11	AGM & Ordinary Meeting	11 June 2020	Available soon

5. Basin Bulletin Issue 34 – May Newsletter

The MDA publishes the Basin Bulletin newsletter monthly. This month's newsletter (Issue 34) included the following stories:

- Welcoming incoming Region 12 Chair Cr Samantha O'Toole, Balonne Shire council
- MDA's response to the Lower Lakes Independent Science Review
- Welcoming our first BCLP cohort from the Lower Lakes
- Basin News Snapshot – round-up of the latest Basin news

Basin Bulletin Issue 34 can be accessed [here](#).

To receive the next edition of the Basin Bulletin, please register on the MDA website (www.mda.asn.au) or [email](#) MDA Comms and Engagement Officer Jess to request to be added to the distribution list.

Item No: **15.2**

Subject: **2020-2021 ANNUAL BUSINESS PLAN**

Date: 28 July 2020

Written By: Corporate Planning Officer

General Manager: Business Services, Ms P Jackson

SUMMARY

The 2020-21 Annual Business Plan is presented for consideration and adoption by Council, following incorporation of community feedback on the Draft Annual Business Plan.

RECOMMENDATION

That Council:

- 1. Adopts the 2020-21 Annual Business Plan, including the amendments detailed in this report and subject to final design and minor alterations.**
 - 2. Notes the 2020-21 Annual Business Plan Summary document.**
-

COMMUNITY PLAN

Culture: Providing customer-centred services
Culture: Enabling high performance
Culture: Being financially accountable
Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable.

STATUTORY PROVISIONS

Section 123 of the *Local Government Act 1999* (the Act).

BACKGROUND

Section 123 of the Act requires Council to have an Annual Business Plan which must:

- be considered in conjunction with the Council's annual budget

- be adopted by Council prior to the adoption of the budget.

Section 123 further requires that an annual business plan and a budget must be adopted by a Council after 31 May for the ensuing financial year and except in a case involving extraordinary administrative difficulty, before 31 August for the financial year. *The Annual Business Plans and Strategic Planning Notice (No 4) 2020 (Notice No. 4)* made by the Minister for Transport, Infrastructure and Local Government on 30 April 2020, provided an extension of three months, being 31 November.

The Draft 2020-21 Annual Business Plan was endorsed by Council for community consultation at its meeting of 26 May 2020 (C260520/1909). The consultation period commenced on Tuesday, 2 June 2020 and ended on Wednesday, 24 June 2020. All submissions received during the consultation period and responses were reported to and considered by Council at its Informal Gathering on 30 June 2020 and at its meeting on 14 July 2020 (C140720/1964)

The Audit Committee received the 2020-21 Annual Business Plan document and Budget at its meeting on 23 July 2020.

REPORT

The Annual Business Plan proposed for adoption is the same as the Draft 2020-21 Annual Business Plan released for community consultation, with the following amendments:

- Based on community consultation and in recognition of the present health emergency and economic downturn, a reduction of the rate increase to 1.9% including 0.8% for the waste levy, as agreed by Council on 14 July 2020 (C140720/1964)
- Based on community consultation, the desired outcomes and budget amount for Da Costa Reserve Redevelopment has been reduced to \$150,000 with \$80,000 funded under the capital asset renewal program, and \$70,000 new initiative
- Updated projections of revenue losses and predicted operational costs associated with COVID-19 impacts, based on latest data
- A provision of \$69,500 has been included for Seacliff Beach access safety improvements, as approved by Council on 14 July 2020 (C140720/1956)
- A provision of \$65,000 has been included for the Sturt River Biodiversity Corridor (subject to grant funding) as agreed by Council on 14 July 2020 (C140720/1960)
- Correcting minor typographical matters
- The production of final graphic design elements.

The inclusion of these elements based on a rate increase of 1.9% will see a consolidated operating deficit of \$1 million comprising an Alwyndor deficit of \$379,000 and a municipal operations deficit of \$660,213.

The figures provided relating to the average residential rate, average property value, minimum rate and differential rate premium (pages 55 to 57) are based on the current rate modelling results. These figures the rate declarations provided for Council to consider at this meeting.
(Item No: 15.3 2020-2021 Rate Declaration Report No: 195/20)

The revised 2020-21 Annual Business Plan is provided as Attachment 1. The plan is being sent out under separate cover due to the Audit Committee considering the Annual Business Plan on the 23 July 2020.

*Refer Attachment 1
(Sent under separate cover)*

Section 123 of the Local Government Act 1999 also requires a summary of the Annual Business Plan to be sent to ratepayers with the first quarter rates notice. This document is attached for Elected Members interest.

*Refer Attachment 2
(Sent under separate cover)*

BUDGET

The Annual Business Plan informs the budget.

LIFE CYCLE COSTS

This report does not have any direct life cycle cost implications.

Attachment 1





OUR PLAN FOR OUR PLACE



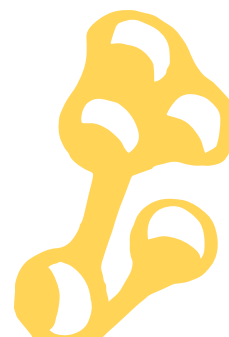
**2020-21
ANNUAL BUSINESS PLAN**

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TRADITIONAL CUSTODIANS

We acknowledge the Kurna people as the traditional custodians of this land. We respect their spiritual relationship with the country that has developed over thousands of years, and the cultural heritage and beliefs that remain important to the Kurna people today.



WELCOME

On behalf of the City of Holdfast Bay, I present the 2020–21 Annual Business Plan.

We are very well aware of the difficulty and financial hardship that people in our local community face as a result of COVID-19. All parts of our community have been affected.

It is important, in these circumstances, for our City to provide assistance to residents and businesses to help them through the health emergency and economic downturn.

In April 2020, we introduced immediate, short term financial assistance to residents, businesses and sporting clubs. The Annual Business Plan is the next step forward. Our aim is to find a balance between targeting financial relief to those who need it now and providing financial stimulus in the future by way of projects to our local economy.

There will be a COVID-19 fund, which will provide targeted assistance to those in need. As for stimulus, we are continuing with our comprehensive program of capital works over the next financial year, one of which is now with a financial contribution from the State Government.

We are also planning to minimise the impact of COVID-19 now and into the future on the well-being of our elderly and vulnerable residents. We are investing in our Community Wellbeing Program and will continue to provide services such as home shopping, the Community Bus and home support and allied health activities run by Alwyndor's Community Connections team.

We have reviewed our operations and made as many cuts as are possible. Because of this, we will only have to increase rates by 1.1 per cent.

The Waste Levy payable by us to the State Government was substantially increased by the State Government last year, and we have managed to absorb that until now. This year, however, there will also be a necessary increase of a further 0.8 per cent in rates to pay for the Waste Levy.

In real terms, the total increase is 1.9 per cent. This equates to an increase of \$27 annually on the median house value of \$560,000.

Detailed in the 2020–21 Annual Business Plan are the following initiatives:

- › **COVID-19 Financial Fund**
The plan establishes a \$250,000 fund to support business and the community through the pandemic and the recovery. An economic task force is being established in conjunction with the fund, made up of community business leaders, representatives from our major retail and industrial precincts and specialist Council staff in the areas of economic development, tourism, regulatory services, events and creative services.
- › **Kingston Park Kiosk**
We have allocated \$300,000 towards the first stage of construction for a new kiosk at Kingston Park.
- › **Brighton Caravan Park – Stage 2, \$750,000**
As a key, income-generating council business, the Brighton Caravan Park helps to alleviate the rate burden on residents and private businesses. Council will replace timeworn facilities with new sites, cabins and administration buildings. This will create stronger visitor appeal, grow the commercial revenue of the caravan park and enhance the city's tourism activities.
- › **Wigley Reserve Playspace and Fitness Hub, 20/21 funding – \$500,000**
The upgrade of Wigley Reserve playspace and fitness hub commenced in April this year and will be completed by October 2020.
- › **Glenelg Town Hall, Stage 3 – \$1.3 million**
In 2017–18 we identified a range of restoration works needed to maintain this important, historic State Heritage listed building. In 2020–21, Council has allocated \$1.3 million to commence the third stage of a multi-year program of repair works to ensure the building can be enjoyed for many years to come.
- › **Stormwater Management Plan Implementation – \$1.2 million**
In 2020–21, Council will investigate, design and build infrastructure identified as high priority to reduce major property flooding and minor nuisance flooding, thereby reducing risk to the community.



Amanda Wilson

Mayor
City of Holdfast Bay



COVID-19

The COVID-19 global pandemic has had a significant impact across all areas of our community, including Council's business operations.

From the outset, Council has worked diligently to adapt to this unprecedented situation to keep Council fully operational. Services have continued, and Council has put in place measures and strategies to support our residents and businesses with the social and economic impacts created by COVID-19.

Immediate support: Financial relief provisions

To support rate payers in the short term, Council has established a range of financial relief provisions to relieve financial pressure and hardship.

This package of financial support measures, which include hardship provisions for residential and commercial rate payers, and the waiving of sporting and community club leases, has a cost to the Council budget of \$179,000.

Supporting the recovery: \$250,000 COVID-19 Fund

The Annual Business Plan includes provision of a new fund that will be used to directly assist businesses and the community recover from COVID-19.

The \$250,000 COVID-19 Fund is an investment by Council into the ongoing recovery of our community, and will invest in initiatives that directly support the economic recovery of local businesses and the community. The new fund is in addition to the \$179,000 of immediate support and relief measures included in the budget.

Budget planning for 2020–21

In addition to the short and long term financial support measures included in the budget, Council's non-rate revenue has also been impacted by COVID-19.

Approximately 25% of Council revenue comes from non-rates income, and this revenue helps to keep rates lower. However, the impact of COVID-19 will result in an estimated reduction in non-rate revenue of \$591,500.

The 2020–21 budget aims to balance the financial impact of COVID-19 now and in the longer term. Council is committed to maintaining service delivery and the capital works program, which is vital for future economic stimulus as we support our community in the recovery phase. Council has strived to create a flexible, balanced Annual Business Plan that recognises the impact of COVID-19, supports the community in the short and long term, and continues to build a strong and vibrant community.

OUR CITY

The City of Holdfast Bay is built on an ancient place—home to over 2,000 generations of Kaurna people who lived sustainably and nurtured the land and waters for some 60,000 years as one of the world’s longest living cultures.

The coastal environment with its fresh water lagoons and abundant food sources was used for millennia as a meeting place for cultural celebrations, ceremony and trade by Kaurna people, and continues to be a place of significant Kaurna cultural heritage.

In 1836, Colonel William Light arrived on The Rapid on a mission to survey the South Australian coast in search of a place for settlement. While The Rapid stood off-shore near the mouth of the Patawalonga, a storm blew in and the anchor held. Colonel Light consequently named the bay ‘Holdfast Bay’.

The Province of South Australia was proclaimed at Pathawilyangga in 1836, which became the municipality of Glenelg in 1855. Wituwaringga became the municipality of Brighton in 1858.

The City of Holdfast Bay was formed in 1997 through the amalgamation of the City Councils of Glenelg and Brighton.

Located just 11 kilometres from the Adelaide city centre and five minutes from Adelaide Airport, our City is now home to almost 37,000 people and one of the most celebrated places to live, work and visit in the Adelaide metropolitan area. It boasts a beautiful natural environment; high quality recreation and community facilities; superior health and education, health options; a vibrant tourism sector; thriving retail precincts and a small light industrial area.

OUR COMMUNITY

TOTAL POPULATION



37,032

52.5% females
47.5% males

MEDIAN AGE

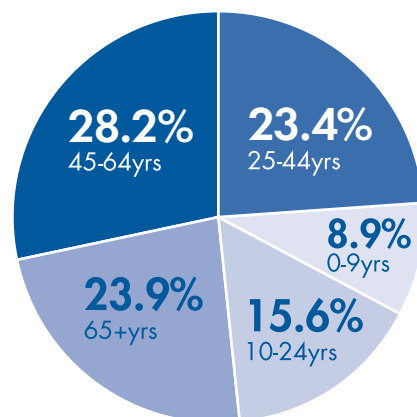


NEW RESIDENTS

1657 since 2008

5%

AGE SEGMENTATION



Source: City of Holdfast Bay Remplan



SNAPSHOT

A prosperous community with above average mortgage debt levels



HIGH

- Average Income
- Education
- Housing Mortgages



LOW

- Unemployment

CULTURAL DIVERSITY

22% of residents were born overseas



HIGH DENSITY HOUSING MEDIAN

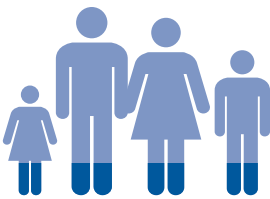
Compared to greater Adelaide

37%

of dwellings are medium to high density

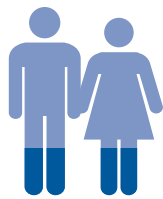


HOUSEHOLD TYPES



Couples with children

22.4%



Couples without children

26.9%



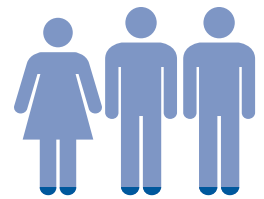
One parent families

7.7%



Lone person households

33.1%



Group households

3.4%

Source: ABS 2016

LOWER VEHICLE USAGE

Households in Holdfast Bay have lower vehicle usage on average than greater Adelaide.





OUR VISION

Balancing our progress with our heritage, we lead in coastal management to deliver high-quality public spaces and services to build a welcoming, safe and active community where resident, visitor and business prosperity meet.

Our Place: 2030 Strategic Plan

To achieve this vision we have identified five focus areas, each of which are supported by key objectives:



COMMUNITY
A healthy, creative,
connected community

- › Building a healthy, active and resilient community
- › Celebrating culture and diversity
- › Providing welcoming, accessible facilities
- › Fostering an engaged, contributing community



ENVIRONMENT
A community connected
to our natural environment

- › Protecting biodiversity
- › Building an environmentally resilient city
- › Using resources efficiently
- › Fostering an environmentally connected community



ECONOMY
A diverse and resilient
local economy

- › Supporting and growing local business
- › Making it easier to do business
- › Harnessing emerging technology
- › Boosting our visitor economy



PLACEMAKING
An accessible, vibrant and
safe coastal city that
celebrates our past to build
for our future

- › Creating vibrant and safe places
- › Developing walkable, connected neighbourhoods
- › Building character and celebrating history
- › Housing a diverse population



CULTURE
An effective, customer-centred
organisation

- › Providing customer-centred services
- › Being financially accountable
- › Enabling high performance
- › Supporting excellent, efficient operations

QUALITY OF LIFE SURVEY RESULTS (2019–20)

HOW YOU RATED YOUR COUNCIL OUT OF 10

COMMUNITY



8.35

Providing library services



7.8

Providing sporting facilities



7.4

Delivering services for the elderly and people with a disability



7.9

Providing programs and services that encourage an active lifestyle



7.2

Providing arts & cultural experiences

PLACEMAKING



6.9

Maintaining roads and kerbing



7.2

Maintaining cycle networks



8.1

Providing a sense of safety in neighbourhoods

ENVIRONMENT



7.8

Maintaining beaches and coastal areas



7.8

Providing adequate waste management services



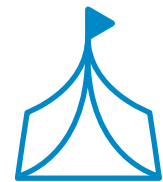
Overall rating of Holdfast Bay as a place to live

ECONOMY



7.6

Encouraging a diverse range of businesses and services in the area



7.5

Supporting and promoting tourism and events

CULTURE



6.3

Council provides good financial management and value for rates



6.6

Overall satisfaction with the quality of service and performance of the Council



8.1

Maintaining well laid out parks and reserves



7.4

Providing programs that foster social interaction and community wellbeing



8.5

Likelihood to recommend Holdfast Bay as a place to live

Council would like to express their appreciation and thanks to those who participated in this survey.



HIGHLIGHTS

Major projects

In 2020–21 Council will fund and undertake a number of major projects to support the vision and objectives outlined in its strategic plan, Our Place 2030.

These include:

› **Glenelg Town Hall Restoration Stage Three – \$1.3 million**

In 2017–18 we engaged specialised heritage architects to undertake an assessment of the Glenelg Town Hall which identified a range of restoration works needed to maintain this important, historic State Heritage listed building. In 2020–21, Council has allocated \$1.3 million to commence the first stage of a multi-year program of repair works to ensure the building can be enjoyed for many years to come.

› **Stormwater Management Plan Implementation – \$1.2 million**

In 2014, the City of Holdfast Bay partnered with the City of Marion to develop a stormwater management plan. The plan identified high-risk flooding areas together with strategies to improve water quality and reduce runoff to the marine environment. In 2020–21, Council will investigate, design and build infrastructure identified as high priority to reduce major property flooding and minor nuisance flooding, thereby reducing risk to the community.

› **Completion of the Wigley Reserve Playspace and Fitness Hub – \$500,000**

Council will complete the upgrade of Wigley Reserve playspace and fitness hub which commenced in 2019–20. The upgrade will turn a simple worn out playground and fitness area into a destination playspace with opportunities for all ages and abilities. The upgrade will activate a largely underutilised space, creating a valuable community asset.

› **Brighton Oval – Stage Two (Fully funded through Federal and State Government Funding)**

Grant funding from the Federal and State Governments is enabling Council to undertake stage 2 of the Brighton Oval Masterplan with completion scheduled for June 2021. This project will include enhanced community facilities such as fitness equipment, a new playspace, basketball half court, picnic shelters and additional onsite parking.

› **Brighton Caravan Park – Stage Two – \$750,000**

As a key, income-generating council business, the Brighton Caravan Park helps to alleviate the rate burden on residents and private businesses. However, its infrastructure is rapidly aging, compromising the future commercial success of the park. Council will replace timeworn facilities with new sites, cabins and administration buildings. This will create stronger visitor appeal, grow the commercial revenue of the caravan park and enhance the city's tourism activities. The construction of Stage 2 is subject to Council approving a business case.

› **Kingston Park Kiosk – Stage One – \$300,000**

The Kingston Park Kiosk is used by residents, caravan park customers and coastal pathway users. Proposed over two financial years, this proposed project includes the design and construction of a new kiosk at Kingston Park near the Brighton Caravan Park to replace the existing kiosk which is past its end of life. The design of the new facility will be sensitive to its location and use construction materials suitable for coastal locations. The construction of the Kiosk is subject to Council approving a business case.

› **Glenelg Oval Masterplan – Stage 2A – \$200,000**

Council will construct two new unisex change rooms, including umpire change rooms and medical rooms in the next stage of the Glenelg Oval upgrade. This is a \$987,000 project made possible through Council securing \$487,000 in State Government funding, and the Glenelg Football Club receiving \$300,000 in Federal Government funding to contribute to the project.



FINANCIAL OVERVIEW

Projections for the 2020–21 financial year indicate that Council will be working with:

- › A deficit of \$1 million (Alwyndor deficit of \$379,000 and municipal operations deficit of \$660,213)
- › A consolidated operating income of \$70.86 million to cover operating expenditure of \$71.9 million
- › A 1.9 per cent increase in rate revenue comprising a 1.1% rate increase and 0.8 percent increase in the State Government Waste Levy (excluding separate rates and the Regional Landscape Levy).
- › An end of year financial position that is within the Council's financial targets.
- › Council's long term financial plan has been revised to include the 2020–21 budget and include the projected impact of COVID-19. The revised plan indicates that the Council, even though forecasting operating deficits over the next few years, will be financially sustainable over the longer term.

In the 2020–21 financial year we will invest \$62.1 million (excluding Alwyndor) to provide services, implement programs and build and maintain essential assets. Our main areas of investment include:

- › \$48 million to provide services to our community
- › \$6.7 million to upgrade and maintain community assets
- › \$7.4 million for new capital infrastructure and service improvements.

FINANCIAL SUMMARY



2020–21 REVENUE \$48 MILLION

Council will receive \$48 million to provide services and infrastructure to the community.

MUNICIPAL REVENUE

Rate Revenue

Rates: General	\$36.02 million
Rates: Jetty Road Mainstreet Separate Rate	\$0.58 million
Rates: Patawalonga Marina Separate Rate	\$0.07 million
Rates: Regional Landscape Levy (previously NRM Levy)	\$1.31 million
Total Rate Revenue	\$37.98 million

Operational Revenue

Statutory Charges	\$2.02 million
User Charges	\$3.74 million
Investment Income	\$0.08 million
Reimbursements	\$0.68 million
Other	\$0.61 million
Total Operational Revenue	\$7.13 million

External revenue

Operating Grants and Subsidies	\$2.86 million
Net Equity Gain – Joint Ventures	\$0.12 million
Total External Revenue	\$2.98 million

TOTAL MUNICIPAL REVENUE **\$48.09 million**

ALWYNDOR REVENUE

Operational Revenue

User Charges	\$5.11 million
Investment Income	\$0.18 million
Reimbursements	\$3.51 million
Other	\$3.00 million
Total Operational Revenue	\$11.80 million

External Revenue

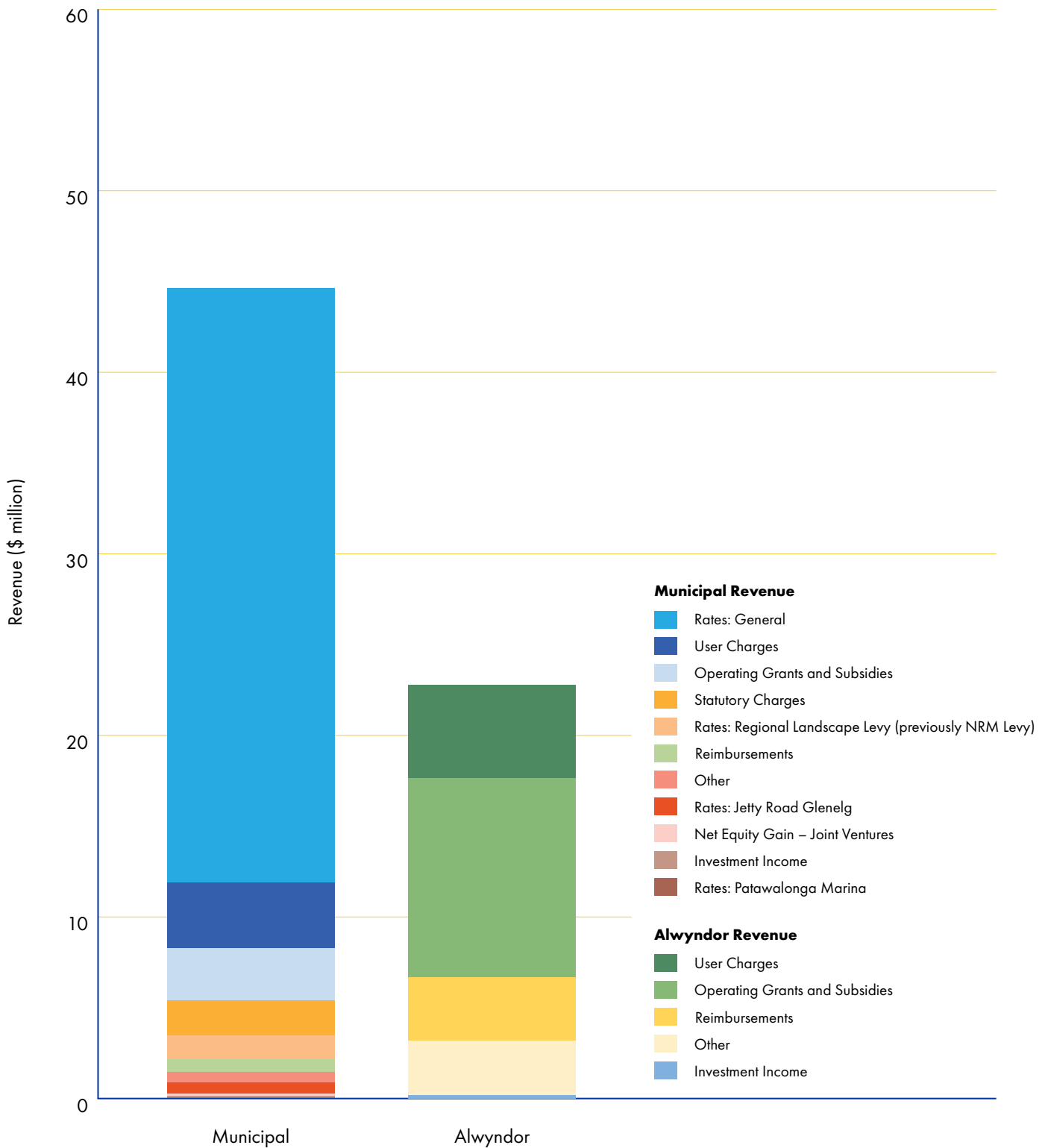
Operational Grants and Subsidies	\$10.97 million
Total External Revenue	\$10.97 million

TOTAL ALWYNDOR REVENUE **\$22.77 million**

CONSOLIDATED REVENUE

TOTAL CONSOLIDATED REVENUE (INCLUDING CAPITAL & OPERATING REVENUE) **\$70.86 million**

2020–21 REVENUE



2020–21 OPERATIONAL EXPENDITURE \$71.9 MILLION

Council will spend \$71.9 million to deliver services to the community.

MUNICIPAL OPERATIONAL EXPENDITURE

Services

Asset Management	\$8.17 million
Community Development	\$1.37 million
Commercial and Economic Enterprises	\$1.57 million
Community Wellbeing	\$1.56 million
Development Services	\$1.33 million
Financial Services	\$1.28 million
Information and Technology Services	\$2.46 million
Library Services	\$1.67 million
Corporate Services	\$5.24 million
Open Space and Coastal Assets	\$3.57 million
Regulatory Services	\$2.10 million
Economic Development	\$0.25 million
Strategic Planning and Development Policy	\$0.62 million
Marketing and Tourism	\$2.25 million
Waste Management	\$4.19 million
Total Expenditure on Services	\$37.61 million
Other Operational Expenditure	
Depreciation – Municipal	\$9.44 million
Regional Landscape Levy	\$1.31 million
Operational New Initiatives	\$0.38 million
Total Expenditure on Other Operational	\$11.11 million
TOTAL MUNICIPAL OPERATIONAL EXPENDITURE	\$48.7 million

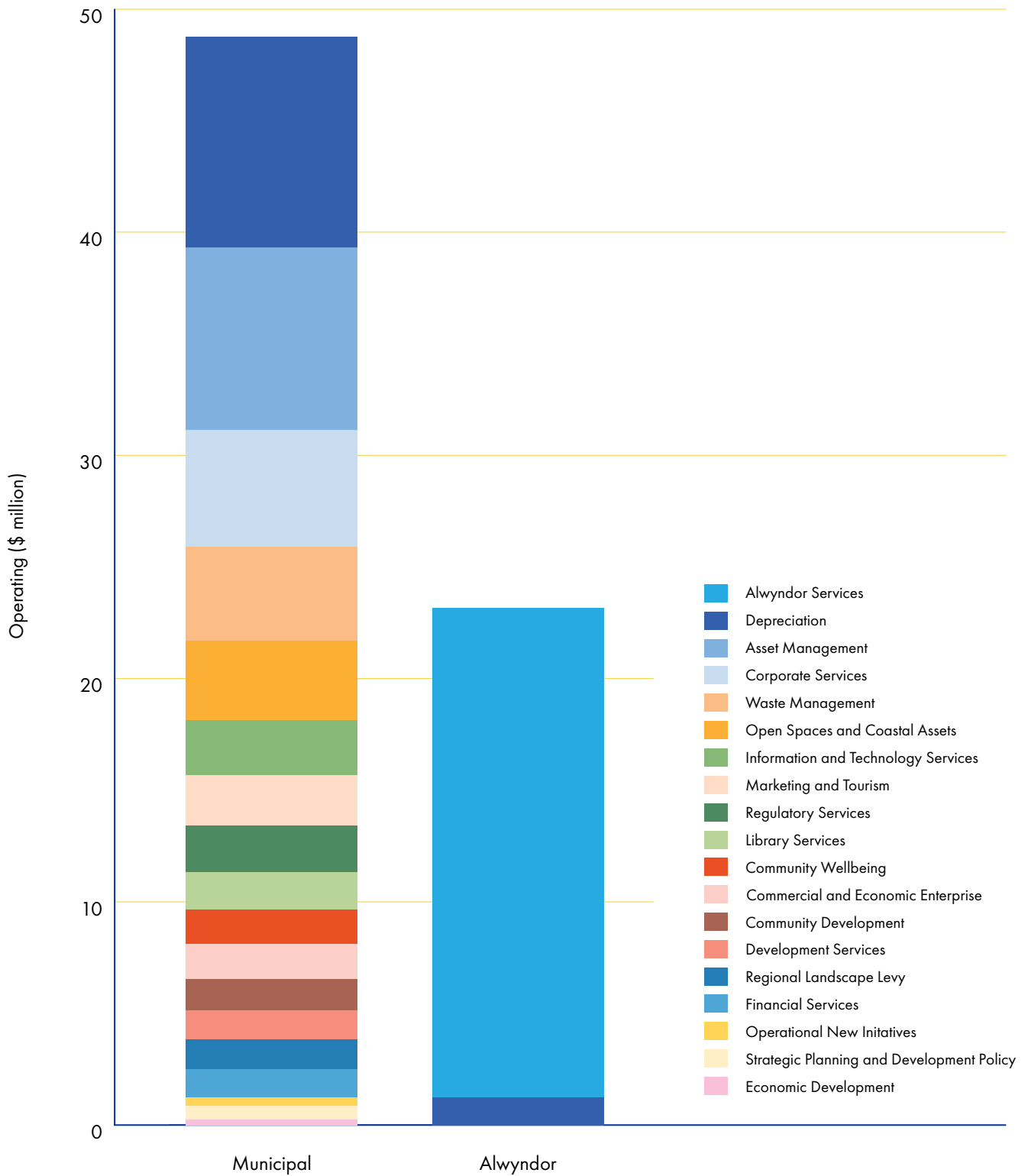
ALWYNDOR OPERATING EXPENDITURE

Alwyndor Services	\$21.91 million
Total Expenditure on Services	\$21.91 million
Other Operational Expenditure	
Depreciation – Alwyndor	\$1.24 million
Total Expenditure on Other Operational	\$1.24 million
TOTAL ALWYNDOR OPERATIONAL EXPENDITURE	\$23.1 million

CONSOLIDATED OPERATIONAL EXPENDITURE

TOTAL CONSOLIDATED OPERATIONAL EXPENDITURE	\$71.9 million
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2020–21 OPERATIONAL EXPENDITURE



2020–21 CAPITAL PROGRAM \$14.3 MILLION

Council will spend \$14.3 million on a capital program to update and maintain community assets in 2020–21.

MUNICIPAL CAPITAL PROGRAM

Playgrounds	\$0.44 million
Open Space	\$0.06 million
Sporting and Community Clubrooms	\$0.92 million
Library	\$0.09 million
Coastal Works	\$0.29 million
Flood Management	\$0.24 million
Street Lighting	\$0.17 million
Roads and Kerbs	\$1.67 million
Footpaths and Cycleways	\$0.36 million
CCTV	\$0.07 million
Bus Shelters	\$0.03 million
Signage	\$0.06 million
Plant and Equipment Replacement	\$1.35 million
Capital New Initiatives	\$7.05 million
Project Management Capitalised	\$0.91 million
TOTAL MUNICIPAL CAPITAL EXPENDITURE	\$13.71 million

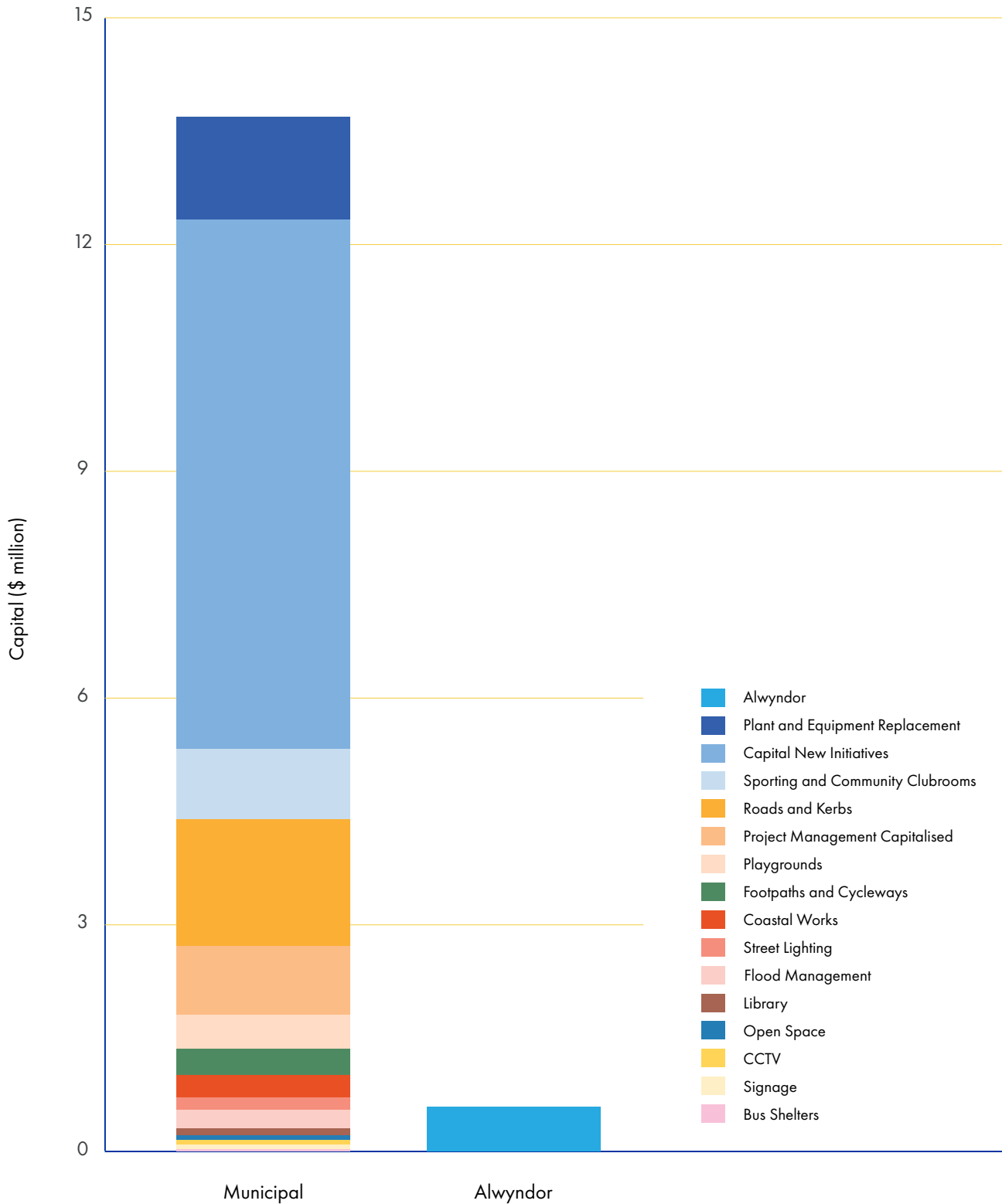
ALWYNDOR CAPITAL PROGRAM

Alwyndor Asset Renewal and Replacement	\$0.59 million
TOTAL ALWYNDOR CAPITAL EXPENDITURE	\$0.59 million

CONSOLIDATED CAPITAL PROGRAM

TOTAL CONSOLIDATED CAPITAL EXPENDITURE	\$14.3 million
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2020–21 CAPITAL PROGRAM



OUR FINANCIAL GOVERNANCE

Council's long-term financial performance and position are sustainable where planned long-term service and infrastructure levels and standards are met without unplanned increases in rates or disruptive cuts to services.

**CITY OF HOLDFAST BAY
LONG-TERM FINANCIAL PLAN**



ENSURING FINANCIAL SUSTAINABILITY

Policies and practices

Council adopts prudent financial governance policies and practices to enable the consistent delivery of cost-effective services to our community. Our policies and practices are based on three goals:

- 1. Program sustainability**
To ensure the maintenance of our high-priority programs including the renewal and replacement of infrastructure
- 2. Rate stability**
To ensure a reasonable degree of stability and predictability in the overall rates
- 3. Intergenerational equity**
To ensure a fair sharing of the distribution of resources and their attendant financial burden between current and future users of services and infrastructure.

FINANCIAL PRINCIPLES

The following key financial principles were adopted in the preparation of this plan:

- › **Presenting a balanced budget**
Ordinarily we aim to fully fund the cost of services, including the depreciation of infrastructure and assets in order to share the costs of services fairly between current and future users. However, as the community faces extraordinary circumstances, we have introduced measures to support our community through COVID-19 and recovery. As such this business plan has been developed to support our community during these difficult time whilst acknowledging a likely continued reduction in non rate revenue through this financial year. Hence the proposed budget includes a small deficit so that we can provide for these circumstances.
- › **Maintaining infrastructure and managing assets**
We aim to maintain infrastructure (eg, buildings and bridges) and assets (eg, roads, kerbs, paving, machinery, trees, irrigation systems and playground equipment) to ensure the continued delivery of services to agreed standards. This involves developing and using long-term infrastructure and asset management plans to manage our asset portfolio efficiently, and continuing to invest in renewing and replacing our assets as they wear out.
- › **Providing predictable rates**
We aim to provide our community with a reasonable degree of predictability for rates over the medium term. We will keep rate payers fully informed about future rates and the corresponding services provided.
- › **Prudent debt management**
We aim to keep our debt as low as practicable. We borrow funds to invest in new long-term assets or to replace and renew existing assets and thereby spread that cost over the longer term, consistent with the typical long lives of assets.

SIGNIFICANT INFLUENCES

BROAD TRENDS AND EMERGING ISSUES

A range of global, national and state trends was considered when developing the 2020–21 Annual Business Plan.

Economic Sustainability

Two thirds (66%) of Australian businesses reported a decrease in turnover or cashflow as a result of the global COVID-19 pandemic. Of these, 38% of businesses have changed how they deliver products and services with half of businesses making changes to their workforce arrangements.

The City of Holdfast Bay has relied heavily on tourism to support the local economy. For the immediate future, particularly with the closure of state and national borders during COVID-19, there will be a requirement and need for a commitment to localism to stimulate the local economy.

Diversification, local supply chains, investment attraction and adapting to new ways of doing business will be key, as more businesses opt to work from home or shared creative spaces, as they look to expand their business capabilities.

Council continues to invest in the economic vitality of our city through the actions of the Economic Activation Plan 2018–2023, which sets out a range of measures to support and grow local businesses, make it easier to do business, boost our visitor economy and harness emerging technology.

Waste Management

The federal government's ban on the export of waste plastic, paper, glass and tyres is scheduled to come into force on 1 July 2020. Whilst the full extent of the impact is still unfolding, it is likely to drive up the cost of recycling of glass, tyres, paper and plastics.

Council has been phasing in a number of initiatives to reduce the amount of waste going to landfill including compostable bags provided to residents and supermarkets, as well as kitchen benchtop organics bins.

This year, the Council proposes to introduce a weekly collection trial of green organics bins.

Council offers free waste education sessions to schools and community groups to increase understanding of recycling and use of the three-bin system.

Health, Wellbeing and Aging

Contemporary society creates a range of lifestyle challenges for individuals, including an increasingly sedentary lifestyle, longer working hours and higher obesity rates, which are associated with several chronic health conditions and increasing social isolation. South Australia has a higher proportion of people aged over 55 than the rest of Australia, and the median age of City of Holdfast Bay residents is 46, which is significantly older than surrounding council areas. As time passes, the proportion of those aged over 65 will increase. To address this trend, Council is committed to providing facilities and services that promote healthy, active lifestyles, community wellbeing, opportunities for social engagement and healthy ageing.

During the COVID-19 pandemic Council has introduced a number of new services to support our at risk residents including a shopping service, book service and activity packs.

Environmental Sustainability

In response to climate change, Council is taking steps to protect the natural environment, with a focus on biodiversity and protecting our unique coastal environs. We are committed to reducing our reliance on fossil fuels by replacing council vehicles with hybrid fuel vehicles where possible, and commencing implementation of the priorities identified through an energy audit of council buildings. We are continuing our water sensitive urban design projects, remediating three gullies and maintaining the city's prized beaches. In the coming year, Council will commence implementation of its environmental strategy to tackle the impact of climate change.

THE 2020–21 BUSINESS ENVIRONMENT

The following factors are expected to influence the business environment in 2020–21:

COVID-19

The impacts of COVID-19 are still unfolding. Council recognises the importance of supporting our community through this crisis and during the recovery.

COVID-19 has also had, and will continue to have an impact on Council's revenue streams such as the Caravan Park and car parking revenue. Whilst the full cost of supporting our community during this time, and the scale of revenue loss remains unknown, Council is committed to sustaining our community and our organisation for the long term.

Operating and Utility Costs

Just like households, councils are subject a range of costs over which they have limited control. The Environment Protection Authority landfill levy is one such cost. The state government increased the EPA waste levy from \$110 per tonne to \$140 per tonne on 1 January 2020 – placing an additional \$270,000 impost on 2020–21 budget, which equates to a 0.8 per cent rate increase.

With the completion of a number of major new projects, depreciation on new assets has increased by \$404,000. This increase in depreciation is counterbalanced by the benefits that new and improved facilities provide to the community.

While the costs of providing assets and services differs from council to council according to the needs and expectations of their respective communities, we normally use the Local Government Price Index (LGPI) as a benchmark for monitoring the cost of services we provide. This is similar to the Consumer Price Index (CPI), but monitors price changes in goods and materials that are specifically relevant to local government. Given the current climate, for the 2020–21 *Annual Business Plan* the rates have been capped at 1.9% incorporating the 0.8% increase due to the waste levy.

Housing Industry

The housing industry has remained steady over the past few years. The number of building approvals increased in 2019–20 and this growth has continued through the pandemic. The 2020–21 *Annual Business Plan* is based on an estimated growth of half of one per cent.

Local Government Reform

Developed by the State Government, the *Reforming Local Government in South Australia* discussion paper was released on 5 August 2019. The South Australian Productivity Commission was further directed to undertake an inquiry into local government to identify options to improve efficiency and financial accountability and reduce costs. The Commission's paper was published in February 2020. The *Statutes Amendment (Local Government Review) Bill 2020* (the Bill) was tabled in the House of Assembly on 17 June 2020.

Planning System Reforms

The State Government has continued to progress reforms that will transform the current planning system into a centralised system with one Planning and Design Code for the whole of South Australia. The introduction of the *Planning, Development and Infrastructure Act 2016* also includes a centralised lodgement and mapping system.

The draft Planning and Design Code was released for consultation in October 2019. While the impact of the reforms will take several years to measure, some of the likely effects include:

- › The reduction of minimum allotment sizes. Frontages are being reduced by 25 per cent which will impact on density infrastructure requirements.
- › The requirement for an expanded building and planning inspection program.
- › Reduced requirement to notify neighbouring properties of applications. This will streamline the assessment of applications, with fewer applications determined by Council's Assessment Panel.

- › Improvements to information technology systems and increased cost-shifting from the state government to service a central online planning portal and e-planning system.

Council will monitor the impact of the planning reforms as details emerge, with introduction of the Planning and Design Code slated for late 2020.

Aged Care Industry Transformation

On 16 September 2018, the Australian Government announced a Royal Commission into the aged care sector. The Royal Commission is looking at the quality of residential and in-home aged care. Whilst the Aged Care Royal Commission is currently suspended, Council will maintain a watching brief to determine the impact of the Commission's recommendations on Alwyndor and its community wellbeing services.

Digital Transformation

As various technologies evolve and become ubiquitous, expectations of service also change. As a government body, Council must protect residents' privacy and security while meeting their expectations for personalisation, ease, convenience and multi-channel service delivery. To this end, Council is implementing a multi-year, user-centred digital transformation program that will transform both the customer experience and our business processes.

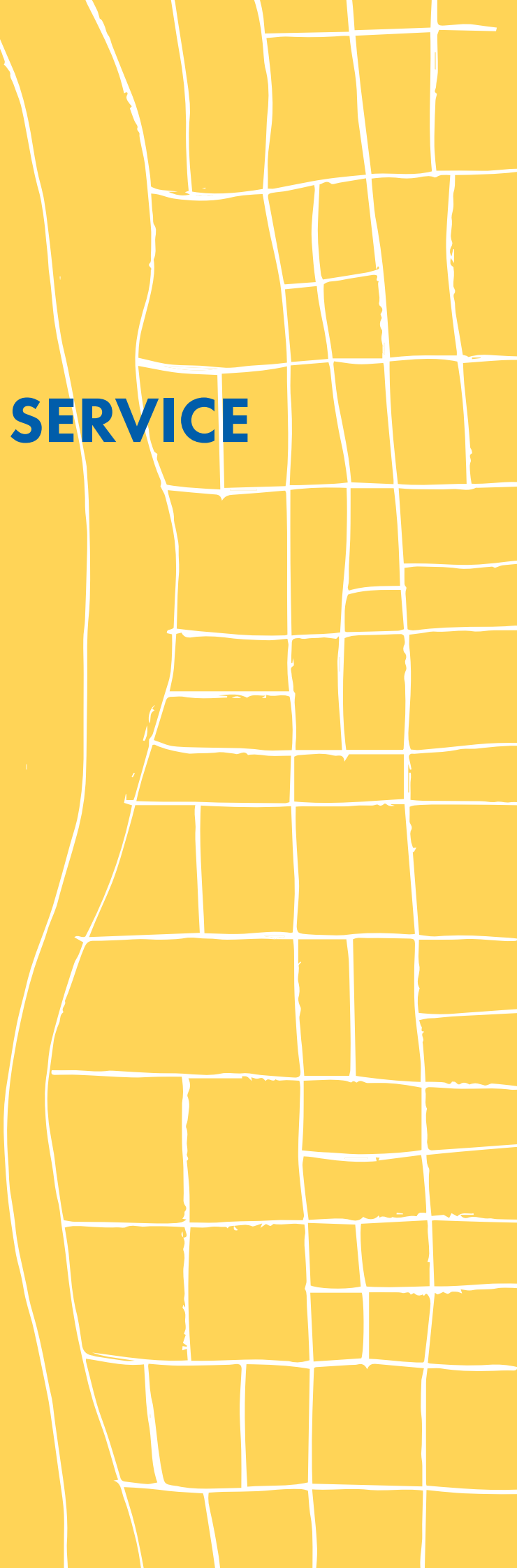
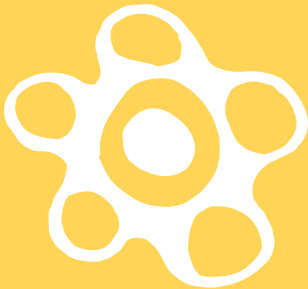
External Funding Sources

Council's 2020–21 budget relies heavily on property rate revenue. Rates make up 78 per cent of our revenue, excluding Alwyndor and the Regional Landscape Levy. While the City of Holdfast Bay is a leader in South Australia for non-rate revenue, Council continues to pursue options to reduce the rate burden on the community by increasing revenue from other sources. The restrictions on travel and public gatherings have, and will continue to have, an impact on rent from commercial leases, off-street car parking fees, income from the Brighton Caravan Park and Partridge House. Council will continue to pursue State and Federal grant funding to assist with the delivery of our services and projects.





ACHIEVEMENTS, PRIORITIES AND SERVICE DELIVERY





COMMUNITY

A healthy, creative, connected community.

In 2020–21, Council will allocate \$58.4 million to building a healthy, active and resilient community; celebrating culture and diversity; providing welcoming, accessible facilities; and fostering an engaged, contributing community.



ACHIEVEMENTS

In 2019–20 Council delivered many projects and services that supported the goal of building a strong community—creating a place with a quality lifestyle, for every generation, that celebrates culture and is safe and secure, including:

- › Continued construction of the Brighton Oval sporting complex which incorporates three new buildings for tenant clubs, additional public amenities including accessible toilets and enhanced spectator facilities, a new playspace and fitness equipment. Council secured \$2 million in state government funding and \$5 million in federal government funding for this construction.
- › Redeveloped Dulcie Perry Reserve Playspace
- › Continuing restoration work at the Glenelg Town Hall.
- › Implementing phase one of the new arts and culture strategy which included the Our Motivation: Women in history installation, the Minda Coast Park activity book, kids arts and cultural school holiday workshops, a nature and wellbeing adventure guide and mural artworks on Cowper Street and St Johns Row.
- › Commencing implementation of the Access and Inclusion Strategy with audits of council facilities in line with the *Disability Discrimination Act 1992*.
- › An update of our Social Needs and Community Infrastructure Planning and Analysis Report.
- › Commencing the upgrade of the Wigley playspace and fitness hub.
- › Commencing stage 1 of the Glenelg Oval sporting complex masterplan, focusing on the redevelopment of the Holdfast Tennis Club.

Please visit www.holdfast.sa.gov.au for a full list of achievements.

OUR PRIORITIES

In 2020–21, Council will continue to deliver projects that build a healthy, creative, connected community, including:

- › Completing Wigley Reserve playspace and fitness hub.
- › Progressing the Glenelg Oval Masterplan – Stage 2A.
- › Refurbishment of the Somerton Park Yacht Club.
- › A concept design for redevelopment of Brighton Civic Centre into a community hub.
- › Installing public toilets at the Kauri Parade precinct playspace.
- › Improvements to Brighton North and St Jude cemeteries.
- › Upgrading the children’s toilets at the Holdfast Bay Community Centre.
- › Installing energy/battery storage systems for our community centres and other buildings.
- › Installing street signage dedicated to Victoria Cross recipients.
- › Upgrading the Da Costa playspace.
- › Commissioning a war animal memorial sculpture.



SERVICE DELIVERY \$6.7 MILLION (EXCLUDING ALWYNDOR)

Alwyndor Aged Care – \$23.73 million

Alwyndor is the only metropolitan aged care facility in South Australia to be operated by a council. This uniquely positions the City of Holdfast Bay to ensure the provision of integrated service offerings for residents to allow them to age in place and provide a continuum of care in an inclusive and vibrant community.

Alwyndor provides 144 residential care beds for permanent, respite and transitional care. Residential services include a café, hairdresser and gym as well as access to podiatry, speech therapy, physiotherapy and dental services. A day respite service will commence post the COVID-19 pandemic.

The Alwyndor community connections team works with people in their own homes, offering a suite of services including gardening, maintenance, cleaning, shopping and laundry through to complex personal and clinical care.

Alwyndor is funded through a variety of sources including:

- › Commonwealth Home Support Program
- › Home Care Packages
- › Department of Veterans Affairs
- › private health refunds
- › Medicare bulk billing (via GP referral for service packages)
- › National Disability Insurance Scheme.

In 2020–21, Alwyndor will continue to promote and enable independence, active health and wellbeing for ageing people in the City of Holdfast Bay and surrounding areas.

Community Wellbeing – \$1.56 million

In addition to the services delivered by Alwyndor's Community Connections team, Council provides activities that promote wellbeing and resilience and enable people to remain at home with an enhanced quality of life, including:

- › social support
- › domestic assistance
- › basic home maintenance
- › kerb to kerb community transport service
- › basic support services to people under 65 years who live with disability and are not eligible for services through the NDIS or other specialist disability support services.

Community Development – \$1.37 million

Our community development programs, services and events aim to promote interaction and minimise social isolation and disadvantage. This includes providing places, infrastructure and funding support for people of all ages and abilities to meet, mix and build constructive connections, by participating in a wide range of sporting, recreational and cultural activities. This year, Council will continue to support:

- › Sports and recreation, including local sporting clubs and recreational and open space planning and development.
- › Community development programs, including community gardens and community and youth sponsorship grants.
- › Arts, youth and cultural activities.
- › Volunteer services.

- › Community centres, including the Holdfast Bay Community Centre, Glenelg Community Centre, Glenelg North Community Centre, Brighton Community Centre and Partridge House.
- › Aboriginal reconciliation, through consultation and engagement.

Library Services – \$1.67 million

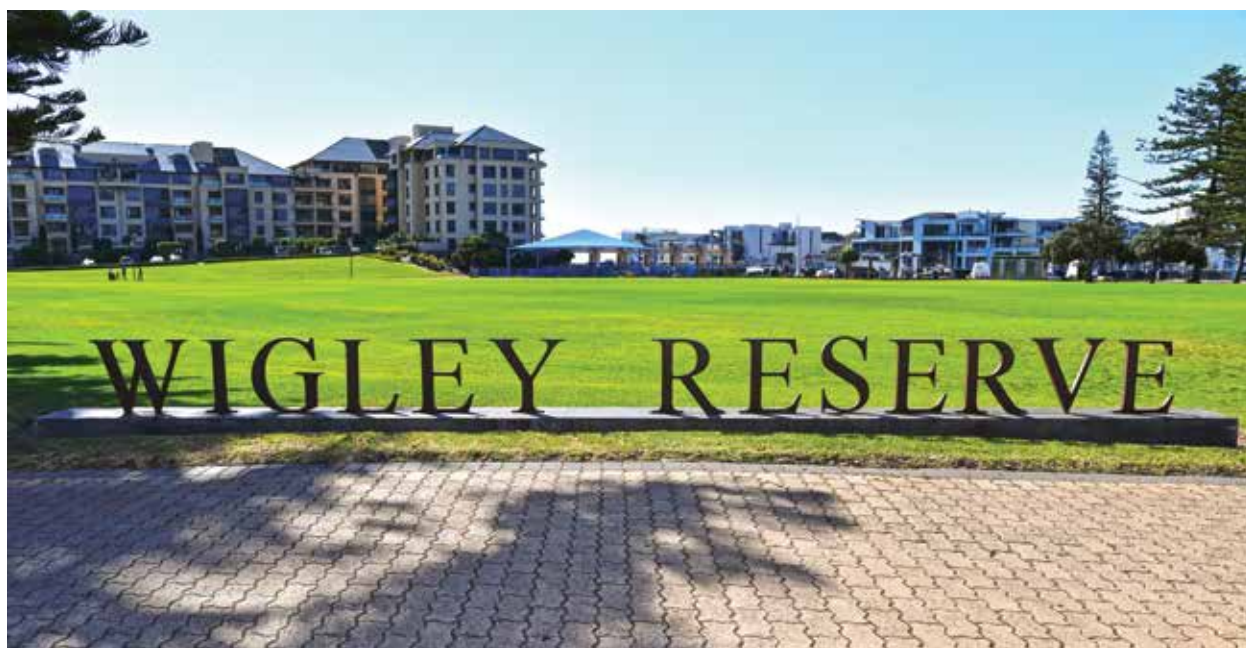
The City of Holdfast Bay provides accessible and progressive library services that meet our community's informational and recreational reading needs while fostering a love of lifelong learning. In 2020–21, we will continue to deliver events, programs, services and activities through our two branches at Brighton and Glenelg.

Regulatory Services – \$2.1 million

It is recognised that the community's health and safety is affected by many fields of regulatory activity. Council will use new approaches to respond to public health and safety threats to deal with a range of existing and emerging issues.

This will be achieved by:

- › Supporting our community to minimise their environmental and local nuisance impacts.
- › Improving responsible dog and cat ownership.
- › Supporting food businesses to achieve high standards of food safety and hygiene.
- › Working collaboratively with supported residential care facilities to ensure that standards of care and accommodation for these residents is met and that the rights of residents are protected.
- › Effective delivery of an immunisation program.
- › Responding to and mitigating public health risks.





- › Delivering education and compliance activities and responding to customer requests.
- › Encouraging and supporting businesses to provide outdoor dining and display of goods to support the economy and improve the ambience of the streetscape.
- › Monitoring public safety and security to ensure that our community can safely move around the city's public places and spaces.
- › Improving road safety and access to adequate parking for residents and visitors.

CAPITAL PROJECTS \$1.4 MILLION

Open Space and Playground Renewal – \$497,710

An allocation of \$497,710 has been provided to repair and upgrade infrastructure in the city's reserves and playgrounds including replacing several items at the popular Glenelg foreshore playspace, as well as at Seaforth Park, Bowker St Oval and Kingston Park Reserve. We will also replace fencing, picnic settings and park benches in several locations.

Sporting and Community Clubrooms and Facilities – \$823,047

In 2020–21, Council will repair and maintain sporting and community facilities including: maintenance works at Somerton Surf Lifesaving Tower; Glenelg Community Centre; upgrade of the Glenelg Oval Cricket Club sight screens; South Brighton Community Hall; Dover Tennis Club; Glenelg North Community Centre; Seacliff Youth Centre; Keelara Club; and the Glenelg North Community Centre.

Library Collection and Improvements – \$85,340

In 2020–21, \$85,340 has been allocated to maintain our library collection to ensure that materials are current, accessible and meet the cultural and informational needs of the community. We will continue to maintain our library infrastructure including an internal fit-out of the Glenelg Library.

NEW PROJECTS

\$2.8 MILLION

Wigley Reserve Playspace and Fitness Hub – \$500,000 (additional \$500,000 State Government Grant has been received)

Council will complete the upgrade of Wigley Reserve playspace and fitness hub which commenced in 2019–20. The upgrade will turn a simple, worn out playground and fitness area into a destination playspace with opportunities for all ages and abilities. The upgrade will relieve pressure on the popular Glenelg foreshore playspace and activate a largely underutilised space, creating a valuable community asset.

Glenelg Oval Masterplan – Stage 2A – \$200,000

Council will construct two new unisex change rooms, including umpire change rooms and medical rooms in the next stage of the Glenelg Oval upgrade.

This is a \$987,000 project made possible through Council securing \$487,000 in State Government funding, and the Glenelg Football Club receiving \$300,000 in Federal Government funding to contribute to the project.

Somerton Park Yacht Club Refurbishment – \$150,000

The Somerton Yacht Club was built in 1950. Since that time, the building has had no internal or external upgrades. Club members have raised concerns about the safety of access to the viewing tower. The current access point is located behind the bar with members having to climb a ladder through a square hatch opening.

The club has presented architectural concept plans that include external stair access to the viewing tower and minor refurbishment of the building's exterior.

Redevelopment of Brighton Civic Centre into Community Hub – \$85,000

Council will undertake a feasibility study for the redevelopment of Brighton Civic Centre as a community hub. The aim is to create a place where the community and Council can engage, innovate, collaborate and learn in usable and flexible spaces. As well as optimising the heritage value of the original council building, the concept design will consider best use of the remainder of the site to optimise service delivery.

Christmas Decorations – Glenelg and Brighton – \$250,000

A budget has been allocated for the creation of new Christmas displays across the main economic precincts of the city to create a cohesive atmosphere and capture the Christmas spirit.

Kauri Community and Sports Centre Public Toilets – \$50,000

We will install an external public toilet to improve the amenity of the outdoor areas of the Kauri Community and Sports Centre Precinct.

Improvements to Brighton North and St Jude Cemeteries – \$40,000

This will be the first phase of a five-year program to update and improve the tired infrastructure of our city's cemeteries. It will include repairs to unsafe pathways, installation of new benches and bins and the development of landscaping to provide a safe and more pleasant environment for visitors.

Upgrade of Children's Toilets at the Holdfast Bay Community Centre – \$97,000

We will upgrade the toilet facilities in the kinder gym and childcare building of Holdfast Bay Community Centre to comply with current codes.

Glenelg Cricket Club – \$90,000

We will upgrade the Glenelg Cricket Club change rooms and toilets to be unisex.

Energy/Battery Storage Systems for Community Centres and Other Buildings – \$30,000

Building on Council's renewable energy and solar upgrade projects, staff will investigate and install suitable battery storage at our community centres to reduce the operational costs of these facilities.

Street Signage Dedicated to Victoria Cross Recipients – \$10,000

There are currently six streets in Glenelg named after Victoria Cross (VC) recipients. This project will further recognise these recipients with an additional street sign on each pole, featuring information about the VC recipient.

Glenelg Town Hall Restoration Stage Three – \$1.3 million

In 2017–18 we engaged specialised heritage architects to undertake an assessment of the Glenelg Town Hall which identified a range of restoration works needed to maintain this important, historic State Heritage listed building. In 2020–21, Council has allocated \$1.3 million to commence the first stage of a multi-year program of repair works to ensure the building can be enjoyed for many years to come.

Da Costa Playspace – \$70,000

The existing Playspace and basketball court at Da Costa Reserve have reached their end of asset life and require replacement. We will replace the old equipment with an exciting new playspace in the existing location and create more opportunities for multi-generational play. We will also resurface the adjoining basketball court.

Arts and Culture Strategy: War Animal Memorial Sculpture – \$30,000

Council will commission a sculpture to be installed in Jimmy Melrose Reserve to honour the work of service animals. The sculpture will create a poignant memorial acknowledging the important, selfless and loyal contribution that animals make during conflict. In 2019, Minister Scott Buchholz announced in Federal Parliament that 24 February will be the national day to officially recognise the role of war animals.





ENVIRONMENT

A community connected to our natural environment.

In 2020–2021 Council will allocate \$10.2 million to protecting biodiversity; building an environmentally resilient city; using resources efficiently; and fostering an environmentally connected community.



ACHIEVEMENTS

In 2019–20, Council delivered many projects and services that supported the goal of creating a place that values its natural environment and manages its environmental impacts. Activities included:

- › Additional water sensitive urban design rain gardens.
- › Development of a holistic environmental strategy.
- › Continued improvement and conservation of our natural gullies.
- › Completed energy audits at a number of council buildings.
- › Undertook significant weeding and planting in the Minda Dunes working with our valued volunteers.
- › Further upgrades of stormwater infrastructure, including key sites in Somerton Park, Brighton and North Brighton.
- › Progressing a biodiversity corridor along the Sturt River.
- › Installing additional bins along the esplanade at Brighton.
- › Installing additional dog bag dispensers.
- › Continuing our program to improve household waste reduction.

PRIORITIES

In 2020–21 we will continue to connect our community to our natural environment by:

- › Implementing our Stormwater Management Plan.
- › Undertaking year 3 of 5 of our Gully Masterplan.
- › Installing a further two sand groynes.
- › Undertaking a Food Organics/Green Organics Weekly Collection Trial.
- › Undertaking a Coastal Adaptation Scoping Study.
- › Implementing additional inspector patrols on the foreshore.

SERVICE DELIVERY \$7.7 MILLION

Open Space and Coastal Assets – \$3.57 million

Council will manage and maintain the community's natural assets in an environmentally and financially sustainable manner for the benefit of residents and the wider community.

We will achieve this by:

- › Managing our open spaces and reserves.
- › Planning and implementing environmental management programs.
- › Planting and caring for trees in our streets and reserves.
- › Cleaning our streets and foreshore.
- › Maintaining the North Brighton and St Jude's cemeteries.
- › Providing well-planned, well-maintained and appropriate street lighting.
- › Managing and maintaining our coastal zones and foreshore.
- › Maintaining gross pollutant traps to ensure that pollutants do not enter our waterways.

Waste Management – \$4.19 million

Council will purchase additional kitchen organic baskets and compostable bags and continue an educational campaign to further increase recycling and assist with landfill diversion.

CAPITAL PROJECTS

\$533,000

Flood Management – \$240,000

Upgrading the city's stormwater drainage improves our capacity to protect against flooding. In 2020–21, we have allocated \$240,000 to continue with stormwater improvements in line with our Stormwater Management Plan. Major stormwater management projects are listed under new projects.

Coastal Works – \$293,000

To ensure a premium coastal experience we are replacing six showers along the coast, as well as seven water fountains. We will also be renewing essential infrastructure at the Patawalonga.

NEW PROJECTS

\$1.9 million

Environmental Strategy: Coastal Adaptation Scoping Study – \$30,000

Our coast is home to some of Australia's most popular and iconic beaches which are threatened by sea-level rise within the next 50 years. Coastal adaptation planning is a long, complex process that needs to be started immediately to mitigate the risks and impacts. This scoping study is the first step. It will identify stakeholders, gather historical data and develop an engagement strategy to enable Council to understand the associated needs, risks, vulnerabilities and adaptation options. This project is subject to grant funding from the Coast Protection Board.

Food Organics/Green Organics Weekly Collection 12 Month Trial – \$57,500, additional grant funding received

2,500 residents will participate in an opt-out pilot project to change bin collection frequencies to weekly for food and green organics, and fortnightly for general waste. Recycling collections will remain unchanged, however, a range of flexible options will enable larger households and those using nappies to participate in the trial. Similar trials have been shown to increase the amount of organic waste diverted away from landfill, helping councils save money on waste management fees, reduce greenhouse gas emissions and support job growth in the circular economy. The project is subject to successful grant funding from Green Industries SA.

Continuation of Additional Inspector Patrols on the Foreshore – \$40,000

From September 2019 to February 2020, additional patrols were introduced along the coast to educate and enforce local laws to protect native wildlife (hooded plovers), improve responsible dog ownership and maintain general compliance. The additional patrols were overwhelmingly supported by the local community – leading to a hooded plover fledging and improved compliance with local laws. This budget allocation will enable Council to continue with additional patrols.

Install Two Sand Groynes – \$50,000

Sand groynes have been progressively installed along the coast to reduce the movement and loss of sand from our beaches. Six sand groynes have been installed to date. An additional two sand groynes are proposed in the segment between Brighton Jetty and Minda. A final third groyne is proposed for a future financial year.

Stormwater Management Plan Implementation – \$1.2 million

In 2014, the City of Holdfast Bay partnered with the City of Marion to develop a stormwater management plan. The plan identified high-risk flooding areas together with strategies to improve water quality and reduce runoff to the marine environment. In 2020–21, Council will investigate, design and build infrastructure identified as high priority to reduce major property flooding and minor nuisance flooding, thereby reducing risk to the community.

Gully Masterplan Implementation (Year Three of Five) – \$240,000

Identified as a high priority in our draft environmental strategy, significant civil and environmental works will be implemented at all three of the city's gullies. At Pine Gully, non-native trees will be removed, followed by significant stormwater erosion prevention works. Slope stabilisation, weeding and planting will take place in Barton Gully. At Gilbertson Gully, Council will upgrade footpaths, undertake creek erosion prevention works, and conduct weeding and planting.



Energy Efficient Upgrades to Council Facilities – \$60,000

In line with the recommendations from recent audits of lighting, water usage, cooling systems, water storage and building management at council facilities, Council will implement upgrades to reduce energy consumption and energy costs and help us meet our climate and sustainability targets.

Renewable Energy Upgrades (Solar Systems/Energy Monitoring) – \$100,000

Council will identify and implement renewable energy upgrades including solar, wind generation and battery storage at various sites to reduce energy consumption and costs.

Sturt River Biodiversity Corridor – \$65,000 (subject to grant funding)

Council has applied for funding from the Greener Neighbourhood Grants to assist us to complete the remaining three biodiversity corridor sites along the Sturt River, located at Fordham Reserve, Shannon Avenue Reserve, and Blackburn/Goldsworthy Reserve.

The planting program will ensure that open space for recreational activities remains in the reserves.

The total value of the works is around \$140,000 including grant funding and support from the Friends of Sturt River Landcare group.

Seacliff Beach Access Safety Improvements – \$69,500

This project will improve the beach access ramp entry, including improved signage and two new pedestrian access points adjacent to the ramp to improve safety for beach users and pedestrians where the Coast Park trail crosses the beach access ramp at Seacliff.



ECONOMY

A diverse and resilient local economy.

In 2020–2021 Council will allocate \$48.8 million to supporting and growing local business; making it easier to do business; harnessing emerging technology; and boosting our visitor economy.



ACHIEVEMENTS

In 2019–20, Council delivered projects and services that supported the goal of delivering economic prosperity—creating a place to do business, that welcomes visitors and provides value for money. Activities included:

- › Provision of support to local businesses through initiatives including a business concierge, small business advisory service and the development of an online business directory.
- › Progression of the Economic Activation Plan, towards a five-year horizon in supporting local economic development and investing in future growth industries.
- › Co-development of a western regional economic development strategy.
- › Provision of digital training and support to small businesses.
- › A circular economy audit.
- › More than 250 events, attracting over 500,000 event attendees.

PRIORITIES

In 2020–21, we will continue to support the Holdfast Bay economy, welcome tourism and attract a variety of events to our city. Our focus for 2020–21 includes:

- › Continuing to support businesses through the COVID-19 pandemic and in recovery.
- › Increasing occupancy and income from the Brighton Caravan Park to reduce the rate burden for our community.
- › Continuing to host and support community events as far as government restrictions allow.
- › Stage two of the Brighton Caravan Park redevelopment.
- › Upgrading the Mawson display at the Bay Discovery Centre.
- › Installing a WiFi system at the Kauri Parade sports precinct and buildings.
- › “What’s On Down The Bay” beach signage.

SERVICE DELIVERY

\$4.07 MILLION

Ensuring a diverse and resilient local economy is a core pillar of Council's strategic plan, Our Place 2030.

In July 2018, Council endorsed the Economic Activation Plan 2018–2023 focusing on five strategic directions. These strategic directions form the basis of a five-year action plan for the delivery of collaborative economic development programs and initiatives, resulting in ongoing economic prosperity for the city:

- › **Business capacity building**
- › **Investment attraction and growth**
- › **Innovation and digital evolution**
- › **Regional collaboration**
- › **Adelaide's premier seaside destination**

Tourism and Business Marketing Services – \$2.25 million

Council will continue to develop an environment that assists the future viability of local businesses and creates opportunities to attract innovative industries. Our visitor and business services include:

- › Planning, implementing and supporting a wide range of community events to increase visitation and length of stay.
- › Actively consulting and communicating with our community through our community engagement program.
- › Preserving and stabilising the Holdfast history collection while developing opportunities to make it more accessible to the community.
- › Providing targeted tourism and marketing services aligned with community desires and needs.
- › Providing a voice for business and property owners in the Glenelg precinct through the Jetty Road Mainstreet Committee.

Commercial and Economic Enterprises – \$1.57 million

We will ensure that our commercial activities, commercial leases, and the Brighton Caravan Park provide the best possible return on the community's investment.

Economic Development – \$0.2 million

As well as a business concierge service, the economic development program delivers services that facilitate business capacity building, investment attraction and growth, innovation and digital evolution, and regional collaboration.



NEW PROJECTS \$0.86 MILLION

Major Events and Visitor Attraction

What's On Down The Bay Beach Signage – \$11,700

Signposts incorporating interchangeable signage will be installed alongside beach entrances between Glenelg and Brighton to showcase the many events in the City of Holdfast Bay.

Bay Discovery Centre Mawson Display Upgrades – \$30,000

Discovery Centre displays, including the Mawson display, will be upgraded to incorporate the Paquita Mawson shawls which were acquired via grant funding.

Jetty Road Glenelg Street Banners – \$51,200

Installing banners at the eastern end and replacing banners at the western end of the mainstreet to create a cohesive and contemporary look for Jetty Road Glenelg.

Commercial Enterprises

Brighton Caravan Park – Stage Two Redevelopment (Year 1 of 2) – \$750,000

As a key, income-generating council business, the Brighton Caravan Park helps to alleviate the rate burden on residents and private businesses. However, its infrastructure is rapidly aging, compromising the future commercial success of the park. Subject to business case, Council will replace timeworn facilities with new sites, cabins and administration buildings. This will create stronger visitor appeal, grow the commercial revenue of the caravan park and enhance the city's tourism activities.

Kauri Parade Sports Precinct and Buildings WiFi System – \$15,000

To continue to provide contemporary and quality services to the users of the Kauri Community and Sports Centre, we will install a wireless internet network for the precinct and building. This will expand the range of activities and programs that can be offered to the community. WiFi will also allow us to explore opportunities for smart technology throughout the complex using the building management system (BMS).



PLACEMAKING

An accessible, vibrant and safe coastal city that celebrates our past to build for our future.

In 2020–21, Council will allocate \$13.6 million to creating vibrant and safe places; developing walkable, connected neighbourhoods; building character and celebrating history; and housing a diverse population.



ACHIEVEMENTS

In 2019–20, Council delivered a broad range of projects and services that supported the goal of enhancing city design and function, creating a place that is well planned, providing choice and enhancing life. Activities included:

- › Completing the Minda Dunes section of the coastal walking trail—the last section of the Coast Park walking trail for our city. \$4.35 million was provided by the state government to support this project.
- › Commencing implementation of the Jetty Road Glenelg and Environs Masterplan with construction of the Chapel Street plaza. \$1.77million in state government funding was secured for this project.
- › Remediating the Buffalo site and undertaking community engagement to understand the community’s desire for the site.
- › Implementing an accelerated footpath improvement program.
- › Improving safety at Parkinson Reserve.
- › Installing a pedestrian crossing at Angus Neill Reserve, Seacliff.

PRIORITIES

In 2020–21, we will continue to build a well-planned, accessible and safe city by:

- › Redeveloping the Seacliff toilets.
- › Progressing the Buffalo site redevelopment.
- › Commencing the redevelopment of the Kingston Park Kiosk subject to a business case.
- › Improving Dover Square Reserve.
- › Developing a masterplan for Colley Reserve.

SERVICE DELIVERY \$10.1 MILLION

Asset Management – \$8.17 million

We will continue to manage and maintain community assets and infrastructure in an environmentally and financially sustainable way. This includes maintaining our playgrounds, street furniture, footpaths, roads, kerbs, water table, stormwater drainage system and buildings, controlling traffic and implementing Roads to Recovery projects.

Development Services – \$1.3 million

Council’s development assessment, development advice and building compliance services work to recognise opportunities while protecting the character and amenity of our suburbs. This year, we will continue to provide advice and make decisions about how to achieve an attractive and sustainable environment through well-planned buildings and places that reflect the way residents like to live, including supporting heritage property owners via our Heritage and Shopfront Character Grant Scheme to assist with maintenance and restoration.

Strategic Planning and Policy – \$615,783

We will deliver robust and comprehensive policies and strategies to guide future development, enhance our built environment and improve the function of our city.

CAPITAL PROJECTS \$2.37 MILLION

Roads (Including Kerb and Water Table Reconstruction) – \$1.68 million

Council's Asset Management Plan allows for the systematic repair and replacement of the city's streets, kerbs and water table. In 2020–21, we have allocated \$1.68 million to renewing and upgrading roads and kerbs.

Footpaths – \$362,616

The Asset Management Plan allocates \$362,616 in 2020–21 for maintaining footpaths and cycleways to ensure they are safe. In addition to this, we have included an accelerated program as part of the new projects outlined below.

CCTV – \$70,300

A budget is required for the ongoing maintenance of the city's CCTV equipment.

Bus Shelters – \$30,000

As part of a three-year program, we will continue to upgrade bus shelters to comply with the requirements of the Disability Discrimination Act 1992.

Signage – \$56,252

To support our goal of providing an attractive city that welcomes visitors and encourages tourism, we have allocated funding of \$56,252 to improve signage in reserves and throughout the suburbs. Several new signage programs are also listed under new projects.

NEW PROJECTS \$1.1 MILLION

Dover Square Reserve Improvements – \$60,000

Improved landscaping at Dover Square Reserve will facilitate shared use for dog owners, playground and park users. Additional fencing and other infrastructure will be incorporated to ensure users feel safe and have access to shade, water, facilities, seating and lawn.

Kingston Park Kiosk (Year 1 of 2) – \$300,000

The Kingston Park kiosk is used by residents, caravan park customers and coastal pathway users. Proposed over two financial years, and subject to a business case, the proposed project includes the design and construction of a new kiosk at Kingston Park near the Brighton Caravan Park to replace the existing kiosk which is past its end of life. The design of the new facility will be sensitive to its location and the construction materials will be suitable for coastal locations.

Accelerated Footpath Repair Program – \$200,000

Year two of the accelerated footpath program to improve the City's footpaths.

Upgrade of Non-Compliant Kerb Ramps to Meet DDA Requirements – \$50,000

The City of Holdfast Bay has over 300 km of footpaths and over 3,000 kerb ramps. Of these over 1,600 are non-compliant and difficult to negotiate for vulnerable road users. Improvements include relocation, alteration of the slope and tactile indicators to help sight-impaired users. This four-year program is an important part of our disability action inclusion plan. Works will be prioritised according to risk, the number of vulnerable users, location and extent of works required.

Buffalo Site Redevelopment Concept Development and Detailed Design – \$75,000

Based on feedback received during phase one of community engagement, a range of concept designs will be developed to reinvigorate the old Buffalo site. These concept designs will inform the second phase of community engagement, resulting in detailed designs and costings for the repurposing of this space. This project is subject to grant funding.

Integrated Transport Strategy Priorities – \$60,000

The adoption of the Integrated Transport Strategy will require the progressive implementation of a range of initiatives to enable transport innovations and ensure future travel needs can be met without sacrificing the city's natural character and residents' quality of life.

Beach Access Sign Replacement (Year One of Three) – \$50,000

This three-year program will replace outdated and dilapidated beach access signage. The replacement signs contain current and relevant information for each location and are constructed to be suitable for coastal applications.

Rugless Terrace, Glenelg East, Pedestrian Refuge and Lighting Upgrade – \$20,000

A pedestrian refuge will be installed and lighting will be upgraded to improve pedestrian safety for school children and oval users when crossing Rugless Terrace, Glenelg East.

Seacliff Toilets – \$400,000

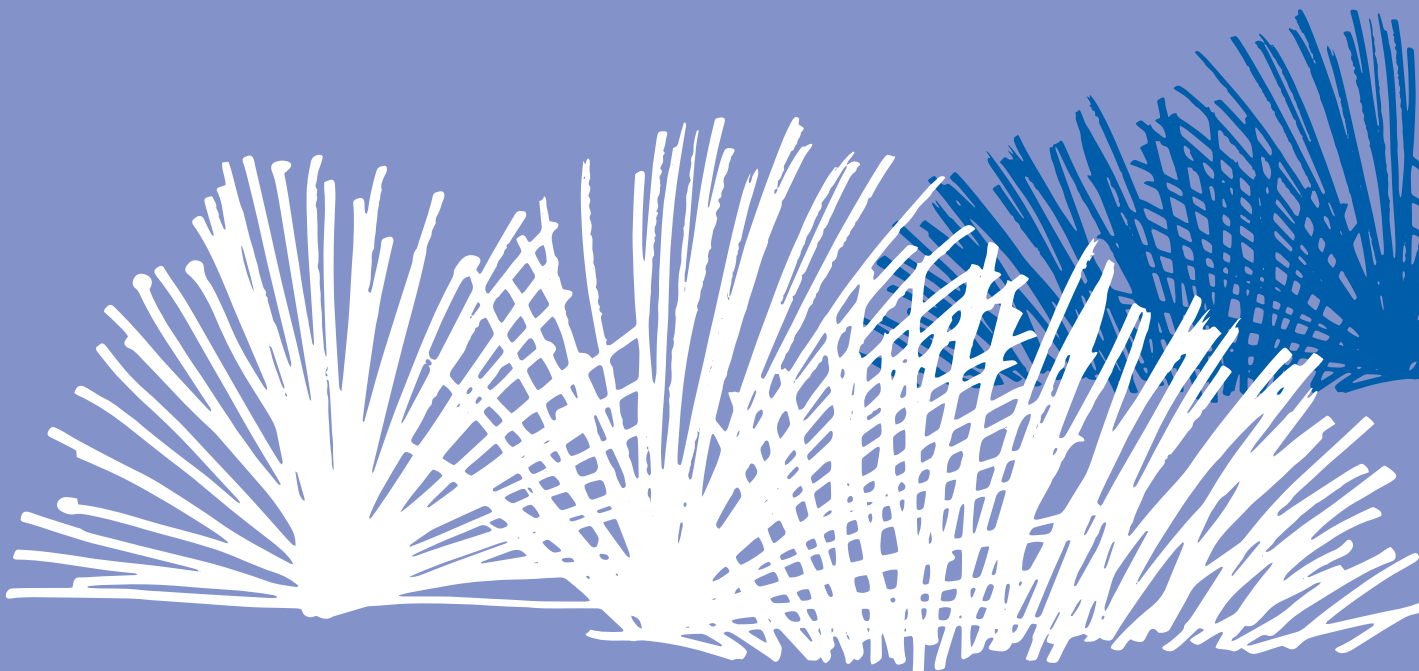
The Seacliff public toilets are located on the Esplanade at Seacliff serving users of both the beach and the coastal pathway. Having reached the end of their useful life, they will be replaced with a new facility including toilets, change rooms, additional external showers and a parenting space. This new facility will address a range of current compliance issues.



CULTURE

An effective, customer-centred organisation.

In 2020–21, Council will allocate \$11.4 million to providing customer-centred services; being financially accountable; enabling high performance; and supporting excellent, efficient operations.



ACHIEVEMENTS

In 2019–20, Council progressed a number of projects to improve service delivery and efficiency, including:

- › A multi-year business transformation program to provide more intuitive, innovative and efficient operations, making it easier for the community to access information, interact with Council and lodge documents. In 2019–20, we completed the implementation of new payment software, development application software and budgeting software, for improved efficiency and convenience.
- › Developing a customer service strategy that provides a holistic approach to creating high-quality customer service.

PRIORITIES

In 2020–2021 we will continue to provide an effective customer centered organisation by:

- › Implementing a customer online booking and service scheduling experience.
- › Continuing the digital transformation program.

SERVICE DELIVERY \$8.97 MILLION

Corporate services – \$5.24 million

Council delivers services to the community in an accountable, transparent way that meets legislative requirements and provides the best value for money. The broad business areas delivering corporate services include:

- › Customer service
- › Governance and policy
- › Human resources
- › Risk management
- › Work health and safety
- › Elected member and CEO support
- › Records management
- › Corporate communications.

Financial and Rating Services – \$1.28 million

We ensure Council remains financially sustainable and accountable by providing sound financial management, including rating, investment and treasury management, grants administration and auditing services.

Information and Technology Services – \$2.46 million

Up-to-date information and technology services enable the delivery of effective and efficient services to the community and provide a range of easy options for customers to contact and do business with Council.



Repatriate

Return to Country

CAPITAL PROJECTS \$1.94 MILLION

Plant and Equipment Replacement – \$1.35 million

To meet our operational needs and enable safe, effective delivery of services, we have allocated \$1.35 million to maintain and replace major plant and equipment.

Alwyndor Asset Renewal and Replacement – \$586,000

Alwyndor will allocate \$586,000 to fund asset renewal and replacement works, including plant and equipment replacement.

NEW PROJECTS \$455,000

Customer Online Booking and Service Scheduling Experience – \$65,000

In response to the changing expectations of residents and businesses, Council is looking to facilitate online bookings for events, venues and services such as home maintenance. This project will scope and develop requirements for a whole of organisation solution (or range of solutions).

Digital Transformation – \$375,000

The continued digital transformation of the business includes stage two of the customer request management project, stage two of the information and content management project, and key infrastructure changes to support the transformation.

Audio in Kingston Room – \$15,000

Audio facilities in the Kingston meeting room at the civic centre will be upgraded so that meeting participants can be heard clearly by all attendees (particularly during assessment panel meetings).



DEVELOPING OUR ORGANISATION

We will serve the community through services and programs that meet and exceed its needs by doing things right the first time and doing them well; by having the right people with the right skills; and by managing our resources to meet the expectations of our community.

**CITY OF HOLDFAST BAY
LONG-TERM FINANCIAL PLAN**





Council is committed to a set of core values (ARISE):

- › **A**chievement
- › **R**espect
- › **I**nnovation
- › **S**implicity
- › **E**ngagement

The objectives for each area of our business aim to provide the best value to the community.

Finance

We will develop and maintain a long-term financial position that ensures our financial health and sustainability.

Assets

We will drive a systematic approach to the development, maintenance and replacement of our assets and ensure that these assets meet the needs of our community.

People

We will attract and maintain the right mix of people with the skills and experience to deliver our services and achieve our goals.

Systems and Processes

We will ensure that our organisation is appropriately governed, operates in a planned environment and continually works to improve services and programs.

Service Delivery

We will maintain and improve our current service delivery, quality, efficiency and cost effectiveness.

FUNDING OUR CITY

OPERATING RESULT

In 2020–21, Council is proposing an extensive program of services and projects. To achieve this we expect to raise \$48 million in operating income and spend \$48.75 million in operating expenditure (excluding Alwyndor). The funds come from a variety of sources. While our income is predominantly from rates, it also includes grants from the state and Commonwealth governments, as well as income from statutory and user charges. In 2020–21, 78 per cent of the revenue to fund municipal operations will come from rates.

Council has budgeted for a consolidated operating deficit of in 2020–21, \$1 million composed of an operating deficit for Alwyndor of \$379,000 and an operating deficit of \$660,213.

OUR FINANCIAL STATEMENTS

We have included a summary of our Municipal and Alwyndor financial statements for the 2020–21 financial year in this document. Alwyndor Aged Care is a self-funded component of our service delivery.

A net sum of \$36.7 million (excluding Regional Landscape Levy) will be raised from rates in 2020–21.

Council owns infrastructure and assets (such as roads, drains, footpaths and buildings) with a current value of approximately \$351 million (excluding land). These assets deteriorate over time through wear and tear, and must be replaced or renewed at appropriate intervals to prolong their useful lives and continue delivering services to the community. We are mindful of the impact on ratepayers and committed to developing options that ease the rate burden by increasing other sources of revenue.



FINANCIAL MANAGEMENT

Council's financial principles include a commitment to prudent debt management. Our treasury policy recognizes the use of borrowings to spread the investment in community assets over time, in support of the principle of intergenerational equity. Any funds that are not immediately required to meet approved expenditure or minimum liquidity are applied to reduce existing borrowings or defer the timing of new borrowings, or are invested in interest-bearing deposits. We regularly consider the financial environment, prevailing interest rates and the life of community assets, to ascertain a treasury position that provides an optimum balance of long- and short-term loans, and fixed and floating interest rates.

The Holdfast Bay community has high service expectations because of its coastal proximity and tourism focus, amongst other factors. The 2020–21 Annual Business Plan is forecasting a projected borrowing requirement of \$5.4 million to fund the proposed program of capital works and projects. The current financial environment allows borrowing at low, fixed, long-term interest rates. We believe it is prudent to borrow to renew and replace infrastructure and assets for the benefit of the community as outlined in our Long-Term Financial Plan and Asset Management Plan, which aim to deliver high service levels at low overall life-cycle cost. Running down the value of assets or not replacing them is short-sighted and can lead to a lack of community and business confidence, and increased expenditure in future years.

Council's risk management framework and audit committee provide strategic and operational risk management guidance. This is done holistically, having regard for all aspects of financial and risk management. Guided by our Long-Term Financial Plan, our financial management takes a long-term view that ensures we maintain a sustainable financial and asset management position.

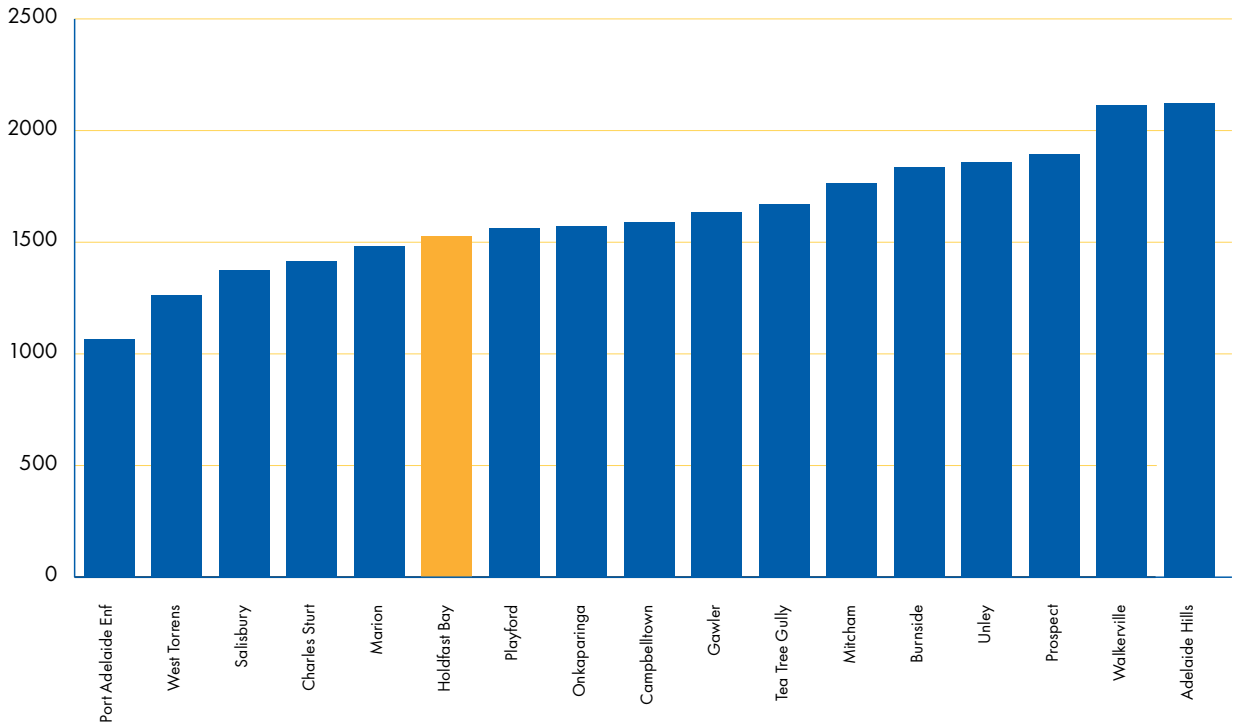
Rate Comparisons

Comparing our rates with those of other councils is a complex issue. Each council has different characteristics (such as size, demographics, residential base and growth) and provides either different services or similar services at different standards. Councils provide a broad range and level of services to the community and, although some of these are statutory requirements, the majority are determined by the expectations of local rate payers. The cost of providing and maintaining services is spread across the community in the form of rates. Council determines a rate in the dollar, based on the amount of revenue that will be required to meet the ongoing cost of providing services to the community for the coming year.

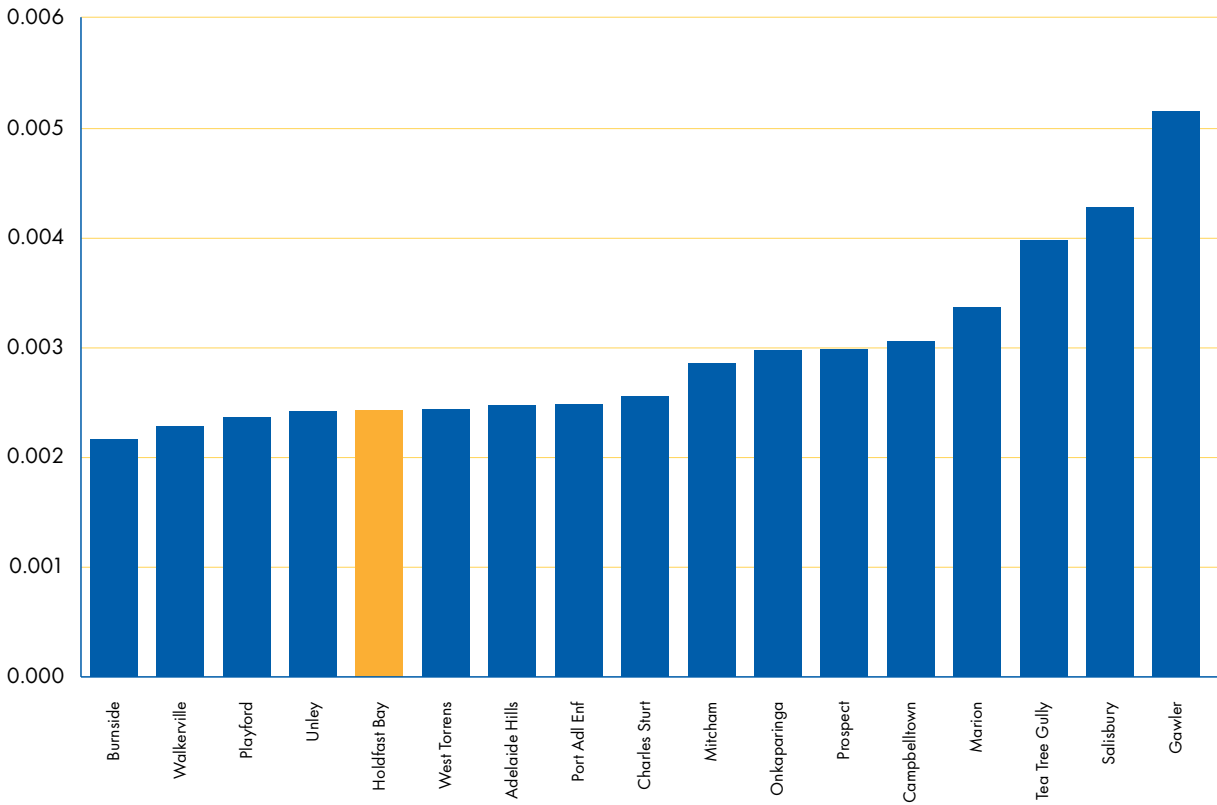
The amount of rates that property owners pay is determined by multiplying a property's value by the rate in the dollar. For example, if the property value is \$500,000 and the rate in the dollar is 0.002448 cents, the rates payable will be \$1,224.

The charts on the following page show a comparison of the average residential rate for Adelaide metropolitan councils for 2019–20. The average (mean) residential rate for the City of Holdfast Bay in 2019–20 was \$1,529. This represented a rate in the dollar of that 0.0024259 cents. We were able to deliver the program of services and projects outlined in the 2019–20 Annual Business Plan, with a residential rate that compared favourably to other South Australian council areas.

2019–20 Average (mean) residential rate comparison (\$)



2019–20 Residential rate-in-the-dollar comparison (cents)



What Will You Pay in Rates?

The amount you pay is determined by the valuation of your property and the way we apportion rates across the community. We endeavour to apportion rates across the community in an equitable fashion. Based on property valuations for 2020–21, the rate increase for the median residential premises will be approximately \$27 a year or \$6.75 per quarter. This is 52 cents per week.

Rating Policy

Section 147 of the *Local Government Act 1999*, provides Council with the power to rate all land within the City of Holdfast Bay—except for land specifically exempted, such as Crown land and land occupied by Council. We continually review our rating policy to ensure that it is fair and equitable. Our current rating policy, adopted in July 2020, is available at the Brighton Civic Centre and can be downloaded at holdfast.sa.gov.au

Land Valuation Method

Council uses the capital value determined by the State Valuation Office as the basis for valuing land and calculating rates, as we feel this method provides the fairest and most efficient method of distributing the rate burden across all ratepayers. If you are dissatisfied with your valuation, you can object to the State Valuation Office in writing within 60 days of receiving the notice of valuation, explaining why you object. The Valuer General may extend the 60 day objection period where it is shown there is reasonable cause to do so.

Residential Rates

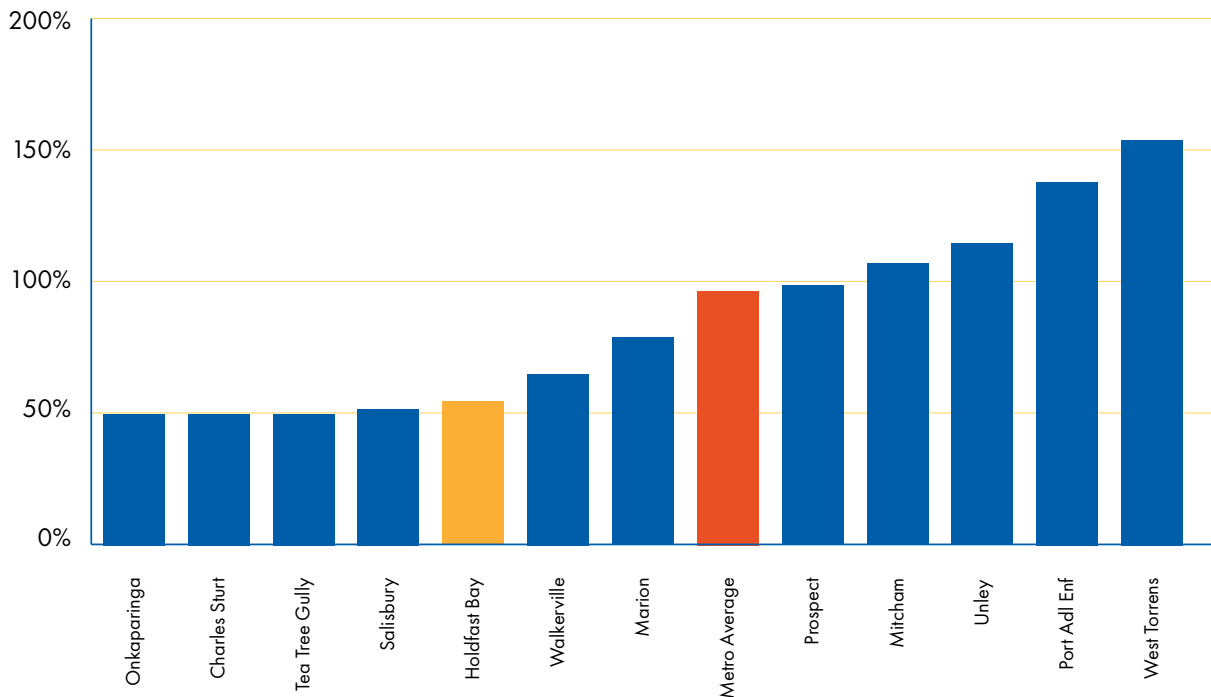
Our 2020–21 *Annual Business Plan* and financial statements have been based on a rate revenue increase of 1.9 per cent, excluding new building construction and separate rates. The median value of properties in the City of Holdfast Bay for 2020–21 is \$560,000 with an average mean rate of \$1,386.

Industrial, Commercial Property and Vacant Land Rates

Council applies a differential rate to industrial, commercial properties and vacant land. This applies a premium based on the principle that industrial and commercial properties place a greater burden on infrastructure and achieve direct benefits from council parking and health regulations, events, tourism, etc. For vacant land, the differential rate provides an incentive to encourage property development.

In 2020–21 a differential premium of 55 per cent above the residential rate has been applied, equating to 13 per cent of total rate revenue (\$4.8 million) being paid by this sector. This premium compares favourably with the 2019–20 metropolitan average of 97 per cent as shown on the following page.

2019–20 Metropolitan differential rate premium comparison



Separate Rate

Council levies two separate rates on specific ratepayers to provide funding for activities and services related to those ratepayers. They are as follows:

1. The Jetty Road Mainstreet Separate Rate, which is applied to properties within the Jetty Road Mainstreet precinct to promote and enhance business viability and trade. Revenue from this separate rate is expected to raise \$584,450 in 2020–21, which represents an increase of 1.1 per cent on the rate levied in 2019–20.
2. The Patawalonga Marina Separate Rate, which is applied to properties that are within the basin of the Patawalonga, bounded by the high water mark and comprised of marina berths. This separate rate provides funding for the ongoing maintenance of the Patawalonga lock. Because the lock is also widely used by the general public, this rate is adjusted by 50 per cent. The Patawalonga Marina Separate Rate for 2020–21 is expected to raise \$73,000. We will continue to calculate this rate using this method, adjusting slightly to account for the actual maintenance costs incurred each year, as it offers the greatest level of certainty for ratepayers.

Regional Landscape Levy

Formerly called the Natural Resource Management (NRM) Levy, Councils are required under the new *Landscape South Australia Act 2019* to collect the Regional Landscape Levy on behalf of the State Government. In 2019–20 the Levy for properties in the City of Holdfast Bay increased by \$26,000 to \$1.28 million. The State Government has advised that the Levy will increase by \$29,000 to \$1.31 million.

Rebates

Council is required to provide mandatory rebates under Sections 160 to 165 of the *Local Government Act 1999* in relation to properties:

- › Predominantly used for service delivery or administration by a hospital or health centre (Section 160).
- › Predominantly used for service delivery or administration by a community service organisation (Section 161).
- › Containing a church or other building used for public worship or used solely for religious purposes (Section 162).
- › Being used for the purpose of a public cemetery (Section 163).
- › Occupied by a government school under a lease or licence or a non-government school being used for educational purposes (Section 165).

In addition, Council may provide discretionary rebates under Section 166 where:

- › The rebate is desirable for the purpose of securing the proper development of the area or assisting or supporting a business.
- › The land is being used for educational purposes, agricultural, horticultural or floricultural exhibitions, a hospital or health centre, to provide facilities or services for children or young people, to provide accommodation for the aged or disabled, for a residential aged care facility or a day therapy centre, or by an organisation which, in the opinion of Council, provides a benefit or service to the local community.
- › The rebate relates to common property or land vested in a community corporation over which the public has a free and unrestricted right of access and enjoyment.
- › The rebate is considered by Council to be appropriate to provide relief against what would otherwise amount to a substantial charge in rates payable due to a change in the basis of valuation.

Minimum rate

Council imposes a minimum amount payable by way of rates. The minimum rate for 2020–21 is \$1,021.

Rate relief

Support is available for people experiencing difficulty in paying their rates. For further information please visit our website or contact our Customer Service team on 8229 9999. A residential rate cap is applied to provide relief to ratepayers who own properties that have been subject to increases in valuations that are deemed excessive. Council has determined that residential rate payers can apply for a reduction in their rates where they can demonstrate an increase in their annual rate bill in excess of 6 per cent. Council offers a range of hardship provisions. Visit holdfast.sa.gov.au or contact us on 8229 9999 to find out more.

FINANCIAL TARGETS

1. **To achieve an operating ratio of 0–10 per cent over a five-year period.**
2. **To achieve a net financial liabilities ratio of less than 75 per cent.**
3. **To improve Council’s asset sustainability ratio to be within the range of 90–110 per cent over a five-year period.**

1. To achieve an operating ratio of 0–10 per cent over a five-year period

In 2020–21, Council will raise \$36.67 million in rate revenue (including separate rates and excluding the Regional Landscape Levy) and this will yield an operating surplus ratio of -1.4 per cent. Currently, our operating ratio measure over the five-year period from 2015–16 to March 2019–20 is 2.8 per cent. The operating ratio is the operating result expressed as a percentage of total operating revenue. The operating result is the difference between recurrent income and recurrent operating expenditure.

Recurrent income is made up of revenue received each year in the ordinary course of activities, such as rate revenue, user and statutory charges and operating grants, but excluding capital grants. Recurrent operating expenditure is incurred in the ordinary course of providing services, including a charge for depreciation of infrastructure and assets. Depreciation can be regarded as the cost of wear and tear. The operating result is expressed as a surplus (where income exceeds expenditure) or a deficit (where expenditure exceeds income).

While we strive to maintain a balanced budget or small surplus each year, we recognise that current cost movements, particularly in areas where we have little control, will increase the possibility of an operational deficit being forecast in future years. This year the extraordinary events impacting our community, additional support measures have led to a deficit budget. An operating deficit indicates that the cost of services provided are not being fully funded by rates and other revenue shortages.

Whilst continued operational deficits would mean that we are not able to maintain a financially sustainable outcome into the future, we will continue to review our revenue and expenditure, and to supply services that are efficient and effective in meeting the needs of the community.

In ordinary circumstances, Council is committed to a balanced budget or modest operating surplus. To achieve this we constantly review the services provided to the community and our business processes to provide the most cost-effective and efficient service delivery. In 2020–21, we will continue to monitor and review Council’s operations to strive to meet the community’s expectations in a financially sustainable way.

2. To achieve a net financial liabilities ratio of less than 75 per cent

Council’s current ceiling for the net financial liabilities ratio is 75 per cent. The net liabilities ratio is a measure of the size of our net financial liabilities (which is what we owe others, minus what others owe us) as a percentage of total operating revenue.

However, from time to time, it is acceptable to exceed this ceiling, particularly when low interest rates offer the opportunity to develop infrastructure and facilities that will provide long-term benefit to the community. In 2020–21, the net financial liabilities ratio is forecast to increase from 61 per cent to 68 per cent (excluding Alwyndor Aged Care). The ratio is expected to decline in subsequent years as our fixed-term debt is reduced.

An additional, and arguably more relevant, indicator of Council’s ability to manage and service debt is its interest cover ratio. It is measured by calculating our net financial interest as a percentage of the overall operating revenue. Council has set a ceiling of five per cent for this ratio. A ratio of five per cent indicates that, for every \$100 of revenue, \$5 is spent on net interest payments. In 2020–21, our interest cover ratio is forecast to be 1.6 per cent (excluding Alwyndor Aged Care). Our net financial liabilities and interest cover ratio indicate that Council remains in a strong and sustainable financial position to manage its debt levels.



3. To improve Council's asset sustainability ratio to be within the range of 90–110 per cent over a five-year period

The asset sustainability ratio measures the level of capital expenditure on the renewal and replacement of existing infrastructure and assets. It is measured against the level proposed in the Asset Management Plan. For 2020–21 this is forecast to be 100 per cent.

MEASURING OUR PERFORMANCE

Council appoints an audit committee, which includes three independent members with relevant qualifications and experience, to provide advice and recommendations on financial and governance matters.

Performance is measured using:

- › A range of financial reports including monthly financial statements, budget updates, four annual comprehensive budget reviews and the presentation of audited financial statements as required under the *Local Government Act 1999*.
- › Strategic plan measures, which gauge how we are working towards achieving the strategic objectives outlined in Our Place 2030.
- › Corporate measures, which track internal operations that aim to improve the way we deliver services.

STRATEGIC PLAN MEASURES

In addition to outlining Council's vision and direction, Our Place 2030 identifies the measures used to monitor and assess performance. These measures are expressed as key performance indicators. This underlines our obligation to be accountable, assuring our community that we are properly managing steady progress towards achieving the objectives promised in Our Place 2030, and building a high level of trust that we will deliver these objectives.

CORPORATE MEASURES

Corporate measures are reported on a quarterly basis to track the health of the organisation and its fitness and ability to deliver the objectives expressed in Our Place 2030. These include:

- › Capital works—progress on the capital works program.
- › Annual business plan—progress on achieving projects in the Annual Business Plan.
- › Financial management—reviews of the budget position.
- › Workplace health and safety—review health and safety compliance and key performance indicators.
- › Human resources—review internal resources and training.
- › External grants—review of position of current grants and grant applications.

REPORTING CURRENT PERFORMANCE

Council will report on progress towards the objectives outlined in our strategic plan in our 2020–21 Annual Report.

Table of measures and targets



COMMUNITY

MEASURE	TARGET
Increase resident wellbeing	5% increase
Deliver wellbeing and resilience workshops	2 per annum
Achieve high community satisfaction with playgrounds and open space	70% satisfaction
Complete sporting and community hubs	2 completed
Attract new community initiatives through our community donations program	3 per annum
Achieve high community satisfaction with our range and quality of services and programs	70% satisfaction
Engage people in culture and heritage, Aboriginal cultural programs, events and activities	200 people per annum
Increase the number of people accessing our community centres and libraries	5% increase per annum
Achieve high community satisfaction with our community facilities including, libraries, services and programs	70% satisfaction
Increase the number of opportunities for volunteering	5% increase per annum
Increase the online engagement with our "Your Holdfast" website to better represent our City's population	10% sample of the population of the city
Establish and maintain successful partnerships with Flinders University, Adelaide University, SAHMRI, local schools, community groups and centres, Alwyndor, local government partners and other relevant bodies	Establish and maintain partnerships



ENVIRONMENT

MEASURE	TARGET
Increase native flora (species and population) in natural areas	10% increase
Increase native fauna habitats in natural areas	10% increase
Increase the tree canopy within the City	10% increase
Increase the width of our recreational beaches and maintain the dune systems	10% increase
Reduce heat island areas	10% reduction
Reduce flash floods within the City for rain events less than 20mm	0 flash floods
Reduce Council's greenhouse emissions	12% reduction
Divert more waste from landfill	10% increase
Reduce stormwater discharge to the ocean	30% reduction
Increase the number of environmental volunteering opportunities	50% increase



ECONOMY

MEASURE	TARGET
Achieve high satisfaction from businesses in Council's support for business	70% satisfaction
Achieve high satisfaction from businesses in doing business with Council	70% satisfaction
Develop and begin implementing a digital economy strategy	Plan developed and begin implementation by 1 July
Increase number of properties with access to high-speed internet	100% of properties
Increase number of visitors to the area (by 2022)	15% increase





PLACEMAKING

MEASURE	TARGET
Achieve high level of community satisfaction with the quality and feel of our major main street precincts	70% satisfaction
Achieve high level of community satisfaction with walkability and access to local shops, services, public transport and open space	70% satisfaction
Increase the number of people travelling to local destinations via active travel options	20% increase
Achieve high level of community satisfaction with the design of new buildings and their contribution to local character	70% satisfaction
Increase the proportion of non-detached dwelling types (the “missing middle”) in our City	10% increase



CULTURE

MEASURE	TARGET
Deliver all our new projects identified in the Annual Business Plan	100% completion
Achieve a high level of internal satisfaction with culture brand	90% satisfaction
Achieve a high score in our annual leadership survey	80% score
Achieve a high level of community satisfaction with Council’s services	70% satisfaction
Increase the number of customer services available through a digital platform in addition to other service channels	100% of services
Achieve annual financial targets	<ul style="list-style-type: none"> › Operating result ≥ 0 › Operating ratio ≥ 0 › Net financial liabilities ratio $\leq 75\%$ › Interest cover ratio $\leq 5\%$
Achieve a high level of community satisfaction with Council providing good financial management and value for the rate dollar	70% satisfaction
Reduce our reliance on rate revenue	< 70% revenue from rates
Be benchmarked as one of the top five metropolitan councils in operating efficiency	> or equal to 5
Achieve a high level of community satisfaction on Council’s performance	70% satisfaction
Receive recognition for our efforts through prestigious awards of excellence	3 per annum

The background is a solid yellow color with white, hand-drawn style contour lines that resemble topographic maps. The lines are irregular and wavy, creating a sense of depth and movement. They are distributed across the page, with some areas having more closely spaced lines and others having more widely spaced lines.

FINANCIAL STATEMENTS – MUNICIPAL

CITY OF HOLDFAST BAY
BUDGET FUNDING STATEMENT - MUNICIPAL FUNDS

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u> \$		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u> \$
35,222,300	Rates - General	36,016,000
578,088	Rates - Jetty Road Glenelg	584,450
71,750	Rates - Patawalonga Marina	73,000
1,280,500	Rates - Regional landscape levy (previously NRM Levy)	1,308,600
2,298,430	Statutory Charges	2,021,930
4,137,639	User Charges	3,732,712
2,884,766	Operating Grants & Subsidies	2,859,564
84,400	Investment Income	84,400
711,795	Reimbursements	677,670
564,661	Other	606,642
230,000	Net Equity Gain - Joint Ventures	124,000
<u>48,064,329</u>	Operating Revenue	<u>48,088,968</u>
18,205,071	Employee Costs	18,654,485
19,660,240	Materials, contracts and other expenses	20,322,909
661,643	Finance Charges	866,750
9,288,000	Depreciation	9,437,000
(832,307)	Less full cost attribution - % admin costs capitalised	(909,463)
829,306	New Initiatives - Operating	377,500
<u>47,811,953</u>	Less Operating Expenditure	<u>48,749,181</u>
<u>252,376</u>	= Operating Surplus/(Deficit)	<u>(660,213)</u>
9,288,000	Depreciation	9,437,000
22,185	Other non-cash provisions	133,000
<u>9,310,185</u>	Plus Non-Cash items in Operating Surplus/Deficit	<u>9,570,000</u>
<u>9,562,561</u>	= Funds Generated from Operating Activities	<u>8,909,787</u>
3,524,000	Capital (External Contributions)	-
357,250	Proceeds from disposal of assets	294,400
<u>3,881,250</u>	Plus funds sourced from Capital Activities	<u>294,400</u>
(6,035,588)	Capital Expenditure-Asset Renewal and Replacement	(5,752,900)
(832,307)	Capital Expenditure-Full Cost Attribution	(909,463)
<u>(16,022,679)</u>	New Initiatives - Capital (Gross Expenditure)	<u>(7,050,900)</u>
(22,890,574)	Less total capital expenditure	(13,713,263)
202,966	Plus: Repayments of loan principal by sporting groups	212,300
<u>202,966</u>	Plus/(less) funds provided (used) by Investing Activities	<u>212,300</u>
<u>(9,243,797)</u>	= FUNDING SURPLUS/(REQUIREMENT)	<u>(4,296,776)</u>
	Funded by:	
(10,190,397)	Less: Proceeds from new borrowings	(5,439,576)
<u>946,600</u>	Plus: Principal repayments of borrowings	<u>1,142,800</u>
<u>(9,243,797)</u>		<u>(4,296,776)</u>

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT- MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$	REVENUES	\$
35,222,300	Rates - General	36,016,000
578,088	Rates - Jetty Road Glenelg	584,450
71,750	Rates - Patawalonga Marina	73,000
1,280,500	Rates - NRM Levy	1,308,600
2,298,430	Statutory Charges	2,021,930
4,137,639	User Charges	3,732,712
2,884,766	Operating Grants & Subsidies	2,859,564
84,400	Investment Income	84,400
711,795	Reimbursements	677,670
564,661	Other	606,642
230,000	Net Equity Gain - Joint Ventures	124,000
<u>48,064,329</u>	TOTAL REVENUES	<u>48,088,968</u>
	EXPENSES	
18,205,071	Employee Costs	18,654,485
19,660,240	Materials, contracts and other expenses	20,322,909
661,643	Finance Charges	866,750
9,288,000	Depreciation	9,437,000
(832,307)	Less full cost attribution	(909,463)
829,306	New Initiatives - Operating	377,500
<u>47,811,953</u>	TOTAL EXPENSES	<u>48,749,181</u>
<u>252,376</u>	Operating Surplus/(Deficit) - Before Capital Revenue	<u>(660,213)</u>
3,524,000	Amounts specifically for new or upgraded assets	-
<u>3,776,376</u>	NET SURPLUS/(DEFICIT)	<u>(660,213)</u>



CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET - MUNICIPAL FUNDS
AS AT 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	CURRENT ASSETS	
(306,714)	Cash and cash equivalents	629,701
2,093,034	Trade and Other Receivables	2,281,000
10,000	Inventory	9,000
1,796,320	TOTAL CURRENT ASSETS	2,919,701
	NON-CURRENT ASSETS	
1,287,569	Financial Assets	885,734
3,072,000	Equity accounted investments-Council businesses	3,069,000
713,402,899	Land, Infrastructure, Property, Plant & Equipment	706,543,086
717,762,468	TOTAL NON-CURRENT ASSETS	710,497,820
719,558,788	TOTAL ASSETS	713,417,521
	CURRENT LIABILITIES	
3,721,000	Trade and Other Payables	3,709,000
1,130,000	Borrowings	1,142,800
2,837,425	Short-term Provisions	2,936,185
7,688,425	TOTAL CURRENT LIABILITIES	7,787,985
	NON-CURRENT LIABILITIES	
24,407,131	Long-term Borrowings	27,879,853
311,000	Long-term Provisions	310,000
24,718,131	TOTAL NON-CURRENT LIABILITIES	28,189,853
32,406,556	TOTAL LIABILITIES	35,977,838
687,152,232	NET ASSETS	677,439,683
	EQUITY	
179,916,232	Accumulated Surplus	181,726,683
507,236,000	Asset Revaluation Reserve	495,713,000
687,152,232	TOTAL EQUITY	677,439,683

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	ACCUMULATED SURPLUS	
176,139,856	Balance at beginning of period	182,386,896
3,776,376	Net Surplus/(Deficit)	(660,213)
179,916,232	Balance at end of period	181,726,683
507,236,000	ASSET REVALUATION RESERVE	495,713,000
507,236,000	TOTAL RESERVES CLOSING BALANCE	495,713,000
687,152,232	TOTAL EQUITY	677,439,683

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u> \$ (OUTFLOWS)		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u> \$ (OUTFLOWS)
	CASH FLOWS FROM OPERATING ACTIVITIES	
	<u>Receipts</u>	
48,064,329	Operating Receipts	47,967,858
	<u>Payments</u>	
(37,840,125)	Operating payments to suppliers and employees	(38,191,321)
(661,643)	Finance Payments	(866,750)
9,562,561	NET CASH PROVIDED BY OPERATING ACTIVITIES	8,909,787
	CASH FLOWS FROM INVESTING ACTIVITIES	
	<u>Receipts</u>	
3,524,000	Grants specifically for new or upgraded assets	-
357,250	Sale of replaced assets	294,400
-	Sale of surplus assets	-
202,966	Repayments of loans (principal) by community groups	212,300
	<u>Payments</u>	
(6,867,895)	Expenditure on renewal/replacement of assets	(6,662,363)
(16,022,679)	Expenditure on new/upgraded assets	(7,050,900)
(18,806,358)	NET CASH (USED IN) INVESTING ACTIVITIES	(13,206,563)
	CASH FLOWS FROM FINANCING ACTIVITIES	
	<u>Receipts</u>	
10,190,397	Proceeds from Borrowings - External	5,439,576
	<u>Payments</u>	
(946,600)	Repayments of Borrowings - External	(1,142,800)
9,243,797	NET CASH PROVIDED BY FINANCING ACTIVITIES	4,296,776
	- NET INCREASE (DECREASE) IN CASH HELD	-
	CASH AND CASH EQUIVALENTS AT BEGINNING OF	
(306,714)	REPORTING PERIOD	629,701
	CASH AND CASH EQUIVALENTS AT END OF	
(306,714)	REPORTING PERIOD	629,701

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

3,776,376	SURPLUS FROM INCOME STATEMENT	(660,213)
	NON-CASH ITEMS IN INCOME STATEMENT	
9,288,000	Depreciation	9,437,000
22,185	Movements in provisions	133,000
9,310,185	TOTAL NON-CASH ITEMS	9,570,000
	CASH ITEMS NOT IN INCOME STATEMENT	
(22,890,574)	Capital Expenditure	(13,713,263)
(946,600)	Loan Repayments - External	(1,142,800)
10,190,397	Proceeds from Borrowings - External	5,439,576
202,966	Repayments of loans (principal) by community groups	212,300
357,250	Proceeds from Disposal of Assets	294,400
(13,086,561)	TOTAL CASH ITEMS	(8,909,787)
	NET INCREASE/(DECREASE)	
-	IN CASH AND CASH EQUIVALENTS	-



CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u> \$		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u> \$
48,064,329	Operating Revenues	48,088,968
(47,811,953)	less Operating Expenses	(48,749,181)
252,376	Operating Surplus/(Deficit) before Capital Amounts	(660,213)
	Less net outlays on Existing Assets	
6,867,895	Capital Expenditure on renewal & replacement of existing assets	6,662,363
(9,288,000)	Less Depreciation	(9,437,000)
(2,420,105)		(2,774,637)
	Less outlays on New and Upgraded Assets	
16,022,679	Capital Expenditure on new & upgraded assets	7,050,900
(3,524,000)	Less amounts received for for new & upgraded assets	-
12,498,679		7,050,900
(9,826,198)	Net lending/(borrowing) for financial year	(4,936,476)

PROJECTED FINANCIAL INDICATORS - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>18/19 Original</u> <u>BUDGET</u> \$		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u> \$
	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	
\$252,376		(\$660,213)
	OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	
0.5%		-1.4%
	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	
\$29,332,667		\$32,811,104
	NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	
61%		68%
	INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	
1.2%		1.6%
	ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)	
127%		100%



**FINANCIAL STATEMENTS
– ALWYNDOR**

CITY OF HOLDFAST BAY
PROJECTED FINANCIAL STATEMENTS
BUDGET FUNDING STATEMENT - ALWYNDOR FUNDS

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u> \$		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u> \$
3,970,562	User Charges	5,107,000
10,339,428	Operating Grants & Subsidies	10,968,000
490,650	Investment Income	178,000
3,073,592	Reimbursements	3,508,000
1,753,378	Other	3,007,000
<u>19,627,610</u>	Operating Revenue	<u>22,768,000</u>
13,915,273	Employee Costs - Salaries & Wages	15,738,000
4,590,834	Materials, contracts and other expenses	6,077,000
125,000	Finance Charges	90,000
1,176,579	Depreciation	1,242,000
<u>19,807,686</u>	Less Operating Expenditure	<u>23,147,000</u>
<u>(180,076)</u>	= Operating Surplus/(Deficit)	<u>(379,000)</u>
1,176,579	Depreciation	1,242,000
128,097	Other non-cash provisions	166,000
<u>1,304,676</u>	Plus Non-Cash items in Operating Surplus/Deficit	<u>1,408,000</u>
<u>1,124,600</u>	= Funds Generated from Operating Activities	<u>1,029,000</u>
<u>(844,063)</u>	Capital Expenditure-Asset Renewal and Replacement	<u>(586,000)</u>
<u>(844,063)</u>	Less total capital expenditure	<u>(586,000)</u>
<u>280,537</u>	= FUNDING SURPLUS	<u>443,000</u>
 Funded by:		
<u>280,537</u>	Increase/(Decrease) in cash and cash equivalents	<u>443,000</u>
<u>280,537</u>		<u>443,000</u>

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$	REVENUES	\$
3,970,562	User Charges	5,107,000
10,339,428	Operating Grants & Subsidies	10,968,000
490,650	Investment Income	178,000
3,073,592	Reimbursements	3,508,000
1,753,378	Other	3,007,000
<u>19,627,610</u>	TOTAL REVENUES	<u>22,768,000</u>
	EXPENSES	
13,915,273	Employee Costs	15,738,000
4,590,834	Materials, contracts and other expenses	6,077,000
125,000	Finance Charges	90,000
1,176,579	Depreciation	1,242,000
<u>19,807,686</u>	TOTAL EXPENSES	<u>23,147,000</u>
<u>(180,076)</u>	Operating Surplus/(Deficit) - Before Capital Revenue	<u>(379,000)</u>
<u>(180,076)</u>	NET SURPLUS/(DEFICIT)	<u>(379,000)</u>



CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	CURRENT ASSETS	
20,775,333	Cash and cash equivalents	20,233,175
765,559	Trade and Other Receivables	962,876
21,540,892	TOTAL CURRENT ASSETS	21,196,051
	NON-CURRENT ASSETS	
39,562,753	Land, Infrastructure, Property, Plant & Equipment	38,437,254
39,562,753	TOTAL NON-CURRENT ASSETS	38,437,254
61,103,645	TOTAL ASSETS	59,633,305
	CURRENT LIABILITIES	
34,829,344	Trade and Other Payables	34,458,517
1,760,092	Short-term Provisions	1,704,419
36,589,436	TOTAL CURRENT LIABILITIES	36,162,936
	NON-CURRENT LIABILITIES	
128,440	Long-term Provisions	121,912
128,440	TOTAL NON-CURRENT LIABILITIES	121,912
36,717,876	TOTAL LIABILITIES	36,284,848
24,385,769	NET ASSETS	23,348,457
	EQUITY	
8,900,758	Accumulated Surplus	7,863,446
9,070,657	Asset Revaluation Reserve	9,070,657
6,414,354	Other Reserves	6,414,354
24,385,769	TOTAL EQUITY	23,348,457

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	ACCUMULATED SURPLUS	
9,080,834	Balance at beginning of period	8,242,446
(180,076)	Net Surplus/(Deficit)	(379,000)
-	Transfers from reserves	-
8,900,758	Balance at end of period	7,863,446
9,070,656	ASSET REVALUATION RESERVE	9,070,657
6,414,354	ALWYNDOR RESERVES	6,414,354
15,485,010	TOTAL RESERVES CLOSING BALANCE	15,485,011
24,385,768	TOTAL EQUITY	23,348,457

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u> \$ (OUTFLOWS)	<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u> \$ (OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES	
<u>Receipts</u>	
19,627,610 Operating Receipts	22,768,000
<u>Payments</u>	
(18,378,010) Operating payments to suppliers and employees	(21,649,000)
(125,000) Finance Payments	(90,000)
<u>1,124,600</u> NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,029,000</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
<u>Payments</u>	
(844,063) Expenditure on renewal/replacement of assets	(586,000)
<u>(844,063)</u> NET CASH (USED IN) INVESTING ACTIVITIES	<u>(586,000)</u>
280,537 NET INCREASE (DECREASE) IN CASH HELD	443,000
20,494,796 CASH AND CASH EQUIVALENTS AT BEGINNING OF	19,790,175
<u>20,775,333</u> REPORTING PERIOD	
	<u>20,233,175</u>
	<u>20,233,175</u>

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

(180,076) SURPLUS/(DEFICIT) FROM INCOME STATEMENT	(379,000)
NON-CASH ITEMS IN INCOME STATEMENT	
1,176,579 Depreciation	1,242,000
128,097 Increase (decrease) in provisions - nett	166,000
<u>1,304,676</u> TOTAL NON-CASH ITEMS	<u>1,408,000</u>
CASH ITEMS NOT IN INCOME STATEMENT	
(844,063) Capital Expenditure	(586,000)
<u>(844,063)</u> TOTAL CASH ITEMS	<u>(586,000)</u>
<u>280,537</u> NET INCREASE/(DECREASE)	<u>443,000</u>
<u>280,537</u> IN CASH AND CASH EQUIVALENTS	<u>443,000</u>

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
19,627,610	Operating Revenues	22,768,000
<u>(19,807,686)</u>	less Operating Expenses	<u>(23,147,000)</u>
(180,076)	Operating Surplus/(Deficit) before Capital Amounts	(379,000)
Less net outlays on Existing Assets		
844,063	Capital Expenditure on renewal & replacement of existing assets	586,000
<u>(1,176,579)</u>	Less Depreciation	<u>(1,242,000)</u>
(332,516)		(656,000)
<u>152,440</u>	Net lending/(borrowing) for financial year	<u>277,000</u>

PROJECTED FINANCIAL INDICATORS - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
(\$180,076)	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	(\$379,000)
	OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of general revenue)	
-0.9%		-1.7%
\$15,176,984	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	\$15,088,797
	NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	
77%		66%
	INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	
0.7%		0.4%
	ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)	
72%		47%



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Attachment 2





OUR PLAN FOR OUR PLACE

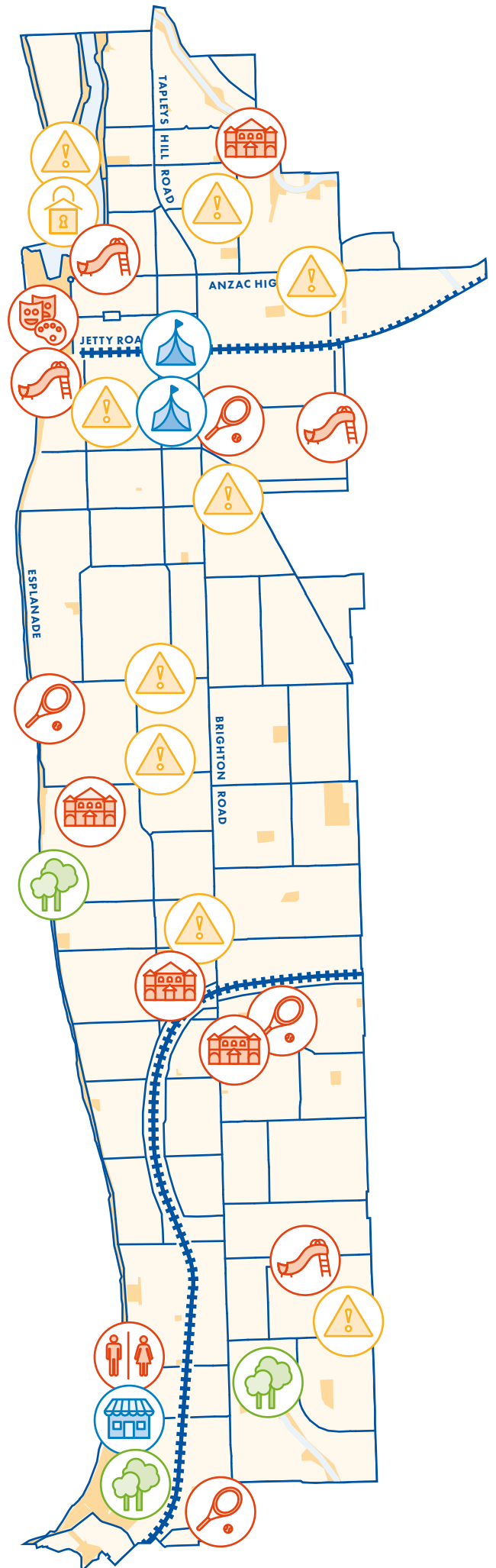


**2020-21
ANNUAL BUSINESS PLAN
SUMMARY**

THIS YEAR'S BUDGET

For every \$1000 of municipal funds spent we will allocate approximately:

- 
Volunteers, Youth, Community Centre Support, Sports Development
\$26.84
- 
Home and Community Services
\$31.49
- 
Libraries
\$35.33
- 
Commercial and Economic Enterprises
\$51.49
- 
Community Buildings and Public Facilities
\$62.15
- 
Culture and Heritage
\$36.08
- 
Sporting and Recreational Facilities
\$18.85
- 
Corporate Operations, Administration and Finance
\$130.68
- 
Information Technology and Business Transformation
\$58.69
- 
Roads, Footpaths and Traffic Management
\$212.15
- 
Strategic Planning and Development
\$13.61
- 
Natural Reserves, Foreshore, Beaches and Coastal
\$22.21
- 
Waste Management
\$85.47
- 
Public Realm, Street Trees, Reserves, Open Space and Playgrounds
\$88.33
- 
Visitor Attractions, Events, Tourism and Marketing
\$51.63
- 
Carparks and Parking Regulation
\$41.25
- 
Stormwater Management
\$29.00
- 
Public Safety
\$4.76



Further detail on these projects and services is included in this Plan.

OUR PLAN FOR OUR PLACE

The Annual Business Plan outlines our program and budget for the 2020–21 financial year. It responds to the unique challenges presented by the COVID-19 pandemic, incorporating a range of measures designed to support community members facing hardship as a result of the health emergency and economic downturn.

Building on the financial assistance measures introduced for residents, businesses and sporting clubs in April 2020, the Annual Business Plan aims to balance targeted, short-term financial relief with long-term financial stimulus.

The plan includes a COVID-19 fund, which will provide targeted assistance to those in need and support the community in the recovery. We are investing in the community wellbeing program and will continue to provide services such as home shopping, the community bus and initiatives by Alwyndor's Community Connections team to support our elderly and vulnerable residents.

An ongoing, comprehensive program of capital works will provide valuable community infrastructure, while supporting local jobs and encouraging further investment activity.

We have reviewed council operations and have taken steps to reduce organisational overheads and discretionary expenditure. As a result, we have been able to limit this year's rate increase to 1.1 per cent.

However, a further increase of 0.8 per cent is necessary to pay for the State Government Waste Levy, which was raised substantially in 2019, and can no longer be fully absorbed in council's budget.

This brings the total increase to 1.9 per cent. This equates to an increase of \$27 annually on the median house value of \$560,000.



Amanda Wilson

Mayor
City of Holdfast Bay

RATES

In 2020–21 council expects to raise \$36.02 million in revenue from general rates (excluding the State Government Regional Landscape Levy but including separate rates). This represents an increase of 1.9 per cent on last year, comprising a 1.1 per cent rate increase and 0.8 per cent increase to pay for the State Government Waste Levy (excluding separate rates and the Regional Landscape Levy). This equates to an increase of \$27 annually on the median house value of \$560,000.

Rates are based on the value of individual properties, as assessed and set annually by the State Valuation Office. Rates can be paid in full as a single payment or in quarterly instalments. Support may be available if residents have difficulty paying their rates.

Residential ratepayers can apply to have their increase capped at 6 per cent. This option aims to limit the impact of large increases in property values and is subject to criteria set out in the application form.

For more information on rate structures, payment options rebates and eligibility criteria and application forms for rate capping, please visit holdfast.sa.gov.au/rates or contact us on (08) 8229 9999.

Council offers a range of hardship provisions. Visit holdfast.sa.gov.au or contact us on (08) 8229 9999.

FUNDING OUR PLANS FOR 2020–21

Council has budgeted for:

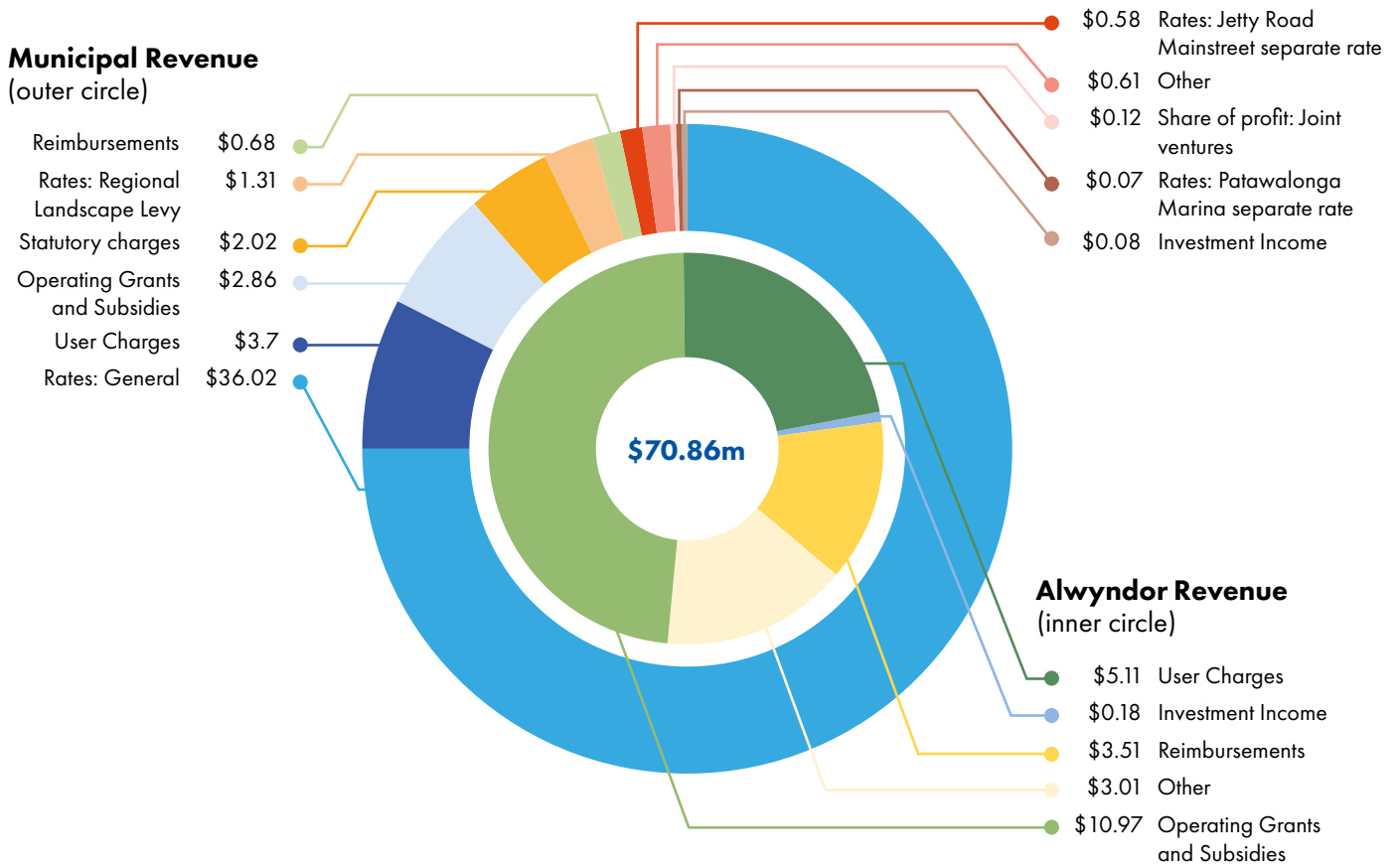
- › A consolidated operating deficit of \$1 million (Alwyndor deficit of \$379,000 and municipal operations deficit of \$660,000)
- › A consolidated operating income of \$70.86 million to cover operating expenditure of \$71.9 million
- › A 1.9 per cent increase in rate revenue comprising a 1.1 per cent rate increase and 0.8 per cent increase to pay for the State Government Waste Levy (excluding separate rates and the Regional Landscape Levy).

In the 2020–21 financial year we will invest \$62.1 million to provide services, implement programs and build or maintain essential assets. Our main areas of investment will include:

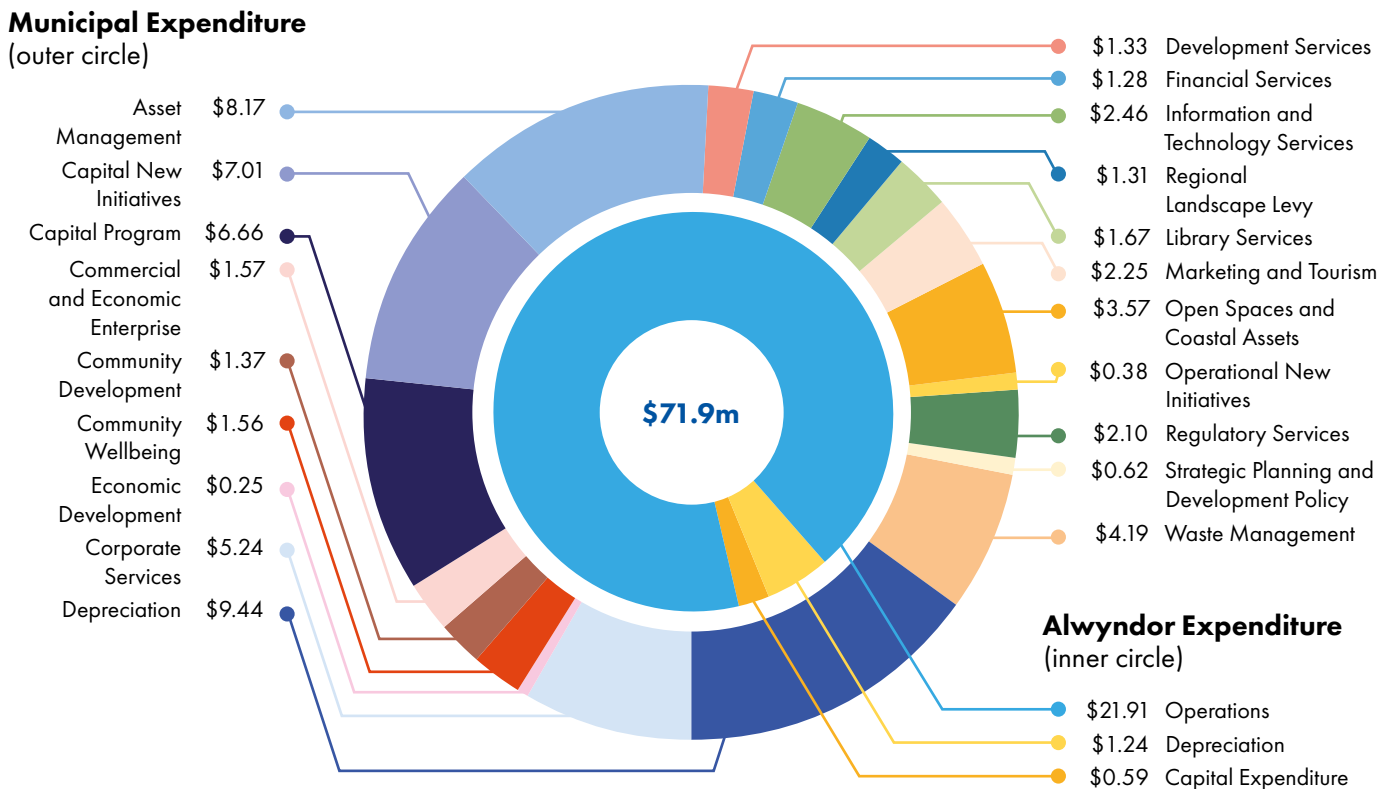
- › \$48 million to provide services to our community
- › \$6.7 million to upgrade and maintain community assets
- › \$7.4 million for new capital infrastructure and service improvements.

The graphs on the next page show where funding comes from and how funds are spent.

WHERE FUNDS COME FROM (MILLIONS)



HOW FUNDS ARE SPENT (MILLIONS)



* A portion of these works are subject to external funding. Please refer to the full copy of the 2020–21 Annual Business Plan for more details.

OUR VISION

Balancing our progress with our heritage, we lead in coastal management to deliver high-quality public spaces and services to build a welcoming, safe and active community where resident, visitor and business prosperity meet.

Our Place: 2030 Strategic Plan

To achieve this vision we have identified five focus areas, each of which are supported by key objectives:



COMMUNITY
A healthy, creative,
connected community

- › Building a healthy, active and resilient community
- › Celebrating culture and diversity
- › Providing welcoming, accessible facilities
- › Fostering an engaged, contributing community



ENVIRONMENT
A community connected
to our natural environment

- › Protecting biodiversity
- › Building an environmentally resilient city
- › Using resources efficiently
- › Fostering an environmentally connected community



ECONOMY
A diverse and resilient
local economy

- › Supporting and growing local business
- › Making it easier to do business
- › Harnessing emerging technology
- › Boosting our visitor economy



PLACEMAKING
An accessible, vibrant and
safe coastal city that
celebrates our past to build
for our future

- › Creating vibrant and safe places
- › Developing walkable, connected neighbourhoods
- › Building character and celebrating history
- › Housing a diverse population



CULTURE
An effective, customer-centred
organisation

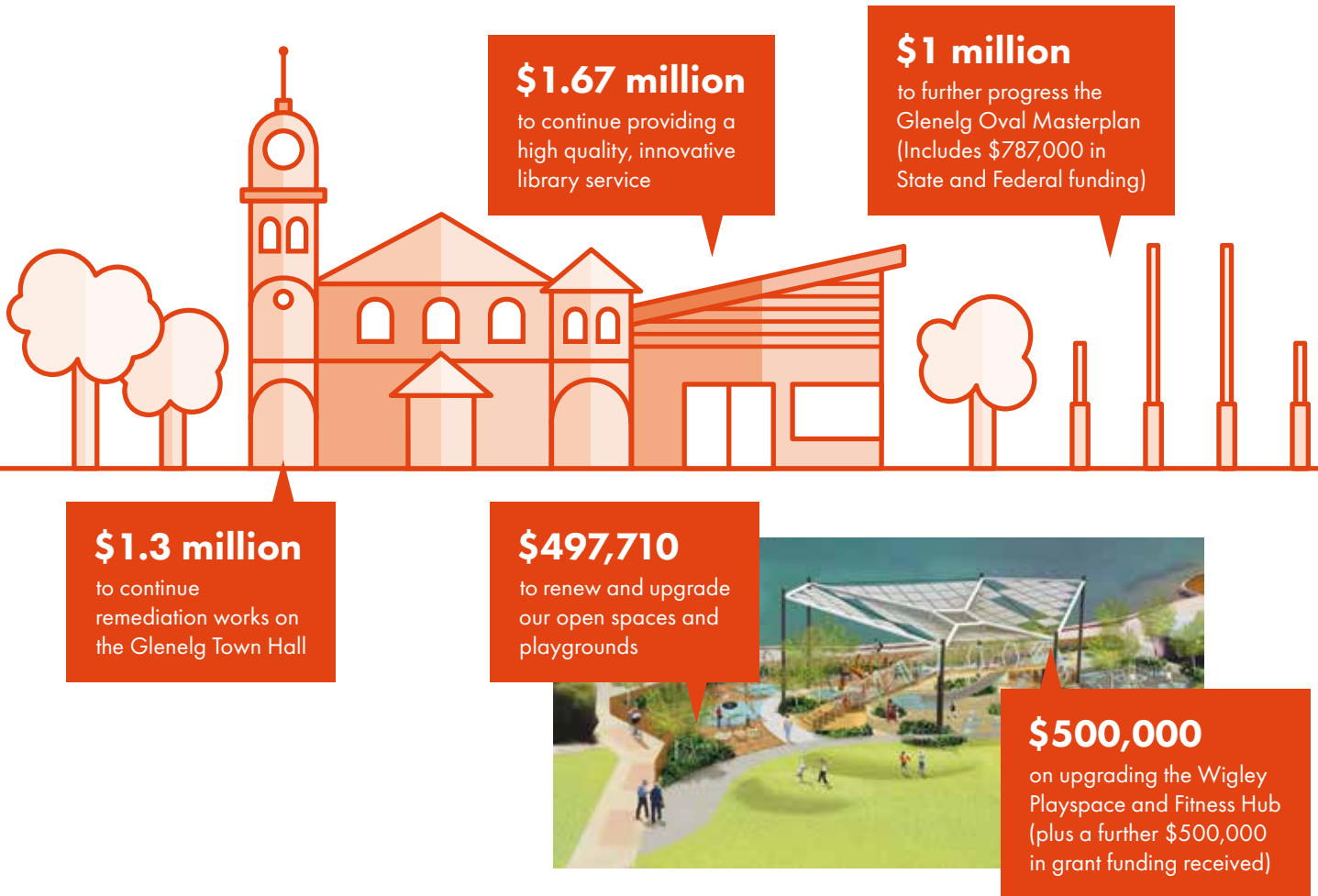
- › Providing customer-centred services
- › Being financially accountable
- › Enabling high performance
- › Supporting excellent, efficient operations



COMMUNITY

A healthy, creative, connected community.

We will support a diverse, engaged and resilient community, promoting a healthy and active lifestyle. We will spend:



Ongoing Projects and Programs

- › \$23.73 million to continue providing high-quality facilities and services through the Alwyndor Aged Care facility, with a further \$590,000 to maintain and upgrade Alwyndor's assets
- › \$1.37 million to continue delivering community development programs, services and events
- › \$1.56 million to continue home and community services, including the Commonwealth Home Support Program (CHSP), Home and Community Care program (HACC) and community transport
- › \$2.1 million to continue providing regulatory services to keep our community safe with an emphasis on equity, fairness and compliance
- › \$823,047 to repair and maintain our sporting and community clubrooms and facilities
- › \$85,340 on our library collection and facilities
- › \$5 million for the Brighton Oval Sporting Complex – Stage 2 (grant funded)

New Projects

- › \$150,000 to refurbish the Somerton Park Yacht Club
- › \$85,000 on a feasibility study for the redevelopment of the Brighton Civic Centre into a community hub
- › \$250,000 for Christmas decorations for Glenelg and Brighton
- › \$50,000 for public toilets for the outdoor area of the Kauri Parade Sporting and Community Centre
- › \$40,000 for improvements to the Brighton North and St Jude cemeteries
- › \$30,000 for a War Animal Memorial
- › \$97,000 to upgrade the children's toilets at the Holdfast Bay Community Centre
- › \$90,000 to upgrade the Glenelg Cricket Club change rooms
- › \$30,000 on energy/battery storage systems for our community centres and other buildings
- › \$10,000 for street signage dedicated to Victoria Cross recipients
- › \$70,000 to upgrade the Da Costa Playspace

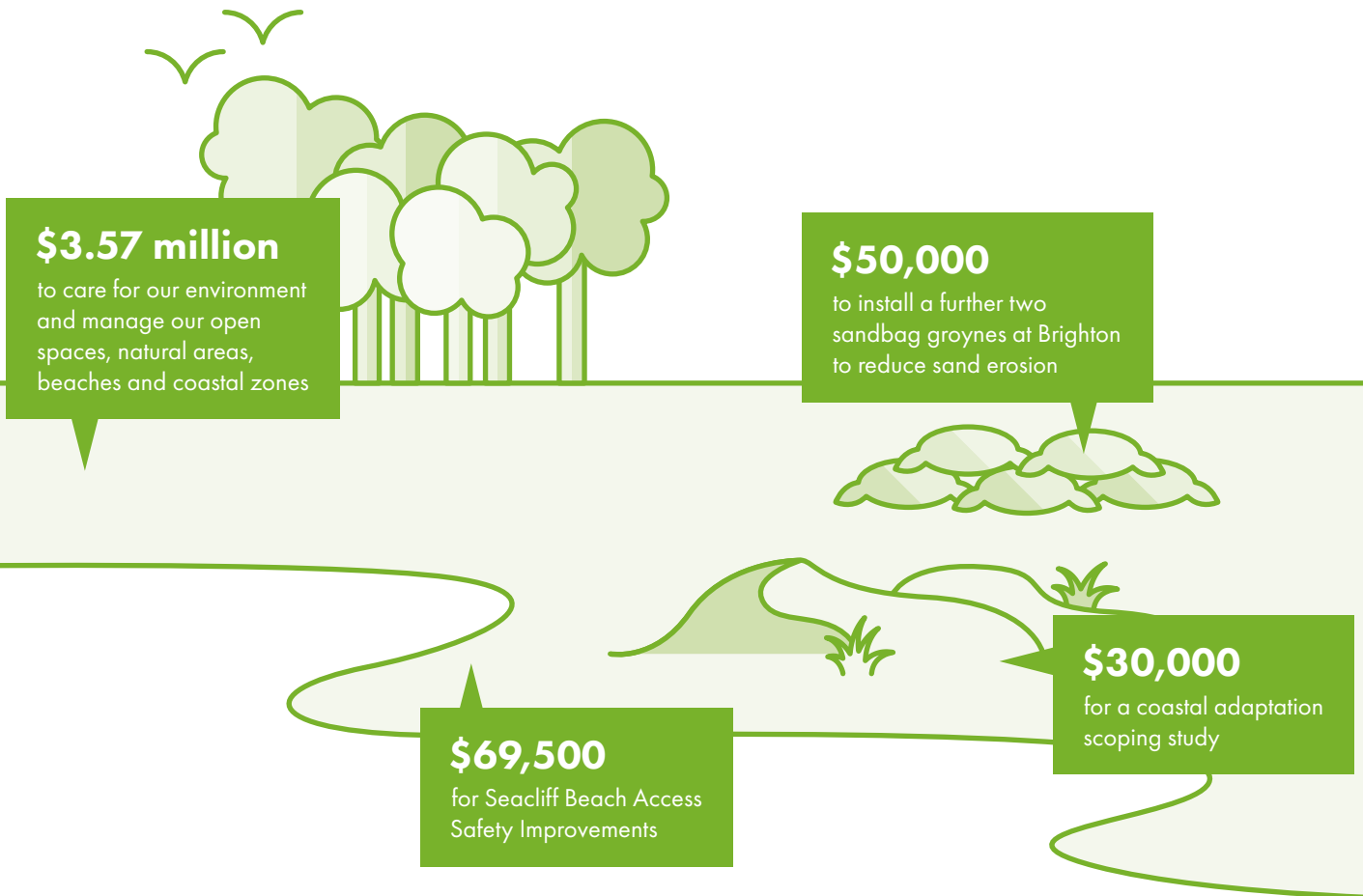




ENVIRONMENT

A community connected to our natural environment.

We will protect and enhance our natural environment and biodiversity and foster an environmentally connected community. We will spend:



Ongoing Projects and Programs

- › \$4.19 million to manage waste (including collecting, processing and/or disposing of waste)
- › \$240,000 to continue with stormwater improvements across our city
- › \$293,000 for showers and drinking fountains along the coast as well as essential infrastructure at the Patawolonga

New Projects

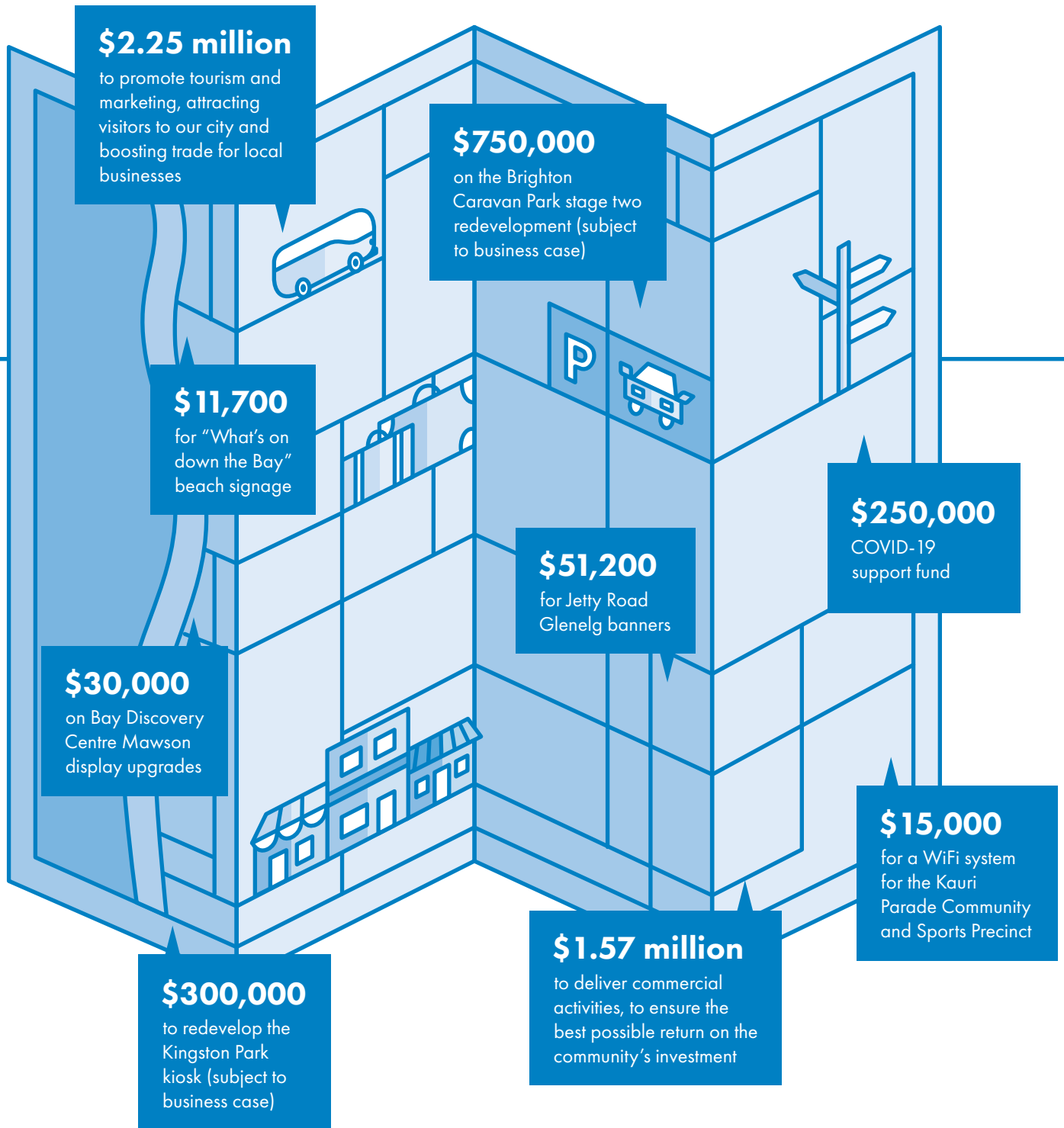
- › \$57,500 on a food organics/green organics weekly collection 12 month trial – additional grant funding received
- › \$40,000 to continue additional inspector patrols along the foreshore
- › \$1.2 million to continue to improve our stormwater systems
- › \$240,000 to continue to improve our three gullies
- › \$60,000 on energy efficient upgrades to council facilities
- › \$100,000 for renewable energy upgrades
- › \$65,000 for the Sturt River Biodiversity Corridor (subject to grant funding)



ECONOMY

A diverse and resilient local economy.

We will support a thriving business environment, which supports the local economy, business and tourism. We will spend:





PLACEMAKING

An accessible, vibrant and safe coastal city that celebrates our past to build for our future.

We will build a connected and safe city, promoting diverse housing options and building on our character and heritage. We will spend:

\$200,000

on an accelerated footpath repair program

\$10.5 million

to manage and maintain our city's assets. This includes \$1.68 million to maintain and upgrade roads and kerbs; \$360,000 to maintain footpaths; \$56,252 for signage; \$70,000 to maintain CCTV; and \$30,000 to upgrade bus shelters.

\$400,000

for new toilets on the esplanade at Seacliff



Ongoing Projects and Programs

- › \$1.3 million to continue providing development assessment, development advice and building compliance services
- › \$600,000 on strategic planning and policy

New Projects

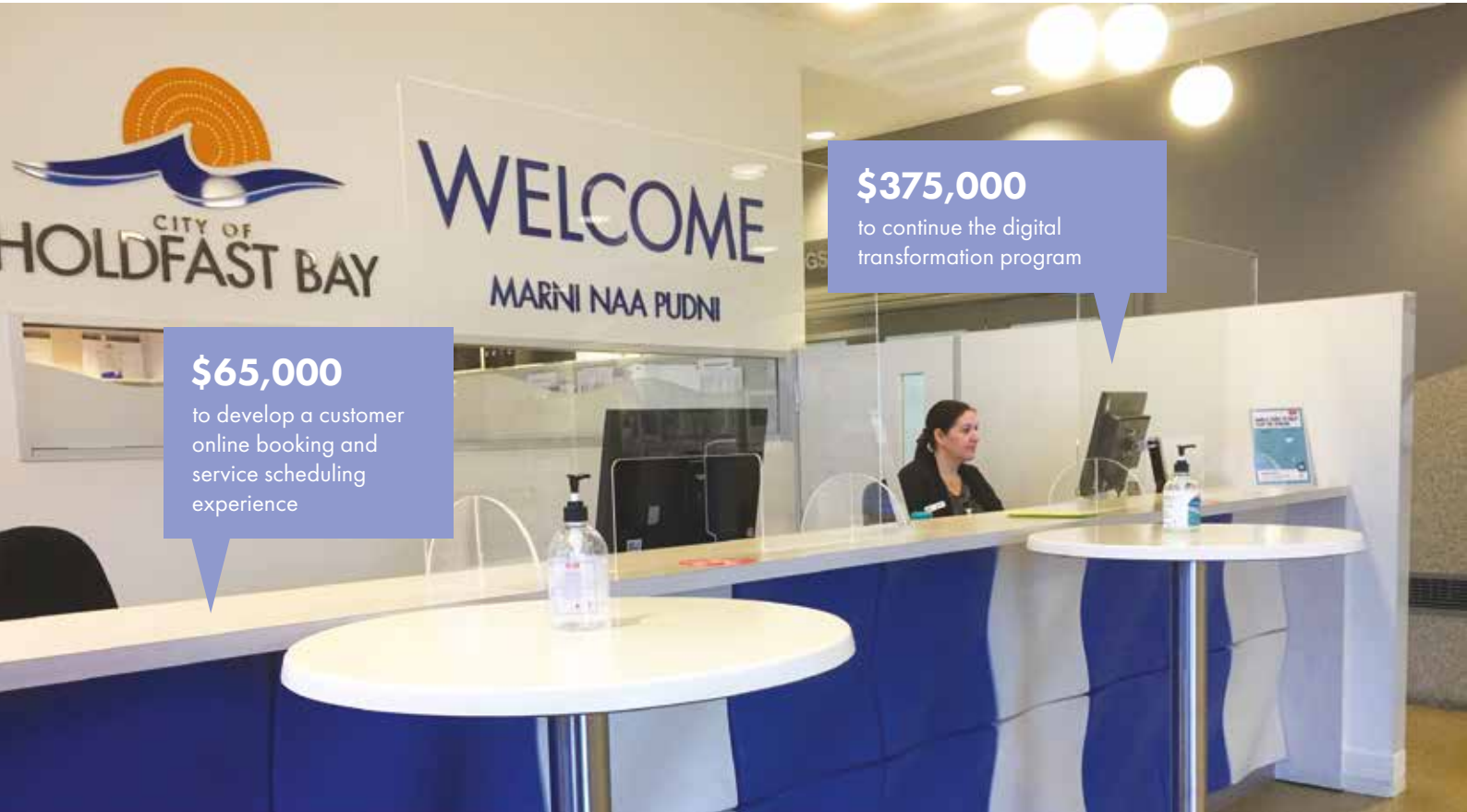
- › \$60,000 to improve Dover Square Reserve
- › \$50,000 to upgrade kerb ramps to meet DDA requirements
- › \$75,000 on a redevelopment concept and detailed design for the Buffalo site (subject to grant funding)
- › \$60,000 to implement priorities identified in the Integrated Transport Strategy
- › \$50,000 on beach access signage replacement (year one of three)
- › \$20,000 to upgrade the lighting and install a pedestrian refuge at Rugless Terrace, Glenelg East



CULTURE

An effective customer-centred organisation.

We will provide high-quality services to the community with a focus on customer needs, financial accountability and efficient operations. We will spend:



\$65,000

to develop a customer online booking and service scheduling experience

\$375,000

to continue the digital transformation program

Ongoing Projects and Programs

- › \$8.96 million to provide transparent corporate services that support our elected members, provide high quality governance, manage our finances to ensure long-term sustainability and provide the best possible value for money to our ratepayers.
- › \$1.35 million to maintain and replace plant and equipment

New Projects

- › \$15,000 to provide audio in the Kingston Room

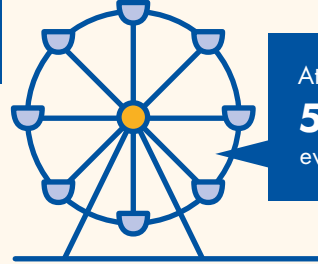


MAJOR ACHIEVEMENTS IN 2019-20

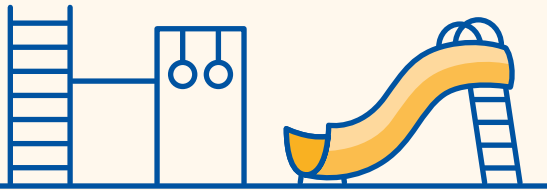
Commenced stage one of the
**GLENELG OVAL
MASTERPLAN**

Delivered the final stage of the
**COAST PARK
WALKING TRAIL**
in our City at Minda Dunes

250+
Events hosted



Attracting over
500,000
event attendees



Commenced construction
of the Wigley
Reserve
Playspace

Provided wellbeing support to
3600 RESIDENTS
2500 at Alwyndor and
1161 Council direct

Continued construction of the
**BRIGHTON
OVAL SPORTING
COMPLEX**

Supported
335 local
businesses to
access qualified
business advisors



Continued restoration of the
**GLENELG
TOWN HALL**

Undertook works on
7 km of roads,
5.6 km of kerb, and
1.1 km of footpath

Continued improvement
and conservation of our
**NATURAL
GULLIES**

For a full list of achievements, please
visit holdfast.sa.gov.au/achievements.

Keep up to date on the progress of projects at **yourholdfast.com**

READ MORE ABOUT OUR PLANS

This document serves as a summary. For more information on our 2020–21 budget, services and projects you can access a full copy of the *2020–21 Annual Business Plan* at:

- › holdfast.sa.gov.au/publications
- › Brighton Civic Centre, 24 Jetty Road, Brighton
- › Brighton Library, 20 Jetty Road, Brighton
- › Glenelg Library, 2 Colley Terrace, Glenelg.

CONTACT US

For more information please contact us:

Brighton Civic Centre, 24 Jetty Road, Brighton SA 5048
PO Box 19, Brighton SA 5048

P 08 8229 9999

E mail@holdfast.sa.gov.au

holdfast.sa.gov.au

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Item No: **15.3**

Subject: **2020-2021 BUDGET ADOPTION**

Date: 28 July 2020

Written By: Manager Financial Services

General Manager: Strategy and Business Services – Ms P Jackson

SUMMARY

The 2020-2021 Budget is presented for adoption following adoption of the Annual Business Plan.

RECOMMENDATION

That in respect of the financial year ended 30 June 2021:

- 1. The 2020-2021 Budget which consists of:**
 - (a) the Budgeted Income Statement;**
 - (b) the Budgeted Balance Sheet;**
 - (c) the Budgeted Statement of Changes in Equity;**
 - (d) the Budgeted Statement of Cash Flow;**
 - (e) the Budgeted Uniform Presentation of Finances; and**
 - (f) the Budgeted Financial Indicators**

be adopted subject to the following amendments:

Any budget changes arising from Council's consideration of the 2019-20 Annual Business Plan be included in the budgeted financial statements and relevant documents.

- 2. The fees and charges incorporated in the Annual Business Plan and contained as Attachment 1 be adopted and that the relevant policies be updated accordingly.**
 - 3. That Council approves new loan borrowings of up to \$5.37 million in accordance with Council's treasury policy to meet the funding requirements of the 2020-2021 budget.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Act 1999, Section 123.

Local Government (Financial Management) Regulations 2011, Regulation 7.

BACKGROUND

This report has been prepared to enable the adoption of the 2020-2021 Budget.

Council has received and considered various reports in relation to the Budget for 2020-2021 including:

25 Feb. 2020	Report No: 49/20 Audit Committee – Minutes of meeting 5 February 2020
25 Feb. 2020	Report No: 52/20 Jetty Road Mainstreet Committee – Minutes of meeting 12 February 2020
14 May 2019	Report No: 99/20 Alwyndor Management Committee – Minutes of meeting 16 April 2020
26 May 2020	Report No: 125/20 Draft 2020-21 Annual Business Plan
26 May 2020	Report No: 123/20 Audit Committee – Minutes of meeting 6 May 2020
14 July 2020	Report No: 191/20 Draft 2020-21 Annual Business Plan Consultation Outcomes
28 July 2020	Report No: 209/20 Annual Business Plan

REPORT

The 2020-2021 budgeted statements for adoption include the following changes:

- Da Costa Playspace and Basketball Court – Revised amount \$150,000 (previously \$241,000) resulting in \$91,000 reduction.
- Inclusion of Seacliff Beach Access Safety improvements \$69,500 (Report 170/20).
- Inclusion of Greener Neighbourhood Program (subject to funding) \$65,000 (Report 177/20).
- Revised operating revenue increase \$175,000 (Report 191/20).
- Revised rate revenue decrease \$175,000 (Report 191/20).
- Reduced Jetty Road Mainstreet rate revenue \$2,890 and equivalent operating expenditure reduction.

The Audit Committee received an update report on the 2020-2021 Annual Business Plan and Budget and consultation outcomes at its meeting on 23 July 2020. The Audit Committee will consider and note that the draft 2020-2021 Annual Business Plan and Budget has satisfied Council's financial sustainability and performance measures and then support its presentation to Council for adoption. The outcomes of the Audit Committee will be forwarded to the Council prior to the 28 July 2020 meeting.

Separate budget statements have been prepared for Municipal and Alwyndor activities comprising:

- Budgeted Funding Statement.
- Budgeted Financial Statements, Uniform Presentation of Finances Statement, and applicable financial indicators presented in a manner consistent with the Model Financial Statements.

Refer Attachment 1

The financial statements are subject to amendment in accordance with the adopted recommendations to this report.

The annual fees and charges have been incorporated into the Annual Business Plan.

Refer Attachment 2

Additional budget statements are attached for Jetty Road Mainstreet and the Southern Region Waste Resource Authority (SRWRA). The SRWRA Board endorsed their budget on Monday 3 June 2019 and will be forwarding Council the budget this week. The budget has not been received prior to sending out the agenda, however will be sent under separate cover once received.

Refer Attachments 3 and 4

Long Term Financial Plan (LTFP)

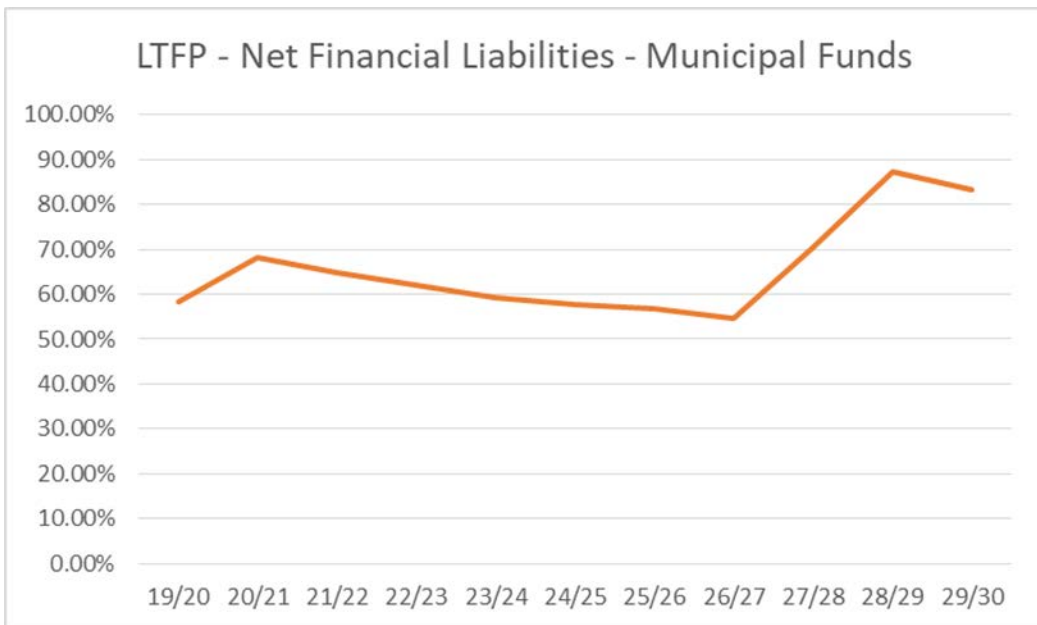
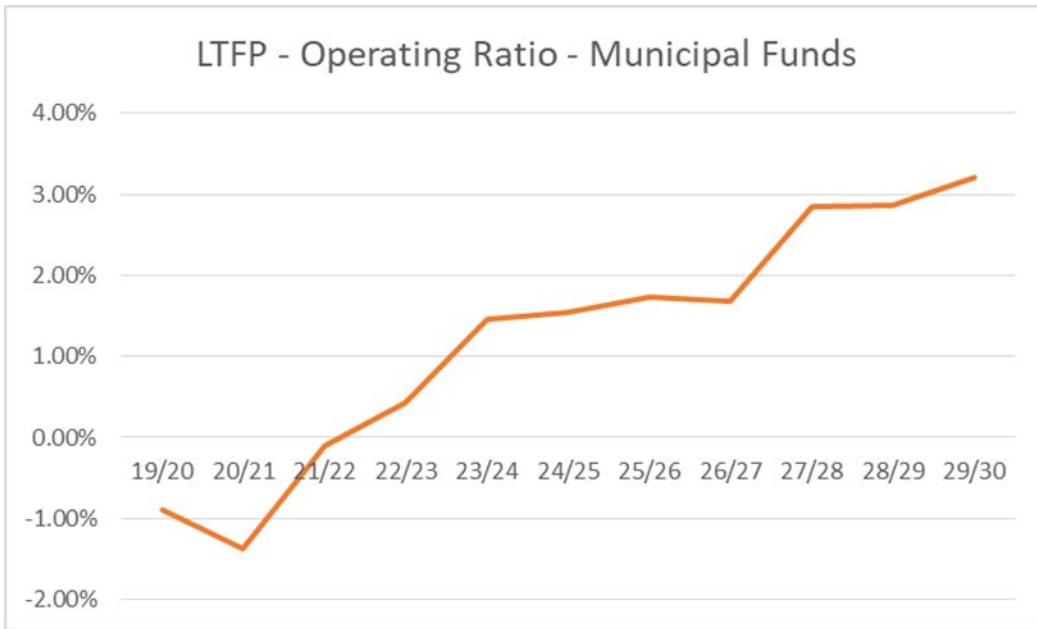
The LTFP was presented to the Audit Committee on 5 February 2020 (report 28/20). In response to the impact of COVID-19 updated financial indicator charts were modelled and presented at subsequent Council budget workshops. The key financial indicators of the LTFP were then updated for the final draft 2020-2021 Budget and presented at the Council workshops on 5 May and 30 June and Audit Committee meetings on 26 May and 23 July 2020.

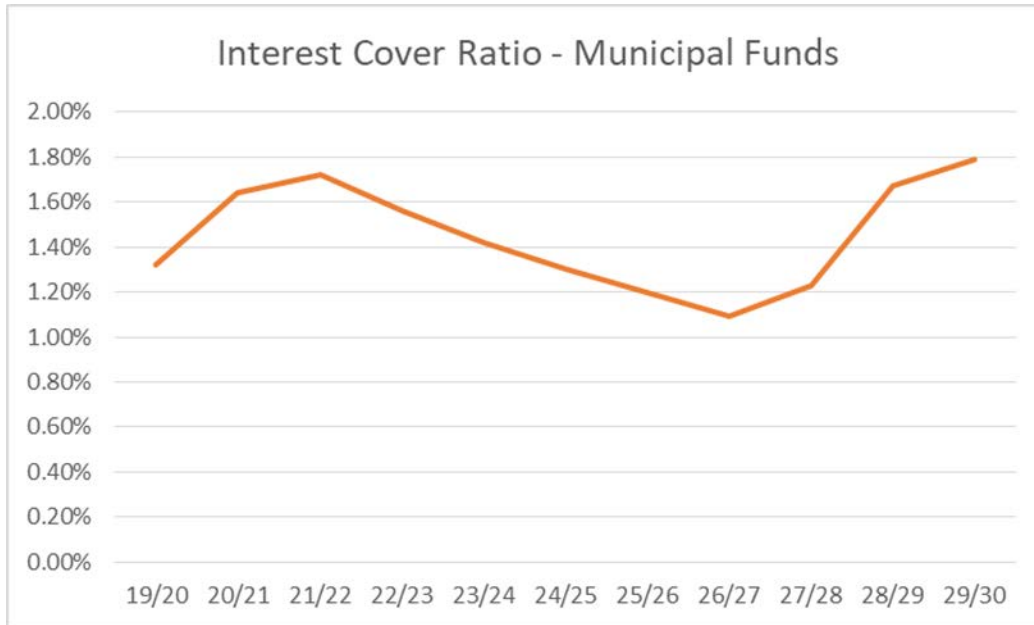
At its meeting on 23 July 2020 the Audit Committee will consider and note and recommend support for the updated LTFP which included the latest amendments indicating that over a ten year forecast period Council will:

- Achieve an operating surplus
- Achieve a net financial liabilities ratio of less than 75% until 2028/29 when additional asset renewal for the transport class of assets has been forecast.
- Achieve an interest cover ratio of less than 5%.

It is noted that the existing asset management plan (AMP) is being updated and this will in turn affect the amount required for asset renewal in future years. It is expected that the updated AMP will be presented to Council later this year. Once approved the LTFP will be updated to include this information and presented to the audit committee for consideration and advice to Council.

The forecast results are reflected in the following charts:





The LTFP also includes major strategic projects and concludes that the current forecast level of borrowings is sustainable over the mid-term. Council has the capacity to borrow additional funds for major projects and remain under the net financial liabilities ratio of 75% and interest cover ratio of less than 5% for the foreseeable future.

BUDGET

This report adopts the 2020-2021 budget and fees and charges.

LIFE CYCLE COSTS

This report does not have any direct full life cycle costs implications

Attachment 1



CITY OF HOLDFAST BAY
BUDGET FUNDING STATEMENT - MUNICIPAL FUNDS

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
35,222,300	Rates - General	36,016,000
578,088	Rates - Jetty Road Glenelg	584,450
71,750	Rates - Patawalonga Marina	73,000
1,280,500	Rates - Regional landscape levy (previously NRM Levy)	1,308,600
2,298,430	Statutory Charges	2,021,930
4,137,639	User Charges	3,732,712
2,884,766	Operating Grants & Subsidies	2,859,564
84,400	Investment Income	84,400
711,795	Reimbursements	677,670
564,661	Other	606,642
230,000	Net Equity Gain - Joint Ventures	124,000
<u>48,064,329</u>	Operating Revenue	<u>48,088,968</u>
18,205,071	Employee Costs	18,654,485
19,660,240	Materials, contracts and other expenses	20,322,909
661,643	Finance Charges	866,750
9,288,000	Depreciation	9,437,000
(832,307)	Less full cost attribution - % admin costs capitalised	(909,463)
829,306	New Initiatives - Operating	377,500
<u>47,811,953</u>	Less Operating Expenditure	<u>48,749,181</u>
<u>252,376</u>	= Operating Surplus/(Deficit)	<u>(660,213)</u>
9,288,000	Depreciation	9,437,000
22,185	Other non-cash provisions	133,000
<u>9,310,185</u>	Plus Non-Cash items in Operating Surplus/Deficit	<u>9,570,000</u>
<u>9,562,561</u>	= Funds Generated from Operating Activities	<u>8,909,787</u>
3,524,000	Capital (External Contributions)	-
357,250	Proceeds from disposal of assets	294,400
<u>3,881,250</u>	Plus funds sourced from Capital Activities	<u>294,400</u>
(6,035,588)	Capital Expenditure-Asset Renewal and Replacement	(5,752,900)
(832,307)	Capital Expenditure-Full Cost Attribution	(909,463)
<u>(16,022,679)</u>	New Initiatives - Capital (Gross Expenditure)	<u>(7,050,900)</u>
<u>(22,890,574)</u>	Less total capital expenditure	<u>(13,713,263)</u>
202,966	Plus: Repayments of loan principal by sporting groups	212,300
<u>202,966</u>	Plus/(less) funds provided (used) by Investing Activities	<u>212,300</u>
<u>(9,243,797)</u>	= FUNDING SURPLUS/(REQUIREMENT)	<u>(4,296,776)</u>
Funded by:		
(10,190,397)	Less: Proceeds from new borrowings	(5,439,576)
946,600	Plus: Principal repayments of borrowings	1,142,800
<u>(9,243,797)</u>		<u>(4,296,776)</u>

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT- MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
35,222,300	REVENUES	36,016,000
578,088	Rates - General	584,450
71,750	Rates - Jetty Road Glenelg	73,000
1,280,500	Rates - Patawalonga Marina	1,308,600
2,298,430	Rates - NRM Levy	2,021,930
4,137,639	Statutory Charges	3,732,712
2,884,766	User Charges	2,859,564
84,400	Operating Grants & Subsidies	84,400
711,795	Investment Income	677,670
564,661	Reimbursements	606,642
230,000	Other	124,000
<u>48,064,329</u>	Net Equity Gain - Joint Ventures	<u>48,088,968</u>
	TOTAL REVENUES	
	EXPENSES	
18,205,071	Employee Costs	18,654,485
19,660,240	Materials, contracts and other expenses	20,322,909
661,643	Finance Charges	866,750
9,288,000	Depreciation	9,437,000
(832,307)	Less full cost attribution	(909,463)
829,306	New Initiatives - Operating	377,500
<u>47,811,953</u>	TOTAL EXPENSES	<u>48,749,181</u>
<u>252,376</u>	Operating Surplus/(Deficit) - Before Capital Revenue	<u>(660,213)</u>
3,524,000	Amounts specifically for new or upgraded assets	-
<u><u>3,776,376</u></u>	NET SURPLUS/(DEFICIT)	<u><u>(660,213)</u></u>

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET - MUNICIPAL FUNDS
AS AT 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	CURRENT ASSETS	
(306,714)	Cash and cash equivalents	629,701
2,093,034	Trade and Other Receivables	2,281,000
10,000	Inventory	9,000
1,796,320	TOTAL CURRENT ASSETS	2,919,701
	NON-CURRENT ASSETS	
1,287,569	Financial Assets	885,734
3,072,000	Equity accounted investments-Council businesses	3,069,000
713,402,899	Land, Infrastructure, Property, Plant & Equipment	706,543,086
717,762,468	TOTAL NON-CURRENT ASSETS	710,497,820
719,558,788	TOTAL ASSETS	713,417,521
	CURRENT LIABILITIES	
3,721,000	Trade and Other Payables	3,709,000
1,130,000	Borrowings	1,142,800
2,837,425	Short-term Provisions	2,936,185
7,688,425	TOTAL CURRENT LIABILITIES	7,787,985
	NON-CURRENT LIABILITIES	
24,407,131	Long-term Borrowings	27,879,853
311,000	Long-term Provisions	310,000
24,718,131	TOTAL NON-CURRENT LIABILITIES	28,189,853
32,406,556	TOTAL LIABILITIES	35,977,838
687,152,232	NET ASSETS	677,439,683
	EQUITY	
179,916,232	Accumulated Surplus	181,726,683
507,236,000	Asset Revaluation Reserve	495,713,000
687,152,232	TOTAL EQUITY	677,439,683

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	ACCUMULATED SURPLUS	
176,139,856	Balance at beginning of period	182,386,896
3,776,376	Net Surplus/(Deficit)	(660,213)
179,916,232	Balance at end of period	181,726,683
507,236,000	ASSET REVALUATION RESERVE	495,713,000
507,236,000	TOTAL RESERVES CLOSING BALANCE	495,713,000
687,152,232	TOTAL EQUITY	677,439,683

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u> \$ (OUTFLOWS)		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u> \$ (OUTFLOWS)
	CASH FLOWS FROM OPERATING ACTIVITIES	
	<u>Receipts</u>	
48,064,329	Operating Receipts	47,967,858
	<u>Payments</u>	
(37,840,125)	Operating payments to suppliers and employees	(38,191,321)
(661,643)	Finance Payments	(866,750)
<u>9,562,561</u>	NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>8,909,787</u>
	CASH FLOWS FROM INVESTING ACTIVITIES	
	<u>Receipts</u>	
3,524,000	Grants specifically for new or upgraded assets	-
357,250	Sale of replaced assets	294,400
-	Sale of surplus assets	-
202,966	Repayments of loans (principal) by community groups	212,300
	<u>Payments</u>	
(6,867,895)	Expenditure on renewal/replacement of assets	(6,662,363)
(16,022,679)	Expenditure on new/upgraded assets	(7,050,900)
<u>(18,806,358)</u>	NET CASH (USED IN) INVESTING ACTIVITIES	<u>(13,206,563)</u>
	CASH FLOWS FROM FINANCING ACTIVITIES	
	<u>Receipts</u>	
10,190,397	Proceeds from Borrowings - External	5,439,576
	<u>Payments</u>	
(946,600)	Repayments of Borrowings - External	(1,142,800)
<u>9,243,797</u>	NET CASH PROVIDED BY FINANCING ACTIVITIES	<u>4,296,776</u>
	- NET INCREASE (DECREASE) IN CASH HELD	-
	CASH AND CASH EQUIVALENTS AT BEGINNING OF	
(306,714)	REPORTING PERIOD	629,701
	CASH AND CASH EQUIVALENTS AT END OF	
<u>(306,714)</u>	REPORTING PERIOD	<u>629,701</u>

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

3,776,376	SURPLUS FROM INCOME STATEMENT	(660,213)
	NON-CASH ITEMS IN INCOME STATEMENT	
9,288,000	Depreciation	9,437,000
22,185	Movements in provisions	133,000
<u>9,310,185</u>	TOTAL NON-CASH ITEMS	<u>9,570,000</u>
	CASH ITEMS NOT IN INCOME STATEMENT	
(22,890,574)	Capital Expenditure	(13,713,263)
(946,600)	Loan Repayments - External	(1,142,800)
10,190,397	Proceeds from Borrowings - External	5,439,576
202,966	Repayments of loans (principal) by community groups	212,300
357,250	Proceeds from Disposal of Assets	294,400
<u>(13,086,561)</u>	TOTAL CASH ITEMS	<u>(8,909,787)</u>
	NET INCREASE/(DECREASE)	
<u>-</u>	IN CASH AND CASH EQUIVALENTS	<u>-</u>

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
48,064,329	Operating Revenues	48,088,968
(47,811,953)	less Operating Expenses	(48,749,181)
252,376	Operating Surplus/(Deficit) before Capital Amounts	(660,213)
Less net outlays on Existing Assets		
6,867,895	Capital Expenditure on renewal & replacement of existing assets	6,662,363
(9,288,000)	Less Depreciation	(9,437,000)
(2,420,105)		(2,774,637)
Less outlays on New and Upgraded Assets		
16,022,679	Capital Expenditure on new & upgraded assets	7,050,900
(3,524,000)	Less amounts received for for new & upgraded assets	-
12,498,679		7,050,900
(9,826,198)	Net lending/(borrowing) for financial year	(4,936,476)

PROJECTED FINANCIAL INDICATORS - MUNICIPAL FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Municipal</u> <u>18/19 Original</u> <u>BUDGET</u>		<u>Municipal</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	
\$252,376		(\$660,213)
	OPERATING SURPLUS RATIO (Operating surplus/(deficit) before capital amounts as % of total operating revenue)	
0.5%		-1.4%
	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	
\$29,332,667		\$32,811,104
	NET FINANCIAL LIABILITIES RATIO (Total liabilities less financial assets as % of total operating revenue)	
61%		68%
	INTEREST COVER RATIO (Net interest expense as % of total operating revenue less investment income)	
1.2%		1.6%
	ASSET SUSTAINABILITY RATIO (Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of asset management plan)	
127%		100%

CITY OF HOLDFAST BAY
PROJECTED FINANCIAL STATEMENTS
BUDGET FUNDING STATEMENT - ALWYNDOR FUNDS

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
3,970,562	User Charges	5,107,000
10,339,428	Operating Grants & Subsidies	10,968,000
490,650	Investment Income	178,000
3,073,592	Reimbursements	3,508,000
1,753,378	Other	3,007,000
<u>19,627,610</u>	Operating Revenue	<u>22,768,000</u>
13,915,273	Employee Costs - Salaries & Wages	15,738,000
4,590,834	Materials, contracts and other expenses	6,077,000
125,000	Finance Charges	90,000
1,176,579	Depreciation	1,242,000
<u>19,807,686</u>	Less Operating Expenditure	<u>23,147,000</u>
<u>(180,076)</u>	= Operating Surplus/(Deficit)	<u>(379,000)</u>
1,176,579	Depreciation	1,242,000
128,097	Other non-cash provisions	166,000
<u>1,304,676</u>	Plus Non-Cash items in Operating Surplus/Deficit	<u>1,408,000</u>
<u>1,124,600</u>	= Funds Generated from Operating Activities	<u>1,029,000</u>
<u>(844,063)</u>	Capital Expenditure-Asset Renewal and Replacement	<u>(586,000)</u>
<u>(844,063)</u>	Less total capital expenditure	<u>(586,000)</u>
<u>280,537</u>	= FUNDING SURPLUS	<u>443,000</u>
	Funded by:	
<u>280,537</u>	Increase/(Decrease) in cash and cash equivalents	<u>443,000</u>
<u>280,537</u>		<u>443,000</u>

CITY OF HOLDFAST BAY
PROJECTED INCOME STATEMENT - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
3,970,562	REVENUES User Charges	5,107,000
10,339,428	Operating Grants & Subsidies	10,968,000
490,650	Investment Income	178,000
3,073,592	Reimbursements	3,508,000
1,753,378	Other	3,007,000
<u>19,627,610</u>	TOTAL REVENUES	<u>22,768,000</u>
13,915,273	EXPENSES Employee Costs	15,738,000
4,590,834	Materials, contracts and other expenses	6,077,000
125,000	Finance Charges	90,000
1,176,579	Depreciation	1,242,000
<u>19,807,686</u>	TOTAL EXPENSES	<u>23,147,000</u>
<u>(180,076)</u>	Operating Surplus/(Deficit) - Before Capital Revenue	<u>(379,000)</u>
<u>(180,076)</u>	NET SURPLUS/(DEFICIT)	<u>(379,000)</u>

CITY OF HOLDFAST BAY
PROJECTED BALANCE SHEET - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	CURRENT ASSETS	
20,775,333	Cash and cash equivalents	20,233,175
765,559	Trade and Other Receivables	962,876
21,540,892	TOTAL CURRENT ASSETS	21,196,051
	NON-CURRENT ASSETS	
39,562,753	Land, Infrastructure, Property, Plant & Equipment	38,437,254
39,562,753	TOTAL NON-CURRENT ASSETS	38,437,254
61,103,645	TOTAL ASSETS	59,633,305
	CURRENT LIABILITIES	
34,829,344	Trade and Other Payables	34,458,517
1,760,092	Short-term Provisions	1,704,419
36,589,436	TOTAL CURRENT LIABILITIES	36,162,936
	NON-CURRENT LIABILITIES	
128,440	Long-term Provisions	121,912
128,440	TOTAL NON-CURRENT LIABILITIES	121,912
36,717,876	TOTAL LIABILITIES	36,284,848
24,385,769	NET ASSETS	23,348,457
	EQUITY	
8,900,758	Accumulated Surplus	7,863,446
9,070,657	Asset Revaluation Reserve	9,070,657
6,414,354	Other Reserves	6,414,354
24,385,769	TOTAL EQUITY	23,348,457

CITY OF HOLDFAST BAY
PROJECTED STATEMENT OF CHANGES IN EQUITY - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	ACCUMULATED SURPLUS	
9,080,834	Balance at beginning of period	8,242,446
(180,076)	Net Surplus/(Deficit)	(379,000)
-	Transfers from reserves	-
8,900,758	Balance at end of period	7,863,446
9,070,656	ASSET REVALUATION RESERVE	9,070,657
6,414,354	ALWYNDOR RESERVES	6,414,354
15,485,010	TOTAL RESERVES CLOSING BALANCE	15,485,011
24,385,768	TOTAL EQUITY	23,348,457

CITY OF HOLDFAST BAY
PROJECTED BUDGETED STATEMENT OF CASH FLOWS - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u> \$ (OUTFLOWS)	<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u> \$ (OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES	
<u>Receipts</u>	
19,627,610 Operating Receipts	22,768,000
<u>Payments</u>	
(18,378,010) Operating payments to suppliers and employees	(21,649,000)
(125,000) Finance Payments	(90,000)
<u>1,124,600</u> NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>1,029,000</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
<u>Payments</u>	
(844,063) Expenditure on renewal/replacement of assets	(586,000)
<u>(844,063)</u> NET CASH (USED IN) INVESTING ACTIVITIES	<u>(586,000)</u>
280,537 NET INCREASE (DECREASE) IN CASH HELD	443,000
20,494,796 CASH AND CASH EQUIVALENTS AT BEGINNING OF	19,790,175
REPORTING PERIOD	
CASH AND CASH EQUIVALENTS AT END OF	
<u>20,775,333</u> REPORTING PERIOD	<u>20,233,175</u>

RECONCILIATION OF INCOME STATEMENT TO BUDGETED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2021

(180,076) SURPLUS/(DEFICIT) FROM INCOME STATEMENT	(379,000)
NON-CASH ITEMS IN INCOME STATEMENT	
1,176,579 Depreciation	1,242,000
128,097 Increase (decrease) in provisions - nett	166,000
<u>1,304,676</u> TOTAL NON-CASH ITEMS	<u>1,408,000</u>
CASH ITEMS NOT IN INCOME STATEMENT	
(844,063) Capital Expenditure	(586,000)
<u>(844,063)</u> TOTAL CASH ITEMS	<u>(586,000)</u>
NET INCREASE/(DECREASE)	
<u>280,537</u> IN CASH AND CASH EQUIVALENTS	<u>443,000</u>

CITY OF HOLDFAST BAY
PROJECTED SUMMARY OF OPERATING AND CAPITAL INVESTMENT ACTIVITIES
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
19,627,610	Operating Revenues	22,768,000
(19,807,686)	less Operating Expenses	(23,147,000)
(180,076)	Operating Surplus/(Deficit) before Capital Amounts	(379,000)
Less net outlays on Existing Assets		
844,063	Capital Expenditure on renewal & replacement of existing assets	586,000
(1,176,579)	Less Depreciation	(1,242,000)
(332,516)		(656,000)
152,440	Net lending/(borrowing) for financial year	277,000

PROJECTED FINANCIAL INDICATORS - ALWYNDOR FUNDS
FOR THE YEAR ENDED 30TH JUNE 2021

<u>Alwyndor</u> <u>19/20 Original</u> <u>BUDGET</u>		<u>Alwyndor</u> <u>20/21</u> <u>BUDGET</u>
\$		\$
	OPERATING SURPLUS/(DEFICIT) - BEFORE CAPITAL AMOUNTS	
(\$180,076)		(\$379,000)
	OPERATING SURPLUS RATIO	
	(Operating surplus/(deficit) before capital amounts as % of general revenue)	
-0.9%		-1.7%
	NET FINANCIAL LIABILITIES - (Total liabilities less financial assets)	
\$15,176,984		\$15,088,797
	NET FINANCIAL LIABILITIES RATIO	
	(Total liabilities less financial assets as % of total operating revenue)	
77%		66%
	INTEREST COVER RATIO	
	(Net interest expense as % of total operating revenue less investment income)	
0.7%		0.4%
	ASSET SUSTAINABILITY RATIO	
	(Capital expenditure on renewal/replacement of existing assets, excluding new capital expenditure as % of depreciation expense)	
72%		47%

Attachment 2





Fees and Charges

	2019-20	2020-21
EVENT HIRE FEES		
Minimum fee to cover administration costs - includes GST	\$273.00	\$275.00
<i>Vehicle Display</i>		
- Bond	\$500.00	\$509.00
- Hire - includes GST	\$500.00	\$509.00
<i>Small recreational events - (ie 50-200 core participants)</i>		
- Bond	\$655.00	\$667.00
- Hire - includes GST	\$655.00	\$667.00
<i>Large Events</i>		
- Bond	\$1,732.00	\$1,764.00
- Hire - includes GST	\$1,894.00	\$1,929.00
<i>Commercial Events</i>		
- Bond	\$1,732.00	\$1,764.00
- Hire - includes GST	\$2,556.00	\$2,604.00
<i>Promotional Activities</i>		
4 hours - Bond	\$610.00	\$621.00
- Hire - includes GST	\$719.00	\$732.00
Full Day - Bond	\$1,732.00	\$1,764.00
- Hire - includes GST	\$1,732.00	\$1,764.00
<i>Hire of Jetty</i>		
4 hours - Bond	\$610.00	\$621.00
- Hire - includes GST	\$719.00	\$732.00
Full Day - Bond	\$1,732.00	\$1,764.00
- Hire - includes GST	\$1,732.00	\$1,764.00
<i>Filming</i>		
- Bond	\$333.00	\$339.00
- Hire - includes GST	\$501.00	\$510.00
<i>Multi Day Events</i>		
- Bond		Subject to event
Low Impact Events - Hire includes GST		from \$2,800 per week, or part thereof
High Impact Events - Hire includes GST		from \$3,500 per week, or part thereof
<i>Annual Food Permits</i>		
Fee per stall	\$214.00	\$218.00
<i>Road Closures</i>	Subject to event	Subject to event
<i>Grass remediation levy</i>	Subject to event	Subject to event
<i>Event Bins</i>	\$10.00	\$11.00
<i>Note: Hire and Bond fees may change without notice - costs may vary depending on event requirements</i>		
ADMINISTRATIVE FEES		
Copy of Previous Year's Rates Notice (per rateable property, per quarter)	\$12.00	\$12.00
<i>Assessment Record Extract</i>	\$12.00	\$12.00
<i>Photocopies – A4 Size (per side)</i>	\$1.00	\$1.00
<i>Photocopies – A3 Size (per side)</i>	\$1.00	\$1.00
<i>Voters Roll (copy of)</i>	\$108.00	\$110.00
<i>Agenda – Complete Council and Committee</i>	Available on website	Available on website
<i>Council Minutes and Reports</i>	Available on website	Available on website
<i>Freedom of Information *</i>	Available on website (Legislated Fee to be advised 1 July 2019)	Available on website (Legislated Fee to be advised 1 July 2020)
<i>Policy Manual</i>	Available on website	Available on website
<i>Council By-Laws</i>	Available on website	Available on website
<i>Strategic/Corporate Plan</i>	Available on website	Available on website
<i>Annual Business Plan and Budget</i>	Available on website	Available on website
<i>Annual Financial Statements</i>	Available on website	Available on website
<i>Quarterly Financial Reviews</i>	Available on website	Available on website
<i>Delegation Manual</i>	Available on website	Available on website
<i>*MPs only charged for FOI access if costs exceed \$1000</i>		



Fees and Charges

2019-20

2020-21

	2019-20	2020-21
OUTDOOR DINING		
<i>Location (per m2 per annum)</i>		
South Esplanade (Broadway Kiosk)	\$324.00	\$330.00
Moseley Square - Exposed	\$117.00	\$119.00
Moseley Square - Enclosed	\$324.00	\$330.00
Jetty Road, Glenelg (east of Jetty Hotel to Brighton Road)	\$212.00	\$216.00
Jetty Road, Brighton	\$100.00	\$102.00
Colley Terrace	\$117.00	\$119.00
Other locations	\$74.00	\$75.00
Foreshore (Glenelg)	\$100.00	\$102.00
GOODS ON FOOTPATH		
<i>Location (per m2 per annum)</i>		
Jetty Road, Glenelg (east of Jetty Hotel to Brighton Road)	\$198.00	\$202.00
Jetty Road, Brighton	\$115.00	\$117.00
Foreshore (Glenelg)	\$57.00	\$58.00
Other locations	\$96.00	\$98.00
	\$50.00	\$51.00
SUPPORTED RESIDENTIAL FACILITIES (Subject to gazetted schedule)		
Fees - Application	As per Schedule 1 of the regulations	As per Schedule 1 of the regulations
- Licence	As per Schedule 1 of the regulations	As per Schedule 1 of the regulations
DEVELOPMENT AREA		
Advertising	\$550.00	\$560.00
DPA's (copies of) average fee	*	*
EIS (copies of)	*	*
Plan Search Fee	\$75.00	\$77.00
Photocopying (per page) - Admin photocopying fees	Refer admin fees	Refer admin fees
* Fees to be determined on individual item basis.		
Development Application fees are set under the Development Act and are not subject to Council discretion.		
STREET TRADING PERMITS (GST Exempt)		
Per event	\$163.00	\$166.00
ROAD AND PROPERTY RELATED CHARGES		
Invert / Crossover Construction		
Owner / Builder (application fee only)	\$105.00	\$105.00
Stormwater Construction		
Owner / Builder (application fee only)	\$105.00	\$105.00
Underground Electrical		
Application fee	\$105.00	\$105.00
Hard Waste Collection		
Second hard waste collection fee	\$53.00	\$54.00
Second hard waste collection fee - pension discount	\$28.00	\$29.00
Street Tree		
Minimum Removal Cost	\$275.00	\$275.00
Removal cost (per metre over 2 metres in height)	\$76.00	\$76.00
Street Tree Replacement (2x advanced stock)	\$396.00	\$396.00
Tree development assessment		\$88.00
Verges		
Verge application		\$65.00
Verge maintenance		\$295.00



Fees and Charges

2019-20

2020-21

	2019-20	2020-21
HOARDING		
Application fee	\$60.00	\$61.00
Fee - (per m2 per week or part thereof) (on road)	\$6.25	\$6.50
Footpath Closure (per m2 per week or part thereof)	\$6.25	\$6.50
Road Closure with hoarding (per week or part thereof)	\$274.00	\$279.50
Traffic Management Plan Assessment Private Works	\$121.00	\$123.50
Community Directional Sign	\$133.00	\$136.00
Fees for paid car park use or closure (per day)	\$91.00	\$93.00
Fees for free or permit parking use or closure (per day, based on marked space of 6.5 linear metre of kerb)	\$52.00	\$53.00
Bulk bin licence		
Application fee	\$66.00	\$67.50
Additional fees (per day)	\$26.00	\$27.00
LIBRARY CHARGES (Includes GST)		
Photocopies		
- A4 Sheets	\$0.20	\$0.20
- A3 Sheets	\$0.30	\$0.30
Printing - Word Processing/CD ROM		
- per A4 Sheet (Black & White)	\$0.20	\$0.20
- per A4 Sheet (Colour)	\$1.00	\$1.00
CEMETERY CHARGES		
Interment rights inperpetuity	\$21,000.00	\$21,160.00
New or Renewal Lease		
- 25 year lease	\$2,205.00	\$2,365.00
- 5 year lease		\$526.00
Digging of Grave (Burials) – either new ground or a re-open of existing lease		
Baby Grave 4'6" x 3'	\$653.00	\$673.00
Child under 10 years (child depth)	\$824.25	\$849.00
Single Depth/Standard Grave Size	\$1,495.20	\$1,808.00
Double Depth/Standard Grave Size	\$1,554.00	\$2,004.00
Triple Depth/Standard Grave Size	\$1,692.60	\$2,297.00
Exhumations	\$2,293.20	POA
Remove and Replace Ledger	\$605.85	\$624.00
Remove Concrete only	\$525.55	\$541.00
Remove and Replace Concrete	\$1,062.60	\$1,095.00
Lift and Deepen	\$937.65	\$966.00
Vault Preparation and Sealing	\$1,608.21	\$1,656.00
Saturday Surcharge	\$605.85	\$606.00
Late Fee after 3pm Monday to Thursday	\$315.00	\$315.00
Late Fee after 3pm Friday	\$469.35	\$469.00
Excess Soil Removal	\$101.00	\$104.00
Gravesite Search (each additional search thereafter)	\$34.65	\$36.00
Late Notice (<48 hours notice)	\$241.50	\$242.00
Interment of Cremated Remains (into Grave Site)	\$414.00	\$426.00
Columbarium Wall Charges		
Memorial rights inperpetuity (Columbarium Wall Charges only)		\$13,434.00
North Brighton Wall	\$1,441.00	\$1,601.00
King George Avenue Wall	\$1,441.00	\$1,601.00
St Judes Wall	\$1,441.00	\$1,601.00
Standard 8 line computer set plaque	\$450.00	\$464.00
North Brighton MAS System Memorials		
Memorial rights inperpetuity (North Brighton MAS Blocks only)	\$8,550.00	\$8,710.00
Site Fee - lease 50 years	\$1,800.00	\$1,960.00
Plaque	\$460.00	\$474.00
Monumental Work Application Fees		
New Monument	\$146.00	\$150.00
Addition to Existing	\$76.00	\$78.00
Lease of Memorial Seats (10 Years)		
Memorial seats along the foreshore	\$5,280.00	\$4,000.00
Memorial seats on Council parks and reserves	\$2,640.00	\$2,700.00
Glenelg/Brighton Seaside Memorials		
Engraving	\$1,700.00	\$1,700.00




Fees and Charges

2019-20

2020-21

	2019-20	2020-21
ANIMALS		
Dog Registration Fees		
Non-standard	\$95.00	\$95.00
Microchipped	\$80.00	\$80.00
Trained	\$73.00	\$73.00
Desexed	\$64.00	\$64.00
Microchipped and trained	\$49.00	\$49.00
Non-standard with concession	\$48.00	\$48.00
Microchipped and desexed	\$48.00	\$48.00
Microchipped, desexed and trained	\$41.00	\$41.00
Microchipped with concession	\$37.00	\$37.00
Trained with concession	\$36.00	\$36.00
Desexed with concession	\$32.00	\$32.00
Business registration	\$30.00	\$30.00
Microchipped and trained with concession	\$24.00	\$24.00
Microchipped and desexed with concession	\$24.00	\$24.00
Microchipped, desexed and trained with concession	\$20.00	\$20.00
Assistance dogs	\$0.00	\$0.00
Cat Trap hire	\$15/week	\$15/week + deposit
OTHER		
Damage to Council Property (including removal of posters) - \$36 minimum (\$36 per ½ hour or part thereof).	\$36/half-hour	\$37/half-hour
Remove overgrown vegetation - \$144 minimum (\$36 per ½ hour or part thereof, minimum charge 2 hours).	\$36/half-hour	\$37/half-hour
Domestic Bin Impoundment fee	\$92.00	\$94.00
Impoundment (other than dogs, domestic bins or cars) per item.	As charged by RSPCA	As charged by provider
Personal Training Permits:		
Category A - 12 months	\$82.00	\$84.00
Category A - 3 months	\$36.00	\$37.00
Category B - 12 months	\$154.00	\$157.00
Category B - 3 months	\$72.00	\$74.00
Category C - 12 months	\$205.00	\$209.00
Category C - 3 months	\$92.00	\$94.00
Administrative Fee for Changes	\$15.00	\$15.00
Immunisation		\$15 service fee + cost recovery
High risk manufactured water systems	As per statutory regulations	As per statutory regulations
Legionella Water Sampling		\$80.00
Food Inspections as per Food Act 2001 regulated fees	Maximum allowed as per legislation	Maximum allowed as per legislation
Food Auditing per Hour	\$166.00	\$170.00
Desk Top Food Audit per Hour	\$82.00	\$84.00
Food Truck Permits per Month	\$200.00	\$200.00
Food Truck Permits per Year	\$2,000.00	\$2,000.00
OFF-STREET CAR PARKING (Hourly Rate includes GST, Permits are exempt)		
Ticket Parking Fees (per hour)		
Elizabeth Street	\$3/hour	\$3/hour
Buffalo Car Park	\$1/hour	\$2/hour
Cowper Street Glenelg Cinema - Partridge Street		
First two hours	free	free
Third hour	\$2.50	\$2.50
Fourth hour	\$3.50	\$3.50
Subsequent hours	\$5.50/hour	\$5.50/Hour
Maximum fee	\$30	\$30
Staff business permits	\$4/day	\$4/day
Cinema Patrons		
First four hours	free	free
Subsequent hours	\$5.50/hour	\$5.50/hour
Maximum fee	\$30	\$30
Council Car park Permit - Elizabeth Street (per month)	\$189.00	\$193.00
Temporary Parking Controls (per day based on marked space of 6.5 linear metre of kerb \$50)	\$52	\$53
ON-STREET CAR PARKING (GST Exempt)		
Ticket Parking Fees (per hour) - Moseley Street	\$3.00	\$3.00
Ticket Parking Fees (per hour) - Colley Terrace/Anzac Highway	\$3.00	\$3.00
Ticket Parking Fees (per hour) - New Locations		\$3.00
Residential Parking Permits (per annum)	\$143.00	\$146.00
3P Parking (per annum)	\$143.00	\$146.00

Partridge House

 Hire Options	19/20 Fees			20/21 Fees		
	Private/Corporate Bookings (for weddings, children's birthday parties and memorial services please refer to our packages section)		Not For Profit & Community Benefit Events	Private/Corporate Bookings (for weddings, children's birthday parties and memorial services please refer to our packages section)		Not For Profit & Community Benefit Events
	Mon - Thu	Fri, Sat, Sun, Public Holiday (minimum hire charge: 3 hours)	Mon-Thu Only	Mon - Thu MIN 2 HOURS	Fri, Sat, Sun, Public Holiday (minimum hire charge: 3 hours)	Mon-Thu Only UP TO 3 HOURS
Venue Only <i>(hirer responsible for all set up/pack down and clean up)</i>						
House						
Partridge Room/Kitchen (Rm 1)	\$115 - \$165 per hour	\$170 - \$220 per hour	\$70 - \$150 for up to 3 hrs	\$120 - \$175 per hour	\$170 - \$220 per hour	\$80 - \$150 for up to 3 hrs
Courtyard Room/Kitchen (Rm 3)	\$115 - \$165 per hour	\$170 - \$220 per hour	\$70 - \$150 for up to 3 hrs	\$120 - \$175 per hour	\$170 - \$220 per hour	\$80 - \$150 for up to 3 hrs
Library Room (Rm 4)	\$55 - \$75 per hour	\$70 - \$110 per hour	\$40 - \$90 for up to 3 hours	\$65 - \$85 per hour	\$80 - \$110 per hour	\$60 - \$90 for up to 3 hours
Meeting Room (Rm 5)	NA	NA	\$40 - \$90 for up to 3 hours	NA	NA	NA
Mayoresses Parlour	\$100 - \$140 per hour	\$100 - \$150 per hour	\$60 - \$150 for up to 3 hours	\$100 - \$140 per hour	\$100 - \$150 per hour	\$70 - \$150 for up to 3 hours
Garden Room incl. Kitchen (Rm 8)	\$100 - \$160 per hour	\$100 - \$170 per hour	\$60 - \$150 for up to 3 hours	\$100 - \$160 per hour	\$120 - \$180 per hour	\$80 - \$150 for up to 3 hours
Partridge Room, Courtyard Room, Library, Kitchen	\$220 - \$370 per hour	\$280 - \$380 per hour	\$170 - \$320 for up to 3 hours	\$220 - \$370 per hour	\$280 - \$380 per hour	\$170 - \$320 for up to 3 hours
Entire House/Exclusive Use	\$270 - \$430 per hour	\$370 - \$570 per hour	\$310 - \$515 for up to 3 hours	\$270 - \$430 per hour	\$370 - \$570 ph Max \$3,000	\$310 - \$515 for up to 3 hours
Grounds						
Elm Tree Courtyard	\$65 - \$110 per hour	\$105 - \$210 per hour	\$60 - \$150 for up to 3 hours	\$80 - \$120 per hour	\$105 - \$210 per hour	\$60 - \$150 for up to 3 hours
Pond Lawn	\$65 - \$110 per hour	\$105 - \$210 per hour	\$60 - \$150 for up to 3 hours	\$80 - \$120 per hour	\$105 - \$210 per hour	\$60 - \$150 for up to 3 hours
House Lawn	\$65 - \$110 per hour	\$100 - \$200 per hour	\$60 - \$150 for up to 3 hours	\$80 - \$120 per hour	\$100 - \$200 per hour	\$60 - \$150 for up to 3 hours
Sun Dial Lawn	\$65 - \$110 per hour	\$100 - \$200 per hour	\$60 - \$150 for up to 3 hours	\$80 - \$120 per hour	\$100 - \$200 per hour	\$60 - \$150 for up to 3 hours
All reservable grounds areas [<i>Rate = Elm Tree + Sun Dial Lawn</i>]	\$180 - \$330 per hour	\$320 - \$520 per hour	\$155 - \$310 for up to 3 hours	\$180 - \$330 ph max	\$320 - \$520 ph max \$3,000	\$155 - \$310 for up to 3 hours
Additional hire time						
Additional Options						
Staff assistance (set up / pack down furniture)	\$70-\$100 per hour	\$110- \$150 per hour	\$70	\$70-\$100 per hour	\$110- \$150 per hour	\$80
Cleaning	\$70	\$110	\$70	\$70	\$110	\$80
Wifi internet access	On application	On application	On application	On application	On application	On application
Data projector (flat rate)	\$100	\$100	Inc if available	\$100	\$100	Inc if available
Screen (flate rate)	\$80	\$80	Inc if available	\$80	\$80	Inc if available
Sound equipment incl. microphone & CD player (flate rate)	\$100	\$100	Inc if available	\$100	\$100	Inc if available
Lecturn (flat rate)	\$50	\$50	Inc if available	\$50	\$50	Inc if available
Wedding ceremony chairs (per chair)	\$5	\$5	\$5	\$5	\$5	\$5
Cocktail Table	\$25	\$25	\$25	\$25	\$25	\$25
Flower pedestal (per item)	\$10	\$10	Inc if available	\$10	\$10	Inc if available
Table linen (per item)	\$20 per cloth	\$20 per cloth	\$20 per cloth	\$25 per cloth	\$25 per cloth	\$25 per cloth
Arch	\$100	\$100	\$100	\$100	\$100	\$100
Smart TV Screen	\$200	\$200	\$100	\$200	\$300	\$300

Note:

1. The actual price for each booking will be quoted on application and is
2. Private & Corporate booking charge capped at \$1600 per room or \$2000
3. Prices for not for profit or small business bookings on a Friday, Saturday,
4. Fees will be charged to the hirer if the venue is not left in a clean and tidy
5. All bookings need to include time for set up/pack down and clean up
6. Use of chairs and tables for up to 100 people included in house venue hire
7. Use of basic crockery, cutlery & glass ware included in venue hire charges
8. Additional charges apply for catering. Please refer to separate catering
9. Additional charges may apply to process applications for use of Partridge
10. Not all areas in grounds can be booked (playground, rear oval and
11. City of Holdfast Bay Ratepayers receive a 10% discount on venue hire for
12. 25% non-refundable deposit required to confirm venue bookings


Partridge House - Packages

Partridge House Packages	Inclusions	19/20 Venue Hire Fees			20/21 Venue Hire Fees		
		Mon - Thu	Fri, Sat & Sun	Public Holiday	Mon - Thu	Fri, Sat & Sun	Public Holiday
Weddings							
Ceremony only	2 hours exclusive use of reservable space in grounds or entire house, 24 chairs for guests, signing table and 2 chairs, photography permit, 3 reserved parking spaces, set up, pack down and clean up. 1 hour rehearsal prior to wedding day	\$850	\$1,000 Garden and indoor backup	poa	\$900	\$1,100	\$1,300
Ceremony and refreshment table	2.25 hours exclusive use of reservable space in grounds or entire house, 24 chairs for guests, signing table and 2 chairs, photography permit, 3 reserved parking spaces, set up, pack down and clean up. 1 hour rehearsal prior to wedding day. Drinks table with white cloth and silver tubs and ice set up for clients own drinks to be supplied for refreshments after the service. Glassware additional cost. POA	\$950	\$1,100 - \$1,250	poa	\$1,000	\$1,200	\$1,400
Reception only	6 hours exclusive use of entire house or reservable space in grounds, chairs and tables for up to 100 guests, photography permit, 3 reserved parking spaces, set up, pack down and clean up. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$1,200	\$1,500 - \$1,650	poa	\$1,200	\$1,500 - \$1,700	\$1,500 - \$1,700
Ceremony + reception	8 hours exclusive use of reservable space in grounds or entire house, 20 guest chairs, signing table and chairs for ceremony, photography permit, chairs and tables for up to 100 guests, 3 reserved parking spaces, set up, pack down and clean up. Note: catering is an additional cost and is provided exclusively by Partridge House caterers - Instyle Catering (see brochure for details)	\$1,500 - \$2,000	\$1,800 - \$2,200	poa	\$1,800 - \$2,000	\$2,000 - \$2,500	\$2,500
Children's Birthday Parties <i>Valid only for bookings made within 3 months of the event date</i>	3 hours exclusive use of Kitchen, Garden Room and side lawn, 20 chairs, 2 trestle tables	\$300	\$400 - \$500	poa	\$350	\$450 - \$550	\$550
Private Events							
Day time event (before 5pm) <i>Valid only for bookings made within 3 months of the event date</i>	Up to 4 hours exclusive use of Partridge Room, Courtyard Room, Kitchen and front lawn, chairs and tables for up to 100 guests (indoor only)	\$500 - \$1,000	\$1,000 - \$1,400	poa	\$550 - \$1,000	\$900 - \$1,400	\$900 - \$1,400
Evening event (after 5pm) <i>Valid only for bookings made within 3 months of the event date</i>	Up to 6.5 hours exclusive use of Partridge Room, Courtyard Room, Kitchen and front lawn, chairs and tables for up to 100 guests (indoor only).	\$600 - \$1,100	\$1,000 - \$1,400	poa	\$600 - \$1,300	\$1,000 - \$1,450	\$1,000 - \$1,450
Memorial Service							
Service only	2.5 hours exclusive use of entire house, 20 chairs for guests, audio visual equipment, lecturn, flower pedestals, 3 reserved parking spaces.	\$350 - \$550	\$700 - \$1,100	poa + catering	\$400 - \$600	\$700 - \$1,100	\$700 - \$1,100
Set up & pack down for Memorial Service	Partridge House standard service set up and pack away	\$80 - \$150	\$80 - \$150	poa	\$80 - \$150	\$100 - \$200	\$150 - \$250
Service & refreshments	4 hours exclusive use of entire house, chairs and tables for up to 100 guests, water, tea, coffee, biscuits, 3 reserved parking spaces, set up, pack down and clean up for catering. Note: additional catering can be provided - please refer to functions brochure for options and pricing	\$500	\$500	poa	\$500	\$500	poa
up to 50 guests		\$600	\$600		\$600	\$600	
up to 75 guests		\$700	\$700		\$700	\$700	
50 to 100 guests		\$200	\$200		\$200	\$200	
TV Screen Hire				\$200	\$200	\$200	\$200

Note:

1. Bookings may be for future financial years
2. City of Holdfast Bay Ratepayers receive a 10% discount on venue hire for private bookings. Evidence required to receive ratepayer discount - event must be for the ratepayer or an immediate family member

Kauri Community and Sports Centre

 Hire Options Kauri Community & Sports Centre	19/20 Fees			20/21 Fees		
	Private/Corporate Bookings		Not For Profit & Community Benefit Events	Private/Corporate Bookings		Not For Profit & Community Benefit Events
	Mon - Thu	Fri, Sat, Sun, Public Holiday (minimum hire charge: 3 hours)	Mon-Thu Only	Monday-Friday Between 9am-5pm 10% surcharge after 5pm	Weekend 9am-5pm Or Public holiday 10% surcharge after 5pm	Monday-Friday 9am-5pm 10% surcharge after 5pm
Venue Only <i>(hirer responsible for all set up/pack down and clean up)</i>						
Function Room	\$220 - \$320 per hour	\$320 - \$420 per hour	\$110 - \$160 for up to 3 hrs	\$250/day or \$150/4hrs	\$350/day or \$200/4hrs	\$200/day or \$120/4hrs or \$35/hr
Meeting Room	\$50 - \$70 per hour	\$60 - \$100 per hour	\$40 - \$90 for up to 3 hours	\$120/day or \$70/half day or \$25/hr	\$160/day or \$100/half day or \$35/hr	\$80/day or \$50/half day or \$20/hr
Additional Options						
Staff assistance (set up / pack down furniture)	\$60 per hour	\$100 per hour	\$60	\$35/hr	50/hr	\$35/hr
Cleaning	\$60	\$100	\$60	\$60/hr	\$100/hr	\$60/hr
Wifi internet access, Data projector, sound equipment including microphone & CD player	On application	On application	On application	On application	On application	On application
Lecturn (flat rate)	\$50	\$50	Inc if available	\$20	\$20	included if available
Chairs (per chair)	\$5	\$5	\$5	\$2	\$2	\$2
Tables (per table)	\$25	\$25	\$25	\$20	\$20	\$20
Table with linen	\$15	\$15	\$15	\$35	\$35	\$35

- Note:**
1. The actual price for each booking will be quoted on application.
 2. Private & Corporate booking charge capped \$2000 for up to 10 hours hire
 3. Prices for not for profit or small business bookings on a Friday, Saturday, Sunday or
 4. Additional Fees will be charged to the hirer if the venue is not left in a clean and tidy
 5. All bookings need to include time for set up/pack down and clean up
 6. Use of basic crockery, cutlery & glass ware included in venue hire charges for
 7. Additional charges apply for catering. Please refer to separate catering brochure
 8. 25% non-refundable deposit required to confirm venue bookings

COMMUNITY WELLBEING PROGRAM FEES & CHARGES 2020/2021

TRANSPORT	SUBSIDISED FEES	PRIVATE FEES	GENERAL INFORMATION
Community Bus (One way)	\$2.50	\$3.50	Per one way trip to local shopping precincts & community venues
Community Bus Travel Card	\$55 (travel 28 times and save \$15)	\$85 (travel 28 times and save \$13)	Save by buying your transport trips in bulk. Validate on the community bus for shopping or social trips
Personal Transport by a volunteer driver in a private motor vehicle - one way trip WITHIN Council boundaries	\$2.50 \$3.50 \$5.00	\$5.00 \$7.00 \$10.00	Income below \$38,000 Income between \$38,001 - \$49,999 Income greater than \$50,000
Personal Transport by a volunteer driver in a private motor vehicle - one way trip OUTSIDE Council boundaries	\$5.00 \$7.50 \$10.00	\$10.00 \$15.00 \$20.00	Income below \$38,000 Income between \$38,001 - \$49,999 Income greater than \$50,000
Community Bus hire to local groups	N/A	N/A	Maximum 100km radius, please contact us for more information
SOCIAL SUPPORT GROUP			
Transport extra - refer to fees for transport			
Centre based group activities	\$5.00 per session	\$8.00 per session	A range of social and recreational activities offered in various venues across the city
Group Activity Card	\$85 for 20 sessions	\$145 for 20 sessions	Opt to bulk buy 20 activities up front and save \$15 off the total cost
Day trips and outings	\$20.00 - \$65.00	Full cost TBQ	Actual cost to be calculated on an individual basis
Let's Eat community meal	\$12.00	\$15.00	Includes a two-course meal and activity/entertainment
Lifestyle courses & information sessions	FREE	FREE	Does not include costs for transport - refer transport costs
ADMINISTRATION COSTS			
Invoice fee	\$1.50	\$1.50	Per invoice if not paying at time of service

Attachment 3



2020/21 Jetty Road Mainstreet Summary Budget

2019/20 Budget	Revenue	2020/21 Budget
578,088	General Rates Raised	584,446
4,200	Other Income	4,000
85,015	Winter Wonderland Revenue	96,500
667,303		684,946
	Expenses	
149,889	Employee Costs	200,872
12,500	Sponsorships	5,800
6,500	Professional Services	6,000
81,105	Event Management	28,000
42,515	Christmas Decorations	-
138,108	Marketing	196,524
15,000	Retail Strategy Implementation	20,000
-	Masterplan Initiatives (street lighting & art project)	75,000
3,250	Food & Drink	3,250
1,500	Repairs and Maintenance	1,500
2,500	Directory Board	2,500
20,000	Christmas Pageant	20,000
159,436	Winter Wonderland	140,500
50,000	Tour Down Under	50,000
30,000	October Street Party	30,000
(45,000)	2019/20 Carry Forward Budget	(95,000)
667,303		684,946
-	Net Profit/(Loss)	-

2020-21 Detailed Activity Budget

2019-20 Budget	Description	2020-21 Budget
Jetty Road Mainstreet		
226 - Glenelg Mainstreet		
Operating Revenue		
(4,200)	910 - Ticket Sales	0
(578,088)	966 - General Rates Raised	(584,446)
<u>0</u>	974 - Sales - Other and Promotional Items	<u>(4,000)</u>
(582,288)	Total Operating Revenue	(588,446)
Operating Expenses		
128,361	200 - Salaries	172,824
4,000	249 - Wages - Overtime	5,500
12,073	250 - Salaries Superannuation	16,419
12,500	283 - Sponsorships	5,800
6,500	301 - Professional Services	6,000
0	308 - Public Art Projects	15,000
81,105	310 - Project/Event Management	28,000
15,000	31D - Retail Strategy Implementation	20,000
42,515	401 - Christmas Decorations	0
1,250	415 - Food and Drink	2,250
2,000	41F - Food, Drink, Entertainment (FBT Applicable)	1,000
1,500	423 - Repairs and Maintenance - General Materials	1,500
138,108	433 - Marketing - Promotion & Familiarisation	196,524
2,500	438 - Directory Board	2,500
0	449 - Lighting	60,000
5,455	817 - Insurance - Workers Compensation - Sals	6,129
<u>(45,000)</u>	89A - Carry Forward Budget	<u>(95,000)</u>
407,867	Total Operating Expenses	444,446
<u>(174,421)</u>	Total 226 - Glenelg Mainstreet	<u>(144,000)</u>
J01 - Christmas Pageant - Jetty Road Contribution		
Operating Expenses		
<u>20,000</u>	806 - Donations	<u>20,000</u>
20,000	Total Operating Expenses	20,000
<u>20,000</u>	Total J01 - Christmas Pageant - Jetty Road Contributi	<u>20,000</u>

2020-21 Detailed Activity Budget

2019-20 Budget	Description	2020-21 Budget
J02 - Winter Wonderland - Jetty Road Contribution (50% of Budget)		
Operating Revenue		
(81,720)	910 - Ticket Sales	(94,000)
(3,295)	944 - Sponsorship Income	(2,500)
(85,015)	Total Operating Revenue	(96,500)
Operating Expenses		
541	249 - Wages - Overtime	0
100,000	301 - Professional Services	108,000
2,207	310 - Project/Event Management	2,000
12,000	326 - Security Services - General	11,330
18,000	433 - Marketing - Promotion & Familiarisation	19,000
170	492 - Web Sites Updates	170
4,677	800 - Other Expenditure	0
15,485	801 - Advertisements	0
6,356	835 - Entertainment/Special Occasions	0
159,436	Total Operating Expenses	140,500
74,421	Total J02 - Winter Wonderland - Jetty Road Contribut	44,000
J03 - Tour Down Under - Jetty Road Contribution		
Operating Expenses		
1,400	205 - Wages	600
2,750	249 - Wages - Overtime	5,000
35,000	310 - Project/Event Management	0
10,100	312 - Hire Companies	9,000
750	423 - Repairs and Maintenance - General Materials	0
0	433 - Marketing - Promotion & Familiarisation	8,000
0	800 - Other Expenditure	19,400
0	835 - Entertainment/Special Occasions	8,000
50,000	Total Operating Expenses	50,000
50,000	Total J03 - Tour Down Under - Jetty Road Contributio	50,000
J04 - October Street Party		
Operating Expenses		
0	249 - Wages - Overtime	3,000
30,000	310 - Project/Event Management	27,000
30,000	Total Operating Expenses	30,000
30,000	Total J04 - October Street Party	30,000
0	Total Jetty Road Mainstreet	0

Attachment 4





Adopted Budget Pack

2020-2021

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2020-2021 Budget Parameters and Assumptions

Key Budget Parameters:

Given the projected increased scale of waste management activities to be undertaken by SRWRA in 2020 - 2021, the annual budget will be prepared based on allocating all income and expenses (operating and non-operating activities) to designated business units.

As from 1 July 2020, the following business units will be established for both budget and reporting purposes, to reflect the key business activities of SRWRA:

- Landfill Activities
- Material Recovery Facility Joint Venture (MRF JV)
- Southern Recycling Centre Joint Venture (SRC JV)
- Governance

In preparing the annual budget, the following key budget parameters will be applied:

- (i)** Budget is prepared on the basis that it is consistent with the objectives and initiatives of the Strategic Plan.
- (ii)** Operations are based on a business approach i.e.
 - Gate Fees to reflect the objectives of the Strategic Plan
 - Operating expenses are minimised
 - Appropriate Net Return on investment is realised

Gate prices are reviewed annually by the Board when the Budget is prepared. Operating expenses will be analysed to be kept to a minimum.

- (iii)** Future site post closure rehabilitation and landfill cell capping is assessed and funded by the annual gate fees charged over an estimated remaining filling life of the landfill and via the value of buffer land holdings.
- (iv)** Operating surplus is maintained over the life of the Long Term Financial Plan (individual years may from time to time be in deficit if the underlying trend is a surplus).
- (v)** Meet all the legislative requirements i.e. WHS, EPA, Zero Waste, Licence conditions.
- (vi)** Asset Management plans are in place and are reflected in budget figures.

- (vii) Capital works program is planned and funded i.e. cell construction (reference LTFP).
- (viii) Identify opportunities to diversify and grow the revenue base however any potential commercial opportunities will need to consider the impact on the Long Term value of SRWRA's land adjoining the waste management zoned land.
- (ix) Historic budgeting.

The forecasted budget is based on prior financial year Budget Review 3 data, adjusted for, where justified by the appropriate indices and/or changes in assumptions.

All new services and or service levels are to be zero based.

The budgets are reviewed and reconsidered on a quarterly basis each financial year in line with changes and developments within the business and direct market.

A CPI increase (Adelaide All Groups CPI for year ending 31 December 2019) is used as a base rate if no other relevant data is applicable.

Proposed Key Budget Assumptions:

1. Return on Cash Deposits

Deposit interest rates are currently in the 0.50% (ANZ/LGFA cash rate) to 0.70% (LGFA 12-month term rate quoted 25 May 2020) range depending on the deposit term. Rate increases are difficult to forecast at this stage and for budget purposes a deposit rate of 0.50% is proposed.

2. Waste Volumes

Waste volumes are re-assessed at the end of each quarter. Volumes are currently under assessment in line with the data provided from the Joint Venture, Constituent Councils, and major customers and in line with the updated Strategic Plan and Long Term Financial Plans.

In 2020 - 2021, SRWRA is expected to commence operating a Material Recovery Facility (MRF) which is planned to commence operating as from April 2021. Additional kerbside recycling volumes may be processed at SRWRA through the MRF facility.

Volumes from the MRF operations will be reviewed on a quarterly basis in conjunction with landfill operations data.

3. Waste Prices

The waste prices will be consistent with the prices contained in the Long Term Financial Plan (LTFP). The majority of SRWRA's waste income from landfill operations is from commercial operators, some of which have annual fixed increases. The Long Term

Financial Plan will be reviewed in line with the Strategic Plan. Constituent Councils benefit from lower gate base rates in lieu of annual distributions. A minimum CPI increase will be applied.

In 2020 - 2021, SRWRA is expected to commence the operation of a MRF for all kerbside recycled materials together with a new Joint Venture Partner. The MRF operations is expected to process kerbside recycle bins materials to sort and recover materials with the express intent of on-selling sorted recovered materials to end-user manufacturers at an agreed market rate.

Accordingly, SRWRA will include its expected share in the net result of the new joint venture operations in the forecasted Statement of Comprehensive Income as well as any cash distributions expected to be paid from the new joint venture partners.

Given the current highly volatile market for recycled commodities, ongoing review of commodity market rates will be undertaken on at least quarterly basis in line with the review of the annual budget.

In addition to market rate movement risks noted, a key variable to realising income from recycled materials commodity sales is SRWRA achieving the expected quantum and quality of recycled materials from kerbside bins as forecasted by SRWRA for the MRF operations.

A review of this data will be conducted as part of the review of Waste Volumes as noted in 2 above.

4. Waste Levy

The State Government reviews the Waste Levy on an annual basis. The State Waste Levy for 2020 – 2021 has been set at \$143 per tonne for Adelaide metropolitan waste and \$71.50 per tonne for Adelaide non-metropolitan waste volumes.

SRWRA, in its Long Term Financial Plan, has assumed that in subsequent years the Waste Levy will annually increase by 1.80% budgeted.

5. Joint Venture – Southern Recycling Centre

The Southern Recycling Centre (SRC) continues to produce sustainable results in relation to recycling volumes and shared costs. Projections reflected in the SRWRA budget are to be based on the adopted budget and Long Term Financial Plan of the SRC which has been ratified by the SRC Advisory Committee.

Per the adopted SRC budget and Long Term Financial Plan, SRWRA will include its expected share in the net result of the SRC operations in the forecasted Statement of Comprehensive Income as well as any cash distributions expected to be paid from the SRC to joint venture partners.

6. Staff & Labour Costs

All staff are on individual contracts and any wage increases are based on merit. For budgeting purposes, the Adelaide Consumer Price Index (CPI) figures for the year ending 31 December 2019 will be used when reviewing staff contracts.

7. External Borrowings

To fund part of the construction cost and purchase of plant and equipment for the MRF in 2020 - 2021, SRWRA may require external borrowings to meet the expected capital.

It is assumed that the borrowings will be taken with the LGFA for a 10 year, fixed interest rate of 1.45% for the life of the loan.

8. Competitive Environment

The SRWRA has implemented effective and proven solutions in sustainable resource recovery, landfill management and waste management amidst the current environmental challenges and market competition and will continue to develop this strategic vision into the future.

2020-2021 Long Term Financial Plan

	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
figures represented in 000's										
Total Income Before Levy	4,040	4,514	4,595	4,678	4,762	4,848	4,935	5,024	5,115	5,207
EPA Levy	9,347	9,515	9,687	9,861	10,038	10,219	10,403	10,590	10,781	10,975
Total Income Including Levy	13,387	14,029	14,282	14,539	14,801	15,067	15,338	15,615	15,896	16,182
Total expenses including Levy	13,074	13,309	13,549	13,793	14,041	14,294	14,551	14,813	15,080	15,351
Net profit/(loss)	313	720	733	746	760	774	787	802	816	831
Total Capex	1,183	900	876	931	945	698	1,450	358	1,085	0
Year End Cash Balance	3,885	3,780	3,712	3,602	3,492	3,643	3,055	3,574	3,380	4,286
Assumptions										
Inflation	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%	1.8%
Staff full time	10	10	10	10	10	10	10	10	10	10
Staff part time	4	4	4	4	4	4	4	4	4	4
MRF Shed	Construction	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income
MRF P&E	Construction	Operating	Operating	Operating	Operating	Operating	Operating	Operating	Operating	Operating
Solar on cap	Construction	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income	Lease income

assumptions

Site open Monday to Saturday excluding Christmas & New Years day
 5 x landfill operators, working alternate Saturdays working an average of 4 hours at 1.5 time penalty rates Monday to Friday
 2 x weighbridge operators working back to back on a 4 day cycle
 Waste Levy presented with 2.14% increase
 MRF JV distribution factored into long financial plan from 2022

risks

Return from JV investments
 The cash position will be dependent on JV profit distributions and capital contributions
 Landfill compaction rate
 Movement in the landfill waste compaction rate directly impacts on the remaining filling life of the landfill as well as the rate of amortisation expense charged on a per tonne basis
 Loss of existing customers and revenue streams
 MRF grant funding not achieved
 Borrowing rates fluctuate
 Construction of the MRF is delayed

opportunities

Interest income due to extending term deposits
 Capital expenditure has reduced resulting in higher than forecast cash in term deposits
 Operational efficiency in procurement panel
 Seeking new contract customers
 Review contract customer rates
 MRF JV partner sourced & agreement entered into

variables

Any unforecast capital contribution to fund the running of the JV operations
 The JVs not achieving the projected financial performance targets and there is lower than forecast cash distribution expectations
 Increased compliance costs as a result of changes to existing legislation and regulatory requirements
 Increased operating costs above estimates as a result of costs increasing greater than projected or the identification of additional projects/tasks that need to be conducted

risk matrix

low
 medium
 high

Vision (what we aspire to be)	We are leaders in delivering innovative and sustainable waste management solutions for the benefit of our southern Adelaide communities and the environment			
Mission (what we do)	We accept and process waste at a price point that balances cost, environmental outcomes and community expectations; provide information and market intelligence to assist our Constituent Councils in their waste management strategies; and respond to our Constituent Council's requests for assessment of waste management methods and/or services			
Purpose (why we exist)	To maintain an effective, cost efficient and environmentally responsible waste management service for our Constituent Councils and their communities by maximising the use of the SRWRA landfill site, assets and infrastructure			
Our Strategy	To improve and increase the diversity of materials accepted at SRWRA and maximise waste avoidance, re-use, recycling and recovery opportunities prior to landfill disposal. We do this by building effective relationships with our joint venture partners, stakeholders and customers, capitalising on and promoting the circular environmental economy, being an incubator for compatible industries and operating a financially sustainable, well managed and appropriately governed enterprise			
Our Overarching Principles	Governance – we provide good governance and accountability to our Constituent Councils	Financial Sustainability – we are financially viable	Safety and environmental compliance - we care for our people and our environment	Community - we are a responsible part of our community and achieve great outcomes for them
Strategic Plan 2019-26 - Timeframes	Business improvement (Stage One: 2019-2022) - immediate actions that maintain effective and commercially viable waste management operations and establish ground-work for future directions	Developing new ventures (Stage Two: 2019-2026) – research, modelling and testing of initiatives that will position SRWRA as an environmental hub that drives broader environmental outcomes and generates strong revenues	Benefiting from new directions (Stage Three: 2025-2030) – deliver SRWRA's long-term aspirations for a commercially sustainable site that capitalises on emerging opportunities in waste collection, transfer, re-use and sale – as well as complementary industries	
Business Plan 2020-2021 -Key Focus Areas	Resource Recovery – we deliver solutions that divert waste from landfill	Stakeholder Relationships – we support a community of shared responsibility		Operational excellence – we have a business model that supports the delivery of long-term sustainable waste solutions
Business Plan 2020-2021 Objectives (how we are going to achieve our Key Focus Areas)	<ol style="list-style-type: none"> 1. Complete the SRC shed extension 2. Progress the Material Recovery Facility 3. Progress the Solar Farm 4. Identify and assess the feasibility of advanced waste treatments opportunities as they arise 5. Explore options to treat organics and greens 6. Identify and support potential markets/business opportunities for recovered resources 7. Seek expert advice regarding the impact of planning and zoning to determine the best use of the buffer land 	<ol style="list-style-type: none"> 1. Establish and maintain consistent communication with stakeholders and communities to ensure SRWRA's role and capabilities are understood 2. Provide information to Constituent Councils to support them with waste avoidance and positive waste behaviours and initiatives 3. Identify industry initiatives and outcomes that are locally relevant and provide to Constituent Councils 4. Hold Joint Venture Committee meetings in accordance with agreed schedule. 	<ol style="list-style-type: none"> 1. Update LEMP to reflect new EPA Licence 2. Review and update Governance Manual 3. Review and update Policies and Procedures 4. Implement 2020 Risk Evaluation Action Plan (WHS&IM) 5. Future landfill rehabilitation and capping is assessed and funded over the lifetime of the site 6. Deliver operating surplus 7. Review fill plan and program supercell construction 8. Establish strategic and operational KPIs 	
Key Measures	<ol style="list-style-type: none"> 1. Diversion of incoming waste material from landfill >30% to increase by 1% per year 2. Future landfill airspace = 30 years 3. Carbon emission offset >100,000 tonnes pa 4. Deliver agreed projects on time and on budget 	<ol style="list-style-type: none"> 5. One presentation to Elected Members in each Constituent Council per annum 6. Bi-monthly communication with Constituent Councils 	<ol style="list-style-type: none"> 7. Maintain EPA Licence 8. Reduction in the number of lost time injuries from the previous year 9. Achieve or surpass operating surplus budget 	

SOUTHERN REGION WASTE RESOURCE AUTHORITY

ADOPTED UNIFORM PRESENTATION OF FINANCES FOR THE YEAR ENDED 30 JUNE 2021

	2019/20 \$'000 BR3	2020/21 \$'000 ADOPTED
Operating Revenues	13,244	13,387
less Operating Expenses	<u>(12,692)</u>	<u>(13,074)</u>
Operating Surplus/(Deficit) before Capital Amounts	552	313
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	(1,356)	(953)
less Depreciation, Amortisation, Impairment and Movement in Landfill Provisions	848	1,112
less Proceeds from Sales of Replaced Assets	<u>-</u>	<u>-</u>
	(509)	159
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	(87)	(13,065)
less Amounts received specifically for New and Upgraded Assets	-	2,500
less Proceeds from Sales of Replaced Assets	<u>-</u>	<u>-</u>
	(87)	(10,565)
Net Lending/(Borrowing) for Financial Year	(44)	(10,094)

SOUTHERN REGION WASTE RESOURCE AUTHORITY

ADOPTED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

2019/20 BR3 \$'000		2020/21 ADOPTED \$'000
	INCOME	
11,389	User Charges	11,380
237	Investment Income	372
675	Other	499
943	Net gain - equity accounted Joint Venture	1,136
<u>13,244</u>	TOTAL OPERATING REVENUE	<u>13,387</u>
	EXPENSES	
1,281	Employee Costs	1,273
10,563	Materials, Contracts & Other Expenses	10,627
-	Finance Costs	62
848	Depreciation, Amortisation & Impairment	1,112
-	Other Expenses	-
<u>12,692</u>	TOTAL EXPENSES	<u>13,074</u>
<u>552</u>	OPERATING SURPLUS/ (DEFICIT)	<u>313</u>
-	Net Gain/(Loss) on Disposal of Assets	-
-	Amounts Received Specifically for New or Upgraded Assets	-
-	Physical Resources Received Free of Charge	-
<u>552</u>	NET SURPLUS/ (DEFICIT)	<u>313</u>
-	Other Comprehensive Income	-
<u>552</u>	TOTAL COMPREHENSIVE INCOME	<u>313</u>

SOUTHERN REGION WASTE RESOURCE AUTHORITY

ADOPTED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

2019/20 BR3 \$'000		2020/21 ADOPTED \$'000
	CASH FLOWS FROM OPERATING ACTIVITIES	
	RECEIPTS	
16,055	Operating Receipts	11,879
237	Investment Receipts	372
	PAYMENTS	
(17,453)	Operating Payments to Suppliers and Employees	(11,962)
(1,162)	NET CASH RECEIVED IN OPERATING ACTIVITIES	289
	CASH FLOWS FROM INVESTING ACTIVITIES	
	RECEIPTS	
-	Sale of Surplus Assets	-
-	Amounts Specifically for New or Upgraded Assets	2,500
400	Distribution Received from Equity Accounted Joint Venture	975
	PAYMENTS	
(1,356)	Expenditure on Renewal/Replacement Assets	(953)
(87)	Expenditure on New/Upgraded Assets	(13,065)
-	Capital Contributed to Equity Accounted Joint Venture Business	-
(1,043)	NET CASH USED IN INVESTING ACTIVITIES	(10,543)
	CASH FLOWS FROM FINANCING ACTIVITIES	
	PAYMENTS	
-	Distribution to Constituent Councils	-
-	NET CASH USED IN FINANCING ACTIVITIES	-
(2,205)	NET INCREASE (DECREASE) IN CASH HELD	(10,254)
16,343	CASH AT BEGINNING OF REPORTING PERIOD	14,139
14,139	CASH AT END OF REPORTING PERIOD	3,885

SOUTHERN REGION WASTE RESOURCE AUTHORITY

ADOPTED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

2019/20 BR3 \$'000		2020/21 ADOPTED \$'000
	CURRENT ASSETS	
17,437	Cash & Cash Equivalents	3,885
1,903	Trade & Other Receivables	1,903
-	Other Financial Assets	-
-	Inventory	-
19,340	TOTAL CURRENT ASSETS	5,788
	NON-CURRENT ASSETS	
585	Investment in Joint Venture	746
15,126	Infrastructure, Property, Plant & Equipment	28,368
-	Other Non-Current Assets	-
15,711	TOTAL NON-CURRENT ASSETS	29,114
35,051	TOTAL ASSETS	34,901
	CURRENT LIABILITIES	
2,183	Trade & Other Payables	2,183
-	Borrowings	2,500
175	Provisions	175
2,358	TOTAL CURRENT LIABILITIES	4,858
	NON-CURRENT LIABILITIES	
-	Trade & Other Payables	-
12,985	Provisions	13,321
-	Borrowings	-
-	Other Non-Current Liabilities	-
12,985	TOTAL NON-CURRENT LIABILITIES	13,321
15,343	TOTAL LIABILITIES	18,179
19,708	NET ASSETS	16,722
	EQUITY	
19,708	Accumulated Surplus	20,021
-	Asset Revaluation Reserve	-
-	Other Reserves	-
19,708	TOTAL EQUITY	20,021

SOUTHERN REGION WASTE RESOURCE AUTHORITY

ADOPTED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2021

2019/20		2020/21
BR3		ADOPTED
\$'000		\$'000
ACCUMULATED SURPLUS		
19,130	Balance at beginning of period	19,708
578	Net Surplus/(Deficit)	313
-	Transfers from reserves	-
-	Transfers to reserves	-
-	Distribution to Councils	-
<u>19,708</u>	Balance at end of period	<u>20,021</u>
<u>19,708</u>	TOTAL EQUITY	<u>20,021</u>

Item No: **15.4**

Subject: **2020-2021 RATE DECLARATION**

Date: 28 July 2020

Written By: Rates Administrator

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

General, differential and separate rates have been identified to fund Council's activities, together with the Regional Landscape Levy formerly known as the NRM Levy, as contained within the approved 2020/2021 budget document. Council is now in a position to formally declare the rates for the 2020/2021 financial year.

RECOMMENDATION

1. Adoption of Valuations

That the total capital value of land within Council's area of \$13,827,139,580, as provided by the State Valuation Office, be adopted for rating purposes for the 2020/2021 financial year.

2. Declaration of Differential General Rates

In order to raise a total net amount of \$36,016,000 from the differential general rate:

- (a) in respect of rateable land with a land use of Commercial-Shop (Category 2), Commercial-Office (Category 3), Commercial-Other (Category 4), Industrial-Light (Category 5), Industrial-Other (Category 6), and Vacant Land (Category 8), a Differential General Rate of 0.384961 cents in the dollar is declared on the capital value of such land;
- (b) in respect of rateable land with a land use of Residential (Category 1) and Other Land (Category 9) uses, a Differential General Rate of 0.247456 cents in the dollar is declared on the capital value of such land;
- (c) pursuant to Section 158 of the *Local Government Act 1999*, a minimum amount payable by way of the General Rate is fixed at \$1,021; and
- (d) pursuant to Section 153(3) and (4) of the *Local Government Act 1999*, a maximum increase of 6% (of the general rate declared for the same property

for the 2019/2020 financial year) is fixed in the general rate charged on rateable land that is used for residential purposes and constitutes the principal place of residence of a principal ratepayer. Any amount exceeding the 6% increase will be remitted in full. The cap on an increase in general rates under this Section will not apply where property values have increased as a result of the following events: new building work and/or development activity greater than \$5,000; changes in land use wholly or partially; changes in zoning; the ownership of the rateable property has changed since 1 July of the previous year; the property is no longer the principal place of residence.

3. Declaration of Separate Rates

Jetty Road Mainstreet

(a) In exercise of the powers contained in Section 154 of the *Local Government Act 1999* and in order to support and improve the activity of promoting and enhancing business viability, profitability and trade, commerce and industry in Jetty Road Glenelg, a Differential Separate Rate of 0.126719 cents in the dollar is declared on the capital value of all rateable land:

- with a frontage to Jetty Road or Moseley Square;
- within the side streets that intersect with Jetty Road between High Street and Augusta Street;
- the entire site referred to as the Holdfast Shores 2B Entertainment Centre; and
- that has a land use of Category 2 (Commercial – Shop), Category 3 (Commercial – Office) and Category 4 (Commercial –Other).

Patawalonga Marina

(b) (i) In exercise of the powers contained in Section 154 of the *Local Government Act 1999* and in order to carry out the activity of the maintenance and upkeep of the Boat Lock in the Patawalonga basin, a Separate Rate of 0.96334 cents in the dollar of the capital value of land, is declared on all rateable land within the Patawalonga basin bounded by the high water mark; and

(ii) in exercise of the powers contained in Section 158(1)(b) of the *Local Government Act 1999* the amount that would otherwise be payable by way of rates in respect of this separate rate is altered by fixing the maximum amount of the separate rate payable for assessments within the area to which this separate rate applies where the capital values of which exceed \$83,667 at \$806.

4. Imposition of Regional Landscape Levy (formerly known as NRM Levy)

In exercise of the powers contained in Section 69 of the *Landscape South Australia Act 2019* and Section 154 of the *Local Government Act 1999*, in order to reimburse the Council for the amount contributed to the Green Adelaide Board, being \$1,286,635, the Council declares a separate rate of 0.0096815 cents in the dollar of the capital value of all rateable land in the Council area.

5. Payment

- (a) That in accordance with Section 181(1) of the *Local Government Act 1999*, all rates are payable in four equal (or approximately equal) instalments, the due dates being:

30 September 2020
18 December 2020;
1 March 2021; and
1 June 2021.

Provided that in cases where the initial account requiring payment of rates is not sent by the time set by the *Local Government Act 1999* (the "Act"), or an amended account is required to be sent, the Chief Executive Officer is authorised to fix the date by which rates must be paid in respect of those assessments affected; and

- (b) Pursuant to Section 181 (4)(b) of the *Local Government Act 1999*, the Chief Executive Officer is authorised to enter into agreements with ratepayers relating to the payment of rates in any case of hardship or financial difficulty, or where it is considered in the best interests of Council so to do (as determined by the Chief Executive Officer).

6. The current Rating Policy be updated to reflect Council's decision.

COMMUNITY PLAN

Culture: Being Financially Accountable

COUNCIL POLICY

Rating Policy

STATUTORY PROVISIONS

Local Government Act 1999, Section 44 and Chapter 10.

Local Government (General) Regulations 1999, Regulation 10.

Landscape South Australia Act 2019, Section 69.

BACKGROUND

This report has been prepared to enable the declaration of the 2020/2021 rates.

Council has received and considered various reports and minutes in relation to the Budget and Rating for 2020/2021 including:

25 Feb. 2020	Report No: 49/20 Audit Committee – Minutes of meeting 5 February 2020
25 Feb. 2020	Report No: 52/20 Jetty Road Mainstreet Committee – Minutes of meeting 12 February 2020
14 May 2019	Report No: 99/20 Alwyndor Management Committee – Minutes of meeting 16 April 2020
26 May 2020	Report No: 125/20 Draft 2020/2021 Annual Business Plan
26 May 2020	Report No: 123/20 Audit Committee – Minutes of meeting 6 May 2020
14 July 2020	Report No: 191/20 Draft 2020-2021 Annual Business Plan Consultation Outcomes
28 July 2020	Report No: 208/20 Annual Business Plan
28 July 2020	Report No: 196/20 2020/2021 Budget Adoption

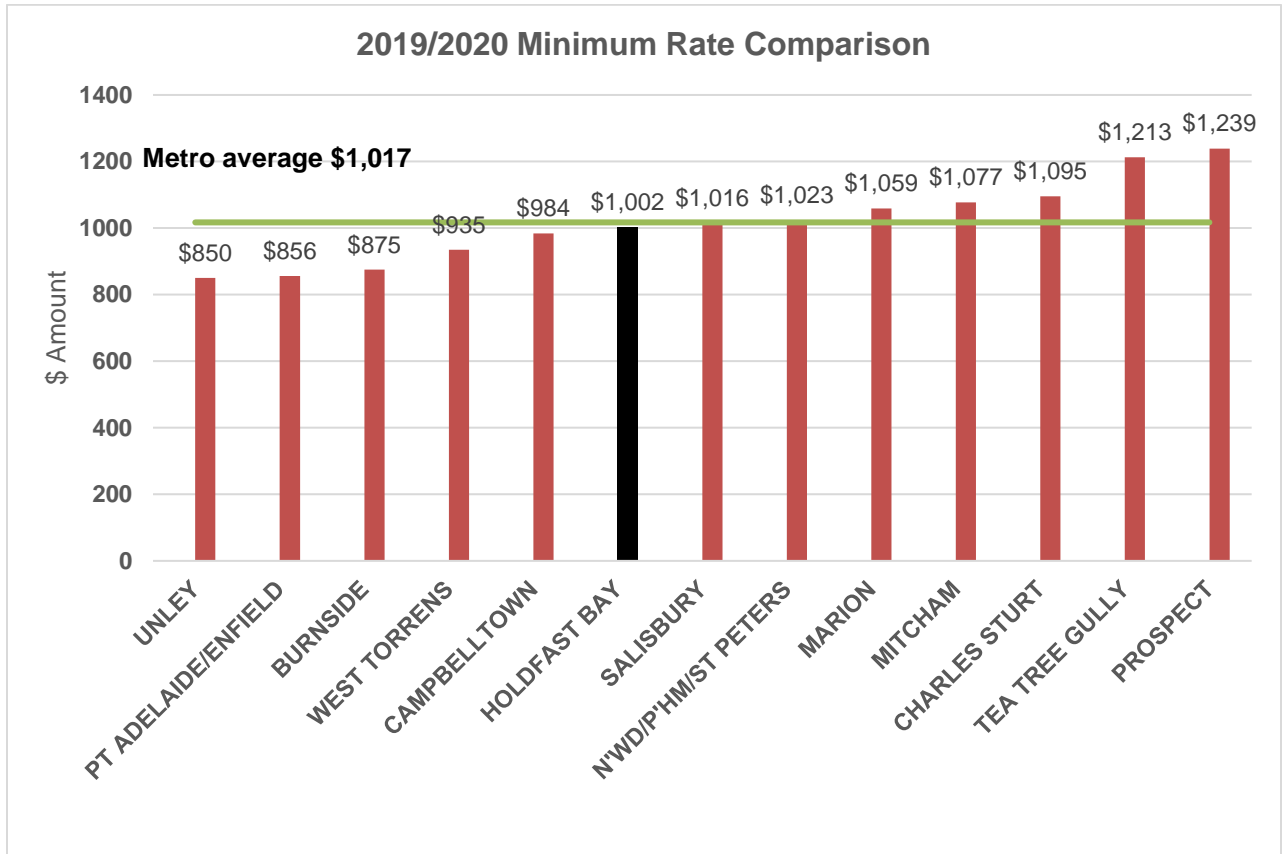
REPORT

Minimum Rate

Council applies a minimum rate because it is considered appropriate that all ratepayers make a base level contribution to the cost of providing Council services including creating and maintaining infrastructure.

For 2019/2020, the minimum rate was \$1,002 and applied to 26% of all rateable properties which includes residential, commercial, industrial, vacant and other type properties.

The average minimum rate for councils in metropolitan Adelaide that applied a minimum rate in 2019/2020 was \$1,017. The following chart shows how Holdfast Bay currently compares to other councils.



The 2020/2021 budget has provided for a 1.9% overall rate revenue increase exclusive of new development growth and separate rates. Applying this same 1.9% increase to the current minimum rate would increase it by \$19 to \$1,021. This ensures all ratepayers share the 1.9% increase in rate revenue and the percentage on the minimum is 27%.

Differential General Rates

The *Local Government Act* allows councils to differentiate rates based on land use. Council currently applies a 55% higher rate-in-the-dollar for commercial, industrial and vacant land purposes. Vacant land is included in the differential general rate to encourage development. Research with other councils indicates that Holdfast Bay has a comparatively low proportion of commercial and industrial properties.

The overall amount of differential rates generated in 2019/20 was \$4,921,000, representing approximately 13.8% of Council’s overall general rates raised. Maintaining the differential at 55% results in an amount of \$4,813,000 being raised equating to 13.2% of the overall rates raised.

The 2020/21 valuation data shows a 60% reduction (100 properties) in the number of vacant land assessments indicating that these properties have been developed during 2019/20. This has a disproportional impact on the rates payable by the commercial and industrial land use types. Rate

modelling indicates that a 55% higher rate will maintain relativity in the amount of rates payable between the all the remaining rate types including the general rate.

Residential Rate Capping

Council's Rating Policy includes a rate cap to provide relief to ratepayers who own residential properties that have been subject to a significant increase in valuation.

For the 2019/2020 year residual, ratepayers could apply for a reduction if their annual rates bill increased in excess of 6%. Rate capping excludes any concessions or previous concessions granted, Regional Landscape Levy and separate rates. Rate capping is based on the residential rate levied only. It is recommended to leave the cap at the current rate of 6%.

It is difficult to forecast the number of ratepayers that could potentially benefit from rate capping. To be eligible a number of requirements including the exclusion of building improvements in excess of \$5,000 are taken into account. The number of successful applicants in past years has been relatively small.

General Rates

Rate revenue for 2020/2021 will increase 1.9%, excluding new developments, separate rates and the State Government Regional Landscape Levy (formerly known as NRM Levy). The budget includes the net amount of \$36,073,000 (allowing for rate capping and all rebates) for differential general rate revenue that will be raised through a differential general rate of 0.247456 cents in the dollar (0.24259 cents in 2019/2020) and a minimum rate of \$1,021 (\$1,002 in 2019/2020).

The increase in rates payable for a median residential rateable property value is 1.9%. The median residential property value is \$560,000 (unchanged from 2019/2020) with the amount payable is \$1,386 (\$1,359 in 2019/2020). This equates to an increase of \$27 when compared to the previous year.

The differential general rate in the dollar to be applied to Commercial, Industrial and Vacant Land in 2020/2021 is set at 0.384961 cents, (compared with 0.374999 cents in 2019/2020).

The proposed rate is based on the Supplementary Valuation Reports issued by the State Valuation Office, up to and including supplementary report dated 1 July 2020.

Separate Rates

Jetty Road Mainstreet

Details of the recommended 2020/2021 budget from the Jetty Road Mainstreet Management Committee have been incorporated into Council's budget comprising a separate rate amounting to \$584,450 (\$578,088 for 2019/2020), which equates to an average of 1.1% increase in the separate rate.

The separate rate will be imposed on all rateable land:

- with a frontage to Jetty Road or Moseley Square; and
- within the side streets that intersect with Jetty Road between High Street and Augusta Street; and
- the entire site referred to as the Holdfast Shores 2B Entertainment Centre; and
- with a land use category 2 (Commercial - Shop), 3 (Commercial – Office), and 4 (Commercial – Other).

The valuation of the 384 properties totals \$461,224,494 for which a separate rate of 0.126719 cents in the dollar of Capital Value will return the required amount (compared with 0.125215 cents for 2019/2020).

Patawalonga Marina

In addition to general rates being levied against berth owners within the Patawalonga Marina, a separate rate will be levied for the purpose of lock maintenance. This separate rate will be applied to 170 properties within the high water mark of the Patawalonga basin and generate a nett revenue of \$73,000.

The valuation of the 170 properties totals \$43,550,000 for which a separate rate of .96334 cents in the dollar of Capital Value would return the required amount. There are 9 properties along Cygnet Court that contribute to the Patawalonga Marina separate rate which include a land component and consequently the total capital value of these properties is substantially more than the capital value of their individual marina berth. To ensure that these properties do not contribute substantially more to the Patawalonga Marina rate than the other berth owners, a maximum rate of \$806 (\$791 in 2019/2020), equating to a Capital Value of \$83,667 is proposed.

Regional Landscape Levy (formerly known as NRM Levy)

Under Section 69 of the Landscape South Australia Act 2019, Council is required to pay a sum of \$1,286,635 (2019/2020 \$1,281,868) to the Green Adelaide Board. The total amount to be raised, including a provision for rebates, is \$1,308,600.

A Separate Rate is required to be levied across the total City to recoup \$1,286,635 plus a provision of \$21,965 for applicable rebates. The valuation of such properties amount to \$13,521,303,000 for which a separate rate of 0.0096815 cents in the dollar of Capital Value would return the required amount.

BUDGET

This report declares the amount and distribution of rates as adopted in the 2020/2021 budget.

Rate description	Amount (Adopted 2020/2021 Budget)
General Rates	\$31,652,000
General Differential Rates	\$4,813,000

New Development/Growth	\$153,000
Patawalonga Lock Rates	\$73,000
Landscape Levy	\$1,286,635
Jetty Road Mainstreet	\$584,450
Fines/Legal Fees	\$109,000
Rate Capping/Valuation Objections	(\$31,000)
Rebates – LG Act and Council	(\$680,000)

LIFE CYCLE COSTS

Not applicable to this report.

Item No: **15.5**

Subject: **SOMERTON SURF LIFESAVING CLUB – RENEWAL OF KIOSK SUB-LEASE AGREEMENT**

Date: 28 July 2020

Written By: Property Officer

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

The Somerton Surf Lifesaving Club Inc. (**Club**) has a lease over the Somerton Surf Lifesaving Club building for a term of 21 years commencing on 7 December 2005 and expiring on 6 December 2026 (**Head lease**). Pursuant to Clause 5 of the Head lease, the Club is entitled to sublease areas within the Somerton Surf Lifesaving building to third parties, on the proviso that Council consent is first given.

On 11 March 2014, Council resolved to permit the Club to sublease a portion of the building to Ms Penelope McEwan Wallbridge (**Sublessee**) for the purpose of operating a coffee shop and kiosk for a term of two (2) years commencing on 1 May 2014 and expiring on 30 April 2016, with a right of renewal for two (2) years commencing on 1 May 2016 and expiring on 30 April 2018 (**Original Sublease**) (Resolution No. C110314/1059). Following the expiration of the renewed term of the Original Sublease, Council approved a further term of two (2) years pursuant to Resolution No. C270319/1425 (**Second Sublease**).

The Second Sublease expired on 30 April 2020, and Somerton Surf Life Saving Club is seeking Council's consent to enter into a new Sublease with the Sub-lessee for a further term of three (3) years commencing on 1 May 2020 with a right of renewal for a further term of two (2) years.

RECOMMENDATION

That Council:

1. **approves a new sublease between the Somerton Surf Lifesaving Club Inc. (as Sub Lessor) and Penelope McEwan Wallbridge (as Sub Lessee) for the Kiosk area on the following terms:**
 - **term: three (3) years commencing on 1 May 2020 and expiring on 30 April 2023;**
 - **renewal: one (1) right of right of renewal for a further term of two (2) years commencing on 1 May 2023 and expiring on 30 April 2025;**
 - **sublease area: delineated in red on the plan annexed hereto as Attachment 1 being approximately 66m²; and**
 - **commencing rent payable to Sub Lessor: \$22,000 per annum to be reviewed**

annually in accordance with movements in CPI (Adelaide-All Groups) subject to:

- a) an increase in the rent payable by the Club to Council pursuant to the Sublease (Head lease Kiosk rent) to \$4,410 per annum from the date of signing of the Kiosk Sublease;**
- b) Head lease Kiosk rent being adjusted annually by CPI (Adelaide-All Groups) as and from each anniversary of the sublease commencement date, the first such adjustment being on 1 May 2021; and**
- c) a market review of the Head lease Kiosk rent being undertaken prior to the granting of the Sublease extension (ie on or before 30 April 2023).**

- 2. that the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to this sublease.**
-

COMMUNITY PLAN

Community: Providing welcoming and accessible facilities

Community: Fostering an engaged and contributing community

Economy: Supporting and growing local business

Economy: Making it easier to do business

COUNCIL POLICY

Sporting and Community Club Leasing Policy 2018

STATUTORY PROVISIONS

Local Government Act 1999.

Retail and Commercial Leases Act 1995.

BACKGROUND

Previous Reports, Applications and Decisions

- Council Report No.: 76/14; Item No.: 14.2, 'Somerton Surf Lifesaving Club – Sub-Lease', 11 March 2014 (Resolution No.: C110314/1059).
- Council Report No.: 106/19; Item No.: 14.6, 'New Sub-Lease Agreement – Somerton Surf Lifesaving Club & Penelope McEwan Wallbridge', 11 March 2014 (Resolution No.: C270319/1425).

The Somerton Surf Lifesaving Club Inc. (**Club**) has a lease over the Somerton Surf Lifesaving Club building for a term of 21 years commencing on 7 December 2005 and expiring on 6 December 2026 (**Lease**). Pursuant to Clause 5 of the Lease, the Club is entitled to sublease areas within the Somerton Surf Lifesaving building to third parties, on the proviso that Council consent is first given.

On 11 March 2014, Council resolved to permit the Club to sublease a portion of the building to Ms Penelope McEwan Wallbridge (**Sub lessee**) for the purpose of operating a commercial

coffee shop and kiosk for a term of two (2) years commencing on 1 May 2014 and expiring on 30 April 2016 with a right of renewal for two (2) years commencing on 1 May 2016 and expiring on 30 April 2018 (**Original Sublease**) (Resolution No. C110314/1059). Following the expiration of the renewed term of the Original Sublease, Council approved a further term of two (2) years pursuant to Resolution No. C270319/1425 (**Second Sublease**).

The Second Sublease expired on 30 April 2020, and now the Lessee is seeking Council's consent to enter into a new Sublease with the Sublessee for a further term of three (3) years commencing on 1 May 2020 with a right of renewal for a further term of two (2) years.

REPORT

Given the Club and the Sublessee have reached an agreement in principle in regards to the new Sublease and that the Second Sublease is now running on holdover mode, both parties are pressed to formalise the new proposed sublease, on the following terms:

• Term:	Three (3) years commencing on 1 May 2020 and expiring on 30 April 2023
• Renewal:	one (1) right of right of renewal for a further term of two (2) years commencing on 1 May 2023 and expiring on 30 April 2025. Note that: - The renewal term fits under the term of the Head lease expiring 6 December 2026. - If the proposed sublease is endorsed, the club will not need Council consent to extend the sublease for the renewed term.
• Commencing Rent (payable by the sublessee to Club):	\$22,000 per annum to be reviewed annually in accordance with movements in the Consumer Price Index (Adelaide-All Groups)
• Rent review at end of 3 year sublease term	Market review prior to expiration of 3 rd year
• Outgoings	All utilities relating to business operations (gas, water, electricity), as consumed
• Area	Kiosk area located on Club's ground floor, northern end of clubhouse building, approximately 66m ² and outdoor tables affixed to the paved area to the North and West of the Clubhouse, up to knee high wall.
• Permitted use	Coffee shop/Kiosk within previous hours of operation

The Club will organise the drafting of the new Sublease and Council endorsement will be required for the Mayor and Chief Executive Officer to execute the Agreement on behalf of the Landowner.

BUDGET

The original Head lease between Council established a 21 year term and symbolic community rent of \$10 per year on the basis that the premises were used to deliver essential lifesaving services only.

In 2014, the Kiosk Original Sublease was authorised with a commencing annual rental payable by the operator to the Club of \$6,000 pa. The report clearly stated that it was not intended for the Club to profit from the rental, but instead alleviate their financial burden.

In recognition of the commercial revenue brought in to the Club via the Sublease, the Head lease was varied and the Head lease rent applicable to the commercial sublease of the kiosk (**Head lease Kiosk rent**) was increased to \$2,865 per annum. The Head lease Kiosk rent was to increase by CPI annually, with the community rent remaining fixed at \$10 pa as per the original head lease.

The Second Sublease commenced on 30 April 2018 with the annual rental payable by the Sublessee to the Club increased to \$16,000. The Head lease Kiosk rent only increased by CPI in that time.

In 2020, the proposed new sublease rent payable to the Club is increasing to \$22,000 per annum (266% increase compared to 2014) and it is therefore proposed that the Head lease Kiosk rent payable by the Club to Council for the kiosk should also increase.

It is proposed that a figure of 30% of the gross rental paid by the sublessee to the Club be adopted as the Head lease Kiosk rent but **adjusted downwards** by 33% to reflect the Club's equity in the facility.

This broadly reflects the original percentage of revenue that Council applied when it adjusted the Head lease Kiosk rent at the time of the original sublease.

This would see the Head lease Kiosk rent payable by the Club to Council for the kiosk set at \$4,356 pa from the date of signing of the new sublease agreement (ie $\$22,000 \times 30\% \times 66\%$)

The total head lease rental would therefore be \$4,410 pa (based on Head lease Kiosk rent of \$4,400 pa and annual community rental of \$10 pa).

Given that the Club proposes to increase the sublease rental by CPI each year, it is proposed that the Head lease Kiosk rental also be adjusted by CPI (All Groups Adelaide) each year on the anniversary of the date of commencement of the sublease, with the first review due on 1 May 2021.

A market review of the Head lease Kiosk rent payable by the Club to Council for the Kiosk sublease should be undertaken prior to the granting of the two (2) year extension to that sublease by the Club.

This approach will avoid delaying Council's consent to the proposed renewal of the Kiosk Sublease and would apply until the market review occurs in 3 years on 30 April 2023. Any new policy on commercial subleasing could also be applied at that time.

Council is still free to develop its Policy on setting rentals for commercial activities in community facilities and to apply this to future sub-leases.

The Club has advised of its intention to seek Council's consent in the coming months to sublease a further portion of its premises to another entity for purposes of running a bistro (Bistro Sublease) for commercial purposes and the Head lease Bistro rent would need to be determined and the overall Head lease rent adjusted accordingly at that time. Future

adjustments of the Head lease Kiosk rent would occur independently based on the timing of rent adjustments and market reviews outlined in the Kiosk sublease.

LIFE CYCLE COSTS

All structural maintenance will remain the responsibility of Council under the current lease. This cost has been factored into both the Asset Management and Long Term Financial Plans.

Attachment 1





- AZ Property Address Labels
- AZ House Numbers
- Holdfast Bay
- AZ Roads Name
- AZ Arterial
- AZ Sub-Arterial
- AZ Collector
- AZ Local
- AZ Track 2-Wheel Drive
- AZ Undefined
- Roads
- Arterial
- Sub-Arterial
- Collector
- Local
- Track 2-Wheel Drive
- Undefined
- CHB Aerial (2019) - 7.5cm



This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Holdfast Bay. This information is provided for private use only. Every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Boundary line network data is supplied by State Government.

SOMERTON SLSC SUB-LEASE

4/03/2019

1:373



Item No: **15.6**

Subject: **SMOKE FREE COUNCIL FACILITIES POLICY**

Date: 28 July 2020

Written By: Manager Regulatory Services

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

Council requested the establishment of a Smoke Free Council Facilities Policy which included community centres, sporting clubs and Council sports grounds. The purpose of the policy was to be a positive public health initiative which outlined guiding principles to ensure community facilities promote healthy lifestyles.

A draft Smoke Free Council Facilities policy was released for public consultation between 22 October 2019 and 12 November 2019 and received 59 submissions, with 32 responses supporting introduction of the policy, 12 opposing and 8 supporting but requesting changes.

The draft policy has been amended to make it easier to administer and enforce. By utilising the provisions of By-law No.3 - Local Government Land, Council can specifically determine which Council owned land and facilities are to be smoke free. Once resolved by Council, the determinations must be advertised, including in the Gazette, and signage installed. The determinations can then be enforced under the By-law.

As the updated draft Policy is substantially different from the original version, it is recommended that a final round of consultation be undertaken.

RECOMMENDATION

That Council:

- 1. approve the updated draft Smoke Free Council Facilities Policy as presented in Attachment 2;**
 - 2. authorise Administration to prepare smoke free plans for Council owned sporting facilities; and**
 - 3. submit a further report to Council for approval to refer the proposed draft smoke free areas to community consultation.**
-

COMMUNITY PLAN

Placemaking: Creating lively and safe places

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Environment: Building an environmentally resilient city

Environment: Fostering an environmentally connected community

COUNCIL POLICY

Community Consultation and Engagement Policy

Community Centres Policy

Asset Management Policy

Access & Equity Policy

Sporting and Community Clubs Leasing Policy

Social Development Policy

Property Policy

STATUTORY PROVISIONS

Tobacco and E-Cigarette Products Act 1997

Community Consultation and Engagement Policy

BACKGROUND

Council endorsed a motion at its meeting on 23 July 2019 *'That administration provide a report to consider implementation of a no smoking policy for all sporting grounds and grounds of Community Centres including Glenelg Oval, Brighton sports precinct and Kauri Parade.'* (Motion C230719/1555)

This led to Council endorsing an initial draft policy entitled *Council Owned Facilities - Smoke Free Policy* for public consultation (refer Motion C240919/1617).

Community consultation was held over 21 days from 22 October 2019 to 12 November 2019. Comments received were subsequently summarised as per Attachment 1.

Refer Attachment 1

A total of 59 submissions were received. Of these, 32 responses supported introduction of the policy, 12 opposed and 8 supported the draft policy but requested changes. The majority of responses supported the proposition that smoking was unhealthy and were in favour of implementing smoke free restrictions at most Council facilities.

Other key comments included:

- Suggestion for more butt bins to be placed around facilities to encourage people to put out cigarettes etc prior to entering a smoke free precinct

- Council's ability to enforce the policy. State regulated smoke free areas have fines of \$105 including local areas such as Moseley Square, or fines of \$75 at Henley Square and Bowden Town Square in the City of Charles Sturt.
- Provision of small smoking areas at key facilities that were accessible, safe and well separated from smoke free areas.
- Ability of lessees of council facilities to enforce the policy.

Administration, with assistance of Kelledy Jones Lawyers, subsequently reviewed and redrafted the initial draft policy to address issues raised during the initial community consultation – principally to make the policy easier to administer and enforce, and to enable small smoking areas to be defined at key facilities.

REPORT

There are two mechanisms to declare public areas smoke free.

Council can apply to the Tobacco Control Unit (TCU) under the Tobacco and E-Cigarette Products Act 1997 to have areas and/or facilities declared smoke free. This was the process used by where Council sought and received a Smoking Prohibited declaration for Moseley Square.

However the process is time consuming, slow and inflexible.

Council can also declare areas of Council owned land and facilities to be smoke free under its By-law No.3 – Council Owned Land. The By-law No.3 section 10 establishes prohibited activities on Council land and clause 10.8 further provides:

10. Prohibited activities

A person must not do any of the following on Local Government land.

10.8 Smoking

Subject to the Tobacco Products Regulation Act 1997, smoke, hold or otherwise have control over an ignited tobacco product on any land to which the Council has determined this subclause applies.

Clause 10.8 allows for Council to declare, by resolution, specific Council owned land and facilities to be smoke free. Importantly, Council can only declare Council owned land and facilities to be smoke free. Under the Tobacco and E-Cigarette Products Act 1997, a declaration can be made for Council owned land and public roads.

The original draft policy did not envisage the use of the By-Law No.3 and sought to embed the policy into leasing arrangements of Council facilities. The disadvantage of this approach was that the policy could not be fully enforced, and could only be applied where there was a lease.

The amended policy now presented to Council utilises By-law No.3 as the starting point to declare areas of Council land and facilities smoke free and this has the advantage that once properly declared, the decision are enforceable under the By-law and the declarations can be specifically established such that small smoking areas can be established, something that a number of clubs raised during consultation on the original policy.

The advice from Council's lawyers is that:

- a policy document does not have status as any form of legislative instrument and, generally is not binding in its effect. Instead, a policy operates as a guideline that provides the rationale and principles for decision-making and promotes transparency and consistency in the decision-making;
- the amended policy has been drafted so that it is consistent with the *Tobacco and E-Cigarette Products Act 1997* ("the Act"). The current Act already operates to restrict smoking in enclosed spaces;
- unlike a policy, Council By-Laws have status as subordinate legislation and are enforceable. Relevantly By-law No.3 provides the Council with the ability to regulate access to and use of Local Government land (other than roads) and, in particular, clause 10.8 prohibits people from smoking on any land to which the Council has resolved to apply this restriction;
- it is, therefore, open to the Council to resolve to apply clause 10.8 of By-law No.3 to specific parts of Local Government land, (including Brighton Oval, playgrounds etc.) so that they are then designated as enforceable 'smoke free' areas;
- to ensure that any declaration under By-law 3 does not contradict the Act (which would be grounds to challenge its validity), we recommend against a 'blanket resolution' over all Local Government land. Instead, we recommend that the Council resolve to apply the provision to specific open areas (which, ideally, are clearly defined by reference to a map/plan). This approach will enable the Council to better demonstrate the rationale for its actions;
- where the Council has resolved to apply clause 10.8 of By-law No. 3 to certain Local Government land, smoking on that land will then constitute an offence under the By-law and contravention can be enforced by authorised persons, including by issuing an expiation notice or, pursuant to section 262 of the Local Government Act;
- in the case of Local Government land that is the subject of a lease or licence, the Council may, in addition to declaring any open public spaces on such land as smoke free under

- the By-law, include a prohibition against smoking on the land as a term of the lease or licence (as recognised in the Policy);
- there is no statutory obligation to undertake public consultation before resolving to apply a provision of By-law No. 3 to certain land within the Council area. Notwithstanding, we recommend that consideration be given to whether or not there should, as a transparency measure which also assists in informed decision-making, be consultation in relation to proposals for certain areas to be made smoke-free under By-law No. 3, particularly where the proposal is likely to be contentious. Of course, any decision to undertake consultation must also be made taking into account the Council's Public Consultation Policy; and
 - importantly, where the Council determines to resolve under clause 10.8 of By-law 3, to give effect to the prohibition against smoking envisaged by the Policy, section 246(4a) of the LG Act requires that notice of the resolution is published in the Government Gazette and in a newspaper circulating in the Council area. We also recommend that copies of the resolution be included in the Council's by-law register and on its website. Wherever practicable, the Council must also erect signs in the areas where it resolves to apply the provision, to give notice of the application of By-law No. 3.

In order to ensure the smoke free provisions does not indirectly create a safety risk to a smoker, it is proposed to work with clubs and lease holders to identify small smoking areas external to buildings which are located to avoid the risk of passive smoke for non-smokers, but close enough to facilities so that a smoker can use the smoking area without feeling they are at risk or having to walk a substantial distance to a public road. This is particularly important for night time functions.

This is a similar approach to smoking areas in hotels and clubs, except that in Council's circumstances, these smoking areas would be in the open.

Many Council leases already have "Smoke Free Premises conditions" included within their terms and conditions. All new and renewed lease agreements will have the Smoke Free Council Facilities policy formalised within the contract as of January 28 2020. Administration will inform and support sporting clubs and community centres to adhere to the policy conditions and provide butt bins and associated signage where required.

Subject to community consultation and Council's adoption of the amended policy, it is proposed that Administration bring back proposals to declare sports grounds, including tennis courts, and areas within 10m of playground equipment at any Council reserve to be considered for declaration as smoke free.

This would include maps of each facility should the designated smoke free area, clear definition of the authorised smoking area and estimated costs to implement the proposals if endorsed.

The initial community consultation showed support for smoke-free environments and engagement comments suggested there was support for the policy to be applied to other areas such as beaches and shopping/tourism precincts.

Council may wish to consider over time, where it should apply the Smoke Free Council Facilities Policy, but in any case smoke free declarations under the By-law No.3 can only apply to Council owned land and community consultation should be undertaken for each tranche of proposed declarations.

BUDGET

Implementation of any declarations will include costs for preparation of documentation (maps, etc), advertising (gazette and paper), and for any signage that may be needed to put effect to the declaration. An initial estimate is that this may cost around \$9,000 for all council sports facilities (including tennis courts).

LIFE CYCLE COSTS

Nil

Attachment 1



Classification:	Statutory Policy.
Trim Container	FOL/___/___
Trim Document Number:	TRIM Document Number
First Issued / Approved:	xx xxx 2020
Last Reviewed:	C___/___
Next Review:	14 July 2023
Responsible Officer:	Manager Regulatory Services
Date Placed on Web:	Date placed on the Web

1. PREAMBLE

This Policy standardizes the Council’s position in relation to smoking on Council owned land and facilities including reserves, sports grounds, clubrooms, community centres, libraries and civic buildings within the City of Holdfast Bay area.

1.1 Background

As the owner of land and facilities, the City of Holdfast Bay plays an important role in ensuring these facilities are safe and welcoming for all visitors. Council recognises that smoking is a health hazard and that there is a need to reduce the incidence and exposure of smoking, especially in young people. Promoting a smoke free environment reduces the harmful impact of second-hand smoke on non-smokers and helps encourage the reduction of overall consumption.

As community leaders and advocates for a healthy, active community, Council has recognised a change in attitude towards smoking and has a responsibility to promote healthy behaviour within our community. The implementation of a Smoke Free Council Facilities policy is evidence that Council is promoting a healthy, active community and supports the provision of welcoming and accessible facilities in line with *Our Place 2030 Strategic Plan* objectives.

This Smoke Free Council Facilities Policy provides a rationale and framework for the management of smoking on Council owned land and facilities. By working within a consistent process to identify places where the policy will apply, the Policy works to ensure all Council owned facilities are welcoming and accessible with low risk of secondary smoke and cigarette butt pollution.

Promoting smoke free facilities and grounds is one of the healthiest messages sporting clubs, community groups and Council can share with its community and visitors. This Policy standardizes the rules for smoking on Council owned land and facilities within the City of Holdfast Bay area.

1.2 Purpose

The purpose of this Policy is to promote and encourage the health and wellbeing of occupiers of Council land by way of providing a consistent position and guiding principles for a smoke free environment on Council owned land and facilities.

SMOKE FREE COUNCIL FACILITIES POLICY

1.3 Scope

The restrictions upon smoking envisaged in this Policy can be applied to any Local Government land (being land owned or under the Council's care, control or management, excluding roads). This includes designated community land and facilities including reserves, sports grounds, clubrooms, community centres, libraries and civic buildings within the City of Holdfast Bay area.

1.4 Definitions

Act means the *Tobacco and E-Cigarette Products Act 1997*;

1.4.1 Council: means the City of Holdfast Bay, being a council established under the *Local Government Act 1999*;

1.4.2 Local Government land: all land owned by the Council or under the Council's care, control and management (except roads).

1.4.3 Council owned facility: Any improvements constructed on Local Government land, including sports fields, sports clubrooms, community centres, libraries, civic buildings, public shelters, playgrounds, on-site car parks, other structures or paved areas.

1.4.4 Council owned building: A structure, building or improvement on Local Government land (whether leased or not) that is an enclosed space.

1.4.6 Tobacco product: is defined under the *Act* as any of the following:

- a cigarette
- a cigar
- cigarette or pipe tobacco
- shisha tobacco
- tobacco prepared for chewing or sucking
- snuff
- any other product, of a kind prescribed by regulation, that is comprised of or contains tobacco
- any product (other than an e-cigarette product) that does not contain tobacco but is designed for smoking and includes any packet, carton, shipper or other device in which any of the above is contained.

1.4.7 E-cigarette: as defined under the *Act* as:

- a device that is designed to generate or release an aerosol or vapour for inhalation by its user in a manner similar to the inhalation of smoke from an ignited tobacco product; or
- a device of a kind declared by the Minister by notice in the *Gazette* to be an e-cigarette.

1.4.8 Regulations means the *Tobacco and E-Cigarette Products Regulations 2019*;

SMOKE FREE COUNCIL FACILITIES POLICY

1.4.9 Smoke: (a) in relation to a tobacco product—smoke, hold or otherwise have control over, an ignited tobacco product; or (b) in relation to an e-cigarette—inhalation from, hold or otherwise have control over, an e-cigarette that is in use;

1.4.10 Smoking: smoking of any tobacco product such as a cigarette, cigar, pipe tobacco or any product that does not contain tobacco but is designed for smoking including e-cigarettes and vaping.

1.4.11 E-cigarette product: (a) an e-cigarette; or (b) any part comprising an e-cigarette; or (c) a cartridge, capsule or other container designed to contain a liquid, aerosol, gas, vapour or other substance for use in an e-cigarette; or (d) a heating element designed for use in an e-cigarette; or (e) a battery designed for use in an e-cigarette; or (f) a product of a kind prescribed by the regulations;

1.5 Strategic Reference

Placemaking: Creating vibrant and safe places

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

2. PRINCIPLES

2.1 Council owned buildings

2.1.1 No person shall smoke within a Council owned building. This includes the smoking of any tobacco product including E-cigarettes.

2.1.2 If the building is leased or licensed, the prohibition against smoking in the building will be included as a term of the lease/licence agreement if the lease/licence is entered into after the date of this Policy, or where renewal of an existing lease/licence occurs after the date of this Policy, the restriction will be incorporated into the renewal insofar as this is permissible under the lease or licence

2.1.3 Council will support lessees, licensees and facility managers with signage and information to implement this Policy.

2.2 Council Owned Land

2.2.1 Council may designate any area of Local Government land as Smoke Free In accordance with By-Law No.3. In such instances, the principles of this Policy shall apply.

2.2.2 Council may choose to designate areas of Local Government land as a designated smoking area in recognition that some community members may still choose to smoke. Any such designation should be informed by dialogue with any lessee, licensee or manager of the Council owned facility. Any designated smoking area should be located to ensure the safety of users and reduce the risk of secondary smoke impacts.

SMOKE FREE COUNCIL FACILITIES POLICY

2.2.3 If Local Government land is subject to a lease or licence, a prohibition against smoking will be included as a term of the lease/licence agreement if the lease/licence is entered into after the date of this Policy, or where renewal of an existing lease/licence occurs after the date of this Policy, the restriction will be incorporated into the renewal insofar as this is permissible under the lease or licence.

2.3 Enforcement

2.3.1 Where Council owned land is declared Smoke Free (by resolution of Council as per By Law No.3), Council can enforce the prohibition under the By Law.

2.3.2 Where the Smoke Free provisions of this Policy have been included into a lease or licence applicable to a Council owned facility, the lessee, licensee and/or facility manager shall assist to enforce this Smoke Free Council Facilities Policy. Non-compliance with this Policy will be handled in accordance with the following process:

- a) staff, members, visitors, and clients will be informed of the Policy through signs posted throughout the property and defined in any hire agreement or lease terms and conditions of use;
- b) in the first instance, an explanation of the Policy is to be provided by an official of the club or association to the person / people who are infringing the Policy;
- c) continued non-compliance will result in the offender being asked to leave the facility; and
- d) in the event of further non-compliance in respect of conduct occurring on Local Government land to which the Council has resolved to apply a smoking prohibition under the By-law, a person appointed by the Council as an authorised person under section 260 of the *Local Government Act 1999* may order that the person to immediately cease the conduct under section 262 of the *Local Government Act 1999*. Failure to comply with such an order is a criminal offence.

2.3.3 Where this Policy applies to Council owned facilities which are operated by Council (e.g. libraries, civic centres or shelters), Council is responsible for enforcing provisions of this Policy.

2.4 If Local Government land and/or Council owned facilities have, subsequent to this Policy, been declared as smoke free under the Act, then enforcement action can be undertaken by an officer authorised under the Act where a person acts contrary to the declaration

2.5 This Policy does not apply to Council owned roads (including footpaths and nature strips) as Council's powers to make by-laws regarding the use of roads is largely limited to the particular uses set out in section 239 of the *Local Government Act 1999* and does not include prohibiting smoking. The Council may, however, when holding any event on a road, impose a prohibition upon smoking at the event as a condition of entry.

SMOKE FREE COUNCIL FACILITIES POLICY

3. POLICY RESTRICTIONS / LIMITATION

- 3.1 This Policy is in all respects, subject to the operation of the Act *and the Regulations*. Therefore, the Act or Regulations take precedent in the event of any inconsistency arising between the provisions of the Act or Regulations and this Policy.

4. ASSOCIATED POLICIES

4.1 Sporting and Community Leasing Policy

4.1.1 The principles contained in this Policy will form part of the conditions in any new lease or licence or lease/licence renewal agreement.

5. REFERENCES

5.1 Legislation

Tobacco and E-Cigarette Products Act 1997
Local Government Act 1999
Work Health and Safety Act 2012
By-law No. 3 - Local Government Land By-law (By-law No.3)

5.2 Other References

SA Health Guidelines

Attachment 2



COMMUNITY

ENGAGEMENT SUMMARY REPORT

DRAFT SMOKE FREE COUNCIL FACILITIES POLICY

22 OCTOBER – 12 NOVEMBER 2019

Report Completed for the Community Development Coordinator
Written by the Digital Engagement Partner.
November 2019

INTRODUCTION

On 22 October we asked the community to share their views on a new policy, the Draft Smoke Free Council Facilities Policy. – As this is a new policy Council is required to undertake mandatory consultation steps when council develop policies on orders (Section s.259 of The Local Government Act 1999).

The Draft Smoke Free Council Facilities policy proposes that smoking will not be permitted on the grounds or in any structure of any council owned facility, park, reserve, sporting facility, or community centre.

Currently council facilities have several different restrictions regarding smoking – from smoking being banned from a whole site, to no smoking allowed within five metres of an entrance, to smoking being allowed on parks and reserves except within 10 metres of playgrounds.

The smoke free policy provides a rationale and framework for the management of smoking across all council owned facilities.

This report provides the engagement methodology and engagement outcomes. All submissions have been collated. Written submissions available upon request.

BRIEF DESCRIPTION OF ENGAGEMENT METHODOLOGY

This community engagement ran from 22 October to 12 November 2019, a total of 21 days.

The views of the community were collected via:

- Council's website - The Council website provided the opportunity to complete an online survey.
- Email submissions, phone calls and letters.
- Hard copy information and feedback forms

And promoted through:

- A registered user update - via email to 1800 database.
- Two public notices in the Messenger newspaper.
- 62 hard copies mailed to sporting clubs and Community Centres.
- CoHB Twitter account every week for the duration of the engagement.
- CoHB Linked'In account.
- Brighton Civic Centre, Brighton and Glenelg Libraries.
- Newsfeed on the City of Holdfast Bay corporate and engagement sites.

ENGAGEMENT FORMAT

Formal feedback forms on line, emails and hardcopies.

1. I have read the Draft Smoke Free Council Facilities Policy*

Yes/no

2. (If yes) Having read the Draft Smoke Free Council Facilities Policy, do you agree it should be endorsed?

Yes/Yes but with changes (if yes please specify)/Not sure/Indifferent/No

3. Do you support the proposed banning of smoking on the grounds or in the structure of the following Council owned areas* No/Neutral/Not sure/Yes

- Council buildings
- Parks
- Reserves
- Sporting facilitates/precincts

- Community centres

4. Please provide the reasons for your answer

5. Are you more or less likely to visit an area if you know it is smoke free?

More likely/Neutral/Less likely

6. Other comments

Demographics

7. Which of the following best describes you?

Resident of The City Holdfast Bay/Visitor to the City of Holdfast Bay/Worker in the City of Holdfast Bay

Other (please specify)

- Name
- Address
- Suburb

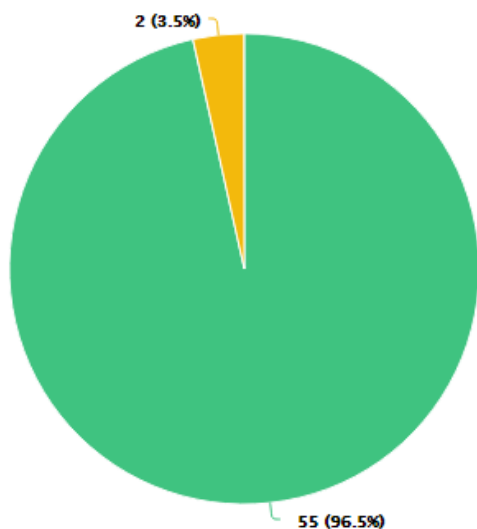
DATA ANALYSIS

All data has been independently reviewed by the Digital Engagement Partner.

OUTCOMES

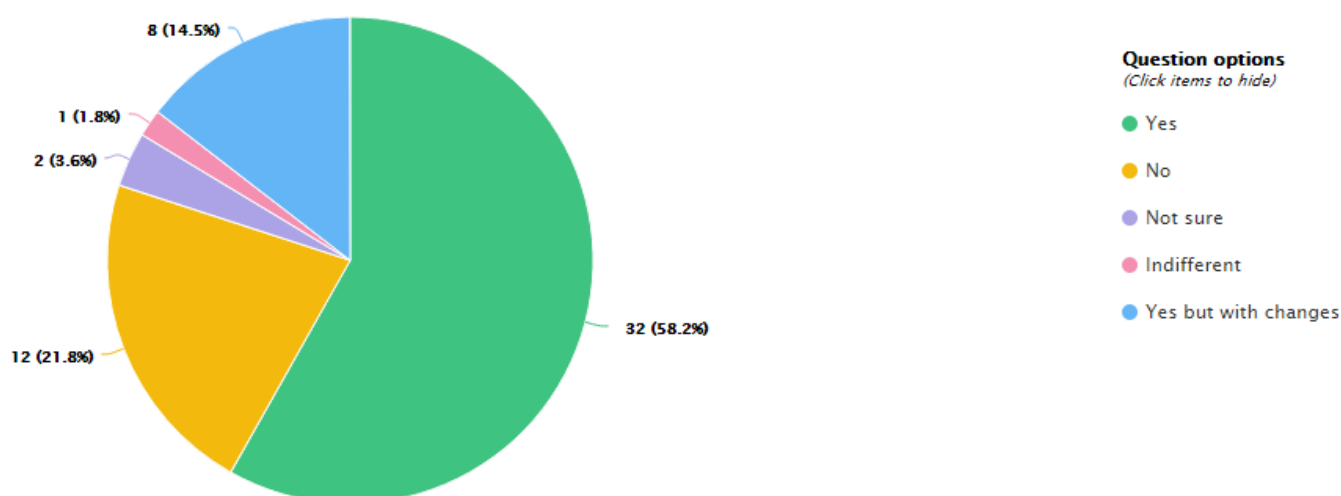
Fifty Seven (57) formal submissions and two (2) emails were received during the engagement period. Below are the following results from the formal submissions:

1. I have read the Draft Smoke Free Council Facilities Policy



- Two people did not read the policy.
- 55 people read the policy.

2. (If yes) Having read the Draft Smoke Free Council Facilities Policy, do you agree it should be endorsed?



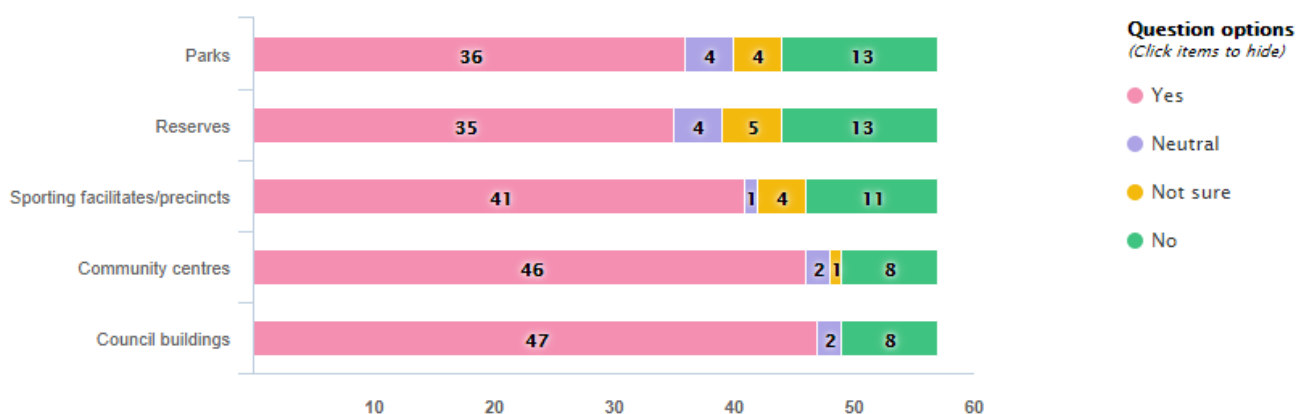
- 32 participants said yes it should be endorsed.
- 12 participants said No the policy should not be endorsed.
- 8 participants said yes but with changes (see below).

if Yes please specify (comments written verbatim):

1. The CEO has agreed for the Glenelg North Community Center to have a smoking area, and this is being written into the lease, so a specific clause needs to be included in the policy for this center to be excluded.
2. The outcome that is being sought is to provide the ability for people to enjoy community facilities without being exposed to smoke. I think it will be important to direct smokers to an appropriate place either within or outside the grounds/facilities and to provide suitable rubbish bins, otherwise you will end up with an aggregation of smokers on the footpath outside the grounds, which would probably annoy people more than people smoking discretely inside the grounds
3. Tobacco, smoking related products and goods will not be used, sold, distributed nor advertised within area specified. What fines if any apply, should be clearly stated in policy Will there be designated smoking areas
4. Not sure it is enforceable. Smoke free areas outside the building fine but not the ovals. I am sure that the SAPOL would be too pleased to be chasing smokers, smoking in the wrong area
5. Beaches.
6. It's great, but I'd like to see it go further. I think it should also extend to any busy public places like beaches and shopping/tourism precincts like Jetty Road Glenelg, Jetty Road Brighton, The Esplanade, public markets, etc.
7. There need be a provision for exemptions both ongoing & period specific. My reasons for this are noted in comments in 5 & 7 below.

8. s.5 ENFORCEMENT OF PENALTIES FOR INFRINGEMENTS s.5.1 City Council Task Force Team selection, recruitment, employment and empowerment, key essential criteria proposed s.5.1.1. Continuously long-term unemployed on social welfare benefits for over 24 months; s.5.1.2. Continuously long-term unemployed not on social welfare, with two or more ARO non-lodgement forms

3. Do you support the proposed banning of smoking on the grounds or in the structure of the following Council owned areas?



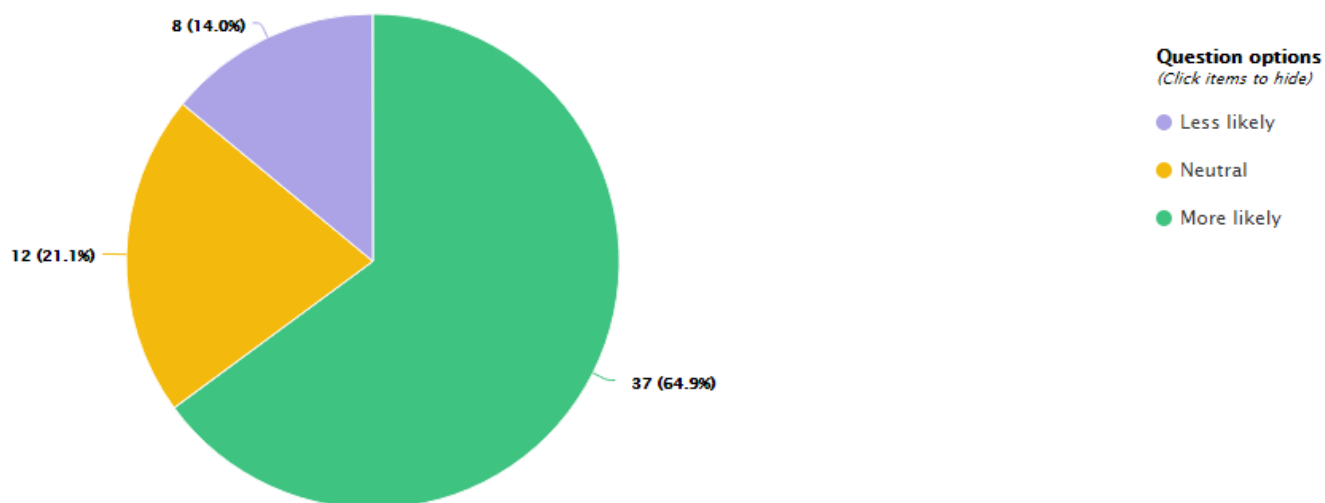
- The majority of participants were in favour of all areas listed in the policy being smoke free.

4. Please provide the reasons for your answer

The reasons for supporting the ban of smoking were generally that they saw passive smoking as harmful and that it was a concern regarding litter especially in regards to the City's beaches. Two participants suggested a having designated smoking area.

Please see appendix 1 for full list of comments.

5. Are you more or less likely to visit an area if you know it is smoke free?



- 37 participants said they were more likely to visit an area if it was smoke free
- 12 participants said they were less likely to visit an area if it was smoke free
- 8 participants were neutral.

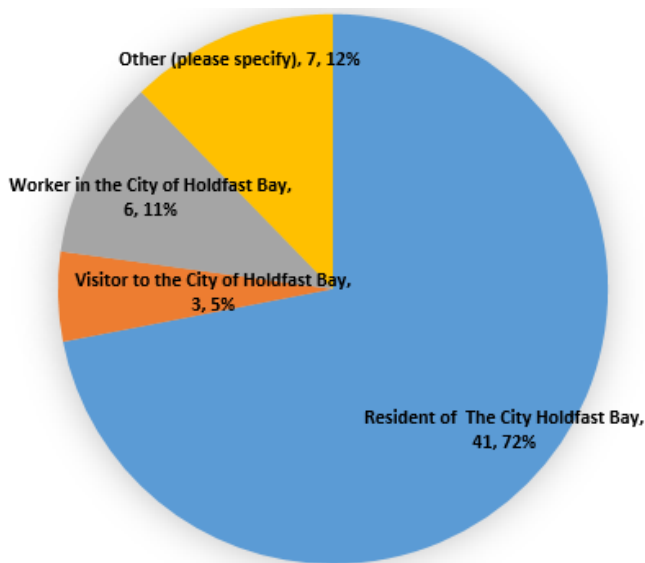
6. Other comments

The issues again stressed how the habit of smoking is an unhealthy choice to inflict upon others and the litter associated with the habit was seen as unhealthy.

The two email submissions came from Club Holdfast and the Glenelg North Community Centre. Express concerns that the revenue for the Club Holdfast would drop significantly if they were to ban smoking at the club. The submission written on behalf of the Glenelg North Community Centre was not in support of the draft policy.

See appendix 2. For full list of comments

7. Which of the following best describes you?



- 72% identified themselves as being residents.
- 12% (7) identified themselves as being a member/volunteer of a club.
- 11% identified themselves as being a Worker in the City of holdfast Bay.

SUMMARY OF COMMENTS

It was expected that the subject matter of the policy would gain a lot of interest, both locally and Adelaide wide. However as legislative requirements dictate Council are required to collect the names and address of submissions this also deters people from completing a formal submission, furthermore the consultation was regarding the content of policy, which usually has low levels of participation. Therefore participation levels were expected to be medium.

As mentioned above the majority of comments had concerns re:

- Passive smoking
- Littering/Environmental issues (specifically beaches)

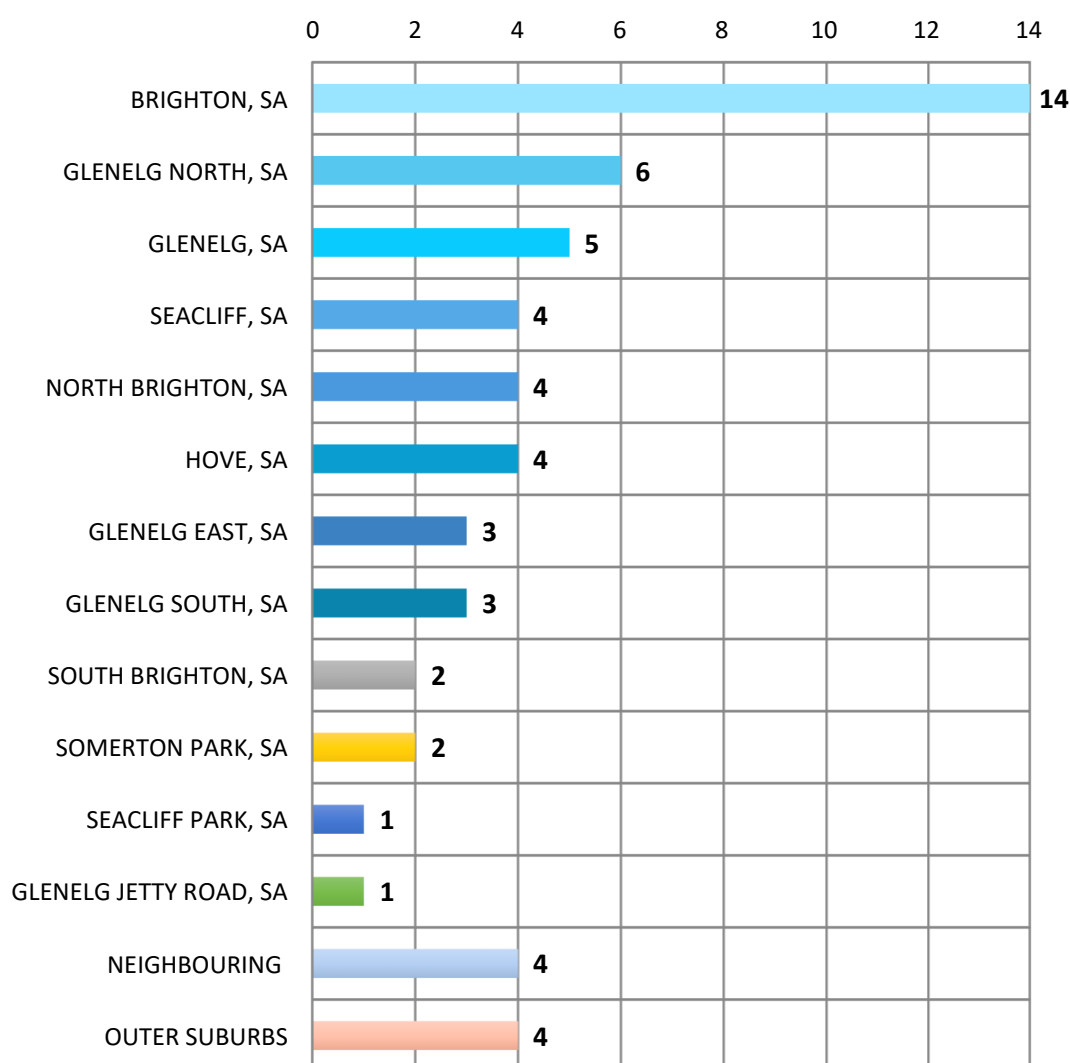
In addition there were comments, questions about if/ how the policy could be enforced and policed

See appendices for all full comments.

HOW THE FEEDBACK WAS RECEIVED

- Four hard copy responses.
- Two email submissions.
- 50 submissions via your holdfast online survey.
 - The project page was visited 338 times
 - The policy was downloaded 189 times
 - The FAQs were visited 38 times
 - Traffic to the site came from the engagement newsletter, directly, Google, the CHB site and Twitter

SUBURB



- 46 participants identified as City of Holdfast Bay Residents.
- Four participants identified as being from a neighbouring suburb.
- Four participants were from an Outer suburb.

Appendix 1. Please provide the reasons for your answer (all comments are written verbatim)

<p>Indifferent: I am known as a staunch anti-smoking supporter. However, I have observed the Council's complete and utter lack of enforcement of its smoking ban in Moseley Square, and thus have no faith in the Council's willingness or ability to enforce any other smoking bans in its area. As usual, the Council attempts to abdicate its enforcement to third parties, particularly the public. This is not a solution.</p>
<p>Do not support: Overkill for sure. Outside no restrictions should be enforced. And I'm a non smoker!!</p>
<p>I am a smoker and while I feel strongly that smoke-free areas are sensible for areas of eating/ socialising but that banning a legal activity from all parks is extreme. I already move away from people and find an isolated place to smoke. I carry my own ashtray and my actions only impact upon myself.</p>
<p>It would be untenable to attempt to police and expiate smokers in all public areas. As a percentage of the population smokers represent the minority</p>
<p>The banning of smoking on council owned places would create a danger for vulnerable, disabled, elderly and female smokers. By being forced to move to the footpaths or carpark exits. It would also create a them and us shaming mindset in the community. On another point what about people from other areas and visitors if they are smoking and asked to leave what effect will that have?</p>
<p>I disagree with the statement that smoking has a harmful impact (of which is not elaborated on) of second-hand smoke on non-smokers as claimed in the Policy. Are you going to ban Motor Vehicles in the Holdfast Bay area due to the harmful impact the resultant carbon monoxide (much more than smoking) has on all humans and the environment and planet?</p>
<p>To each his own. I find this kind of thing imposing on people's freedom of choice. As long as people don't sit and intentionally blow you with smoke I don't have issues with people smoking. I don't even smoke and I find this absurd</p>
<p>Smoking is legal. If you want to attract tourists to the area you cant make these bans. People are entitled to live their lives without being constantly policed</p>
<p>It's an infringement on basic human rights. Smokers are humans like everyone else with a bad habit. Banning smoking while it is legally sold is absurd !!! People that do smoke already pay a lot of money for this habit and do it knowingly. Banning smoking will not only discourage smokers coming to Glenelg, but every group of people that have a smoker in their circle of friends I.e loss of revenue for local shops,bars etc etc. I agree with designated smoking sections fully as everyone should have the right to enjoy what relaxes them without being a nuisance to any one else. The places that have smoking areas are already extremely limited. So for the majority of people that do want a smoke free experience there are dozens of areas to choose from. I for one will not visit Glenelg any longer if this does get passed and will simply take my hard earned coins elsewhere where you can be normal human with a bad habit or not.</p>
<p>agreed not indoors or around children, but any premises with bar / entertainment needs a smoking area or you will not attract all customers, most sporting clubs rely on outsiders to boost income.</p>
<p>We cannot ban people from utilising public spaces when their behaviour is not illegal. This is a civil liberties issue.</p>

<p>You have provided no evidence to support your implied claim that the existing policy has produced a harmful impact of second-hand smoke on non-smokers. Accordingly, there is no evidence supporting your desire to change the existing policy. The implication is that the proposed change is merely a personal opinion or a collective of personal opinions. The existing policy is adequate.</p>
<p>Not sure Anywhere near people should be a no .</p>
<p>I think it will be hard to control smoking outdoors.</p>
<p>In support of the Ban</p> <p>Our council should set the highest example in sensible personal health practices and support those innovative initiatives taken by the Adelaide City Council and other community leaders in doing the same. The policy shows a fair consideration for those using public spaces who do not wish to share the harmful effects which may be caused by others' smoking or vaporising.</p>
<p>I should not have to worry about staying away from someone who is smoking</p>
<p>Smoking is a health hazard for the smoker and people near the smoker. It is also very unpleasant for a non smoker to experience the fumes from a smoker and a very bad example for young people to witness.</p>
<ol style="list-style-type: none"> 1. The negative impact of just one smoker on many people. 2. Having a set of formal rules to deal with anti-social smoking will help change behaviours (without actually needing to resort to enforcement).
<p>I can not cope with breathing in cigarette smoke (start sneezing) and have to leave any area where someone is smoking, so I don't think it is fair and smoking should not be allowed where other people are present.</p>
<p>100% agree with policy</p>
<p>Smoking interferes with the full enjoyment of all the above facilities, particularly for non-smokers whose numbers are far greater than smokers.</p>
<p>A health hazard that affects me personally. I abhor the smell.</p>
<p>Parks and Reserves might be a bit difficult to police.</p>
<p>I don't want to breath in second hand smoke and I don't want my kids to either.</p>
<p>Support the policy in principle, see clarification below.</p>
<p>If a smoke free enviroment is to be proposed it must be across all of the council owned areas to make it non subjective.</p>
<p>Allow some people freedom of choice with little or no impact on others.</p>
<p>Even in open areas you can easily be impacted by smokers that are near you and so the ban is an extremely good idea. While I agree with the band consideration could be given to smokers by designating areas away from the public that may be utilized by smokers so as not to be seen to discriminate against the smokers</p>
<p>Anything we can do to eliminate this health curse cannot come too soon in our opinion.</p>
<p>I support any action that reduces the exposure of community members to second-hand smoke. Secondary benefits include reduced cigarette butt litter, reduced potential for accidental fires, and more difficulty for people who undertake the unhealthy habit of smoking.</p>

Reduce the potential risk of passive smoking for my children and future generations
Parks and reserves are very open space and if no children or playground or other people around believe people should have freedom to smoke but must dispose of butt in correct manner ie: put out fully and butt in bin
I am a non smoker and I find it offensive and sickening when people around me are smoking and I am having to passively inhale.
Besides smoking being a disgustingly bad habit, it also creates a litter problem. Cigarette butts fill our gutters and inevitably end up in the ocean. All smoking in public areas needs to be banned immediately.
There is nothing positive about smoking in any public or community area. The smokers right of choice diminishes the non smokers right not to be subjected to smoke when in public or community areas. Cigarette butts are also an environmental risk and I would prefer my council rates not be spent on cleaning them up.
I live at the beach and am angered by the cigarette 'butt litter' which is always evident in gutters along the esplanade and footpaths and on the beach amongst the seaweed. I regularly pick up microplastics along with hundreds of 'cigarette butts' hiddent in seaweed after a storm (likely coming down stormwater drains too).
Cigarette smoke is detrimental to everybody. I am particularly sensitive to it and try to avoid exposure to any cigarette smoke. It would be nice to not have to walk past smokers in council car parks or in front of council buildings, or anywhere on council land. Cigarette butts are also a significant litter problem.
I do not like seeing used cigarette butts thrown on Council owned gardens, outside community centres etc. I think banning smoking encourages a healthy community and young children are not exposed to smoke.
Providing smoke free environments is important in driving healthy environments for all people to enjoy; freely; without risk associated with second hand smoke. It also goes someway to taking a leading role in modelling behaviors as we try to eradicate smoking. Furthermore, eliminating the environmentally reprehensible littering of butts.
Smoking is dirty, hazardous and unhealthy. It leaves butts, unclean disposal trays and should not be accommodated. The harder we make it to smoke, the better we take care of our citizens. The cost to smoke is very high now and those still smoking are the diehards. Perhaps a nicotine patch program might assist as well?
We should not be subjected to second hand smoke.
Smoking tobacco products is a health hazard for the person smoking and the passive smokers who may inhale the smoke. It is offensive to non smokers.
Smoking should be banned as much as possible for the health and comfort of the majority
The public are entitled to a healthy environment when they are relaxing or playing / volunteering in sporting / recreational activities.
I am fully supportive of the policy.

Support with changes

9 6 Human Rights Compliances and Conformance

s.6.1 Passive smoking is considered a crime against humanity

s.6.2 Smoke addicts are bullies enjoying to intimidate and threaten others, especially the vulnerable with their deliberately inflicted anti-social behaviour dependencies

s.6.2.1 Local Government has a safety first priority that intends to protect the health and well-being of the community by implementing a Smoke Free Council Facilities in accordance with International Law Commitments, in particular A/RES/70/1 The Agenda, specifically Goal 3 Ensure Healthy Lives and promote well-being for all ages...

I cant stand smoking, it stinks and causes litter.

The more smoke free places I can enjoy with my family the better.

Playgrounds should be smoke free, but Parks and Reserves I think should be ok.

In open space smokers should have somewhere to smoke

I love to breathe clean air and I hate litter. Anywhere !

Beaches are not mentioned. Are they covered?

Butts on beaches are dropped mindlessly by many smokers who don't give a damn about our beautiful environment. Often, my beach walks include picking up rubbish (including butts) after people who don't give a damn. I pick up after my dog. That's my responsibility. The rubbish is something else.

Stopping smoking on beaches would enhance the beach experience of families and reduce harmful impacts on marine life.

Uninforceable in some area

Everyone should have a right to enjoy these facilities without them being polluted by someone's smelly habit. Smoking isn't just unhealthy, it is unpleasant to be around, and every time a smoker lights up it's basically being forced on everyone around them who have no say in it, and whose enjoyment of the area/facility is reduced. If it's really unpleasant, e.g. many smokers, the non-smoker is even forced to leave. Smokers also litter a lot, by dropping their butts everywhere. Banning smoking will have the additional side effect of reducing litter.

I am commenting as a member of the William Kibby VC Veterans Shed SA Inc. which is located at the Glenelg North Community centre. The aim of the Veterans Shed & Memorial Garden is to create & maintain an environment for Veterans where concerns, past trauma, health issues & welfare issues can be discussed with other Veterans who have empathy through similar life experiences.

As an individual I accept no smoking within the confines of The Shed but believe the Michael Herbert Memorial Garden should be exempt from any "smoke free policy" for reasons as follows:

1 - Members of the Veterans Shed use the peacefulness of the Michael Herbert Memorial Garden as a place to rest & reflect (time out) when he/she feels stressed. Because of the open space (a sense of not being restricted/restrained) members also use this area for confidential meetings & discussions.

2 - A number of our Veteran members are recovering from stress and anxiety issues. I was a smoker & knowing how a smoker requires "that" cigarette to relieve tension our members need somewhere they can go for this "stress relief". Failure to provide an exempt location adds pressures on those already in need of help which would see them refrain from attending. This would likely see some members returning to the "revolving door" of the Veterans Mental Health Hospital (Jamie Larcombe). If this was to happen it defeats the aims & objectives of The Veterans Shed

3 - Many older Veterans grew up in the era when smoking was an accepted practice & have difficulties in stopping the habit. For those smokers who are also suffering from stress & anxiety disorders, to deny the individual this "stress relief" can bring on some undesirable effects in particular argumentative & irrational behaviour which I witnessed & had to help control during a period I was employed as a guard at the Flinders Medical Centre.

Healthy environment if smoke free

Appendix 2. Other Comments (all comments are written verbatim)

<p>Indifferent Please see comment 4 above. In addition to the lack of enforcement of the Moseley Square smoking ban mentioned above, the Council has poor form in enforcing its regulations generally. There is no enforcement against littering in Moseley Square, particularly (but not only) removing food items from bins and dumping them on the ground to feed birds, no enforcement of the “do not feed birds” signs in Moseley Square, no enforcement of people picking up their dog poop along the esplanade, no enforcement of “riders dismount” signs around Moseley Square (I doubt they’re enforceable anyway). Bottom line is the Council makes plenty of regulations but then does zero enforcement. Regulations are only as good as their enforcement. No enforcement means regulations are just a complete waste of time.</p>
<p>Do not support Smokers are already regulated enough</p>
<p>I was a smoker for 50 years and stopped (I am not a quitter) over 19 months ago due to the high cost imposed by excise tax that I no longer can afford to smoke. My health is quite above average and I have no signs of any so called "harmful effects". I consider it totally inappropriate to single out smokers. Smoking is legal and Smokers are generally very calm people. What are you doing to stop Drug Users (illegal) in Holdfast Bay? They are far more harmful to others and their property!!!</p>
<p>This is the most ridiculous proposal by council yet</p>
<p>Don't do it!!!</p>
<p>I have no conflict of interest on this matter as I am a non-smoker.</p>
<p>Not sure I am not a smoker</p>
<p>In support Should not be able to smoke at the beach</p>
<p>In relation to a designated smoking area forming part of a licensed alcohol/gaming facility, for example the area forming part of the Glenelg Club at Glenelg Oval, would such an area be covered under the policy. Whilst application of the policy would not necessarily be opposed by me, banning smoking in this situation may have a financial impact for the lessee of this facility given that it is in competition with privately owned/leased facilities with similar areas (e.g. Holdfast Hotel) which would not be covered under the policy.</p>
<p>Cigarette butts are entering the sea through storm water</p>
<p>smoking is not a good look for children to see.</p>
<p>I cannot stand the smell and do not particularly enjoy inhaling second hand smoke. Smokers are the minority these days and should be treated as such.</p>
<p>Cigarette litter is ugly and the majority of smokers I witness don't seem to be able to take responsibility for their 'waste'. I see smokers throw their butts out of the car window regularly whilst travelling to and from work in traffic along anzac highway. I make it clear by honking my horn that this is not o.k. Unfortunately not enough people challenge this type of behaviour and so they continue.</p>
<p>Smoking has a significant detrimental effect on others with the stench of smoke being pervasive and impacting on ability to freely enjoy surrounds and health impacts. Environmentally we need to take stronger stance on littering. The campaign to remove plastic bags and straws has enjoyed strong community support - butts need to have some focus.</p>

In support with changes

The policy is quite ambiguous when it comes to who exactly enforces the non smoking rule in the first instance . The process needs to be totally transparent in order for the enforcement to be effective - ie what rights does the first person have when advising the smoker that they are in breach ? Some more detail in this process is needed .

s.7 The United Nations 2030 Agenda

s.7.1 Goal 3 Public Health commitment within the Council's jurisdiction as per A/RES/70/01 Adopted 21 Oct 2015 by the UN requires to strengthen the prevention and treatment of substance abuse as per WTO Framework Convention on Tobacco Control

I have never smoked and smoke effects my health so I am not likely to go to area around smokers, however smokers should still be treated respectfully

Still thinking about the beaches. It's a concern for locals who visit the beach daily as well as visitors to HB.

During my service with the state government the non-smoking policy was implemented in the coffee room. As such the smokers all congregated out in the driveway adjacent. Almost immediately no-one was using the coffee room during breaks as all the non-smokers came out to the smoking area also. Banning smoking indoors should be a priority but as I have identified here to exclude smokers often reduces the use of & need for a facility.

Item No: **15.7**

Subject: **ATTENDANCE AT THE LOCAL GOVERNMENT FINANCE AUTHORITY
AGM, BOARD NOMINATIONS AND CALLING NOTICES OF MOTIONS**

Date: 28 July 2020

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The Local Government Finance Authority (LGFA) of South Australia has advised that their Annual General Meeting (AGM) will be held on Thursday, 29 October 2020 (format of meeting to be confirmed).

Section 15(1) of the *Local Government Finance Authority of South Australia Act 1983* provides that every Council is entitled to appoint a person to represent it at its AGM. As the meeting of the Local Government Association (LGA) is intended to be held on the same day, it is suggested the same person is appointed to represent the Council. Council's delegate for the LGA Meetings has historically been the Mayor (which has been maintained with Mayor Wilson registered as the voting delegate). It is proposed that the Mayor represent the Council at the LGFA AGM.

The LGFA are requesting nominations to fill two positions on the LGFA Board. Council may nominate two members, or officers.

The LGFA are also calling for Motions (which will need to be endorsed by the Council). If Elected Members would like to raise any Motions at the AGM, they will need to do so for Council endorsement at the next Council meeting 11 August 2020. Administration do not have any suggested motions to put forward at this time.

RECOMMENDATION

That Council:

- 1. approve Mayor Wilson to attend the Local Government Finance Authority (LGFA) AGM as a Council representative and voting member to be held on 29 October 2020; and**
 - 2. nominate _____ and _____ to fill the two vacancies on the LGFA Board.**
-

COMMUNITY PLAN

A Place that Provides Value for Money

COUNCIL POLICY

Not applicable

STATUTORY PROVISIONS

Local Government Finance Authority of South Australia Act 1983

BACKGROUND

The LGFA is dedicated to being the leading provider of finance solutions to South Australian councils. They offer a range of competitive loan and investment products to its members. All South Australian councils are automatically Members of the LGFA.

On 7 July 2020 the Chief Executive Officer received correspondence advising of the LGFA AGM on 29 October 2020 and forms to be provided to the LGFA after consideration by Council.

Refer Attachment 1

REPORT

Council is required to consider who will represent it at the LGFA AGM and it is suggested that this could be Mayor Wilson as she will represent the Council at the LGA AGM. Administration will advise the LGFA of the nominated representative.

Nominations are being called to fill two positions on the LGFA Board. If more than two people are nominated to the board a postal ballot will be held. The successful candidates will be declared at the LGFA AGM. The term on the LGFA board would be for 2 years from 1 January 2021 i.e. to 31 December 2022.

As there is a requirement under the board rules that at least one member must be a woman and at least one member a man, and the present gender status is 4 men and 2 woman, Council is recommended by the LGFA to nominate a candidate of each gender. Any nominated members or officers will be required to complete the Resume Form in the required format which is in Attachment 1.

The LGFA are also calling for Motions (which will need to be endorsed by the Council). If Elected Members would like to raise any Motions at the AGM, they will need to do so for Council endorsement at the next Council meeting 11 August 2020 (as the LGFA deadline is Friday 21 August 2020). The motions need to also detail the reason and suggested action. Administration do not have any suggested motions to put forward at this time.

BUDGET

No budget impacts arising from this proposal.

LIFE CYCLE COSTS

No life cycle costs arising from this proposal.

Attachment 1





Local Government
Finance Authority

TO: Chief Executive Officers

RE: Annual General Meeting – Thursday 29th October 2020

Advance notice is hereby given that the Annual General Meeting of the Local Government Finance Authority of South Australia will be held on Thursday 29 October 2020. Due to the COVID-19 restrictions, the format of this years meeting will be advised closer to the date.

1. Appointment of Council Representative

Section 15(1) of the Local Government Finance Authority of South Australia Act 1983, provides that:-

" Every council is entitled to appoint a person to represent it at a general meeting of the Authority."

As the meetings of the Local Government Association of South Australia will also be held on the above day, it is suggested that the same person be appointed to represent your council on the Association and the Authority.

A form is attached for your convenience to notify us of your representative. (Appendix 1) Please return same to this Authority **no later than Friday 21 August 2020**.

2. Nominations for Members of the Board

We draw your attention to Section 7(1)(a) of the Local Government Finance Authority of South Australia Act 1983 regarding membership of the board which provides:-

" (a) two are persons elected in accordance with the rules of the Authority;"

and to Section 8(1) which provides:-

" 8. (1) Subject to this section, a representative member of the board holds office for a term of two years commencing on the first day of January in the year next succeeding the year in which he or she was elected or appointed."

Kindly note that in accordance with the Rules of the Authority if more than two persons are nominated an election for two representative members will again be determined by postal ballot. The successful candidates will be declared elected at the Annual General Meeting.

Nominations are hereby called to fill the two positions provided by Section 7(1)(a) currently held by Ms Annette Martin (City of Charles Sturt) and by Mr Michael Sedgman (The Rural City of Murray Bridge).

Nominations must be lodged at the Local Government Finance Authority of South Australia office not later than 21 August 2020.

For information we advise that Section 7 (2) of the LGFA Act states:-

“At least one member of the board must be a woman and at least one member must be a man”

Our current gender status is 4 men and 2 women, 1 vacancy.

Councils may wish to consider nominating a candidate of each gender.

A nomination form is attached for your convenience. (Appendix 2)

Those councils nominating a Member or Officer may wish to forward separately a brief résumé of their nominee which will later be circulated to all councils with the agenda and ballot paper (if a ballot is required).

A résumé form in the REQUIRED FORMAT is attached for this purpose. (Appendix 3)

3. Notice of Motion

The Rules of the Authority in relation to Annual General Meeting procedures require that a Notice of Motion specifying the resolution which is to be proposed has been given in writing to the Chief Executive Officer not less than forty two days prior to the meeting and to comply with this Rule, it is necessary for Notices of Motion to be submitted to the Local Government Finance Authority of South Australia office on or prior to Friday 21 August 2020.

Member councils are requested to lodge the Notice of Motion in the following manner:-

- (a) Notice of Motion
- (b) Reason
- (c) Suggested Action

A copy of the appropriate form is attached for your convenience. (Appendix 4)



DAVIN LAMBERT
Chief Executive Officer
Local Government Finance Authority of SA

7 July 2020



APPOINTMENT OF COUNCIL REPRESENTATIVE

LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA

2020 ANNUAL GENERAL MEETING

I advise that Mayor / Chairperson / Councillor / Officer / or any other person is appointed council representative to the Local Government Finance Authority of South Australia.

Council Name	
Council Delegate (Full Name)	Mayor / Chairperson / Councillor / Officer
Delegate Home Address	
Delegate Email Address	
Name of Chief Executive Officer	
Signature of Chief Executive Officer	

Please return completed Appointment of Council Representative Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 21 August 2020**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

NOMINATION FORM

PURSUANT to a Resolution duly passed

The
(Name of Council)

hereby nominate
(Full Name)

of

being a Member or Officer of a Council for election to the board of the Local Government Finance Authority of South Australia as provided by Section 7(1)(a) of the Local Government Finance Authority Act 1983.

Date this day of 2020

.....
(Signature of Chief Executive Officer)

and I the person nominated hereby agree to accept such nomination

.....
(Signature of Candidate)

Please return completed Nomination Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 21 August 2020**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

RÉSUMÉ FORM

Name	
Address	
Telephone	
Email	
Age (Optional)	
Occupation	
Current Employer	
Qualifications	
Current Position in Local Government: Mayor / Chairman / Councillor / Other	
Name of Council	
Period in Local Government	
Other Committees / Bodies of Local Government Involvement: Past Present	

Please return completed Resume Form to admin@lgfa.com.au by CLOSING DATE: **Friday 21 August 2020**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

NOTICE OF MOTION
LOCAL GOVERNMENT FINANCE AUTHORITY OF SOUTH AUSTRALIA
2020 ANNUAL GENERAL MEETING

NAME OF COUNCIL:

NOTICE OF MOTION:

.....

REASON:

.....

.....

.....

.....

SUGGESTED ACTION:

.....

.....

.....

.....

Please return completed Notice of Motion Form to admin@lgfa.com.au
by CLOSING DATE: **Friday 21 August 2020**

(or post to Local Government Finance Authority of SA, Suite 1205, 147 Pirie Street, Adelaide SA 5000)

Item No: **15.8**

Subject: **RESPONSE TO THE STATUTES AMENDMENT (LOCAL GOVERNMENT REVIEW) BILL 2020**

Date: 28 July 2020

Written By: Manager, Strategy and Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The *Statutes Amendment (Local Government Review) Bill 2020* (the Bill) was tabled in the House of Assembly on 17 June 2020.

The Bill proposes a range of local government reforms arising from the Local Government Reform Program, which included public and sector-wide consultation.

The Local Government Association (the LGA) is seeking submissions from councils on the Bill by Friday, 9 August 2020.

RECOMMENDATION

That Council:

- 1. endorses the proposed response to the Local Government Association (Attachment 2); and**
 - 2. authorises the Chief Executive Officer to send the response on Council's behalf, with any minor alternations as necessary.**
-

COMMUNITY PLAN

Community: Providing welcoming and accessible facilities

Community: Building a Healthy Active and Resilient Community

Culture: Providing customer-centred services

Culture: Enabling high performance

Culture: Being financially accountable

Culture: Supporting excellent, efficient operations

COUNCIL POLICY

Not Applicable

STATUTORY PROVISIONS

*Local Government Act 1999 and Regulations
Statutes Amendment (Local Government Review) Bill 2020*

BACKGROUND

The Local Government Review Bill 2020 (the Bill) was introduced in the House of Assembly by the Minister for Transport, Infrastructure and Local Government on 17 June 2020.

The reforms include a new conduct management framework for council members, provisions for independent advice to councils on a range of financial and governance matters, a more contemporary approach to public consultation, and a range of improvements aimed at improving efficiency.

The proposed reforms are based on ideas submitted during consultation in early 2019 and submissions of the resulting Discussion Paper, as well as a number of minor amendments.

A high level overview of the Bill was provided to Elected Members at a workshop on 23 June 2020.

Since then, clarification has been received from the LGA about some matters and further analysis has been undertaken.

REPORT

The Local Government Association (the LGA) is seeking submissions from councils on the Bill by Friday, 9 August 2020. The LGA provided a summary of changes being made by the Bill, which is appended as Attachment 1. A number of issues are flagged as requiring further feedback from Councils before the LGA settles a position.

Refer Attachment 1

A recommended response to the LGA is provided as Attachment 2. Due to the size of the Bill and the extent of consultation process thus far, the response has been written on an exceptions basis. The response raises matters of principle and issues considered to be of high value for potential change, as well as addressing the LGA's request for feedback from Council.

Refer Attachment 2

The Bill's second reading speech by Minister Knoll notes that the Bill "...represents the most significant changes to our local government system that have been brought forward in a single bill since the parliament passed the Local Government Act at the end of last century."

Minister Knoll further acknowledged that "councils are the closest sphere of government to the community... delivering the services that are part of our day-to-day lives" and that Councils "are elected to make serious decisions about the services they provide and the revenue they raise to fund them, and they have both the powers and the responsibilities that this requires."

The local government reform program focused on four key areas, where the State Government believe improvements to the practice and the system of local government is needed. These areas are defined in the second reading speech as:

“1. Strong council member capacity and better conduct, helping our council members to perform their duties to the best of their ability and ensuring that the right measures are in place to deal with conduct issues when they arise;

2. Lower costs and enhanced financial accountability: enhancing financial accountability and improving efficiency within the local government sector by delivering greater confidence in council audits, improving council decision-making and financial reporting and making information about council financial performance more accessible to both council members and communities;

3. Efficient and transparent local government representation and improvements to an election process that is fair, transparent, run independently, that provides the right information at the right time and encourages participation from potential council members and voters alike; and

4. Simpler regulation: improvements to rules and regulations that seek to protect the interests of the community by making sure the councils operate with transparency and accountability and that their decisions and actions are and are seen to be in the public interest.”

While many of these intentions are laudable, there are matters of principle that are inconsistent and significant detail that is foreshadowed in regulations, charters and other mechanisms that is currently unknown and may prove problematic in time. These are noted in the draft response.

Should the Bill pass in its current form, there will be a substantial amount of work required in relation to reviews of policy and procedure across a number of facets of business, including engagement and consultation, annual business planning and financial planning, code of conduct and associated governance documentation, amongst others.

The proposed process of annual reviews of annual business plan by a designated authority is strongly opposed on grounds articulated in the response. An alternative model is proposed.

There are also a number of other administrative burdens imposed by the Bill which are expected to be paid for by local government. While each proposal must be evaluated on its relevant merits, it should be an aim that overall, the Bill does not impose more ‘red tape’ than it reduces. It’s not clear that this is currently the case.

It is worth noting that the Representation Review (currently scheduled for October 20-October 21) will need to take into account the possibility of reduced numbers of elected members, as the Bill and the second reading speech specify the requirement is for all councils to consist of no more than 12 elected members. The advice from the LGA is that this includes the Mayor.

BUDGET

There is no budget impact from this submission, however, should the Bill be passed as currently proposed there is likely to be budget implications across a range of Council operations.

LIFE CYCLE COSTS

There are no life cycle costs arising directly from this submission, however, should the Bill be passed as currently proposed there is likely to be life cycle costs across a range of Council operations.

Attachment 1



Local Government Review Bill 2020

Summary of major changes

The Local Government Review Bill 2020 ('the Bill') was introduced in the House of Assembly by the Minister for Transport, Infrastructure and Local Government on 17 June

The following table sets out the substantive changes proposed in the Local Government Review Bill 2020 and provides preliminary LGA comments on the proposed reforms. The LGA will consult with member councils before finalising a position on the Bill.

The 'LGA Guidance' colour code is based upon previous consultation with member councils, decisions of LGA General Meetings and positions taken by the LGA Board.

The LGA has been advocating for sensible and effective legislative change and adopted a local government reform agenda in 2017. The Bill includes some of the reforms advocated by the LGA, particularly in relation to an improved framework for managing issues of behaviour.

Unfortunately, the Bill also includes unwarranted and expensive proposals that can replace local decision making on council budgets and services with broad powers for a Minister to direct a council in these matters, such as setting a cap on council rates. The local government sector has a longstanding policy position to oppose rate capping in any form. Information about why rate capping is bad public policy can be found [here](#).

The Bill is expected to be debated in the House of Assembly in July 2020 and the Legislative Council in September. If passed by the Parliament, the new clauses would probably not commence for several further months.

The LGA is seeking submissions from councils on the Bill by Friday 9 August 2020.

Details about consultation workshops being held for metropolitan and regional councils will be available shortly.

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
6 Principal role of council.	New. “6(b) to make decisions about the provision of various public services and facilities that will benefit the community in the context of the capacity and willingness of ratepayers to pay for those services and facilities.”		The LGA is seeking clarification on what that means in practice and whether this additional principal creates grounds for council budgetary decisions to be contested.
7 Functions of a Council	New. (ba) to determine the appropriate financial contribution to be made by ratepayers to the resources of the council.		A number of additions in the ‘role’ and ‘functions’ sections tie into later changes relating to rate setting and Ministerial directions. These preliminary sections related to the role and functions of council are considered to be acceptable, but the later sections on rate capping and new Ministerial ability to override council policies are strongly opposed.
8 Principles to be observed by a council	(ea) Seek to collaborate, form partnerships and <i>share resources</i> with other councils... (h) seek to ensure that council resources are used fairly, effectively and efficiently <i>and council services, facilities and programs are provided effectively and efficiently.</i> (ia) seek to balance the provision of services facilities and programs with the financial impact of the provision of those services, facilities and programs on ratepayers.		The additional wording introduced by this clause is in <i>italics</i> . A number of additions in the ‘role’ and ‘functions’ and ‘principles’ sections tie into later changes relating to rate setting processes.

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
11A Number of elected members	<p>The number of members of a council (including the Mayor) will be capped at 12.</p> <p>Remove current Representation Review clauses.</p> <p>New requirement to review number of wards and number of electors per ward. But no longer need to review the number of members.</p> <p>If a council conducts a review by 2022, they can implement this change for 2022 council elections.</p> <p>If not, then must implement by the 2026 elections.</p>		<p>This proposal needs to be tested with member councils before the LGA forms a position.</p> <p>During sector consultation in 2019, most councils preferred to retain their current arrangements.</p> <p>If councils have started a Representation Review under current Act, they can use this process for purpose of this section.</p> <p>This proposal is designed to be a simpler process and respond to feedback from councils that the current Representation Review process is overly complex.</p>
12 Rep review process -deleted	<p>If a council has area councillors but not wards, they will not need to perform a representation review.</p> <p>Councils must consult with the public re the representation report. The resulting report must include public submissions.</p>		<p>If a council has wards, they may still need to conduct a representation review on the optimal number of electors in each ward.</p> <p>The Bill includes transitional provisions that will capture reviews that have already commenced or will commence before the 2022 council elections.</p>
44 Delegations	<p>Amendment to include Joint Planning Boards as a possible delegate.</p>		<p>Councils retain the ability to make decisions about delegations and the terms and conditions of a delegation. There is no requirement to make a delegation.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>50</p> <p>Current public consultation sections deleted</p>	<p>New.</p> <p>Introduces one Community Engagement Charter for the whole local government sector.</p> <p>This will replace many individual sections requiring councils to report info, consult, publish in newspapers, keep hard copy at principal office, etc</p> <p>The Charter will be decided by the Minister and Gazetted and will apply across all councils.</p> <p>Some parts will be mandatory, others will be up to council policy (See 50A).</p> <p>The Minister approves and varies the Charter, after consultation with the LGA.</p>		<p>This proposal needs to be tested with member councils before the LGA forms a position</p> <p>The concept of a state-wide Community Engagement Charter is consistent with the LGA's previous local government reform submission.</p> <p>Consolidating consultation arrangements within one state-wide charter could lead to savings and efficiencies by reducing duplication and allowing for more targeted and effective consultation to occur.</p> <p>Local government will be consulted on the development of and any variation to the Charter, via a process facilitated by the LGA.</p> <p>To be effective, it is considered that the Charter needs to:</p> <ul style="list-style-type: none"> • Clarify the matters that councils must consult on, but not require councils to consult on minor or uncontroversial decisions; and • Ensure complaints about non-compliance with the Charter are dealt with in an efficient manner through an administrative process.
<p>50A</p>	<p>Each council must have its own policy on how to implement the Community Engagement Charter.</p>		<p>A large number of sections in the Act relating to specific consultation on specific matters are deleted, as a consequence of new ss 50 and 50A.</p> <p>Councils must consult with the community regarding adoption of their Policy or if they want to vary it. This policy must be consistent with the Charter.</p> <p>A failure to comply with a Community Engagement Charter or the council's related community engagement policy still exposes the subsequent council decision to judicial review.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>54 Casual vacancy</p>	<p>If a council member resigns to take up another position (eg Mayor) their position as member becomes vacant.</p> <p>Councils can go to next election without filling the casual vacancy if an election is to be held within the next 12 months (currently 7 months) or January 1.</p>		<p>This proposal is consistent with the LGA's previous local government reform submission.</p>
<p>55A Elected Members running for Parliament</p>	<p>If a council member runs for State Parliament, they are automatically granted a 'leave of absence'.</p> <p>The leave commences at the close of nominations –even if the member/candidate is campaigning earlier.</p> <p>The provision applies to any council office - including council committees and subsidiaries.</p> <p>If a candidate withdraws their nomination, - they are automatically reinstated to their council position.</p> <p>Members will not receive remuneration/ allowances during the leave period.</p> <p>In subsection 5, candidates can't use council facilities in this leave period.</p>		<p>This proposal is consistent with the LGA's previous local government reform submission.</p> <p>During previous elections, there have been inconsistent approaches by candidates in relation to standing down from council roles and payment of allowances. These proposed provisions create a level playing field for all council members.</p> <p>It appears that council members can still call themselves 'Mayor' or 'Councillor' during the leave of absence.</p> <p>The LGA will seek feedback from member councils on the optimal wording for this section.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
58 Role of Principal Member (usually called Mayor)	<p>New sections clarifying the role of a principal member of council. This includes:</p> <ul style="list-style-type: none"> • “Providing leadership and guidance to the council. • To lead the promotion of positive and constructive working relationships amongst members of the council • To provide guidance to council members on the performance of their role; and • To support council members understanding on the separation of responsibilities between elected representatives and employees of the council.” 		<p>This proposal needs to be tested with member councils before the LGA forms a position.</p> <p>Mayors are not given specific new powers.</p> <p>The proposed section states general principles, setting out what the principal member’s leadership role entails.</p>
59 Role of members of council	<p>New.</p> <p>It will be a role of council members to act with integrity.</p>		<p>‘Integrity’ is not defined and will have a common law definition.</p> <p>The existing Act and Bill contain specific sections about integrity, which are still primarily regulated by ICAC, the OPI and Ombudsman.</p>
62 General Council Member duties	<p>The prohibitions on disclosure of confidential council information are extended to documents that the council member “knows or ought reasonably to have known is ...required to be treated confidentially”.</p>		<p>This change will clarify council member confidentiality obligations and make it easier to establish that a breach has occurred.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
68 Council Member Register of Interests	<p>(1a) If a council member fails to return their Register after a defined period (in most cases 12 months) the member will be suspended.</p> <p>(1b) If a member is suspended under this section, so are their member allowances.</p> <p>(3a) If the member subsequently submits a return, to the satisfaction of the CEO, the CEO will publish a notice on website to this effect.</p> <p>(3a)(b) The suspension is revoked upon publication of this notice.</p> <p>(3b) If the failure to submit a return continues, the CEO may refer to SACAT</p>		<p>Consultation with member councils in 2019 showed support for clear consequences for a breach of this requirement.</p> <p>The proposed clause gives council CEOs a role in imposing consequences, including exercising a degree of discretion (ie determining whether the return is satisfactory).</p> <p>The LGA will seek feedback from member councils on the optimal wording for this section.</p>
70 Inspection of a Register	<p>The Register will now no longer publish the home address of a councillor.</p> <p>Additional information can be suppressed for personal safety.</p>		<p>This proposal is consistent with the LGA's previous local government reform submission.</p>
73 Register of gifts and benefits	<p>The Minister will declare the threshold amount for the purpose of this clause.</p> <p>The Minister must consult the LGA prior to making this declaration.</p>		<p>This proposal is consistent with the LGA's previous local government reform submission.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
74-75C Conflicts of Interest	<p>The three categories of Conflict of Interest are reduced to two: 'General Conflicts of Interest' and 'Material Conflicts of Interest'.</p> <p>A member of a council will not be regarded as having a conflict of interest in a matter if the interest is held in common with a 'substantial proportion' of the ratepayers, electors or residents of the council area (if that interest is equal).</p> <p>Onus is on the council member to declare/decide whether they have a conflict. Failure to declare a conflict can result in penalties.</p>		<p>The new sections are simpler and less confusing. They should allow greater council member participation in decision-making where there is no actual conflict, or the conflict can be managed appropriately.</p> <p>Areas where further clarification is required include:</p> <ul style="list-style-type: none"> • circumstances where the council has nominated an elected member to the board of another legal entity, • mechanisms for abstaining; and • the 'substantial proportion' test.
75E Member 'Behaviour Standards'	<p>The Minister may publish and vary 'Member Behaviour Standards'. These Standards are not set out in the Bill.</p> <p>They apply State-wide.</p> <p>The Minister must consult the LGA first.</p> <p>Minister's decision will be published in the <i>Government Gazette</i>.</p>		<p>There will continue to be multiple (but slightly different) sources of rules that govern member behaviour. This includes:</p> <ul style="list-style-type: none"> • the Act, • in these proposed 'Member 'Behaviour Standards'; and • in the 'Council Behavioural Support Policies' (see s75F). <p>This could be confusing, and it will be important for the LGA to provide support and guidance.</p> <p>These standards will be reviewable by Parliament, which provides a level of oversight of the decisions made by a Minister.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>75F</p> <p>Council Behavioural Support Policies.</p>	<p>Council may implement their own policies on how to support “appropriate behaviour by members of the council”. These can’t be inconsistent with the Behavioural Standards.</p> <p>Council must review these within 6 months of general elections.</p> <p>Council must consult the public on these.</p> <p>Council members must comply with their CBSPs.</p>		<p>Sector feedback indicated that dedicated meetings (usually just after elections), where councillors deliberated and then agreed on behavioural standards, led to strong improvements in meeting culture.</p> <p>The Bill will enable each council to address these issues and to approve their own policy.</p> <p>Members may face sanctions for a breach of a CBSP.</p> <p>The Council itself can impose limited sanctions (see s262C).</p> <p>A breach of the CBSP could constitute ‘misbehaviour’ (s262E), could be referred to the new Behavioural Standards Panel and could result in more serious sanctions or penalties.</p>
<p>75G</p> <p>Council member health and safety obligations</p>	<p>New.</p> <p>Council members are not ‘workers’ for the purpose of the WHS Act. But they will now have specific WH&S obligations.</p> <p>Council members must not adversely affect the health and safety of other members of council or employees.</p> <p>Could include a direction that a member of a council not attend a meeting of the council.</p> <p>Council members must follow the reasonable directions of a responsible person (usually the CEO) in this respect.</p>		<p>This proposal needs to be tested with member councils before the LGA forms a position.</p> <p>The CEO will have clear powers to put in place arrangements to ensure employee safety. This could include, for example implementing administrative arrangements to limit contact between council members or between a council member and an employee.</p> <p>The LGA has sought advice from Norman Waterhouse Lawyers to clarify the proposed role of CEOs in administering this provision.</p> <p>Where appropriate in the circumstances, provision for alternative participation in a council or committees should be considered.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
76 Member Allowances	<p>Remaining: Member Allowances set by Remuneration Tribunal.</p> <p>LGA to pay Remuneration Tribunal their “reasonable costs”.</p>		<p>The requirement of the Remuneration Tribunal to consult with the LGA and reach agreement on arrangements has been deleted.</p> <p>Clarification is required regarding “reasonable costs” to ensure there are appropriate limits on the cost to councils (via the LGA).</p> <p>100% of South Australian councils are currently members of the LGA and they enjoy the numerous savings and benefits that result from their membership. However, provisions need to be made that enable an equitable proportion of the costs to be recovered from a council that may withdraw or be expelled from the LGA in the future.</p>
80A Training & Development	<p>‘LGA Training Standards’ will still be specified in the Regs.</p> <p>Each council must adopt their own policy for conduct and completion of training and development by their members.</p> <p>If a council member has not completed the training, the CEO must suspend the council member unless the council member satisfies the CEO that good reasons exist.</p> <p>(See s262 for referral to Behavioural Standards Panel and penalties.)</p>		<p>The LGA submission recommended that there be approved candidate training and candidates must indicate whether they have completed the approved candidate training, when nominating for council elections.</p> <p>At present, the State Government does not intend to include these in the (yet to be drafted) Regulations.</p> <p>Feedback from members is required about the proposed role for council CEOs in enforcing compliance with the training standards.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>80B</p> <p>Suspension of Council Member subject to an intervention order</p>	<p>Suspend a council member who is the subject of an intervention order.</p> <p>The CEO will have a discretion to suspend a member</p>		<p>This proposal needs to be tested with member councils before the LGA forms a position.</p> <p>The LGA has sought advice from Norman Waterhouse Lawyers to clarify the proposed role of CEOs in administering this provision.</p> <p>Feedback from members is required about the proposed role for council CEOs.</p>
<p>90(3)(o)</p> <p>Meetings held in public</p>	<p>New exemption, allowing councils to discuss potential award recipients in confidence.</p>		<p>This is a minor but welcome amendment.</p> <p>This will allow the names of award-winners to not enter the public domain until the award is presented.</p>
<p>S90(8)</p> <p>Informal Meetings held in public</p>	<p>The rules relating to informal gatherings are simplified.</p> <p>The Bill replaces 'informal gatherings or discussions' with a simpler scheme of clearly defined 'information and briefing sessions'.</p>		<p>The current provisions are confusing and unintentionally broad.</p> <p>These new sessions will enable councils to more easily discuss and better understand their business but will also retain the expectation that these sessions cannot be used to obtain, or effectively obtain, decisions that should be made in a public council meeting.</p>
<p>New S90A</p>	<p>The concept of 'Information or briefing session' is described more carefully. If it is one of these, it needs to be open to the public and a record made.</p> <p>The CEO makes decisions regarding whether a matter will be on the agenda and if the group has 'effectively made the decision'.</p>		<p>As per S90(8) above.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>S92</p> <p>Access to meetings and documents</p>	<p>Councils must already have a Code of Practice about meetings and access to documents. The new obligation requires councils to consult with the public before adopting, altering or substituting this Code.</p> <p>Council reporting obligations are taken out of the various sections of the Act and will be replaced by a schedule, making it easier for councils and the public to understand what needs to be reported (and how).</p>		<p>Almost all of the reporting consultation provisions are removed from the Act and will be replaced by a schedule.</p> <p>Similarly, the Bill also removes requirements to have documents available to the public (online or in office) e.g. sections 77, 79, 105, 252, 259.</p>
<p>97(3)(a)</p> <p>Terminate a CEO</p>	<p>Before council can terminate a CEO's employment, they must have regard to advice from a "qualified independent person".</p> <p>Definition: "a legal practitioner OR someone determined by the council to have appropriate qualifications or experience in human resource management".</p>		<p>The detail of this proposal needs to be tested with member councils before the LGA forms a position.</p> <p>Council must consider the advice but is not bound by it.</p> <p>This provision only applies to some of the grounds for termination. There is no requirement to obtain this advice if the CEO is 'guilty of an offence', etc.</p>
<p>98</p> <p>Fill CEO Vacancy</p>	<p>Councils no longer need to advertise in a newspaper -instead, can use a website.</p> <p>Selection Panel: At least one is not a council member or member of staff.</p> <p>Before the CEO appointment, council must obtain and consider independent advice on the assessment of applications and recommendation on appointment</p>		<p>Councils will typically engage a suitably qualified and experienced third party to assist with CEO recruitment.</p> <p>The detail of this proposal needs to be tested with member councils before the LGA forms a position.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
99 (ia) and (ib) Role of CEO	<p>New subsections relating to CEO functions.</p> <p>A CEO must:</p> <ul style="list-style-type: none"> - ensure council has effective policies systems procedures, etc - Report annually to the relevant audit and risk committee on the council's internal audit process. 		<p>The section clarifies a role that most council CEOs perform already.</p>
99A Remuneration Tribunal extends to CEOs	<p>The Remuneration Tribunal will determine minimum and maximum remuneration for CEOs.</p> <p>The Remuneration Tribunal may have regard to any matter set out in the Regulations.</p> <p>ss(4) remuneration may differ based on geographical factors or other factors.</p> <p>Amounts may be indexed.</p> <p>The LGA will pay for the Remuneration Tribunals' reasonable costs.</p> <p>Councils must ensure the remuneration they pay is within the range set by the Remuneration Tribunal.</p>		<p>The proposed provisions are modelled on the Western Australia legislative scheme and were broadly supported by councils and the LGA in previous local government reform submissions.</p> <p>Clarification is required about how additional allowances (such as mobile phone, travel/fuel for country CEOs etc) will be considered/determined by the Tribunal.</p> <p>The Bill allows for a determination to be made 'from time to time'. Greater certainty should be provided about the minimum / maximum frequency of determinations, particularly as the cost of this process will be borne by councils (via the LGA).</p> <p>100% of South Australian councils are currently members of the LGA. However, provisions need to be made that enable an equitable proportion of the costs to be recovered from a council that may withdraw or be expelled from the LGA in the future.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
102A CEO Performance review	<p>New.</p> <p>A CEO Performance Review must occur at least once a year <u>and</u> “if relevant” before reappointment.</p> <p>Council must obtain independent advice by “qualified independent person” who is not a member of council and determined by the council (same as the requirements for CEO termination but a legal practitioner is not listed as an option. see 97(3), above).</p>		The detail of this proposal needs to be tested with member councils before the LGA forms a position.
110 Code of conduct for employees	This is replaced by s119A		The employee register is designed to mirror the requirements for council members. CEOs have responsibility to manage this through council policies and industrial arrangements.
110A Duty to protect confidential information	<p>Duty of employees to protect confidential information.</p> <p>Adds a new limb “employee knew or ought to have known that the information is to be treated confidentially”.</p>		This is consistent with the clarification for council members’ confidentiality obligations.
119A Register of Gifts and Benefits for Employees	This was previously dealt with by Code of Conduct. The limit is intended to be the same as is currently declared by Minister.		The aim is for consistency in these arrangements, for employees and council members.

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>120A</p> <p>Employee Behavioural standards</p>	<p>Council must prepare and adopt standards.</p> <p>An employee must comply with these standards.</p> <p>These standards will set out:</p> <ul style="list-style-type: none"> - grounds for suspending or dismissing, disciplinary action against the employee. <p>Before a council adopts or alters these standards, they must consult with relevant industrial association re the Employee Behavioural standards and any subsequent variation.</p> <p>Within 6 months of periodic election, council must review these standards.</p>		<p>While the council will adopt the overall policy, the CEO otherwise remains in charge of employee matters.</p> <p>The LGA will consult with member councils and with the relevant trade unions</p>
<p>122</p> <p>Strategic Management Plan</p>	<p>A Council's Long-Term Financial Plan -must be for a 10yr period.</p> <p>The LTFP must:</p> <p>(New)</p> <ul style="list-style-type: none"> - outline council's approach to funding services and infrastructure - Set out council total revenue for the period - Outline the sources of revenue including fees, grants, rates and charges. <p>(3a) Regulations may require the inclusion of other information.</p>		<p>The LGA acknowledges the significant work that almost all councils have undertaken in developing their LTFPs and is comfortable with this codification of existing practice.</p> <p>Note that the Consultation Charter arrangements:</p> <ul style="list-style-type: none"> • will require councils to consult with their communities on their LTFPs; and • are likely to require councils to undertake further consultation before changes are made to the LTFP.

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>123</p> <p>Annual Business Plan</p>	<p>An Annual Business Plan (ABP) must include:</p> <ul style="list-style-type: none"> - New: a statement on the proposed change in total revenue from general rates for the financial year and if ABP sets out a growth component in relation to general rates it may only relate to growth in the no of rateable properties and must not relate to the growth in the value of rateable properties. - an explanation of how the proposed change is consistent with the council's LTFF. - A summary of other reasons for the proposed change. - Details of impact of the proposed change on average rates for each land use category. - The advice received from the 'Designated Authority' (which looks like being the Essential Services Commission of SA); and - The council's response to the advice which must set out whether the proposed change in total revenue from general rates is consistent with the advice and if not the reasons for the inconsistency. <p>(3a) The draft ABP must be provided to the Designated Authority by 31 Dec in the FY preceding and must include:</p> <ul style="list-style-type: none"> - The proposed change in total revenue from general rates. 		<p>This section would impose a series of expensive and unwarranted new requirements on councils in drafting and adopting their Annual Business Plan and Budget.</p> <p>This proposal introduces another layer of bureaucracy and gives a significant role to an unelected body that has no relationship with or accountability to the local community.</p> <p>This process will place councils in a continuous cycle of administrative planning and reporting that will detract from the councils' role in providing local services and facilities that benefit the local community.</p> <p>The timeframes outlined in this section are unrealistic and unworkable. A council will be required to adopt a draft Annual Business Plan and Budget in December – 6 months prior to the commencement of the new financial year. This provides limited flexibility to respond quickly and effectively to changing economic and social circumstances, such as those we have experienced in 2020 during the Covid-19 public health emergency.</p> <p>In 2019, the South Australian Productivity Commission undertook an Inquiry into Local Government Costs and Efficiency. The Inquiry found that SA councils are achieving high levels of efficiency and did not make any recommendations that are consistent with the rate capping proposals contained within the Bill.</p> <p>The Commission did, however, find that regulatory compliance costs and the expansion of mandated responsibilities under state legislation have created additional cost pressures for councils.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
	<ul style="list-style-type: none"> - The council's view of the impact of the change. - Information about consideration given by council to alternatives to the proposed change including total revenue resulting from such alternative measures. <p>(d) information as to how the proposal is consistent with the Council's LTFP.</p> <ul style="list-style-type: none"> - Any other matter set out in the in Regs. <p>The Designated Authority must provide its advice back to the council by 31 March of each year.</p> <p>The Designated Authority must have regard to:</p> <ul style="list-style-type: none"> - Information provided by, AND any matter directed by the Minister; and - Any other matter considered relevant by the Designated Authority. <p>The Designated Authority must publish a copy of any direction given by the Minister as soon as practicable.</p> <p>If the Designated Authority considers a council has failed to respond to its advice - it May provide a report to the Minister.</p>		<p>This Bill introduces a range of new compliance requirements that will need to be funded by councils. The costs of this process are likely to be significant. A 'Designated Authority' (likely to be ESCOSA) will need to undertake an individual assessment of every councils plans and budget, every year.</p> <p>As a reference, the Essential Services Commission in Victoria spent \$2 million in 2018/19 administering its local government regulatory role.</p> <p>Every extra dollar that is needed to fund new reporting requirements in an extra dollar that needs to be paid by ratepayers, or one less dollar that is invested in local services and facilities.</p> <p>This proposal is inconsistent with the LGA's longstanding policy position to oppose rate capping in any form.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
Ch 13 s273 Reviews Initiated by Minister	<p>Minister may ask the council to report.</p> <p>If the council has “failed to adequately respond” to the Minister / Designated Authority advice, then....</p> <p>The Minister can give directions to the council to “rectify the matter” or to prevent recurrence of the “act, failure or irregularity”.</p> <p>This is not limited to situations where there has been a breach or failure by a council. It could relate to any council budgetary decision -eg where the Minister and council merely have different financial priorities.</p>		<p>Councils already publicly consult and report on Annual Business Plans and Budgets, which outline proposed rate increases.</p> <p>Councils also have Audit Committees and are subject to an annual external audit. The Auditor General also has broad powers to review a councils’ financial decision making.</p> <p>Ultimately, councils are accountable to the community and are held to account via democratic elections that are held every 4 years.</p> <p>This proposal centralised more power with an individual Minister, who will be given extremely broad scope to direct a council in relation to its budget and the delivery of local services and projects.</p> <p>This proposal is inconsistent with the LGA’s longstanding policy position to oppose rate capping in any form.</p>
125 Internal Control policies	New Regulation making powers. Councils must ensure their policies, practices and procedures comply with these Regulations.		<p>This is a potentially significant power and has the potential for the State government to significantly encroach on the decision-making of local representatives.</p> <p>The scope of the section extends to any policy, procedure, etc.</p> <p>The section could be used to effectively take away almost all council discretion and undermines the role of local government as an independent, democratic sphere of government.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
<p>126</p> <p>Audit and Risk Committee</p>	<p>A majority of members of council Audit and Risk Committees must not be members of the council and may not be an employee of the council.</p> <p>The role of these committees is expanded to include 'risk'.</p> <p>'Functions' of Audit and Risk Committees expanded:</p> <p>New functions include:</p> <ul style="list-style-type: none"> - Monitoring expenses of council. - to make recommendations for improvements based on previous audit/risk assessments. - Review powers when CEO assists audit committee. - Liaise with council auditor in accordance with the Regulations <p>(g) if a council has an internal audit function - to review/comment on an annual report by CEO in internal report re the scope of internal audit work; and</p> <ul style="list-style-type: none"> - The objectivity and standard demonstrated in the carrying out of the function. <p>If a council does not have internal audit function, the CEO must report on polices of council etc</p> <p>The must be one meeting of the Audit and risk Committee each quarter.</p>		<p>The LGA's previous local government reform submission provided broad support for an expanded role for council Audit Committees. will seek advice on these details from the sector.</p> <p>The detail of this proposal needs to be tested with member councils before the LGA forms a position.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
	Audit and risk Committee must provide a report to council every 3 months.		
126A	Regional audits permitted, where 2 or more councils share audit resources. This is optional.		This option may be useful for regional councils who struggle to recruit qualified independent auditors.
128 Auditor	Councils must use a different audit firm at least every 5 years. Then a council must wait five years before re-engaging that same auditor.		Unlike the Corporations Act, councils can't just change the particular auditor within the same firm.
129 Conduct of Audit	If the SA Auditor-General exercises (existing) powers to perform the council audit, then a normal audit is not required. If the Auditor -General conducts the audit, the council must pay for the reasonable costs incurred.		Note that the Auditor-General also has new powers to conduct a 'review' which is not a full audit but might be, for example, an investigation into a particular aspect of a council's affairs. The broad powers that are already available to the Auditor General to review or audit a council's financial management are further justification that the additional, expensive rates oversight processes outlined in the Bill are unnecessary and unwarranted.
151 Basis of rating	Delete council power to use 'site value' as a means of rating. All councils will use 'capital value' method.		The OLG advise that currently only 8 councils use site value. This will mean state-wide consistency for ratepayers, but the detail of this proposal needs to be tested with member councils before the LGA forms a position.
170 Notice of declaration of rates	Requirements to give the public notice of the declaration of rates.		The specific requirements to give the public notice of the declaration of rates will be set out in the Community Engagement Charter.

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
194 Revocation of community land	Simplification of current unwieldy process to revoke community lands. Cases where the Minister will be required to make the decision is clarified. More situations where councils can make the decision to revoke uncontroversial community land (eg unmade roads). Does not apply to Adelaide Parklands.		On an initial review of this proposed clause the LGA is not convinced that the drafting achieves the policy intention. With assistance from Norman Waterhouse Lawyers, we hope to clarify this and ensure the Minister is not required to approve minor or uncontroversial applications.
222 (1a) – permits for mobile food vending business	Removal of automatic granting of permits to mobile food vendors (food trucks).		Mobile food vending business will now be treated like any other business seeking a council permit. This is consistent with ongoing submissions from the sector and LGA advocacy.
262A Council Member Behaviour	First step requires the council deal with issue in accordance with their (new) behaviour management policy and behaviour support policy.		Council has initial obligation to deal with council member behavioural issues, according to their own 'Code'. This is consistent with previous LGA local government reform submissions.
262C Member Behaviour - Action	Council has powers to insert consequences/ penalties into their policy for breaches of their Council policy. Councils may: (a) censure (b) Require a public apology. (c) Require the councillor to undertake a specified course of training or instruction. (d) remove or suspend the member from 1 or more offices held by the member		Most of these changes are welcome. Legal advice, mediation and other options can be used, if a council elects. Based on the consultation with the sector in 2019, there may be some concern if a majority of council members have a power to suspend a council member, even after a formal process had been completed. The LGA will seek feedback from member councils on the detail of this proposal.

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
	<p>In dealing with these, council must proceed with as little as possible formality and technicality</p> <p>The clause has been designed in an attempt to enable councils to operate without requiring lawyers.</p> <p>Councils are not bound by the rules of evidence but must provide procedural fairness</p> <p>Council can refuse to deal with a matter because it is frivolous, vexatious, trivial. Council can also decide to take a matter no further.</p>		
262D - Member Behaviour - Reasons	If a council refuses to deal with a complaint or determines to take no further action, then the council must provide written reasons.		This is a new administrative step that, ideally, will be part of an overall scheme that is faster and less expensive than currently operating.
262E Behaviour Panel	<p>Misbehaviour means:</p> <ul style="list-style-type: none"> - A failure by a member of council to comply with a requirement under 262C(1) (ie the council determination about the complaint) - Failure to comply with a council behaviour management policy. <p>A failure to comply with an agreement reached following mediation, conciliation arbitration, dispute resolution process (ie a councillor has agreed and re-negged).</p> <p>Repeated misbehaviour.</p> <p>Misbehaviour, repeated behaviour and serious misbehaviour are defined.</p>		<p>Classifying these levels of poor behaviour will enable the new Behaviour Panel to issue guidelines on likely penalties.</p> <p>The proposal will give the Panel power to define bullying and harassment, for the purposes of the Local Government Act.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
	'Serious misbehaviour' means bullying or harassment of another member or employee of council.		
S262F Panel	Local Government Behaviour Panel will have 3 members: 1. Jointly appointed by Minister and LGA 2. appointed by Minister 3. appointed by LGA		This proposal is consistent the LGA's previous local government reform submissions.
262J	Remuneration and expenses of the Panel will be determined by Governor.		<p>Early estimates (based on Local Government Grants Commission Model) indicate costs will be \$300-350K for all three Panel Members (and including an Executive Officer and one administrative person).</p> <p>It is proposed that the LGA pay these fixed costs with councils paying on a fee for service basis when their matters come before the Panel.</p> <p>The LGA seeks feedback on whether the sector is prepared to fund the proposed model.</p>
S262N	<p>The Panel must:</p> <ul style="list-style-type: none"> - Publish guidelines - Publish model behavioural management policies - Practice directions <p>Panel can perform other functions assigned.</p>		<p>The LGA will seek further details on the funding model. At present, the LGA would pay extra, if the Minister assigned the Panel additional functions. This appears to present an open-ended financial commitment.</p> <p>There is a danger that the State Government could use LGA to take on extra regulatory roles (cost shifting). Extra LGA and sector funding needs to be <i>by agreement</i>.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
S262Q Referral	<p>Matters can be referred to the Panel by</p> <ul style="list-style-type: none"> - Resolution of council - CEO of council - at least 3 members of council - the Minister <p>+ any person dissatisfied with council decision</p>		<p>Council policies should have processes to deal with complaints from the public, council staff and council members. However, appeals do not need to be treated consistently.</p> <p>This clause needs to distinguish members of the public complaining about council member behaviour (already dealt with by s273 with appeals to Ombudsman) and complaints from staff and council members. The public already have the ability to complain about council member behaviour. There is no need (and have been no calls) for an additional grievance process for members of the public.</p> <p>Council staff and members should have access to the Panel where internal council processes have not been successful. This is the specific problem that the Panel is established to solve.</p>
S262S	<p>Panel may arrange for investigations, compel reports from council, etc.</p>		<p>Council will often conduct an initial investigation. While the Panel should be a fast and low-cost forum, it may need to (but should not be required to) conduct its own investigation.</p>
262W Powers of the Behaviour Panel.	<p>The Panel may:</p> <ul style="list-style-type: none"> - Reprimand - Direct a council to censure - Require a public apology - Require a councillor to undertake a course of training or development. - Require a councillor to reimburse an amount of money. - Remove or suspend an office in capacity as member of another body - Suspend for up to 3 months 		<p>The LGA queries why the Panel refers censures back to councils and doesn't have the power to censure, itself.</p>

Which section of the Act does it amend?	What does it do?	LGA Guidance	LGA Comments
	<p>- Direct council to lodge complaint with SACAT (SACAT can suspend for longer or remove a person from council).</p> <p>If a councillor fails to comply with an order, this is defined as an integrity issue and goes to SACAT (not OPI) and the Panel must make a report to the Minister.</p>		
S262Y	<p>If corruption or integrity issue - it goes to Office of Public Integrity.</p> <p>Council or Panel can refer a matter to OPI.</p>		Clarification is required regarding where appeals from Panel go, where there is not corruption.
S273 Action a Minister can take on Report	<p>A Minister may, on the basis of information received from:</p> <ul style="list-style-type: none"> • ICAC • Ombudsman • A Designated Authority under s123 • A report of the Small Business Commissioner • A report of the behavioural standards panel; or • A report of a council administrator, <p>ask council why s/he shouldn't direct the council.</p> <p>If not satisfied, the Minister can direct the council</p>		This is the clause that gives the Minister broad powers to direct a council on matters arising out of these bodies.

Attachment 2





holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

29 July 2020

Matt Pinnegar
Chief Executive Officer
Local Government Association of South Australia
GPO Box 2693
Adelaide SA 5001

Dear Mr Pinnegar,

In response to your Office's recent call for feedback on the Statutes Amendment (Local Government Review) Bill 2020 (the Bill), the City of Holdfast Bay is pleased to provide this response. Council thanks the Local Government Association of South Australia (the LGA) for their ongoing advocacy in representing our sector's interests and requests the inclusion of our comments in responses to the Bill.

Overall, Council is supportive of the need to reform the Local Government Act 1999 (the Act) to streamline legislative responsibilities, to ensure contemporary approaches can be used and to encourage ongoing, continuous improvement. However, Council has concerns regarding a number of provisions in the Bill, as follows.

Reform Area 1 – Stronger Council Member Capacity and Better Conduct

Conduct Management Framework

Council supports the intent of the Bill to clarify matters relating to behaviour and conduct, and to make clear distinctions between behaviour and integrity.

Council acknowledges the positions of trust given to us by citizens of our City and that the decisions we make can have significant impacts on individuals and the places we call home.

For equity, Council requests that the behavioural standards are comparable to the Ministerial Code of Conduct.

Council believes that the increased requirements for Chief Executive Officers in managing Elected Member behaviour is likely to create unhealthy tensions between officials and administration. It places a CEO in the invidious position of making a call on the continued tenure of an Elected Member and could be detrimental to the wider relationships the CEO must strive to maintain with the Elected Body.

Reform Area 2 – Stronger Council Member Capacity and Better Conduct

Amendments to Section 123 – Annual Business Plans



According to the Explanatory Paper accompanying the Bill, the intent behind Reform Area 2: Lower Costs and Enhanced Financial Capability is “to provide and make public, independent advice on councils’ critical rating decisions and improve accountability and engagement with councils’ annual business plans.” To achieve this, it is proposed that a designated authority be charged with reviewing the budgets of all councils over a three month period, commencing 31 December. While Councils are not obliged to take the advice of the designated authority, the Minister may direct a Council to do so.

With respect, the proposed solution does not solve the problems identified and is instead likely to exacerbate them at the same time it undermines principles of governance.

Council concurs with the need for high quality engagement and accountability and is continuously and actively seeks ways to extend levels of engagement with its community. Council objects to premise that independent advice on rating decisions is necessary or that of itself will improve transparency and engagement. Indeed, the proposed solution is likely to decrease engagement as Council will have less capacity (time) to engage with the community on proposals. Additionally, the advice upon which a Minister may subsequently rely to intervene in council decisions is not based on community views, but on the views of unknown personnel from a currently unknown authority. As well as being practically problematic (especially in an election year), the proposed structure undermines the principles it is supposed to strengthen, shifting power away from the local community.

Council appreciates that there are some parts of the community and State who believe that some councils have made unreasonable rating decisions, and that current arrangements provide insufficient recourse to manage these issues. In view of this, Council is amenable to the principle of an ‘independent umpire’ to review decisions considered problematic. However, Council strongly believes that the definition of ‘problematic’ must be the choice of the relevant community. Council also strongly objects to administratively burdensome processes being imposed on all councils due to the questionable decisions of some. To this end, Council suggests an alternative model for a process involving a designated authority.

Rather than all councils being required to submit their plans for annual independent evaluation, it is recommended that the designated authority be tasked with providing independent advice on plans only where 51% of the number of people who voted in the last election of that council lodge an objection against their proposed plan.

Such a mechanism would keep the power over local decisions within communities, while providing assurance of remedy where a substantial number of citizens believe a decision to be incorrect. It should also increase engagement with the annual business planning process as councils will have greater impetus to ensure their communities are invested in the content of their plans and citizens will feel like they have a regular (annual, as opposed to four-yearly at the ballot box) and direct line of influence, should Council be making decisions they are unhappy with. The proposed percentage also ensures that the numbers are representative and achievable, thereby improving accountability, efficiently.

Reform Area 3 – Efficient and Transparent Local Government Representation

Council Representation

Based on advice from the LGA and information contained in the second reading speech, it is taken that the Bill's proposal to limit the number of elected members to 12 includes the role of Mayor.

Should this provision proceed as proposed, it will have a significant impact on our City as we currently have 12 members plus the Mayor. As our Representation Review is scheduled for October 2020 to October 2021, we seek urgent confirmation regarding this provision.

Reform Area 4 – Simpler Regulation

Community Engagement Charter

Council supports the intent of the Bill to simplify the community engagement provisions throughout the Act and to enable contemporary and locally appropriate approaches to community engagement. To this end, Council has a strong preference that the Charter:

- does not add any additional matters to be consulted on, beyond those already contained in the Act,
- does not introduce any new complaints resolution pathways or processes, and
- is limited to principles of engagement, not process or tactical matters.

Reporting – General

Council supports the LGA's view that "every extra dollar that is needed to fund new reporting requirements is an extra dollar that needs to be paid by ratepayers, or one less dollar that is invested in local services and facilities".

One of the matters that has been highlighted by our residents during the consultation on this year's annual business plans is their expectations that council administration be as lean as possible. Every increased reporting burden undermines Council's ability to meet this community expectation as, residents do not perceive value in most reporting activities.

Red tape Reduction - General

Council supports the desire to reduce red tape and maximise the value of rate payer dollars. While the Bill has this as a notional ambition, it maintains many existing administrative burdens and increases procedure, policy and associated administration in several domains.

Where the Bill simplifies existing requirements, such as for, registers and supplementary elections, Council supports the intent and proposed provisions.

However, the introduction of new advisory requirements, panels, standards, policies and processes is not supported where the value proposition is not clear. In Council's view, this includes matters such as independent advice on the annual performance review of the CEO.

The Bill also misses the opportunity to simplify many activities more substantially. For example, the Bill simplifies informal gatherings to the extent it removes the need for a specific policy, however, it misses the opportunity to simplify the nature of meeting requirements in general by continuing to specify public orders and various compliance requirements. By contrast, Cabinet meetings are generally not open to the public, nor is there legislation governing its operations. As a responsible tier of elected government supported by professionals, a stated principle that 'decisions should be made publicly unless there are safety, commercial or privacy considerations for not doing so' should be sufficient.

It should also be noted that Council objects to additional administrative burdens being imposed upon it, and particularly where these new or additional processes have direct costs that will be chargeable to Council.

Regulations – General

There are a number of provisions in the Bill that refer to matters to be prescribed by regulations including matters such as standards that may be set which Council will then be required to adopt into its policies.

As a matter of principle, Council objects to the expansion of State powers via regulation and respectfully requests that any proposed regulations undergo consultation prior to enactment.

Summary

On the whole, Council supports the Bill's intent to ensure local government accountability, transparency and high performance. While Council may not agree that the Bill fully or efficiently fulfils this intent, on the whole Council can accept most of the proposed changes, with the exception of the proposed Annual Business Plan process.

Yours sincerely

Roberto Bria
Chief Executive Officer

Item No: **15.9**

Subject: **MURRAY DARLING ASSOCIATION MEMBERSHIP RENEWAL**

Date: 28 July 2020

Written By: Team Leader Governance

General Manager: Strategy and Business Services, Ms P Jackson

SUMMARY

The Murray Darling Association (MDA) seeks to provide effective representation of local government and communities at state and federal level in the management of Basin resources by providing information, facilitating debate and seeking to influence government policy.

The City of Holdfast Bay has been a member of the MDA since 1997 as a 'local government entity' member (whole of Council). For the City of Holdfast Bay there is limited tangible benefit to the City's residents of being a member of the MDA however, the membership provides a financial contribution, which allows the MDA to continue its work for the benefit of South Australia as a whole.

Renewal of the 'local government entity' membership for 2020/21 is \$6,681.64 (ex GST). Alternatively, Council could consider individual membership for an Elected Member/s at a cost of \$90 (ex GST) per delegate.

RECOMMENDATION

That Council does not continue with the 'local government entity' renewal membership of the Murray Darling Association (MDA).

COMMUNITY PLAN

Culture: Being financially accountable
Environment: Fostering an environmentally connected community

COUNCIL POLICY

Not Applicable

STATUTORY PROVISIONS

Not Applicable

BACKGROUND

The Murray Darling Association (MDA) was formed in 1944 as the Murray Valley Development League. The MDA is headquartered in Echuca, Victoria and represents local government along the Murray, Darling and their tributaries in New South Wales, Victoria, Queensland and South Australia as well as communities that rely on water from the Murray Darling Basin (the Basin).

At the Council Meeting on 9 July 2019 Item 14.7 Murray Darling Membership (Report no: 267/19), Council resolved (Resolution Number C090719/1546):

That Council continues as a 'local government entity' member of the Murray Darling Association (MDA) and nominates Councillor Lindop to vote as a delegate on the Murray Darling Association matters on behalf of Council.

REPORT

The objectives of the MDA are to:

- advocate on behalf of Basin communities;
- use local knowledge and expertise to fully understand regional issues;
- act as a two-way conduit for information and discussion between communities and governments;
- encourage and facilitate debate about the things that matter for the Basin's future;
- explore options to achieve sound solutions to regional issues;
- test information to ensure a sound base for those options; and
- be an educational resource for the Basin.

The MDA Membership Benefits and FAQs information sheets are attached.

Refer Attachment 1

The MDAs Budget Planning and Delegate's Report information sheets are attached.

Refer Attachment 2

The MDA organizes membership in regions, of which the City of Holdfast Bay is in a region with:

- nine Councils who **are members** of the MDA for 2019/20:

Adelaide Hills Council	City of Norwood, Payneham & St Peters
Campbelltown City Council	City of Playford
City of Burnside	City of Port Adelaide Enfield
City of Mitcham (Region Chair)	City of Tea Tree Gully
City of Holdfast Bay	

- twelve Councils who are **not members** of the MDA for 2019/20:

City of Adelaide	City of Prospect
City of Charles Sturt	Town of Walkerville
District Council of Yankalilla	City of Marion
Town of Gawler	City of Onkaparinga
Mount Barker District Council	City of Salisbury
City of Unley	City of West Torrens

Membership of the MDA is voluntary, therefore there is no requirement for the City of Holdfast Bay to be a member.

The City of Holdfast Bay has paid an annual subscription fee as a 'local government entity', which is calculated by the MDA based on the City's population size. The annual fee has increased progressively, as shown in the table below:

Financial Year	Membership Fee (ex GST)
2012/13	\$1,546.18
2013/14	\$1,664.00
2014/15	\$1,630.90
2015/16	\$1,796.15
2016/17	\$3,000.00
2017/18	\$3,090.00
2018/19	\$3,167.25
2019/20	\$6,681.64

The fees for 2020/21 are calculated at \$0.305 per head population, capped at \$6,681.64 with a cap applied at a population of 21,907. As the City of Holdfast Bay has a population above this, the cap is applied. The increase in 2019/20 was due to the discontinuation of a discount that had previously applied to metropolitan councils.

A comparison of Council's current local government entity membership versus the individual membership in relation to voting rights is detailed below:

Membership Category	Vote at the AGM/ NatCon	Vote at Region Meetings
Local Government entity	1 vote, plus 1 vote per 20,000 head of population; capped at 3 votes <i>(This means 2 votes for the City of Holdfast Bay)</i>	1 vote per region delegate in attendance. Up to 5 votes per member council <i>(Usually only 1 delegate attends so 1 vote)</i>
Individual	1 vote per person. Up to 3 delegates per region.	1 vote (region of residence)

While residents, visitors and businesses in the City of Holdfast Bay do benefit directly from the resources of the Murray Darling Basin (particularly in dry years) via mains water and indirectly via food production and economic activity, it is questionable whether membership of the MDA constitutes value for money. As these are general benefits for all South Australian citizens, State-level engagement mechanisms should suffice.

Given the sharp rise in membership costs, current budget pressures, and the lack of demonstrable value of membership to the City, it is recommended that Council does not renew its membership.

If Council does wish to renew its membership, alternative motions could be:

Motion

That Council continues as a 'local government entity' member of the Murray Darling Association (MDA) and nominates Councillor _____ to vote as a delegate on the Murray Darling Association matters on behalf of Council.

This would cost \$6,681.64 for 2020/21 plus delegate travel and attendance costs.

OR

Motion

That Council arranges individual membership for Councillor/s _____ for the remainder of their term on Council.

This would cost \$90 per individual for 2020/21 plus delegate travel and attendance costs.

Regional meetings are held quarterly in various locations in the region and one annual conference. These meetings are an opportunity for councils and other members to access and contribute information on the management of the Murray-Darling Basin resources and issues affecting local communities.

BUDGET

The local government entity membership fee has been included in the Governance budget for 2020/21. However, given budgetary pressures for 2020/21 and beyond, non-essential expenditure should be reconsidered.

Membership usually includes attendance at the annual conference which in previous years, depending on the location, has cost approximately \$450 plus accommodation and travel.

LIFE CYCLE COSTS

Not applicable.

Attachment 1





MEMBERSHIP BENEFITS

LOCAL PRIORITIES - NATIONAL INFLUENCE



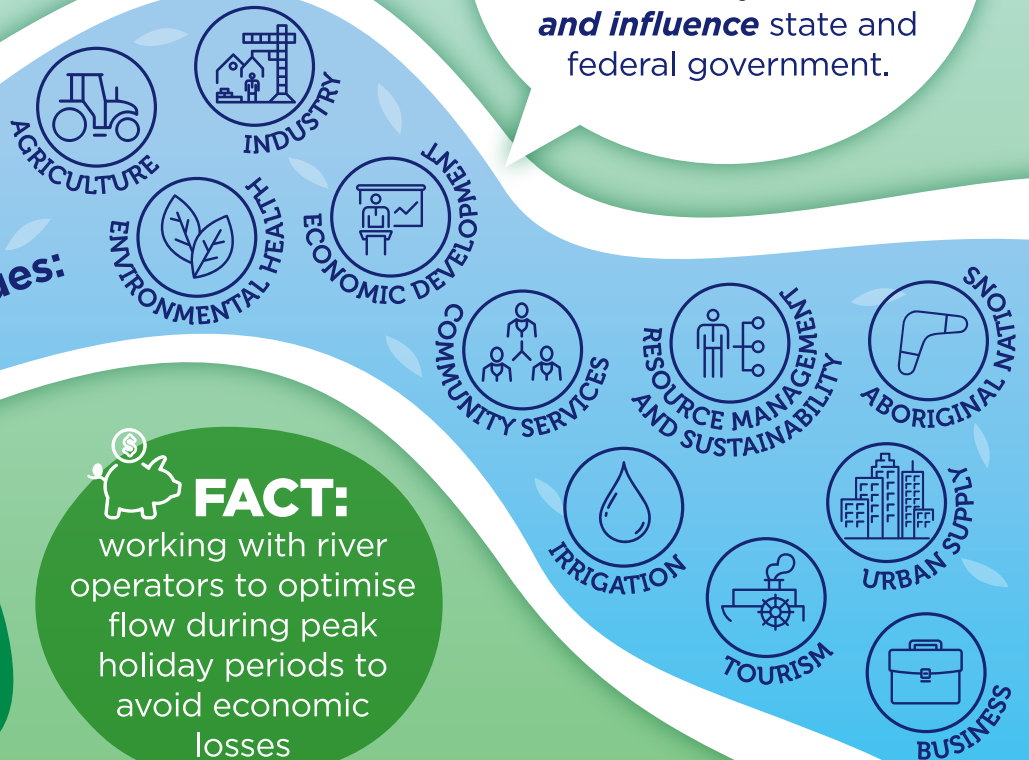
FACT:

we helped kick-start the Snowy scheme over 70 years ago!

The benefits of MDA membership are now flowing freely to all our regions.

The MDA is your peak body for local government in the management of Basin water resources, working harmoniously to **inform and influence** state and federal government.

Water plays a unique role in so many important local issues:



FACT:

today's Basin Plan is world-leading watersharing legislation. Council influence is more important than ever!



FACT:

working with river operators to optimise flow during peak holiday periods to avoid economic losses

Here's why your council has so much influence, as an MDA member:



regions meet quarterly to establish your priorities

chairs meet monthly to understand and support your priorities at a Basin scale

annual national conference

multi-level information sharing.



FACT:

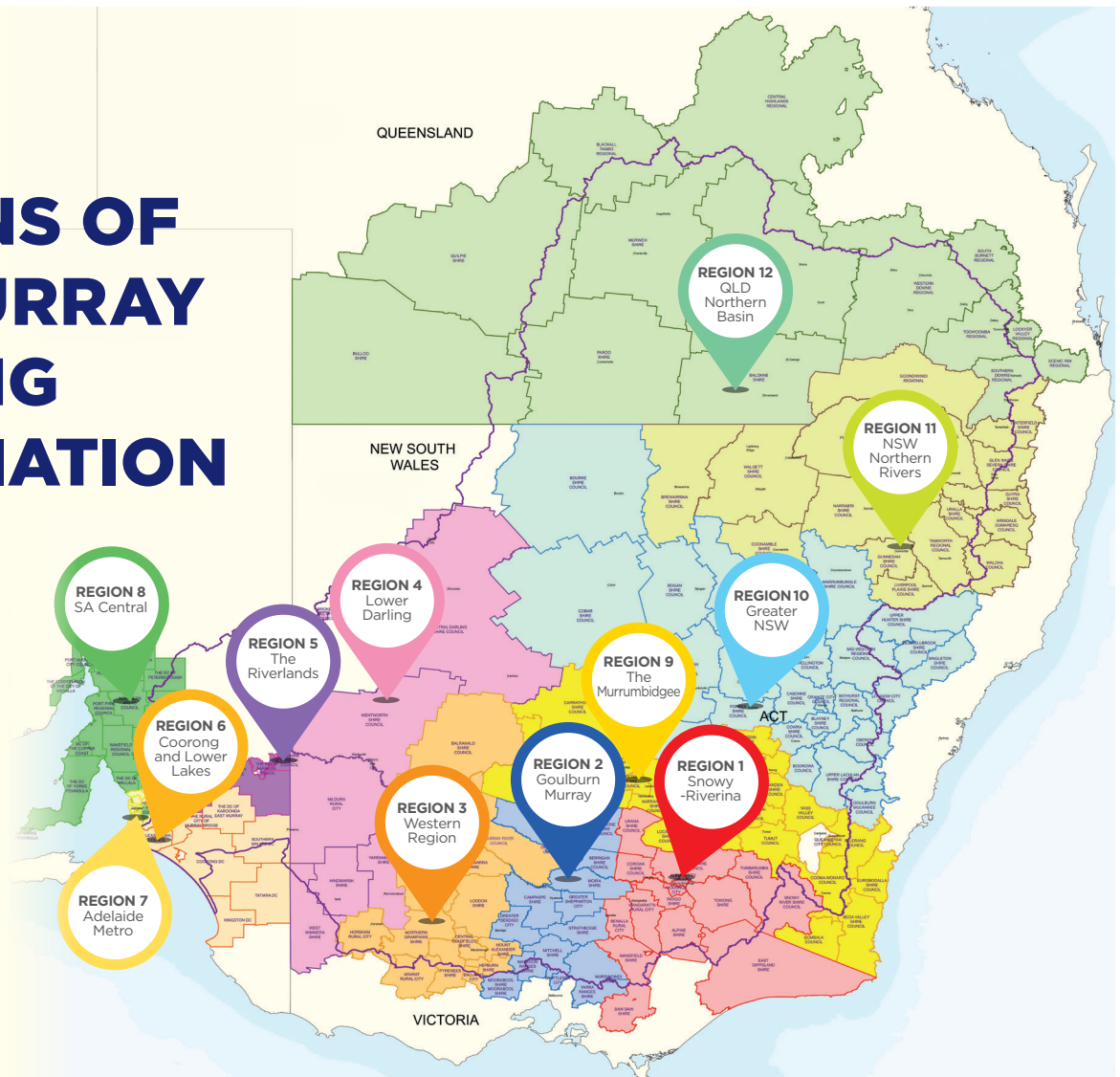
partnering the National Carp Control Plan to engage councils about a better approach to feral fish management. Results so far are exciting!

Local government united – to **inform and influence**.
Ensure your council's membership!

www.mda.asn.au / admin@mda.asn.au



REGIONS OF THE MURRAY DARLING ASSOCIATION



A COMPLEX ENVIRONMENT

We recognise there are:

172 councils, and their associated communities

4 states, the ACT, and the Commonwealth, and countless agencies

Two houses of parliament, a government, an opposition, minor parties and cross benchers

across the Murray Darling Basin.

All have differing needs and demands.

Yet, all are united by our common commitment to a healthy working Basin.



For further information, please contact the Murray Darling Association
P: (03) 5480 3805 | www.mda.asn.au | admin@mda.asn.au



MDA MEMBERSHIP FAQs

Q. Do the objectives of the MDA align with the mission and purpose of *my* council?

If your council is committed to

- work closely with the Federal and State governments to achieve our goals
- be resilient to a changing climate and able to sustain our urban and rural productivity and quality of life, both now and for future generations
- foster partnerships that deliver value for money to our ratepayers
- responsibly manage our natural and build resources
- contribute to solutions for water quality and security in our local reign and across the Basin

Then there is a strong strategic alignment between your council and the MDA.

Q. What's in it for my council?

- regional & national representation of local priorities
- strong regional networks supporting local economic development and leadership initiatives
- effective representation of local government and your communities at state and federal level in the management of Basin resources.

Q. Will membership with the MDA 'water down' the ability of our council to engage directly?

Not at all. In fact, quite the reverse. The MDA actively encourages our member councils individually and collectively to engage and contribute to the national debate and to participate in the decision-making process.

Q. What are the relationship benefits?

The MDA has strong relationships with federal and state water Ministers, Basin Official, MP's, departments and agencies including

- Federal Departments of Water, Agriculture and Environment
- State and Federal MPs and departments
- National, state and regional LGAs
- The Murray-Darling Basin Authority
- The Commonwealth Environmental Water Office
- CSIRO
- The Productivity Commission
- Universities
- Research and Development Corporations
- RDA's and more...



MDA MEMBERSHIP FAQs

Q. What is the MDA's position on the 450GL up-water?

The MDA supports the Murray-Darling Basin Plan and recognises the need for it to adapt and evolve.

- Basin Plan implementation must deliver balanced social, environmental and economic outcomes for all
- we work constructively with all stakeholders using our collective knowledge and influence to develop solutions.

Q. What has the MDA done for its members lately?

- member of Productivity Commission (PC) Murray-Darling Basin Plan: Five-Year Assessment Stakeholder Working Group
- launched PC Draft Report at MDA 2018 national conference
- member of National Carp Control Plan Communications and Operations working group
- initiated Ministerial Round Table - Mildura, March 2017
- engaged MINCO regional meet and greet events
- instrumental in Local Government Representatives on the Basin Community Committee
- facilitated interagency meeting on the health of the Barwon Darling
- regular engagement through Australian Local Government Association & State LGA events
- 10 years of MOU with Murray-Darling Basin Authority (2013-2023)
- attracted funding for LG projects & initiatives
- member of Murray-Darling Basin Peaks Group
- driven the Basin agenda via the MDA National Conference and AGM for 75 years
- Largest membership-based LGA of councils in Australia
- triggered review of social and economic impacts analysis (SIA) and definition of neutrality of the plan
- Connecting Catchments and Communities education and leadership forums
- MDA Basin Communities Leadership Program.

- all councils have differing needs and demands, yet we are united by our common commitment to a healthy working Basin
- our strength is in our diversity
- local solutions will deliver national unity on regional issues.

Q. How can one organisation represent the interests of so many different councils ?

Member councils have a voice

- in determining regional priorities
- by appointment to the National Conference and AGM
- through equitable voting entitlements that support the authority of local government, while enabling community members to contribute their expertise and experience.

Q. What role does a member council have in the decision-making process?

For further information, please contact the Murray Darling Association
P: (03) 5480 3805 | www.mda.asn.au

Attachment 2



BUDGET PLANNING 2021



On behalf of the National President and the board of the MDA, I am pleased to enclose here your membership renewal invoice for 2020/2021.

We recognise that councils are currently working to prepare budgets for the year ahead. This invoice is not due for payment until 1 July 2020.

We thank you for your continuing membership with the Murray Darling Association (MDA). Through your membership, we recognise your council's commitment to bringing your community's voice to the table in conversations about the Basin's most important issues and opportunities.

We work to ensure every Basin council and community can rely on effective representation and leadership of local issues by the MDA within a united Murray-Darling Basin.

Leadership within Basin communities continues to be an important focus for the MDA, with the establishment of the Basin Communities Leadership Program.

Thank you for being a part of the conversation.

Emma Bradbury
Chief Executive Officer, Murray Darling Association

In recognition of financial hardship on Basin communities due to drought, bushfires and COVID-19, the MDA has decided that there will be **no increase** to membership fees this year. We thank you for your membership.

A note from the National President

The past year has been one of many challenges, including devastating bushfires, impacts of on-going drought and now COVID-19.

In recognition of the financial hardship of councils across the Basin, the MDA resolved a motion at Board Meeting 397 that the fees for Membership to the MDA for the period 1 July 2020 to 30 June 2021 remain unchanged from 2019/2020.

During these challenging times, the MDA has continued to work hard to represent our members, offering a whole of Basin perspective, seeking balance to achieve a healthy, connected, productive Basin and uniting communities up and downstream for all our futures.

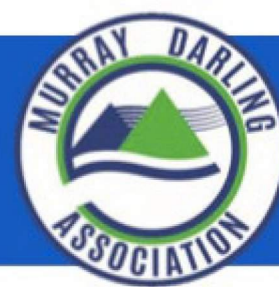
We thank you for your continued support and membership.

Cr David Thurley
National President Murray Darling Association



MDA Delegate's Report for tabling at council

May 2020



The Murray Darling Association (MDA) is Australia's peak body representing local government across the Murray-Darling Basin. The following delegate's report provides a detailed report for tabling at council, including a summary of MDA Board Meeting 396, MDA reports, CEO's report, region meetings and the latest edition of the Basin Bulletin.

1. MDA Board Meeting 397

The Murray Darling Association held its Ordinary Meeting of the Board Meeting 397 on Monday 20th April 2020. The minutes are now available [here](#).

Key motions include:

Motion 3.4.1: That the MDA

- a) Thanks, and commend Cr Peter Hunter for his valuable contribution to the board and to Region 5, and
- b) Note the election of Cr Peter Raison of Mid Murray Council to the position of chair of Region 5, and his appointment to the board of the MDA.

P Miller / J Campbell

Carried

Motion 5.3: That

- a) the fees for Membership to the MDA for the period 1 July 2020 to 30 June 2021 remain unchanged from 2019/20 in recognition of financial hardship on rural communities due to drought, bushfires and Covid 19.
- b) Fees for the period 1 July 2020 to 30 June 2021 are set as follows
 - Local Government entity \$0.305 cents per head of population, capped at \$6,681.82 (ex GST).
 - Under this pricing, the cap benefits councils with a population exceeding 21,900
 - Non-local government entity \$350 (ex GST)
 - Individual \$90 (ex GST)
 - Life Member no fee
 - Membership fees for new members will be pro-rata, with an annual renewal date of 1 July.

P Miller / J Campbell

Carried

2. Communication reports

The following reports have been prepared for MDA members and the board throughout the past month.

Date	Report No	Topic	Author	Approved
05/05/2020	200504	The Lower Lakes Independent Science Review	James Marshall	E. Bradbury

- **National Farmers Federation – Fiona Simson and Laretta Wallace**

The MDA has welcomed discussions and the opportunity to collaborate with the NFF on issues of common interest. Discussions about the Basin Communities Leadership Program, and alignments with rural and regional development, support for farmers, local knowledge, progress and innovation. NFF strongly supportive of the BCLP both in concept and design. Exploring opportunities for alignment and cohesion between the Murray-Darling Basin Plan and the National Agriculture Plan 2030 to optimise benefits for Basin farmers, communities, economies and ecologies.

- **CSIRO**

The MDA met with the CSIRO to discuss project and research opportunities. The discussions focused development of a Collaborative Heads of Agreement and a range of project initiatives including Soil Carbon Sequestration.

- **Regional Review**

The MDA is working to strengthen the alignment between the regional LGAs, RDA's and the MDA.

For more information, a comprehensive CEO's report is available [here](#).

3. Region Meetings

Region meetings are an important platform for Basin communities to collaborate and work together within and across their regions. Upcoming Region meetings include:

Region	Meeting Type	Date
Region 6	Ordinary Meeting	15 May 2020
Region 5	Ordinary Meeting	1 June 2020
Region 8	Ordinary Meeting	5 June 2020
Region 4	Ordinary Meeting	9 June 2020
Region 11	AGM and Ordinary Meeting	11 June 2020

4. Basin Bulletin Issue 33 – April Newsletter

The MDA publishes the Basin Bulletin newsletter monthly. This month's newsletter (Issue 33) included the following stories:

- The release of the Interim Inspector-General of the Murray-Darling Basin
- Welcome to Cowra Shire Council – introducing the MDA's newest member
- Basin News Snapshot – round-up of the latest Basin news

Basin Bulletin Issue 33 can be accessed [here](#).

To receive the next edition of the Basin Bulletin, please register on the MDA website (www.mda.asn.au) or [email](#) MDA Comms and Engagement Officer Jess to request to be added to the distribution list.

Item No: **15.10**

Subject: **NEW LICENCE AGREEMENT – GLENELG PRIMARY SCHOOL**

Date: 28 July 2020

Written By: Property Officer

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

On 1 July 2012, the Minister for Education and Child Development (**Minister**) entered into a sublicense with the Glenelg Football Club and Glenelg Footballers' Club to enable the Glenelg Primary School to utilise Glenelg Oval for both school curriculum and recreational sporting activities during specified times.

In 2017, the lease and seasonal licence arrangements with the Glenelg Football and Glenelg District Cricket Clubs over the buildings and grounds were re-structured and it was deemed appropriate for Council to enter into a new licence directly with the Minister so that the Glenelg Primary School could continue using Glenelg Oval on an annual basis.

On 22 August 2017, Council endorsed a licence with the Minister for Education and Child Development over portion of the Glenelg Oval for a period of five (5) years commencing on 1 October 2017 with an "Option to Renew" for an additional five (5) years.

A formal licence was never prepared nor signed and since that time, Glenelg Primary School has been using Glenelg Oval for school curriculum and recreational sporting activities during specified times pursuant to an informal arrangement between Council and the Minister.

It is therefore recommended that Council enter into a formal licence agreement with the Minister on the terms and conditions outlined hereunder.

RECOMMENDATION

- 1. That Council, as landowner, approves a Licence Agreement with the Minister for Education and Child Development over portion of the Glenelg Oval for a period of five (5) years commencing 1 October 2017, with an 'Option to Renew' for an additional five (5) years;**
- 2. that an annual Licence fee of \$5,838 (plus GST) be payable commencing from 1 October 2019 to assist with the maintenance of the oval and surrounds with the Licence Fee adjusted in accordance with movements in the Consumer Price Index**

**(Adelaide – All Groups) (CPI) on the anniversary of the date of the Licence Agreement;
and**

- 3. that the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to this licence.**

COMMUNITY PLAN

Placemaking: Creating vibrant and safe places

Community: Fostering an engaged and contributing community

Economy: Supporting and growing local business

COUNCIL POLICY

Sporting and Community Club Leasing Policy (pending).

STATUTORY PROVISIONS

Local Government Act 1999.

Retail and Commercial Leases Act 1995.

BACKGROUND

Previous Reports, Applications and Decisions

- Council Report No.: 430/13; Item No.: 14.2, 'Glenelg Football Club Inc – Sub Licence to Minister for Education and Child Development', 10 December 2013 (Resolution No.: C101213/1100).
- Council Motion on Notice No.: 328/16; Item No.: 17.2, 'Glenelg Football Club', 13 December 2016 (Resolution No.: C131216/622);
- Council Report No.: 236/17; Item No.: 14.7, 'Glenelg Football Club Lease & Licence', 11 July 2017 (Resolution No.: C110717/834).
- Council Report No.: 430/13; Item No.: 14.2, 'Glenelg District Cricket Club Lease & Licence', 11 July 2017 (Resolution No.: C110717/836).
- Council Report No.: 279/17; Item No.: 14.4, 'New Licence Agreement – Glenelg Primary School', 22 August 2017 (Resolution No.: C220817/884).

On 1 July 2012, the Minister for Education and Child Development (**Minister**) entered into a sublicense with the Glenelg Football Club and Glenelg Footballers' Club for a term of ten (10) years for an annual licence fee of \$5,628 to enable the Glenelg Primary School to utilise Glenelg Oval for both school curriculum and recreational sporting activities during specified times (**2012 Sublicence**).

Following the restructure of the lease and seasonal licence arrangements with the Glenelg Football and Glenelg District Cricket Clubs over the buildings and grounds, it was deemed appropriate for Council to enter into a new licence directly with the Minister so that the Glenelg Primary School could continue using Glenelg Oval on an annual basis.

On 22 August 2017, Council endorsed a licence agreement with the Minister for Education and Child Development over portion of the Glenelg Oval pursuant to Motion No. C220817/884 being the area delineated in red but excluding those areas delineated in yellow on Attachment 2 (**Licence Area**) for a term of five (5) years commencing on 1 October 2017 with one (1) right of renewal for a further term of five (5) years and a commencing annual licence fee of \$5,000 and otherwise on the terms and conditions as outlined in Report No. 279/17.

Refer Attachments 1 & 2

However, a formal licence agreement was never prepared nor signed and since that time, Glenelg Primary School has been using Glenelg Oval for school curriculum and recreational sporting activities during specified times pursuant to an informal licence arrangement between Council and the Minister. A licence agreement is required to formalise the arrangement between the Minister and Council so that the Glenelg Primary School can continue using Glenelg Oval.

REPORT

It is proposed that the Licence Agreement be prepared on the following terms and conditions as follows:

Licensors:	City of Holdfast Bay
Licensee:	Minister for Education
Licensed Area:	Glenelg Oval being the area delineated in red but excluding those area delineated in yellow – Refer Attachment 2
Term of Licence:	5 years
Commencement Date:	1 October 2017
Expiry Date:	30 September 2022
Annual Licence Fee (as at 1 October 2019)	\$5,838 plus GST (being the annual licence fee as at 1 October 2017 increased by CPI in 2018 and 2019)
Payment Terms:	Monthly, in advance
Rent Review:	CPI (Adelaide – All Groups) on anniversary of the date of the Agreement.
Outgoings:	The licensee will not be responsible for the payment of rates and taxes or outgoings.
Permitted Use:	Sporting and recreation in conjunction with the schools adjacent to the property.

General Maintenance:	The licensee is responsible for the general maintenance, repair and replacement of all fixtures, fittings and chattels it brings on to the Premises.
Structural Maintenance:	Responsibility of licensor, unless caused/contributed by the act, omission, negligence or default of the licensee.
Public Liability Insurance:	Licensee to have a minimum \$20 million per claim and unlimited in the annual aggregate public liability insurance
Assignment / Subletting:	The licensee will not assign, sub Licence or sublet any part of the licence area without the prior written consent of the licensor.
Costs of Licence Preparation:	Licensor's lawyers to prepare the licence documents on terms and conditions which incorporate this document. The licensee to be responsible for its own costs.
Special Conditions	That Glenelg Primary School: <ul style="list-style-type: none">• may use the Licence Area (excluding the cricket pitch area during Cricket season and the goal square area Monday to Friday between the hours of 8:30am and 4:30pm;• may use the Licence Area for special events and occasion such as sports days, or events outside school hours, subject to reasonable notice being given to the Licensor and property Lessees;• acknowledges that it is not to access the cricket pitch area under any circumstance, and that the Glenelg Oval grounds keeper is the only person permitted to retrieve objects.• acknowledges that the Glenelg Oval grounds keeper may give permission to an authorized representative of the Glenelg Primary School to use restricted oval areas and grassed mounds for certain school activities.• acknowledges that it may use the car park area fronting Brighton Road (on a non-exclusive basis) for parking Monday to Friday between 8:00-am and 5:30 pm, taking reasonable steps to limit the number of cars parked to 30.

- acknowledges and agrees that it will not have access to the oval and grassed mounds during times that Council is required to linemark, cut, repair wickets, fertilize, aerate, spray, top dress and/or seed the oval and grassed mounds;
- acknowledges that Council will take reasonable steps to give one (1) weeks' notice via email of any such scheduled works; and
- acknowledges and agrees that Council may use coloured markers and/or traffic cones to identify the boundary of any excluded area.

These are the same terms and conditions as outlined in Report No. 279/17 with the exception of the annual licence fee and the times of use of the oval portion of the Licence Area.

Licence fee

Report No. 279/17 proposed a commencing annual licence fee of \$5,000 to be reviewed annually in accordance with movements in the Consumer Price Index (Adelaide – All Groups) (CPI). However, as the arrangement was never formalised, the licence fee was never charged.

Accordingly, it is recommended that Council waive the licence fees due by the Minister in respect of the years commencing 1 October 2017 and 1 October 2018 subject to the commencing annual licence fee applicable as at 1 October 2017 being increased from \$5,000 to \$5,628 (being the licence fee that was payable by the Minister to Glenelg Football Club under the 2012 Sublicence).

With the addition of annual increases by CPI, the annual licence fee as at 1 October 2019 will be \$5,838, as per the below calculations:

Licence Fee as at 1 October 2018 = \$5,628 + CPI increase of 1.8% = \$5,729

Licence Fee as at 1 October 2019 = \$5,729.30 + CPI increase of 1.9% = **\$5,838**

This fee increase compared to the fee established in report No 279/17 is also justified by the fact that the times of use have increased compared to what was originally proposed in 2017.

Times of use

Report No. 279/17 limited Glenelg Primary School's use of the oval portion of the Licence Area to Monday, Tuesday and Thursday between the hours of 8:30am and 4:30pm and Wednesdays and Fridays at school recess and lunchtime only.

However, Administration's discussions with Glenelg Primary School has revealed that it has been using the entirety of the Licence Area Monday to Friday (inclusive) between the hours of 8:30am and 4:30pm for the last couple of years with no objections from Glenelg Football Club and Glenelg Cricket Club.

The school has expressed the need to continue to use the entirety of the Licence Area on these days and times. Administration has consulted the Glenelg Football Club and Glenelg Cricket Club and both clubs have consented to the extended hours of use by Glenelg Primary School. Accordingly, it is appropriate that the proposed new licence reflect the actual and agreed hours of use.

BUDGET

An annual budget allocation is provided to City Assets & Services for the review and implementation of property leases. This budget includes the engagement of legal advice and services when and where necessary.

It should be noted that the proposed licence will positively impact the budget by \$5,838 (plus GST) for the 2019/2020 fiscal year increasing by CPI annually thereafter.

LIFE CYCLE COSTS

Under the terms of the Licence, Council is already responsible for the structural maintenance of the licensed area, the costs of which is included in the Long Term Financial Plan.

Attachment 1



Item No: **14.4**

Subject: **NEW LICENCE AGREEMENT – GLENELG PRIMARY SCHOOL**

Date: 22 August 2017

Written By: Team Leader, Leasing & Commercial Operations

General Manager: City Assets and Services, Mr S Hodge

SUMMARY

On 1 July 2012 the Minister for Education and Child Development (*“Minister”*) entered into a Sub-Licence Agreement with the Glenelg Football Club and Glenelg Footballers’ Club to enable the Glenelg Primary School to utilise Glenelg Oval for both school curriculum and recreational sporting activities during specified times.

This agreement was entered into on the basis that the Glenelg Football Club had sole Lease and Licence over the oval and surrounds at the time. However, now, due to the restructure of lease and seasonal licence arrangements with the Glenelg Football and Glenelg District Cricket Clubs over the buildings and grounds, is now deemed appropriate for Council to enter into a new Licence Agreement directly with the Minister so that the Glenelg Primary School can continue using Glenelg Oval on an annual basis.

RECOMMENDATION

- 1. That Council, as landowner, approves a Licence Agreement with the Minister for Education and Child Development over portion of the Glenelg Oval for a period of five (5) years commencing 1 October 2017, with an ‘Option to Renew’ for an additional five (5) years;**
 - 2. That an annual Licence fee of \$5,000 (plus GST) be charged to assist with the maintenance of the oval and surrounds;**
 - 3. That the Mayor and Chief Executive Officer be authorised to execute and seal any documents required to give effect to this lease.**
-

COMMUNITY PLAN

Placemaking: Creating vibrant and safe places

Community: Fostering an engaged and contributing community

Economy: Supporting and growing local business

COUNCIL POLICY

Sporting and Community Club Leasing Policy (pending).

STATUTORY PROVISIONS

Local Government Act 1999.

Retail and Commercial Leases Act 1995.

BACKGROUND***Previous Reports, Applications and Decisions***

- Council Report No.: 430/13; Item No.: 14.2, '*Glenelg Football Club Inc – Sub Licence to Minister for Education and Child Development*', 10 December 2013 (Resolution No.: C101213/1100).

Previous Relevant Reports and Decisions – Contemporaneous Leases/Licences

- Council Report No.: 236/17; Item No.: 14.7, '*Glenelg Football Club Lease & Licence*', 11 July 2017 (Resolution No.: C110717/834).
- Council Report No.: 430/13; Item No.: 14.2, '*Glenelg District Cricket Club Lease & Licence*', 11 July 2017 (Resolution No.: C110717/836).
- Council Motion on Notice No.: 328/16; Item No.: 17.2, '*Glenelg Football Club*', 13 December 2016 (Resolution No.: C131216/622);

REPORT

On 1 July 2012 the Glenelg Football Club and Glenelg Footballers' Club entered into a Sub-Licence Agreement with the Minister for Education and Child Development to enable the Glenelg Primary School to utilise Glenelg Oval for both school curriculum and recreational sporting activities during specified times. Subject to CPI, the Sub-Lease included a annual Licence Fee of \$5,628 (plus GST).

In accordance with Council Resolution C131216/622 and C110717/834, the Administration is in the process of entering into a new Lease and Licence Agreement with the Glenelg Football Club. As a consequence of this new Lease and Licence, the existing Sub-Licence Agreement between the Glenelg Football Club, Glenelg Footballers' Club and Minister, established under the Head-lease, will become null and void.

As the Minister has expressed their desire to continue their use of the oval, it is deemed appropriate for Council to enter into a new Licence Agreement so that the Glenelg Primary School can continue using Glenelg Oval.

Proposed basic terms and conditions of the Licence.

Licensor	City of Holdfast Bay (ABN 62 551 270 492)
Licencee	Minister for Education and Child Development (ABN 91 814 239 978)
Address	31 Flinders Street, Adelaide SA 5000
Licensed Areas	Glenelg Oval – <i>Refer Attachment 1</i>
Commencement Date	1 October 2017
Term of Lease	5 years
Expiry Date	30 September 2022
Option to Renew	5 Years
Licence Fee Per Annum	\$5,000 (plus GST)
Rental Payable	Monthly in advance
Rental Review	CPI, all Groups Adelaide quarter ending 30 September of each year.
Outgoings	Notwithstanding any other provision of the Licence, the Licensee will not be responsible for the payment of Rate and Taxes or Outgoings.
Permitted Use	Sporting and recreation in conjunction with the schools adjacent to the property.
General Maintenance	The Licensee is responsible for the general maintenance, repair and replacement of all fixtures, fittings and chattels it brings on to the Premises.
Structural Maintenance	Responsibility of Licensor, unless caused/contributed by the act, omission, negligence or default of the Licensee.
General Maintenance	The Licensee is responsible for the general maintenance, repair and replacement of all fixtures, fittings and chattels it brings on to the Premises.
Public Liability Insurance	Licensee to have a minimum \$20 million per claim and unlimited in the annual aggregate public liability insurance
Assignment or Sub Letting	The Licensee will not assign, sub Licence or sublet any part of the premises without the prior written consent of the Licensor.

Licence Preparation

Licensor's lawyers to prepare the licence documents on terms and conditions which incorporate this document.

The Licensee to be responsible for its own costs.

Special Conditions

That the Glenelg Primary School:

- may use the oval on the Property, excluding the cricket pitch area during Cricket season; and the goal square areas. Monday, Tuesday and Thursday between the hours of 8:30 am and 4:30 pm; and Wednesdays and Fridays at school recess and lunchtime only.
- may use the grassed mounds of the Property Monday to Friday between the hours of 8:30 am and 4:30 pm.
- may use the grassed mounds, terraces, paved areas, seating areas, and any other public spaces on the Property for special events and occasion such as sports days, or events outside school hours, subject to reasonable notice being given to the Lessor and property Lessees;
- acknowledges that it is not to access the cricket pitch area under any circumstance, and that the Glenelg Oval grounds keeper is the only person permitted to retrieve objects.
- acknowledges that the Glenelg Oval grounds keeper may give permission to and authorized representative of the Glenelg Primary School to use restricted oval areas and grassed mounds for certain school activities.
- acknowledges that it may use the car park area fronting Brighton Road (on a non-exclusive basis) for parking Monday to Friday between 8:00 am and 5:30 pm, taking reasonable steps to limit the number of cars parked to 30.
- acknowledges and agrees that it will not have access to the oval and grassed mounds during times that Council is required to linemark, cut, repair wickets, fertilize, aerate, spray, top dress and/or seed the oval and grassed mounds.
- acknowledges that Council will take reasonable steps to give one (1) weeks' notice via email of any such scheduled works.

- acknowledges and agrees that Council may use coloured markers and/or white lines to identify the boundary of any excluded area.

BUDGET

An annual budget allocation is provided to City Assets & Services for the review and implementation of property leases. This budget includes the engagement of legal advice and services when and where necessary.

It should be noted that this Licence agreement will positively impact the budget by \$5,000 (plus GST) per annum.

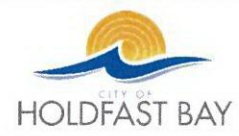
LIFE CYCLE COSTS

Under the terms of the Licence, Council will be responsible for the structural maintenance of the facilities, the costs of which is included in the Long Term Financial Plan.



- Az Property Address Labels
- Az House Numbers
- Holdfast Bay
- Az Roads Name
 - Az Arterial
 - Az Sub-Arterial
 - Az Collector
 - Az Local
 - Az Track 2-Wheel Drive
 - Az Undefined
- Roads
 - Arterial
 - Sub-Arterial
 - Collector
 - Local
- Track 2-Wheel Drive
- Undefined
- Property
- Property Miss Matches
- CHB Aerial (2017)

 Exclusion Area



This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Holdfast Bay. This information is provided for private use only. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property Boundary line network data is supplied by State Government.

LICENSE AREA

24/07/2017

1:1127



Attachment 2





Item No: **15.11**

Subject: **ADDITIONAL BEACH PATROLS**

Date: 28 July 2020

Written By: Regulatory Services Manager

General Manager: City Assets and Services, Mr H Lacy

SUMMARY

In 2019-2020 Council provided funding for a new initiative to fund an additional dedicated beach patrol for 6 months over the summer season, as part of a 3-year trial.

The purpose of the additional beach patrol was to improve animal management, improve general compliance along the coast and to enforce the new By-law which set out exclusion zones around Hooded Plover breeding sites.

The project was successful in protecting the Hooded Plovers, enabling a successful fledgling. Furthermore, general compliance and animal management along the coast improved significantly.

Council has included funding of \$40,000 in the draft 2020/21 Operating Budget to continue (and slightly expand) the additional beach patrols for the upcoming summer period.

RECOMMENDATION

That Council:

- 1. note the report; and**
 - 2. note that an amount of \$40,000 has been included in the draft 2020/21 Operating Budget to continue (and slightly expand) the additional beach patrol for 5 months over the 2020/21 summer season.**
-

COMMUNITY PLAN

Placemaking : Creating lively and safe places

Community: Building a healthy, active and resilient community

Community: Providing welcoming and accessible facilities

Environment: Protecting Biodiversity

COUNCIL POLICY

Dog Management Policy

STATUTORY PROVISIONS

Dog and Cat Management Act 1995
Local Government Act 1999
City of Holdfast Bay Bylaws
Harbours and Navigation Act 1993
Road Traffic Act 1961

BACKGROUND

Council approved a new initiative within the 2019/20 Operating Budget to fund an additional part time Community Safety Officer to operate 15 hours per week between September 2019 and February 2020 to increase patrols along the beach. Prior to this, Community Safety Officers (officers) would drive along the coast attending to reported problems or observing known ‘hot spots’ for non-compliance. This would include monitoring parking compliance, dog compliance on beaches, and more recently to manage compliance with restrictions on approaching or having dogs in proximity to defined hooded plover nesting sites.

Often however, the Community Safety Officers would be called out to deal with other higher priority issues including traffic accidents, community safety issues, noise and other neighbourly disputes. They were unable to adequately monitor the beaches due to these competing requests for their time. Consequently, complaints about dog issues on the beaches were high, and this potentially increased the risk to public safety and in particular the protection of the Hooded Plover nesting.

REPORT

Council approved a funding for a new part time Community Safety Officer to operate 15 hours per week between September 2019 to February 2020 as part of the 2019/20 Operating Budget. These additional patrols were introduced as part of a 3-year trial to improve the enforcement of local laws to protect native wildlife (Hooded Plovers), improve responsible dog ownership and maintain general compliance along the coast.

The first year of operation has proved highly successful in protecting the Hooded Plovers, which has led to a successful fledgling. There has also been a notable difference in responsible dog ownership, improved compliance with local laws and overwhelming support from the local community for the more visible patrolling by our Community Safety Officer. Response to incidents has also improved. Coverage was extended to the busy weekend periods and this offered significant benefits.

Council’s Customer Service team reported an estimated 40% drop in complaints and patrol officers reported an estimated averaged 95-100% compliance rate during their patrols. Every visit

to the beach was met with considerable positive community engagement and enabled officers to educate the community on the legislation and in particular responsible dog ownership. A positive consequence of this was that the community began to report more issues knowing they had support nearby.

Part of the duties of the part time Community Safety Officer was to assist with enforcement of the new Hood Plover By-law. As this was a new law, patrol officers engaged in considerable community education and initially issued warnings for non-compliance with the By-law. Eventually expiations were issued; however, compliance was high by this stage.

Key activities undertaken by the part-time Community Safety Officer included:

- 125 warnings and 10 expiations issued (total value of fines \$1,875);
- 17 people refused to comply or give their details throughout the summer period;
- 1,250 dogs passed through the Hooded Plover area with 17 refusing to comply;
- Daily patrols of Glenelg Jetty and breakwater (twice daily on weekends); and
- 2 expiations issued for jetty jumping (total value of fines \$375).

These enforcement numbers are similar to Charles Sturt Councils, when they first began their patrols with a similar beach patrol program.

The main problem area for non-compliance was Glenelg North. This was in part due to people walking their dogs from one Council area into another along the beach without realizing the By-laws had changed. Signage was put forward as a possible solution; however it is difficult to place signs in the sand near the water's edge. Also there were less patrols in that area as most patrols were from Glenelg to Seacliff, with 25% tasked to the Hooded Plover areas.

Officers were also tasked to patrol the jetties and the Glenelg breakwater in light of the recent Coroner's report and risks to jetty jumpers, particularly at Glenelg. This occupied additional resources; however, for the first time since the jetty jumping by-law has been in place, officers took the opportunity to warn and then fine (expiate) jetty jumpers.

As a result, the additional summer season patrols have had a noticeable benefit in compliance along the coast, consequently improving the safety for the residents and visitors.

BUDGET

Council has included funding of \$40,000 in the draft 2020/21 Operating Budget to fund a continuation of the additional part-time patrols in the summer season of 2020/21.

The amount has been increased by \$8,000 on the cost allowed in the 2019/20 Budget to cover the additional hours needed to patrol the Glenelg jetty and breakwater as per the Coroner's report.

LIFE CYCLE COSTS

Not Applicable.

Item No: **15.12**

Subject: **APPOINTMENT OF ALWYNDOR MANAGEMENT COMMITTEE OFFICE BEARERS (CHAIR AND DEPUTY CHAIR)**

Date: 28 July 2020

Written By: General Manager Alwyndor

General Manager: Alywndor – Ms B Davidson-Park

SUMMARY

Under the requirements of the Terms of Reference 2020 the Alwyndor Management Committee (AMC) Office Bearers (ie Chair and Deputy Chair) are appointed from amongst the AMC (with the exception of the Elected Members who are ineligible to nominate for these roles). These appointments are made on a triennial basis or commensurate with the term of the Member.

The incumbent office bearers eligible for reappointment at the expiry of their term in 2020 were Mr Kim Cheater, Chair and Ms Julie Bonnici, Deputy Chair. Following their one year term in these positions both Members expressed their intent to nominate to stand for reappointment to their respective positions. Mr Cheater's term as a Committee member has recently been renewed until 2023 whilst Ms Bonnici's term expires in July 2021.

The AMC supported the re-appointment of the incumbents at their meeting held on 16 July 2020.

RECOMMENDATION

That Council endorse:

- 1. The re-appointment of Mr Kim Cheater to Chair of Alwyndor Management Committee until July 2023.**
 - 2. The re-appointment of Ms Julie Bonnici to Deputy Chair of Alwyndor Management Committee until July 2021.**
-

COMMUNITY PLAN

Culture: Supporting excellent, efficient operations

REPORT

The Alwyndor Management Committee (AMC) is a Section 41 Committee of Council.

As detailed in its Terms of Reference the Alwyndor Management Committee (AMC) is required to appoint Office Bearers (ie Chair and Deputy Chair) from amongst the AMC (with the exception of the Elected Members who are ineligible to nominate for these roles).

The incumbent office bearers eligible for reappointment at the expiry of their term in 2020 were Mr Kim Cheater, Chair and Ms Julie Bonnici, Deputy Chair. Following a one year term in these positions both Members expressed their intent to nominate to stand for reappointment to their respective positions. No other nominations were received.

It should be noted that Mr Cheater's term as a Committee member has recently been renewed until 2023 whilst Ms Bonnici's term expires in July 2021.

Consistent with the City of Holdfast Bay meeting procedures the General Manager assumed the Chair whilst the election process was undertaken with both nominees re-elected unopposed.

The Alwyndor Management Committee is made up of 7 independent members and two Elected Members. The current AMC membership is as follows:

Member	Term Start	Term Expires
K. Cheater (Chair, August 2020 – June 2023)	August 2018	July 2023
J. Bonnici (Deputy Chair, August 2020 – June 2023)	October 2016	July 2021
P. Chabrel	December 2018	October 2022
J. Cudsi	March 2017	July 2021
S. Lonie	December 2018	October 2022
K. Whitford	July 2018	July 2023
J. Searle	July 2020	June 2022
T. Sutton	July 2020	Jun 2022
L. Sheppard	Jun-20	Jun-22

BUDGET

Honorarium payments are made to Committee members. These payments are included in the Alwyndor operational budget.